



**City of Duluth
Minnesota**

FY 2014 ACTION PLAN

***Consolidated Plan
for
Housing and
Community Development
FY 2010 – 2014***

***Adopted by the
Duluth City Council
January 13, 2014***

FY 2014 Action Plan:
Consolidated Plan for
Housing and Community Development
FY 2010 - 2014
for the
City of Duluth, Minnesota

Adopted by the Duluth City Council:
January 13, 2014

Community Development Committee (CD Committee)

Debra Branley
Randy Brody
Barbara Carr
J. Reyna Crow
Harrison Dudley
John Evans
Kristi Ann-Agnes Gordon
Ashley Laurion
Daniel Nyquist
Justin Perpich

The preparation of this document was financed through a Community
Development Block Grant from the Department of
Housing and Urban Development
through the Housing and Community Development Act of
1974 as amended.



Fifth Program Year Action Plan

The CPMP Fifth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Table of Contents

GENERAL	1
<i>Executive Summary</i>	1
<i>General Questions</i>	5
<i>Managing the Process</i>	14
<i>Citizen Participation</i>	16
<i>Institutional Structure</i>	18
<i>Monitoring</i>	19
<i>Lead-based Paint</i>	20
HOUSING	20
<i>Specific Housing Objectives</i>	20
<i>Needs of Public Housing</i>	22
<i>Barriers to Affordable Housing</i>	22
<i>HOME/ American Dream Down payment Initiative (ADDI)</i>	24
HOMELESS	25
<i>Specific Homeless Prevention Elements</i>	25
<i>Emergency Shelter Grants (ESG)</i>	30
COMMUNITY DEVELOPMENT	30
<i>Community Development</i>	30
<i>Antipoverty Strategy</i>	34
NON-HOMELESS SPECIAL NEEDS HOUSING	35
<i>Non-homeless Special Needs (91.220 (c) and (e))</i>	35
<i>Housing Opportunities for People with AIDS</i>	35
<i>Specific HOPWA Objectives</i>	36
Other Narrative	37
Appendix A / Citizen Comments and Responses	
Appendix B / Public Process	
Appendix C / City of Duluth Resale Guidelines	



Fifth Program Year Action Plan

The CPMP Fifth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

General

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 5 Action Plan Executive Summary:

The City of Duluth's 2014 Action Plan is the fifth year investment plan of the 2010-2014 Consolidated Plan for Housing and Community Development. The five-year Consolidated Plan outlines community development issues, partnerships and strategies to meet the needs of Duluth residents, principally those having low or moderate incomes.

The 2014 Action Plan outlines how the City plans to strategically invest federal resources to meet current challenges for low and moderate-income people. The Plan also highlights how Program Year 2014 funding will address a portion of the five-year Consolidated Plan goals.

The City of Duluth annually receives approximately \$2.8 million from three U.S. Department of Housing and Urban Development (HUD) programs:

Community Development Block Grant (CDBG);
HOME Investment Partnerships Program (HOME); and
Emergency Solutions Grant (ESG)

1. Community Development Block Grant Program - \$2.22 million

Community Development Block Grant (CDBG) funds must address one of three national objectives:

- **Benefit Low/Moderate income individuals. City is required to appropriate 70% of the CDBG funds to meeting this objective over a three-year period.**

Low- and Moderate-Income Guidelines for the current CDBG Program

FAMILY SIZE	LOW-INCOME 50% of the Median	LOW-MODERATE INCOME 80% of the Median
1	\$22,550	\$36,050
2	\$25,750	\$41,200
3	\$28,950	\$46,350
4	\$32,150	\$51,450

Duluth’s current median income is \$64,300 per HUD calculations

The maximum incomes increase per household size after four persons.

- **Prevent of slum or blight conditions (i.e., vacant buildings, code enforcement and removal of unsafe structures)**
- **Address an urgent need that threatens the health, safety and welfare of the community's residents**

Four eligible categories for CDBG funding:

- a) Housing (examples: homeownership programs, rehabilitation, weatherization)
- b) Economic development (examples: micro-enterprise development, job creation, employment training)
- c) Physical improvements (examples: construction of buildings, public infrastructure improvements)
- d) Public services (examples: health care, childcare, employment training, food programs) According to federal regulations, a maximum of 15% can be allocated to public services.

Recipients eligible for CDBG funding are: for-profit businesses; nonprofit organizations; local units of government (including housing authorities and school districts); and neighborhood supported projects.

2. HOME Investment Partnerships Program (HOME) - \$544,482

The HOME Program provides grants and loans to implement the City of Duluth's housing strategies designed to increase homeownership and affordable rental housing opportunities for low- and moderate-income residents.

3. Emergency Solutions Grant (ESG) - \$183,852

These funds provide operating assistance for homeless shelters and housing facilities, including transitional housing, emergency shelters for individuals and families and for battered women's shelters. ESG funds will also be targeted for direct cash assistance to get homeless individuals and families rapidly rehoused and to prevent homelessness for persons who are at-risk, for HMIS data collection, input and reporting and for administration of the ESG program.

The objectives targeted in the 2014 Annual Action Plan focus on the three core areas of the City's Community Development Program Mission; addressing **basic needs**, providing **affordable housing** and increasing **economic self-sufficiency**. For Program Year 2014, 100% of the CDBG, HOME and ESG funds will be used for services that will directly benefit low to moderate-income individuals and families with a focus on the City's Community Development Target Areas.

Affordable housing activities being initiated during the 2014 Program Year will focus on the City's core Community Development Target Areas, which have developed citizen-based revitalization plans. The goals include addressing negative impacts of blighted or vacant houses and properties along with the redevelopment of mixed-use opportunities. A primary focus of this effort will be rehabilitation of housing units rather than new construction, due to the escalating construction costs in our region and slow market for new homes. Another key focus is to reduce utility costs through energy efficiency improvements, and as such the Community Development program is implementing a goal of reducing energy consumption in all multi-family unit and single family rehabilitations by 20%.

The investment in these major initiatives has led to the development of a program known as "Duluth at Work," which is patterned after the Portland Model. This model focuses on addressing the employment barriers that people with very low incomes have in our current economy with an outcome of increasing incomes by 25% after three years. The goal is to equip this population with the skills needed to gain access to employment, rather than just taking care of them. This initiative assists with training, childcare and soft skill development, along with many other services to address needs.

Heading Home Sf. Louis County, A Ten-Year Plan to End Homelessness, is an aggressive plan to address a long-time need within the region, and primarily Duluth; that is, people who are chronically homeless. The plan has a number of strategies, including a Housing First Strategy that focuses on getting people into permanent affordable housing instead of temporary shelters. This type of change in policy requires the City to shift how resources are allocated and, as such, has meant a continued transition to funding programs that provide direct benefit to people who are homeless or at risk of becoming homeless.

The Consolidated Plan provides a general outline of community needs, strategies, priorities and performance expectations. Each strategy is tied to an objective that reflects the performance measurement system implemented by HUD to demonstrate

the effectiveness of the Community Development programs on both a national and local scale. The three national objectives prescribed by HUD include:

1. Creating suitable living environments,
2. Providing decent housing, and
3. Expanding economic opportunities.

These objectives are matched to outcome criteria that measures:

1. Availability/accessibility,
2. Affordability, and
3. Sustainability.

The following chart shows the outcomes that will be realized through implementation of the objectives outlined in the 2014 Action Plan.

	Accessible		Affordable		Sustainable	
	Beneficiaries	Amount	Beneficiaries	Amount	Beneficiaries	Amount
Decent Housing	4,595	\$431,088	120	\$1,187,111	0	\$0
Economic Opportunity	42	\$336,000	0	\$0	0	\$0
Sustainable Living Environment	20,300	\$183,685	0	\$0	1	\$250,000

This table shows that the City will invest a significant portion of its CDBG and HOME Program allocation for 2014--\$1,187,111, into providing decent, affordable housing for low and moderate-income residents in the community.

As required, HUD conducts an annual performance review of the City of Duluth, and reports the results of the performance review back to the City. The following is a summary of the City's performance review reported by HUD for FY 2013:

- Timeliness in the CDBG Program, considering only entitlement funds was at an acceptable rate, however when program income was included the timeliness rate was 1.57, which is high. The Program had a large reserve in the revolving loan funds for housing and is working on plan to spend these funds.
- 100% of the 2011 HOME funds had been committed within the 24-month time frame
- 100% of the 2007 HOME funds had been expended within the 5-year time frame
- 100% of the 2011 ESG funds had been spent within the 24-month time frame

The 2014 Annual Action Plan was developed in accordance with the City's Citizen Participation Plan; a complete summary is contained in Appendix B. The process started with a series of Community Forums, including an "on-line" forum, designed to solicit comments from primarily low-moderate income residents living in the City's Targeted Community Development Block Grant neighborhoods. These forums provided the basis for determining what needs should be addressed with the investment of these funds. The development of the forums is done in consultation with social service agencies and nonprofit partners that serve the needs of low-moderate-income people. Also, a public hearing on the Consolidated Annual Performance Evaluation Report (CAPER) was held to review the performance of last year's programs and activities. Applications submitted for funding to address the Community's needs were reviewed by the Community Development Committee (CD Committee), which is a committee of citizens who advise the City Council and the City Administration. The CD Committee announced a preliminary budget for the 2014 Annual Action Plan and then published this budget for a 30-day public comment period. Following the public comment period, a Public Hearing was held on the proposed investment strategy as outlined in the 2014 Action Plan, at which time they heard public testimony and reviewed the citizen comments submitted. All comments submitted were accepted; a summary is contained in *Appendix A*.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Action Plan General Question Response:

The following pages illustrate the geographic areas where the Community Development assisted activities will benefit low-moderate income persons in designated Target Areas. The Community Development Division estimates 85% of

the Community Development funds will be utilized within the Community Development Target Areas.

The CD Committee reviewed program proposals and recommended funding activities that meet a "High" priority in the Tables 1A, 2A and 2B, meaning that the Jurisdiction would fund these activities within the five-year Consolidated Plan. The only "High" priorities not funded in this Fifth Program Year Action Plan as shown on Table 2B were: Street Improvements, Sidewalks, and Youth Services. No "Medium" priorities are recommended for funding in the FY 2014 Action Plan.

Activities to Meet Under-served Needs

In addressing the needs of under-served segments of the population in Duluth (persons of color, persons with disabilities, hard-to-employ persons and female heads of households), the City will follow a policy of nondiscrimination and equal opportunity. The City will make every effort to reach the under-served to participate in CDBG, HOME, and ESG-funded programs, as well as including the underserved in the Consolidated Planning process, the City's Comprehensive Planning process, and the Neighborhood Planning process. Additionally, Duluth has an Affirmative Marketing policy and an Outreach to Minority and Women-Owned Businesses policy.

In 2014, the City of Duluth will continue to address the needs of under-served populations by initiating activities that:

- Increase employment opportunities for low-income, hard-to-employ persons;
- Increase accessibility for everyone;
- Remove impediments to fair and equal housing choice;
- Remove barriers to affordable housing;
- Reduce lead-based paint hazards; and
- Foster relationships between public, private and nonprofit organizations to promote initiatives targeted to the under-served populations.

Specific activities for 2014 are identified below.

Economic Development Activities

The following 2014 projects will provide increased opportunities to employment for under-served populations.

- **SOAR Duluth at Work (D@W)** - SOAR Career Solutions (SOAR) will provide training, support, case management, job placement, and job retention assistance for Duluth residents at/below 50% of Area Median Income to identify, obtain and keep jobs that increase their income by 25% over three years.

Each D@W client will meet with SOAR staff to complete a validated screening tool, the Employability Measure (EM). A case plan will be developed based on the EM's 11 domains of functioning. Intensive support will be provided to help clients overcome employment barriers and become self-sufficient.

Clients will be enrolled in SOAR workshops as needed. These include:

STEPS, a cognitive program to assist people in changing behaviors and attitudes, building motivation, and gaining a desire to succeed;

Job Basics, a short course on workplace culture and expectations;

Fast Track, a concentrated course on job searching, marketing oneself, job applications, and successful interviewing skills;

The Works, a comprehensive course where individuals discover their career dreams and build skills to reach their goals;

Computer Basic Training, a course for clients who need to overcome computer anxiety and become confident with basic computer skills in order to secure employment.

Additionally, clients will be referred as needed to other community services including Community Action's Circles of Support and FAIM programs, Adult Learning Center, Flexwork, Lake Superior College, the Duluth Workforce Center, American Indian Community Housing Organization's culturally specific supportive services, Minnesota Assistance Council for Veterans, and other community partners.

SOAR, as a Community Based Development Organization (CBDO) has developed a network of employer partnerships to support the placement of program participants in full-time employment and to customize training to meet the specific needs of employers. SOAR has relationships with area employers Holiday Inn, Essentia Health, Express Personnel Services, Northstar Aerospace, and the small businesses in the Northeast Entrepreneur Fund's Growing Neighborhood Businesses program. Post job placement retention services will include ongoing case management as needed; individual sessions at SOAR, in the workplace, or in the community; phone calls; letters; e-mail contact; and newsletters for three years. Monthly peer support/ongoing education sessions will be planned and offered.

- **CHUM Supportive Services for Employment** - Churches United in Ministry (CHUM). The project will provide supportive services, including case management, to the target population. Both employees and employers will receive support through the project to ensure their mutual success. Program participants will successfully obtain and maintain employment for three years, during which time they will build a foundation, including obtaining necessary skills and credentials, for ongoing employment at a livable wage with career path potential and realize a minimum of a 25% increase in their income. The program will include the following basic components/steps:

Screening and Assessment

Potential participants will be screened to determine their career option choices (based on skills and interests), as well as barriers they must address to realize

these objectives. Those not ready for this program will be given appropriate referrals to existing employment and job training opportunities.

Orientation

Those provisionally accepted into the project will participate in a one-week orientation/training program designed by SOAR Career Solutions. This program will include one-half day of basic life skills information (i.e. appropriate dress and language, how to handle child care problems, calling in to work when sick, etc.), as well as job interview skills. The individual, with case management support, is responsible for applying for, and securing a position with one of the participating businesses. Once hired the person becomes a full participant in the project.

Case Management and Supportive Services

The case manager has three primary responsibilities: a) providing support to the participant while holding him/her accountable in carrying out the work plan; b) providing support to the employer and helping ensure that the participant/employee is meeting job expectations; c) problem solving and accessing resources necessary to help the participant achieve stability and job success. Case management will likely be very intense during the first months of employment with a gradual reduction in support as stability is achieved.

Career Ladder Support

Case managers will instill in those they are working with that their initial employment is only the first step in a multi-step process and help them plan the next steps out and access the resources necessary for taking those steps.

Employers will be expected to invest in training their employees. Resources for this (i.e., Lake Superior College, SOAR Career Solutions, Adult Learning Center, etc.) will be made available and shaped to meet the needs of employers and employee/participants.

Peer Support Groups will also be organized to provide an opportunity for employees to share not only their problems and frustrations, but also their dreams. Resources can be brought to these meetings (i.e., SOAR, Lake Superior College, Habitat, Housing Resource Center, Early Childhood and Family Education) that can help participants see how these dreams can be realized.

- **Futures Program-** Life House. Life House will assist youth, ages 16-20, from CDBG targeted neighborhoods to become self-sufficient through employment training, job placement, education, and other services which lead to a 25% income increase over three years.

The Life House Futures Program poverty reduction “best practices” include working with a small number of youth that have common needs, developing long term mentorships between staff and the youth, fostering peer support through group training sessions, providing education supports, meeting a youth’s support needs comprehensively, and involving local employers. The program has job commitments from Goodwill Industries, Cartier Agency, Inc, and Residence Inn.

- **Circles of Support** - Community Action Duluth. The goal of this project is to provide program participants, a targeted population of low-income single mothers, with employment readiness training, job coaching, removal of employment barriers and employment support to assist them with becoming economically self-sufficient. The overall goal is increasing participant income by 25% over a three-year period.

The first part of the program provides participants with opportunities to enhance their job readiness skills. The skill training includes resume writing, completing employment applications, interviewing and communication skills, appropriate work attire, handling responsibilities, and financial management skills. This training allows the participants to progress as a group which serves as a support network. After completion of the job readiness training and based upon the needs of the employer for the work to be completed, participants will move into employment opportunities. The program has job commitments from CustomerLink.

- **Growing Neighborhood Businesses** - Northeast Entrepreneur Fund, Inc. (NEEF). This project will provide vital one-on-one business development and expansion technical assistance and training for existing LMI qualified small-business owners in Duluth Target Areas (East Hillside, Central Hillside, Lincoln Park, Morgan Park, and West Duluth), with goals of job creation and overall business growth of 25% in three years.

The Northeast Entrepreneur Fund will work closely with the At Home in Duluth Core Group, Spirit Valley Citizens Neighborhood Development Association (SVCNDA), Lincoln Park Business Group, and the Hillside Business Association to help grow strong, vital neighborhood businesses that create new jobs for persons in the five targeted neighborhoods in order to increase their economic self-sufficiency.

Through Growing Neighborhood Businesses (GNB), the Entrepreneur Fund will provide vital business development and expansion technical assistance and training to existing small business owners in the targeted neighborhoods who currently have at least one paid employee and want to expand their business and create new jobs.

A Northeast Entrepreneur Fund Business Developer will be assigned full-time to work with business owners in the five neighborhoods. The Business Developer will actively market and recruit existing business owners for the GNB project, meet on-site with each business, and be available for office hours at the neighborhood business associations' offices. Recruitment methods will include presentations at neighborhood business and community associations, flyers posted in the neighborhoods, word-of-mouth marketing, and active networking among local businesses.

Once recruited, each business owner will work closely with the GNB Business Developer to provide an initial need assessment and build a plan for the future. This plan could include specific assistance with business and financial planning for expansion, sales and marketing, new product or service development, and

Human Resource Planning - technical assistance with the ultimate goal of job creation and overall business growth of 25% in three years.

The five programs are part of the model implemented in FY 2008, called “Duluth At Work”. The Duluth At Work program is a holistic approach addressing the many challenges people in poverty face as they work toward becoming economically self-sufficient.

Duluth At Work is based on the Economic Opportunity Initiative (EOI) model from the City of Portland, Oregon, that was funded with various funding sources which included CDBG and the Northwest Area Foundation, and utilized a series of well researched best practices. The research used to develop the EOI also demonstrated there is no one-size-fits-all approach to assisting low-income people in attaining higher wage jobs and small businesses in securing financial stability and long-term success.

Through the implementation of this set of best practices, the Duluth At Work program is creating a system designed to remove barriers that people commonly experience when programs and services are provided in isolation from one another. This model allows for the tailoring of program elements to support program participants’ strengths and is also designed to address individual and common needs.

Duluth Local Initiatives Support Corporation (Duluth LISC) serves as co-facilitator of the Duluth at Work strategy. Co-investors in the portfolio of program, utilizing philanthropic funds which complement CDBG investments, Duluth LISC and City of Duluth staff work closely in managing Duluth at Work grants and ensuring outcomes are met. Monthly Duluth at Work meetings for the portfolio of funded projects are hosted by a Duluth LISC- supported consultant, who serves as the Coordinator for our collaborative work.

In addition, Duluth at Work is supported by an Advisory Committee of stakeholders representing business, non-profits, government, and funders. This Advisory Committee meets quarterly and offers employer connections, funding insight, connections into the statewide workforce and economic development systems, and ongoing support for meeting the outcomes of the program.

Public Facilities Activities

The following 2014 projects will provide a more sustainable living environment and increased accessibility for under-served populations.

- **Udac Building Reformation**

Udac, located in the Central Hillside, will make improvements to their building, a nonprofit-owned facility located in a CDBG neighborhood. Udac provides services to individuals with disabilities through Vocational and Life Skills programs. Facility improvements would help the programs to assist people with disabilities to become

as independent and self-sufficient as possible. The project would include stabilizing the foundation, as well as, interior and exterior renovations.

Public Service Activities

The following 2014 public service projects will provide increased opportunities to access employment and increased access to fair and equal housing choice for under-served populations.

- **Homeless and Stabilization Fund:** In 2014, the Homeless and Stabilization Fund will be developed and funded with CDBG. This fund will be used to assist homeless people with stabilization, who often have under-served needs such as mental health and chemical dependency issues. The fund will be accessed by the programs that already receive CDBG/ESG funding.

Housing Activities

The following 2014 projects will provide increased accessibility as well as remove impediments to fair and equal housing choice and barriers for under-served populations.

- **Housing and Redevelopment Authority (HRA) of Duluth Homeless Rental Assistance Program (TBRA).** This HRA program provides rental assistance to homeless families. The program is similar to the "Section 8" Housing Voucher Program. However, applicants can have immediate access to a voucher, and persons with some types of criminal histories can be housed who would be rejected under the regular "Section 8" guidelines.

Summary of Community Development Resources for Proposed FY 2014 Action Plan

The total recommended investment available for the FY 2014 Action Plan is in the following table:

Source	Amount	Comments
HOME	\$544,482	FY 2014 Grant
ESGP	\$183,852	FY 2014 Grant estimated
HOPWA	\$0	The City is not eligible for HOPWA funds but, as shown on Table 2, supports applications for them.
CDBG	\$2,224,734	FY 2014 Grant
CDBG	\$0	Reprogrammed funds from earlier allocations
Program Income	\$221,961	[See narrative below]
Float Funds	\$0	No activities planned using this type of funding.
Total	\$3,175,029	
Total Available for FY 2014 Action Plan Activities	\$2,953,068	[Some program Income funds are available for allocation to FY 2014 projects. See narrative below.]

Program Income

The City anticipates having program income available for allocation to projects in FY 2014. Although there will be program income generated, most of these funds are generated by revolving loan funds which have already been obligated for CDBG eligible activities via individual sub-recipient contracts. Neighborhood Housing Services (now incorporated with One Roof Community Housing) and HRA's rental rehabilitation are in the form of repaid revolving loan fund reimbursements generated by the projects, which remain with the projects to fund future eligible activities.

The 2012 Grantee Performance Report and financial audits project \$221,961 in estimated program income to be generated in 2014. These program income funds will be utilized by the two agencies for housing rehabilitation activities.

Program income generated by the collection of payments from "due on sale" loans or deferred grants in the form of housing lien reimbursements or the reallocation of funds from previous program years in the amount of \$0 in CDBG-funded activities will be utilized in the FY 2014 funding recommendations.

In addition, the City owns or controls tax forfeited land that could be used for housing, community development, or economic development projects.

Funding Sources and Leveraging

FY 2014 ACTION PLAN FUNDING SUMMARY		
Funding Source	Amount	% of Total
CDBG	\$2,224,734	6.4%
HOME	\$544,482	1.6%
ESGP	\$183,852	0.5%
Other	\$31,988,531	91.5%
Total	\$34,941,599	

The table above summarizes the various funding sources proposed to underwrite the FY 2014 Action Plan. As shown in the table, \$2,953,068 in CDBG/HOME/ESGP funds will leverage an additional \$31,988,531. The ratio of Community Development funds to leveraged funds is approximately 1:11. "Other" funding sources include other federal programs, foundations, City, self-generated fees, donations, and private donors. It should be noted that funding amounts are estimates and may change pending success of applicants' requests to foundations, fund drives, and level of actual self-generated fees. The leverage amount in this year's Action Plan is similar to previous years.

The City requires all grantees receiving ESGP funds to submit evidence, such as contracts or grant award letters, that they have obligated dollar-for-dollar matching funds from nonfederal revenue source(s), to identify and include the match in the project budget, and to document expenses covered by matching funds with each request for grant monies. The match requirements are incorporated within the executed grant agreement between the City of Duluth and the subgrantee.

To ensure documentation of match for the HOME Program, all grant agreements in categories requiring match include the following stipulation: "At City's request, (*subgrantee*) shall be responsible for requiring that a Matching Contribution be available or in place with regard to such HOME funds which, when taken together with the aggregate of HOME grants previously extended under the HOME Program, meets the requirements for Matching Contributions as set forth in the HOME Program statutes and regulations promulgated thereunder." In the past, the City has asked HOME-funded projects to provide documentation of awarded foundation and/or State of Minnesota grants. These sources have provided match contributions far exceeding the annual liability, and allowed for significant excess match to be carried over into future years.

As required by HUD regulations, the City has adopted policies encouraging involvement in the HOME Program by minority and women-owned businesses. This document, "Affirmative Marketing/Outreach to Minority and Women-Owned Businesses," is on file in the office of Community Development. The City has also developed guidelines on recapture and/or resale restrictions for applicable affordability periods that govern homeownership projects. For these guidelines, see Appendix C - Recapture/Resale Guidelines for Home Buyer Activities.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Action Plan Managing the Process response:

On behalf of the City of Duluth, the Community Development Division of the Planning and Construction Services Department has the lead agency responsibility for formulating plans and strategies for housing and community development efforts. The Division is directly responsible for administering and developing the Consolidated Plan, which outlines the community's goals and investment strategies for the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships Program (HOME) and Emergency Solutions Grant Program (ESGP). Also, the Community Development Division works with other City departments, the Housing and Redevelopment Authority of Duluth, neighborhood and citywide non-profit groups to implement the Community Development program.

An advisory group of citizens assists with reviewing community development strategies by providing direct citizen input into the planning and prioritization process. That group is the Community Development Committee (CD Committee). The CD Committee is made up of 9 communitywide representatives. The CD Committee is advisory to the City Administration and the City Council.

The participation process for the Community Development Program is detailed in the *City of Duluth Citizen Participation Plan, February 2009* publication. In general terms, the process consists of two tiers: CD Committee, which provides community perspectives on the Community Development Program; the Neighborhood Forums (hearings) which have CDBG-eligible Target Areas and represent neighborhood perspectives. These forums are meant to provide a more interactive setting from which to seek input on neighborhood priorities and needs.

The Community Development Division, as the lead entity, strives to involve many partners in addressing community development needs and issues. As noted in the following section, there are many other participants involved with housing and community development issues and programs in Duluth. As the lead agency, the Division strives to achieve close cooperation among these other entities.

Two major events helped to shape the principles in the development of the Consolidated Plan from a community needs assessment and the direction of fund distribution. One item was the Community Impact Report developed and released

by the United Way. This report outlined trend data in the basic areas of community development from housing, education, social service delivery and youth development. Many of the Community's partners provided information and discussed how the focus on children will have a major benefit on the youth development and future service needs. The other event that shaped the fund distribution philosophy was the meeting of the Duluth Grantor's Alliance in March 2011. This alliance is made up of all the foundations in the community, along with the City, County and the United Way. The Alliance outlined the impact of funding reductions and the funding decisions area Foundations would be making in the future years.

The Duluth Grantor's Alliance has continued to play a major role in the coordination of funder's effort to address community needs. Following the major flood that took place in June, 2012, the Grantor's Alliance immediately called together the funders and the non-profit agencies that were working on addressing the emergency needs of flood victims. This allowed for a more comprehensive response across the disaster area, which includes Carlton, St. Louis, and Lake County, and Douglas County in Wisconsin. The full impact of the disaster is still evolving, and the ramifications are expected to be felt for another two to three years. This may result in a future re-evaluation of Consolidated Plan priorities.

During the course of preparing the Consolidated Plan, Community Development staff met with numerous individuals and agencies to gain information and insight into Duluth's housing and community development needs. These agencies have working programs and statistical information pertaining to persons with low and moderate incomes. The following agencies were consulted and have a combined interest with the City in furthering community development goals:

- St. Louis County Health & Human Services Department
- Arrowhead Regional Development Commission
- Duluth Affordable Housing Coalition
- Center for Alcohol and Drug Treatment
- Human Development Center
- Housing and Redevelopment Authority of Duluth (HRA)
- Community Action of Duluth
- Duluth Workforce Center
- Duluth Workforce Development Division
- Community Development Committee
- St. Louis County Community Development
- Local Initiatives Support Corporation
- Superior Community Development Office
- United Way of Greater Duluth
- Ordean Foundation
- Northland Foundation

During the 2014 Action Plan year, the City's Community Development Division will participate in a process with the other major Emergency Food System funders, the Ordean Foundation, the United Way of Greater Duluth, and the Northland

Foundation, including the Second Harvest Northern Lakes Food Bank. It is anticipated that this process will yield a good partnership with the funders and service agencies in assessing a better connection to food services to the youth, in particular after school nutrition programs.

Community Development staff will continue coordination activities in 2014 with St. Louis County Health and Human Services to facilitate the restructuring of the Continuum of Care process to align with regulations set forth under the HEARTH Act Amendment to the McKinney Vento Act, and revisions to the federal ruling for the Emergency Solutions Grant (ESG) and Continuum of Care (CoC) programs. Of primary focus in the 2014 Program Year, will be implementing a Coordinated Intake and Assessment Process for Duluth and St. Louis County (the region covered under the CoC). In 2012, City and County staff, along with the Affordable Housing Coalition (AHC) and Rural Housing Coalition (RHC) (the two groups comprised of all the homeless, and affordable housing and service providers in Duluth (AHC) and in Northern St. Louis County (RHC) and others) began the process of restructuring the CoC process by creating a Leadership Council that is made up of County Board and City Council appointed representatives that oversee all of the activities under the County's 10-Year Plan to End Homelessness, including the CoC, the ESG and the Family Homeless Prevention and Assistance (FHPAP) programs, funding allocations and other activities.

In June, 2012, Duluth experienced a major flood event that resulted in a Presidential Disaster Declaration. Many homes and businesses had damage, including destruction of property, structural damage to buildings, basement flooding that ruined furnaces and other major appliances, and loss of personal items. The City of Duluth, as well as the community's non-profit social service and housing rehab agencies, will continue to coordinate with the long-term flood recovery efforts that will be ongoing in 2014.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Action Plan Citizen Participation response:

Early in the development of the Action Plan, a series of community forums were held in Community Development Target Areas that served as Community Development and Housing Needs public hearings. The purpose of these forums was to gain comment, information and insights into community needs and opportunities. The community forums were held at City Center West on May 14th and Central Hillside Center on May 16th. These forums were aimed at engaging citizens from all our Community Development target neighborhoods in a dialogue on issues and needs for persons with low and moderate incomes in a less formal and more interactive setting. People were explained the funding process for the programs and then were asked how they would prioritize the funding to meet community need.

A public hearing was held by the CD Committee on June 25, 2013, for the purpose of reviewing the previous year's program performance as outlined in the 2012 CAPER. This enabled citizens to ask questions about monitoring issues and learn more about the program's outcomes. Also, the committee reviewed the priority needs tables from the Consolidated Plan.

A 30-day public comment period was advertised in the Duluth News Tribune on November 1st continuing until December 2nd. This notice was also placed on the City's website.

A second public hearing was held on December 10, 2013, to receive public comment on the proposed FY 2014 funding recommendations and the goals of the 2014 Annual Action Plan of the 2010-2014 Consolidated Plan.

All meetings for the Community Development Program are conducted according to the state "open meeting law," including community forums and CD Committee meetings. Meetings of these groups are held during evening hours at public locations accessible to persons with disabilities. Copies of the meeting notices are forwarded to the Office of the City Clerk, where they are placed on public display and kept on file. In addition to the traditional time and location information, the ads and news releases include information on the purpose and proposed content of the subject matter to be heard. In the event a Public Hearing is expected to be attended by a significant number of non-English speaking or hearing impaired individuals, a translator is provided.

Information relating to the Action Plan and specific project proposals is maintained in the Community Development Office, Room 407, City Hall and is available for the public to view and obtain copies; also, a summary of this information is available on the Community Development Division's website.

In addition, a library of information relevant to housing and CDBG issues and programs is available at the Community Development Office.

Public Comment on Action Plan

Appendix A contains a summary of public comments and the City's responses to the comments on the Action Plan. Appendix B has a summary of each public hearing held during the development of the FY 2014 Annual Action Plan of the 2010-2014 Consolidated Plan.

Efforts to Broaden Citizen Participation

Participation from citizens is necessary for a community to craft and implement community development initiatives that meet the needs of its citizens. The City of Duluth has been fortunate to have broad participation in the planning process, but the process of obtaining and enhancing citizen participation is constantly changing with new technologies and social patterns. More people are connecting to the internet for various activities: learning about programs or meetings, obtaining updates on current events, and sharing opinions on public programs. This will remain a constant method for expanding participation.

A successful method of broadening participation has been the "Community Forums." These sessions allowed citizens to interact in smaller groups to determine neighborhood needs and issues. Then each group reported back priorities to the larger group. A primary goal for the Action Plan in that process was to encourage people with low and moderate incomes from outside the current CDBG Target Areas to become active in the Action Plan development process. Our partners in the community (Community Action Duluth, Churches United in Ministry, Damiano Center, and the HRA) assisted with getting the notice out to under-served populations, including public housing residents, and by bringing program participants to those forums. Another method of expanding this Community Forum approach has been to have an "On-line Community Forum" during the two-week time period of the traditional forums. By utilizing the City's Website and hosting an on-line forum with different questions, the Community Development Division was able to get more participation from people who would not have otherwise had the opportunity to attend in person. A summary of these comments may be found Appendix B. In 2014, the division will also be increasing the utilization of online and social media for public input.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Action Plan Institutional Structure response:

In 2014, to strengthen partnerships for the delivery of services as identified in the Annual Action Plan, the Community Development Division will continue working with St. Louis County on implementing a Coordinated Intake and Assessment

Process and strengthening the *Ten-Year Plan to End Homelessness*. In addition, City and County staff will continue to focus developing more analysis of the HMIS data from ESG sub-grantees and other Continuum of Care agencies for better quality planning and system coordination with service providers and working towards our goal of reducing the average number of days in shelter.

Another initiative will be the coordination with the City's Community Development Division and other major Emergency Food System funders such as the Ordean Foundation, the United Way of Greater Duluth, and the Northland Foundation, as well as the Second Harvest Northern Lakes Food Bank. It is anticipated that this process will yield a good partnership with the funders and service agencies in assessing the better connection to food services / nutrition to the youth, in particular "out of" and "after school" nutrition programs.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Action Plan Monitoring response:

The Community Development Division and City Auditor's Office will conduct an annual risk assessment of sub-recipients. This risk assessment will be based upon material weaknesses cited in audits, and on their performance in submitting appropriate documentation of expenditures, demographic information and other contract requirements. A high-risk sub-recipient has material weaknesses and/or significant deficiencies in their audit relating to the above-mentioned federal programs, lacks sufficient accounting policies and procedures to safeguard federal assets, and/or submits inaccurate payment request documentation and/or late demographic reports. On-site monitoring consists of financial monitoring and programmatic compliance. We will continue ongoing technical assistance training on regulations, including lead-based paint, environmental review, income verification, procurement and other federal requirements as a method for continuous staff training with the City's sub-recipients.

The CD Committee will hold a CAPER (Consolidated Annual Performance Evaluation Report) Public Hearing for the purpose of reviewing accomplishments during the previous year within 90 days of the completion of the City's Community Development Program year. The records presented at this hearing are available during normal business hours for public inspection in the Community Development Office.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Action Plan Lead-based Paint response:

At this time, the Duluth HRA plans to assess, remediate and clear 97 units of lead-based paint hazards in the coming year. Given the age of the affordable housing stock in Duluth, lead paint remains a major concern, especially for families with young children. Of these units, 50 will be owner occupied, by households with incomes up to 80% of annual median income. The lead hazards will be remediated; however, lead paint will remain in the structure.

In 2011, the City of Duluth, in collaboration with the HRA, successfully secured a three year, \$1,144,684 grant from the Office of Healthy Homes and Lead Hazard Control to expand the HRA's efforts to address lead paint in rental properties that participate in the Section 8 Housing Voucher Choice program, as well as single family homes. In 2013, we again applied for, and received \$2,481,395 in lead paint remediation grant funds to extend the program for another three years. The new grant includes a greater emphasis on Healthy Homes, an approach that addresses multiple hazards within a dwelling unit.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Action Plan Specific Objectives response:

See table 3A for priorities and specific objectives.

Rental Housing Development:

Lutheran Social Service (LSS) of Minnesota requested CDBG and HOME funding for their "Center for Changing Lives" project, which will provide transitional and

permanent housing for homeless teens. Because the State bonding the will provide the majority of the projects construction funding has not been secured, it is unlikely to be under construction in 2014. LSS has been encouraged to apply again next year, and if the project's financing is in place, the Community Development Committee intends to award 2015 funds to the project in the amount of \$200,000.

In 2014, One Roof will be using HOME funding for pre-development activities related to future affordable rental housing development (as well as homeownership opportunities). One Roof has secured foundation grants to support their development activities, and will be applying to the State of Minnesota for CHDO operating funds.

Housing Rehab:

The Housing Resource Connection will provide homeowner and rental rehab programs, utilizing additional resources including federal lead paint hazard control funds, Greater Minnesota Housing Fund Community Revitalization Fund (CRF) program, DOE weatherization monies, reinvestment of program income generated within various revolving loan funds, and private matching funds from rental property owners.

Acquisition / Rehab / Resale:

One Roof Community Housing will acquire, rehab and resell vacant properties in 2014. Resources include state resources provided by the Greater Minnesota Housing Fund, City of Duluth HOME funds, federal lead hazard reduction grants, and private bank financing for interim construction loans. As a designated CHDO, One Roof will be using HOME funds to support pre-development activities related to affordable housing development in 2014.

Energy Efficiency:

In the 2014 program year, the Housing Resource Connection will provide energy audits and efficiency improvements for homeowner and rental rehab projects. The HRC will insure that a minimum 20% energy efficiency improvement will be achieved in rehab projects through air sealing, insulation, and upgraded mechanical systems. Likely funding sources include DOE weatherization and EPA Climate Showcase grant funding.

Acquisition / Demolition:

The Duluth HRA will utilize local Duluth Economic Development Authority funds for demolition of condemned, vacant and blighted properties.

Tenant-Based Rental Assistance:

The Duluth HRA will oversee the administration of 20 housing vouchers for homeless families under the HOME funded Tenant-Based Rental Assistance Program. The HRA provides in-kind services in the administration of the housing vouchers.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Action Plan Public Housing Strategy response:

In 2014, the Duluth HRA will be awarded HOME program funding for tenant based rental assistance for homeless individuals and families to secure permanent rental housing. Case management services will be provided to ensure housing stability.

Public housing residents participate in City funded programs such as Community Action's IDA savings program; and One Roof's acquisition, rehab, resale programs. Residents are encouraged to take advantage of the HRA's Family Self-Sufficiency and Section 8 Housing Voucher homeownership programs.

The City is satisfied that public housing residents are involved with the HRA management through their representative on the Board of Commissioners and active Resident Clubs.

The HRA is a High Performer under HUD's Section 8 program's SEMAP system, and a Standard Performer under Public Housing Assessment System (PHAS), which grades the HRA on management operations, physical conditions, customer service, and financial condition. They expect to regain a High Performer rating in the PHAS in 2013.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Action Plan Barriers to Affordable Housing response:

Co-Locating Permitting and Planning

The offices related to the "One Stop Shop" development services have been co-located on the second floor of City Hall. Plans call for the Community Development Division to relocate to the second floor, providing more integrated housing development and rehab services.

New Zoning Code

The new Unified Development Code was adopted by the City in the summer of 2010. City staff is now working on the adoption of the citywide zoning code, with completion expected in 2014.

Lateral Sewer Lines

Late in 2008, the HRA was awarded CDBG funds to assist low- and moderate income households to repair private sewer lines. Originally, the HRA anticipated helping 60 households by June, 2010. However, the Duluth City Council approved additional local support in the form of partial grants to homeowners. CDBG funds are being used to cover costs above the grant amount. This will significantly increase the number of lines repaired with CDBG, to as many as 200 households. In 2014, the program will continue to assist homeowners.

Demolition of Blighted Properties

The HRA will utilize local DEDA funds to acquire and demolish blighted properties, focusing on the At Home in Duluth neighborhood revitalization areas.

Increased Per Unit Rehab Guidelines

In 2014, the Housing Resource Connection will continue to increase the coordination of housing rehab programs, resulting in combined funding of rehab projects. By increasing the number of sources, all deficiencies in the home will be addressed at the same time. Total project costs have increased, in order for all projects to meet the same Rehab Standards.

"Gate Keeper" Approach to Rehab Programs

The Housing Resource Connection (HRC) is a collaborative partnership between One Roof, Duluth HRA, AEOA, Ecolibrium3 and the City's Community Development Division. The HRC is a "one stop shop" for rehab assistance in Duluth. This effort includes uniform intake, inspection services, loan origination and servicing, coordination of rehab efforts, and the co-location of staff. In 2014, rather than award funding to the specific agencies, CDBG and HOME funding will awarded jointly under one comprehensive rehab contract.

Lead-Based Paint Funding

The City of Duluth, in cooperation with the Duluth HRA, successfully secured a second lead-based paint remediation grant from the Office of Healthy Homes and Lead Hazard Control for the 2013-2015 three year grant period.

Foreclosed Properties

One Roof will continue through 2014 to acquire, rehab and resell vacant, foreclosed properties in neighborhoods experiencing high foreclosure rates. The number of foreclosures has decreased significantly as economic conditions improve.

Housing Market Survey

A survey to determine the actual median value of homes in Duluth will be completed by the start of the 2014 program year. The local market study is necessary due to

HUD's use of the Duluth/Superior statistical metropolitan area as the basis for determining median value, which underestimates values within the City of Duluth.

20% Energy Efficiency Requirement

In 2014 funding agreements, any rehab projects using CDBG or HOME Program dollars will be required to increase by 20% the energy efficiency of existing homes.

Tenant-Based Rental Assistance

In-kind resources (partial staff salaries, office space, utilities, program supplies and postage) will be used by the Duluth HRA in 2014 to administer the HOME funded Tenant-Based Rental Assistance Program.

Special Assessment Policies

Community Development staff worked with the Special Assessment Board to analyze policies that serve as a barrier to addressing tax forfeit vacant lots and dilapidated structures. Excessive assessments have made the purchase and rehabilitation of existing housing, as well as the rebuilding on cleared sites, cost prohibitive. In 2010, new policies were adopted that limited garbage assessments to only the prior four years, and eliminated those assessments less than \$500. Community Development staff works with the Board to reduce or waive special assessments on lots or buildings that are part of an affordable housing project on a case-by-case basis.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.

- e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Action Plan HOME/ADDI response:

The City of Duluth is not a recipient of ADDI funds.

Homeless

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

Action Plan Special Needs response:

The City of Duluth has long partnered with St. Louis County (SLC) and in 2007, completed a business plan to end homelessness, *Heading Home St. Louis County, A Ten Year Plan to End Homelessness*. *The 10-Year Plan to End Homelessness* was incorporated into the City's Consolidated Plan and Annual Action Plans. The goals and strategies outlined in the Plan, along with CoC goals implemented by HUD and the Family Homeless Prevention and Assistance Program (FHHPAP) goals implemented by the state of Minnesota (through MN Housing Finance Agency) are used to develop the City's annual and five-year goals and strategies under the CDBG and ESG programs. While the SLC Health and Human Services Department is the lead entity for both the *Ten-Year Plan to End Homelessness*, the region's Continuum of Care (CoC), process and other homeless activities under the FHHPAP city and county staff work closely to implement the activities associated with the planning and provision of housing and services for homeless individuals, families and youth are coordinated through a network of homeless service providers, the Affordable Housing Coalition (AHC) in Duluth, the Rural Housing Council (RHC) in Northern St. Louis County, the Committee to End Homelessness and the Implementation Team for the *Ten-Year Plan to End Homelessness*.

The goal of the *Ten-Year Plan to End Homelessness* and the *Continuum of Care*, through a countywide perspective and distribution of resources, is to help homeless individuals, families and youth to be rapidly re-housed in the most permanent housing possible, increase their housing stability and the housing security that goes along with stability, and to prevent new occurrences of homelessness. With the understanding that homelessness is not caused merely by lack of shelter, but rather involves underlying, unmet physical, economic and/or social needs, the supportive services provided for the homeless are designed to meet those needs. Support services include housing search and placement assistance and referrals to other community resources such as mental health treatment, drug and alcohol treatment, employment training, family support, life skills training, and providing for basic needs such as food and clothing. The SLC Health and Human Services Department and the City of Duluth Community Development Division are collectively responsible for managing the *Continuum of Care* process (since 1995) and the *Ten-Year Plan to End Homelessness* (starting in 2007). In 2012, through the *Continuum of Care* SuperNOFA process, Duluth agencies that help the homeless received approximately \$1,065,000 to provide outreach, emergency shelter, transitional and permanent supportive housing beds, housing search and placement assistance and other housing services to help homeless families, singles and youth to obtain and maintain housing stability. In addition, the City's Housing and Redevelopment Authority receives \$292,908 annually to provide shelter plus care vouchers to homeless persons in Duluth. The Housing Authority of Duluth was also awarded \$80,000 in CoC funds to begin development and implementation of Coordinated Access and Assessment in Duluth and in Northern St. Louis County. Also under the 2012 SuperNOFA, St. Louis County received a HUD Technical Assistance grant. HUD TA staff along with staff from the Corporation for Supportive Housing held one-on-one meetings with each homeless service provider in Duluth and in Northern St. Louis County to discuss concerns about coordinated assessment. Following the

individual agency meetings, all providers convened to discuss coordinated assessment. The session led to services providers deciding on the coordinated assessment model that will be implemented in all of the St. Louis County Continuum of Care, including Duluth. The model that was chosen was 'Multi-Door' access. At a later HUD TA session, providers in Duluth determined that 'Multi Door Access' in Duluth would include access points for families and singles at the CHUM Emergency Shelter, access points for families and singles and the Salvation Army and access points for Native American families and singles at the American Indian Community Housing Organization (AICHO) and access points for at-risk and homeless youth would be at Life House.

In the 2014 program year, the City and County will continue to work with homeless services providers to shape the Coordinated Access and Assessment System for St. Louis County, to develop and implement uniform intake and assessment tools and protocols that will be used by all providers at system entry points, with the two domestic violence shelters and with the other agencies that will participate in the homeless response system in Duluth. Protocols associated with coordinated assessment will also be developed as the intake and assessment activities are shaped. Providers in Duluth and all of the SLC CoC are having difficulty embracing the changes being required under Coordinated Assessment

Other activities that Community Development staff will work on in coordination with the St. Louis County and other Minnesota CoC's and the State of MN will be to improve the HMIS system currently being used for homeless data gathering and reporting. The HMIS system currently being used statewide has shown to be limited in its ability to process data and reports from a system level and according to outcomes prescribed under the HEARTH Act. Service providers have long lamented about the problems with the statewide system. In 2013, MN Housing Finance Agency received a HUD Technical Assistance grant that would assess the HMIS system being used by all HUD and State funded homeless programs in Minnesota. We are currently waiting for the system assessment report and recommended next steps. In the meantime, ESG and other homeless services providers continue to input data into HMIS.

The Family Homeless Prevention and Assistance Program (FHPAP), is a program funded through the State of Minnesota and the Minnesota Housing Finance Agency. FHPAP funds are allocated to Continuum of Care in MN. In the 2013-2014 biennium, St. Louis County received \$625,000 to provide prevention and rapid re-housing assistance to homeless and at-risk persons in SLC. Five Duluth agencies received FHPAP funding; they include the American Indian Community Housing Organization, Life House, The Salvation Army, Safe Haven Shelter and Legal Aid will be able to access these funds to provide case management and financial assistance in conjunction with prevention and rapid re-housing activities. Community Development staff work closely with FHPAP staff to coordinate prevention and rapid re-housing activities, including participating in reviewing grant applications, determining funding and service targets and assisting in developing an Action Plan. Through the FHPAP program Duluth agencies will assist more than 350 households

to move toward greater housing stability through the rapid re-housing and prevention assistance provided by these agencies.

The City-County coordination of homeless activities under the countywide *Ten Year Plan to End Homelessness* is further supported through the allocation of funds under the CDBG, HOME and Emergency Solutions Grant (ESG) programs. In 2014, a portion (60%) of the City's allocation of ESG funds (\$93,550) will be used for the operation of six shelter and transitional housing facilities in Duluth. They include the CHUM Shelter for operation of their 44-bed congregate shelter for single adult men and women and 4 family emergency shelter units, Safe Haven for the operation of a 39-bed emergency shelter facility for women and their children who are fleeing from domestic violence, the American Indian Community Housing Organization (AICHO) for operation of their Dabinoo'lgan Shelter, a 10-bed facility for Native American women and their children who are fleeing domestic violence, the Minnesota Assistance Council for Veterans (MACV) for operation of 9 units of transitional housing for veterans, Center City Housing Corp. (CCHC) for operation of 21 units of transitional housing for families and 13 units of transitional housing for homeless youth.

In addition to funding operation of homeless facilities, Approximately \$47,000 will be allocated to prevention and rapid re-housing assistance through creation of a 'flexible fund' that will help shelter and other ESG homeless service providers prevent and end homelessness for ESG eligible individuals and families in Duluth. ESG funds may be used for rents and other housing related expenses. Since the creation of the ESG flex fund, Community Development staff have worked with providers to establish priorities and targeting protocols to be more strategic in who is assisted, so rather serving persons on a than first come, first serve basis, ESG targeting strategies focus assistance primarily on rapid re-housing over prevention (target is 65% RR and 35% P).

The City will also allocate a portion of its 2014 CDBG funds to address homelessness. Under the 2014 Public Service Category, the City will allocate \$175,000 to emergency shelters, transitional housing facilities and to permanent supportive housing programs in Duluth. Agency that will be funded under the CDBG Public Service category include CHUM Emergency Shelter, Safe Haven Shelter, The Salvation Army Family Transitional Housing Program, the American Indian Community Housing Organization's (AICHO) shelter, transitional housing and permanent supportive housing programs, the Minnesota Assistance Council for Veterans (MACV) transitional housing program, Life House teen transitional housing program, and Center City Housing Corporation's family transitional housing program. The primary activities to be carried out by these agencies include stabilization services, housing support and housing search assistance, and supportive services permanent supportive housing residents.

Other programs funded under the Public Service category that assist the homeless include the Duluth Hunger Program, which operates two emergency food pantries and three soup kitchens in CDBG neighborhoods in Duluth, the Lake Superior Community Health Center provides reduced cost (sliding-fee-for-service) health care

and the Programs Feeding the Kids through Youth Program which provides food to after school and summer youth programs.

Under the Economic Develop category, two programs are funded that assist homeless persons. They include the CHUM Duluth at Work Program and the SOAR Career Solutions Duluth at Work Program. They provide job training, employment assistance and follow-up support services to low-income persons in Duluth. CHUM targets assistance to only homeless persons, whereas SOAR serves homeless and other low-income persons.

In addition to the 2014 CDBG funds allocated for homeless housing and shelters, the City will also allocate \$123,000 in 2014 HOME Program funds for the provision of Tenant Based Rental Assistance (TBRA). TBRA has been a priority of the City for a number of years. The Housing and Redevelopment Authority (HRA) will administer the TBRA program, which provides rental vouchers to homeless families and individuals who are currently not eligible for Section 8 or Public Housing assistance. Program participants may receive rental assistance for up to two years, or until they are approved for a rental assistance voucher under the Section 8 program.

Chronic Homeless: The goals established in the Consolidated Plan and the SLC 10-Year Plan to End Homelessness that address chronic homelessness are to create additional permanent supportive housing units targeted specifically for chronically homeless persons. The City and St. Louis County both encourage housing developers to allocate a number of units for chronically homelessness individuals when they propose new projects. No CDBG or HOME funds will be allocated in 2014 for chronic homelessness.

One of the goals outlined in the *SLC Ten-Year Plan to End Homelessness* was to establish uniform discharge protocols and procedures that prevent people who are being released from county institutions from being discharged into homelessness. Adult Protocol Business Plan was completed in 2008. The discharge plan outlined transition process steps, based on an evidence-based model called Critical Time Intervention, a standardized assessment tool was developed and is being utilized by all discharging entities upon client admission to identify those at risk of homelessness, specific services to be offered to all clients and additional services offered to at-risk clients. The Plan also outlines collaborative partner roles and responsibilities, including coordination and information sharing. In 2010, St. Louis County received funding to conduct a pilot project with County correctional facilities to implement the discharge plan. Implementation of the project went well, but no new funds were allocated toward discharge planning activities once the pilot project ended. Persons from St. Louis County corrections, However, many of the established protocols implemented under the pilot continue to be used. Monthly meetings are held to discuss discharge issues. A group of City and County Members of the Affordable Housing Coalition along with City and County staff, correctional staff and hospital emergency staff, under the leadership of the Minnesota Assistance Council for Veterans, have just begun planning the evaluation of the pilot project and implementation of discharge protocols, and in 2013 will continue to evaluate that aspect of homeless prevention.

In addition, City and County staff, in coordination the Leadership Council and members of the Homeless Response Committees under the Affordable Housing Coalition and the Rural Housing Coalition, will continue to realign the goals and objectives in the 10-Year Plan to End Homelessness with the HEARTH Act, and the revised ESG and CoC program regulations.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Action Plan ESG response:

The City of Duluth does not receive state ESG funds.

Community Development

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Action Plan Community Development response:

Table 3A on the following pages outlines the City's response to the long and short-term Community Development objectives.

In the event that the City's funding level is reduced, depending on the amount, the programs will be reduced proportionately.

Table 3A Summary of Specific Annual Objectives																							
IDIS Code	Housing Objective Priority Need	Funding Source	Performance Indicator	2010 Goal	2010 Actual	2010 Source Amount	2011 Goal	2011 Actual	2011 Source Amount	2012 Goal	2012 Actual	2012 Source Amount	2013 Goal	2013 Actual	2013 Source Amount	2014 Goal	2014 Actual	2014 Source Amount	Percent of 5yr Goal	5 Year Goal	5 Year Actual	% Achieved of 5 Yr actual	Outcome/ Objective
05S	Rental Housing Subsidies		Households	8	0		17	0		20	48		20	0		20		\$ 123,000	170%	50	48	96%	
	Tenant Based Rental Assistance - HRA	HOME	Households	8		\$ 37,000					21												DH-1
	Tenant Based Rental Assistance - HRA	HOME	Households				17		\$ 104,500		27												DH-1
	Tenant Based Rental Assistance - HRA	HOME	Households							20	0	\$ 125,000											DH-1
	Tenant Based Rental Assistance - HRA	HOME	Households										20		\$ 125,000								DH-1
	Tenant Based Rental Assistance - HRA	HOME	Households													20		\$ 123,000					DH-1
12	New Construction		Housing Units										44	0					63%	70	0	0%	
	Hillside Apartments - One Roof Community Hsg	HOME	Housing Units										44		\$ 250,000								DH-1
13	Direct Homeownership Assistance		Households	13	1		12	14		11	0			0	0				51%	70	15	21%	
	FAIM IDA's & Down Payment Asst.- Comm. Action	CDBG	Households	13	1	\$ 66,654		7															DH-1
	FAIM IDA's & Down Payment Asst.- Comm. Action	CDBG	Households				12	7	\$ 60,000														DH-1
	FAIM IDA's & Down Payment Asst.- Comm. Action	CDBG	Households							11	0	\$ 55,000											DH-1
14A	Single Unit Residential Rehab.		Housing Units	40	18		9	38		13	75		4	0					19%	350	131	37%	
	Duluth Property Rehab. Program - HRA	CDBG	Housing Units	40	7	\$ 250,000		24			20												DH-2
	Duluth Property Rehab. Program - HRA	HOME	Housing Units				9	0	\$ 180,000		11												DH-2
	Duluth Property Rehab. Program - HRA	HOME	Housing Units							13	0	\$ 316,839											DH-2
	Duluth Property Rehab. Program - HRA	HOME	Housing Units										4		\$ 79,619								DH-2
	Housing Resource Connection	CDBG/ HOME	Housing Units													55		\$ 361,811					DH-2
	Duluth Lateral Lines RLF - HRA	CDBG	Housing Units		11			14			44												
14B	Multi-Unit Residential Rehab.		Housing Units	76	0		60	41		60	80		30	0					90%	250	121	48%	
	Duluth Property Rehab. Program - HRA	CDBG	Housing Units	55	0	\$ 342,500		41			36												DH-2
	Duluth Property Rehab. Program - HRA	CDBG	Housing Units				60	0	\$219,000		12												DH-2
	Upper Transitional Rehab - Center City Housing	HOME	Housing Units	12		\$ 255,868					12												DH-2
	Lower Transitional Rehab - Center City Housing	HOME	Housing Units	9		\$ 99,240					9												DH-2
	Gimaajii Mino Bimaadiziyaan - AICHO	HOME	Housing Units								11												DH-2
	Duluth Property Rehab. Program - HRA	CDBG	Housing Units							60	0	\$ 225,000	30		\$ 188,741								DH-2
	Housing Resource Connection	CDBG	Housing Units													55		\$ 30,000					DH-2
14F	Energy Efficiency Improvements		Housing Units	147	62		87	85		44	51		72	0					64%	550	198	36%	
	Duluth Weatherization Program - AEOA	CDBG	Housing Units	55	62	\$ 208,376	30	36	\$ 180,000	44	36	\$ 171,320											DH-2
	Duluth Energy Efficiency Program - Common Ground	CDBG	Housing Units	92	0	\$ 187,200		49															DH-2
	Duluth Energy Efficiency Program - Equilibrium 3	CDBG	Housing Units				57	0	\$ 116,500		15												DH-2
	Coordinated Duluth Weatherization Prog- AEOA/ECO	CDBG	Housing Units										72		\$ 180,407								DH-2
14G	Acquisition for Rehabilitation		Housing Units	11	0		40	6		5	10								51%	110	16	15%	
	Rehabilitation & Resale - One Roof	HOME	Housing Units	11	0	\$ 450,000		6			7												DH-2
	Multi-Family Development - One Roof	CDBG	Housing Units				32		\$ 200,000		22 Acquired												DH-2
	Rehabilitation & Resale - One Roof	HOME	Housing Units				8	0	\$ 327,467		3												DH-2
	Rehabilitaion & Resale - One Roof	CDBG	Housing Units							5	0	\$ 200,000											DH-2
	Rehabilitation & Resale - HRC	CDBG/ HOME	Housing Units													8		\$ 240,000					DH-2
14H	Rehabilitation Administration		Organization	1	1		1	1		1	1		1	0					80%	5	3	60%	
	Duluth Property Rehab. Program - HRA	CDBG	Organization	1	1	\$ 461,000	1	1	\$ 436,253	1	1	\$ 325,659											DH-2
	Housing Resource Connection	CDBG	Organization										1		\$ 325,659	1		\$ 535,300					DH-2
21I	CHDO Pre-development		Organization	2	2		2	2		2	2								80%	10	6	60%	
	Operations- One Roof	HOME	Organization	1	1	\$ 22,000	1	1	\$ 17,999	1	1	\$ 12,890				1		\$ 20,000					DH-2
	Operations- Center City Housing	HOME	Organization	1	1	\$ 15,000	1	1	\$ 17,999	1	1	\$ 12,890	1		\$ 13,000								DH-2
	Total of Housing Objective					\$ 2,394,838			\$ 1,859,718			\$ 1,444,598			\$ 1,162,426			\$ 1,453,111					

IDIS Code	Economic Development Objective Priority Need	Funding Source	Performance Indicator	2010 Goal	2010 Actual	2010 Source Amount	2011 Goal	2011 Actual	2011 Source Amount	2012 Goal	2012 Actual	2012 Source Amount	2013 Goal	2013 Actual	2013 Source Amount	2014 Goal	2014 Actual	2014 Source Amount	Percent of 5yr Goal	5 Year Goal	5 Year Actual	% Achieved of 5 Yr actual	Outcome/ Objective
18A	ED Direct Financial Assistance		Jobs	40	41		57	54		35	29		33			50		\$ 272,000	108%	200	124	62%	
	SOAR Duluth At Work - Project SOAR	CDBG	Jobs	20	20	\$ 160,000	20	22	\$ 160,000	14	11	\$ 112,000	15		\$ 120,000	16		\$ 128,000					EO-1
	Employment & Training - CHUMWorks	CDBG	Jobs	15	19	\$ 112,500	15	17	\$ 120,000	9	9	\$ 72,000	9		\$ 72,000	9		\$ 72,000					EO-1
	NYS JET (Jobs, Education & Training) - NYS	CDBG	Jobs	5	2	\$ 40,000	5	6	\$ 40,000	2	3	\$ 16,000											EO-1
	Futures Program - Life House	CDBG	Jobs				6	6	\$ 48,000	3	3	\$ 24,000	3		\$ 24,000	5		\$ 40,000					EO-1
	Circles of Support - Community Action Duluth	CDBG	Jobs				11	3	\$ 90,500	7	3	\$ 56,000	6		\$ 48,000	4		\$ 32,000					EO-1
18B	Economic Development Technical Assistance		Businesses	6	10		8	9		8	8		8			8		\$ 64,000	95%	40	27	68%	
	Growing Neighborhood Businesses- NE Entrepreneur	CDBG	Businesses	6	10	\$ 18,207	8	9	\$ 66,500	8	8	\$ 64,000	8		\$ 64,000	8		\$ 64,000					EO-1
	Total of Economic Development Objective					\$ 330,707			\$ 525,000			\$ 344,000			\$ 328,000			\$ 336,000					
IDIS Code	Public Facilities Objective Priority Need	Funding Source	Performance Indicator	2010 Goal	2010 Actual	2010 Source Amount	2011 Goal	2011 Actual	2011 Source Amount	2012 Goal	2012 Actual	2012 Source Amount	2013 Goal	2013 Actual	2013 Source Amount	2014 Goal	2014 Actual	2014 Source Amount	Percent of 5yr Goal	5 Year Goal	5 Year Actual	% Achieved of 5 Yr actual	Outcome/ Objective
03C	Homeless Facilities		Facilities	0	0		0	0		0	0		2						200%	1	0	0%	
	Hillside Apartments Public Facility	CDBG	Facilities										1		\$ 225,000								SL-3
	LIFELINE Building	CDBG	Facilities										1		\$ 142,000								SL-3
03D	Youth Centers		Facilities	0	0		0	0		1	0												SL-3
	Lincoln Park School for Boys & Girls Club									1	0	\$ 50,000											
03E	Neighborhood Facilities		Facilities	2	0		0	2		1	0					1		\$ 250,000	67%	6	2	33%	
	Memorial Park Community Center	CDBG	Facilities	1	0	\$ 250,000		1															SL-3
	Damiano Accessibility Project	CDBG	Facilities	1	0	\$ 279,450		1															SL-3
	Damiano Soup Kitchen Renovations	CDBG	Facilities							1	0	\$ 313,790											SL-3
	UDAC Building Reformation	CDBG	Facilities													1		\$ 250,000					SL-3
03K	Street Improvements		Households	0	0		20	7		0	3								10%	200	10	5%	
	Street Assessment Assistance	CDBG	Households				20	7	\$ 84,000	0	3												SL-2
03L	Sidewalks		Facilities	22	0		20	10		0	0								38%	110	10	9%	
	Curb Ramp Accessibility & Sidewalk Improvement VII	CDBG	Facilities	22	0	\$ 42,020	20	10	\$ 61,495														SL-3
	Total of Public Facilities Objective					\$ 571,470			\$ 145,495			\$ 363,790			\$ 367,000			\$ 250,000					

IDIS Code	Public Services Objective	Funding Source	Performance Indicator	2010 Goal	2010 Actual	2010 Source Amount	2011 Goal	2011 Actual	2011 Source Amount	2012 Goal	2012 Actual	2012 Source Amount	2013 Goal	2013 Actual	2013 Source Amount	2014 Goal	2014 Actual	2014 Source Amount	Percent of 5yr Goal	5 Year Goal	5 Year Actual	% Achieved of 5 Yr actual	Outcome/ Objective	
03T	Homeless Programs		People	212	282		245	279		1321	1503		2566			2557		\$ 138,025	767%	900	2064	229%		
	Transitional Housing Program - S. Army/WCDO	CDBG	People	180	203	\$ 54,000	180	190	\$ 52,272														DH-1	
	Permanent Support Housing - CCHC	CDBG	People	32	79	\$ 20,000	65	89	\$ 19,360	91	68	\$ 15,840	72		\$ 15,280									DH-1
	Homeless Stabilization Services - CHUM	CDBG	People							900	1090	\$ 30,055	900		\$ 27,950									DH-1
	Emergency Shelter Services- CHUM/Safe Haven	CDBG	People							30	29	\$ 4,290	40		\$ 3,150	1500		\$ 33,000						DH-1
	Oshki Transitional Housing Services - AICHO	CDBG	People							120	107	\$ 19,394	91		\$ 18,810	117		\$ 26,000						DH-1
	Transitional Housing Services - CCHC	CDBG	People							80	117	\$ 15,000	80		\$ 15,000									DH-1
	Transitional Housing Services - MACV	CDBG	People																					DH-1
	Prevention & Rapid Rehousing- MACV	CDBG	People													80		\$ 15,000						DH-1
	Family Transitional Housing Services - Salvation Army	CDBG	People							100	92	\$ 17,616	100		\$ 16,730	100		\$ 12,000						DH-1
	Coordinated In-take Process	CDBG	People										1283		\$ 12,085									DH-1
	Homeless Housing & Stabilization	CDBG	People													735		\$ 49,025						DH-1
05	General Services		People	9100	16910		9100	14995		14409	14660		15320			13,400		\$ 102,000	143%	43000	46565	108%		
	Duluth Hunger Project - CHUM	CDBG	People	8000	13923	\$ 75,000	8000	13324	\$ 72,600	12000	12852	\$ 64,703	12000		\$ 65,550	12000		\$ 72,000						SL-1
	Clothes that Work - Damiano Center	CDBG	People	1100	2987	\$ 20,000	1100	1671	\$ 19,360	1100	1808	\$ 17,617	1200		\$ 16,500									SL-1
	Feeding Kids thru Youth Programs - YMCA	CDBG	People							1309	1122	\$ 21,170	2120		\$ 20,810	1400		\$ 30,000						SL-1
05D	Youth Services		People	800	1638		950	1357		0	0								44%	4000	2995	75%		
	Youth Development Collaborative - YMCA	CDBG	People	800	1638	\$ 87,213	950	1357	\$ 84,422															SL-1
05E	Transportation Services		People	0	0		0	0		0	0								0%	100	0	0%		
05G	Services for Battered/Abused Spouses		People	500	686		550	561		500	569		500						103%	2000	1816	91%		
	Battered Women's Shelter Programs	CDBG	People	500	686	\$ 32,000	550	561	\$ 30,976	500	569	\$ 17,617	500		\$ 17,100									DH-1
05I	Crime Awareness		People	0	0		0	0		0	0								0%	20000	0	0%		
05K	Tenant/Landlord Counseling		People	208	0		0	0		0	0								17%	1250	0	0%		
	Housing Access Center - Damiano	CDBG	People	208	0	\$ 34,000																		DH-1
05M	Health Services		People	2700	7480		2700	4467		6300	5105		6300			6300		\$ 61,685	203%	12000	17052	142%		
	Primary Health Care for Low-Income People	CDBG	People	2700	7480	\$ 77,000	2700	4467	\$ 74,536	6300	5105	\$ 66,480	6300		\$ 62,890	6300		\$ 61,685						SL-1
05N	Abused and Neglected Youth		People	600	649		600	679		520	631		600			600		\$ 20,000	81%	3600	1959	54%		
	LIFELINE Expressway of Youth Services	CDBG	People	600	649	\$ 35,000	600	679	\$ 33,880	520	631	\$ 30,943	600		\$ 28,870	600		\$ 20,000						SL-1
05Q	Substance Payments		People	165	165		165	265		0	0								38%	875	430	49%		
	Emergency Heating Assistance - Salvation Army	CDBG	People	165	165	\$ 25,000	165	265	\$ 24,200															DH-1
	Total for Public Services Objective					\$459,213			\$411,606			\$320,725			\$320,725			\$321,710						

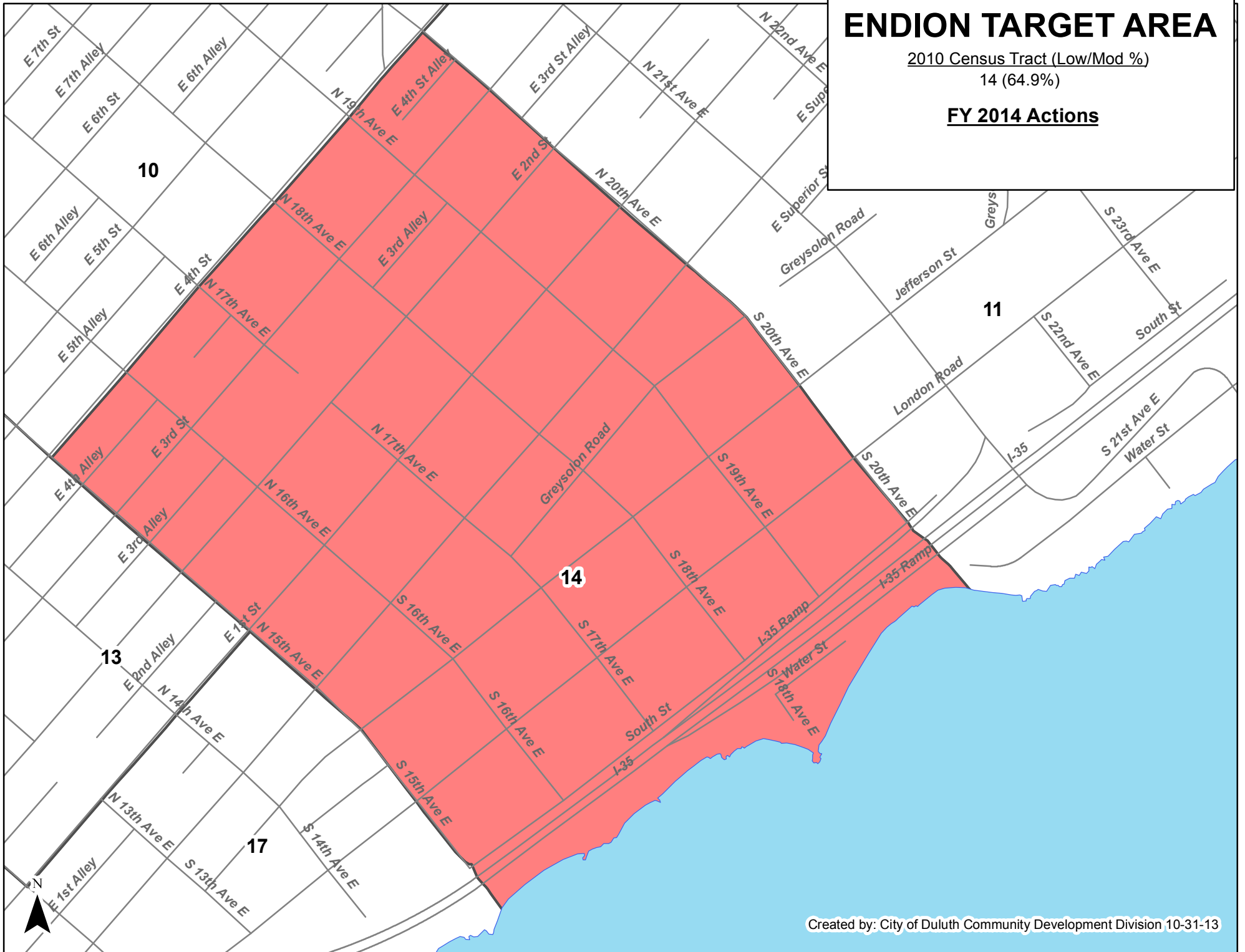
IDIS Code	Homeless Objective	Funding Source	Performance Indicator	2010 Goal	2010 Actual	2010 Source Amount	2011 Goal	2011 Actual	2011 Source Amount	2012 Goal	2012 Actual	2012 Source Amount	2013 Goal	2013 Actual	2013 Source Amount	2014 Goal	2014 Actual	2014 Source Amount	Percent of 5yr Goal	5 Year Goal	5 Year Actual	% Achieved of 5 Yr actual	Outcome/ Objective	
03T	Operating Costs of Homeless Programs		People	1355	1206		1355	1586		1200	1429		1321						76%	6900	4221	61%		
	CHUM Stabilization Services for Homeless	ESGP	People	1100	892	\$ 37,000	1100	1327	\$ 37,000	900	1090	\$ 31,124	900		\$ 31,744	1,000		\$ 23,336						DH-1
	Transitional Housing Operations- MACV	ESGP	People	75	111	\$ 19,000	75	69	\$ 19,000	80	117	\$ 4,540	80		\$ 4,608	15		\$ 15,000						DH-1
	Transitional Housing Program - Salvation Army/WCDO	ESGP	People	180	203	\$ 41,000	180	190	\$ 41,000															DH-1
	Family Transitional Housing Operations - Salvation Army	ESGP	People							100	92	\$ 26,606	100		\$ 27,136	100		\$ 16,710						DH-1
	Transitional Housing Operations - Center City Hsq	ESGP	People							120	107	\$ 30,622	91		\$ 31,232									DH-1
	Transitional Housing Operations- CCHC/Life House	ESGP	People													117		\$ 28,000						DH-1
	Youth Transitional Housing Opns - Life House	ESGP	People							30	23	\$ 7,530	20		\$ 7,680									DH-1
	Transitional Housing Operations- AICHO	ESGP	People										130		\$ 10,752	45		\$ 7,200						DH-1
	Rapid Rehousing/Homeless Prevention Assistance	HESG	People										50		\$ 64,346									DH-1
	Prevention/Rapid Re-housing	ESGP	People													240		\$ 61,513						DH-1
	HMSIS	ESGP	People													1		\$ 4,000						DH-1
05G	Battered & Abused Spouses Services		People	500	686		550	561		500	569		500						68%	3000	1816	61%		
	Battered Women's Shelter Programs	ESGP	People	500	686	\$ 23,000	550	561	\$ 23,000	500	569	\$ 19,578	500		\$ 19,968	500		\$ 14,304						DH-1
	Total of Homeless Objective					\$ 120,000			\$ 120,000			\$ 120,000			\$ 197,466			\$ 170,063						
	Outcome/Objectives	Availability/	Accessibility	Affordability	Sustainability																			
	Decent Housing	DH-1		DH-2	DH-3																			
	Suitable Living Environment	SL-1		SL-2	SL-3																			
	Economic Opportunity	EO-1		EO-2	EO-3																			

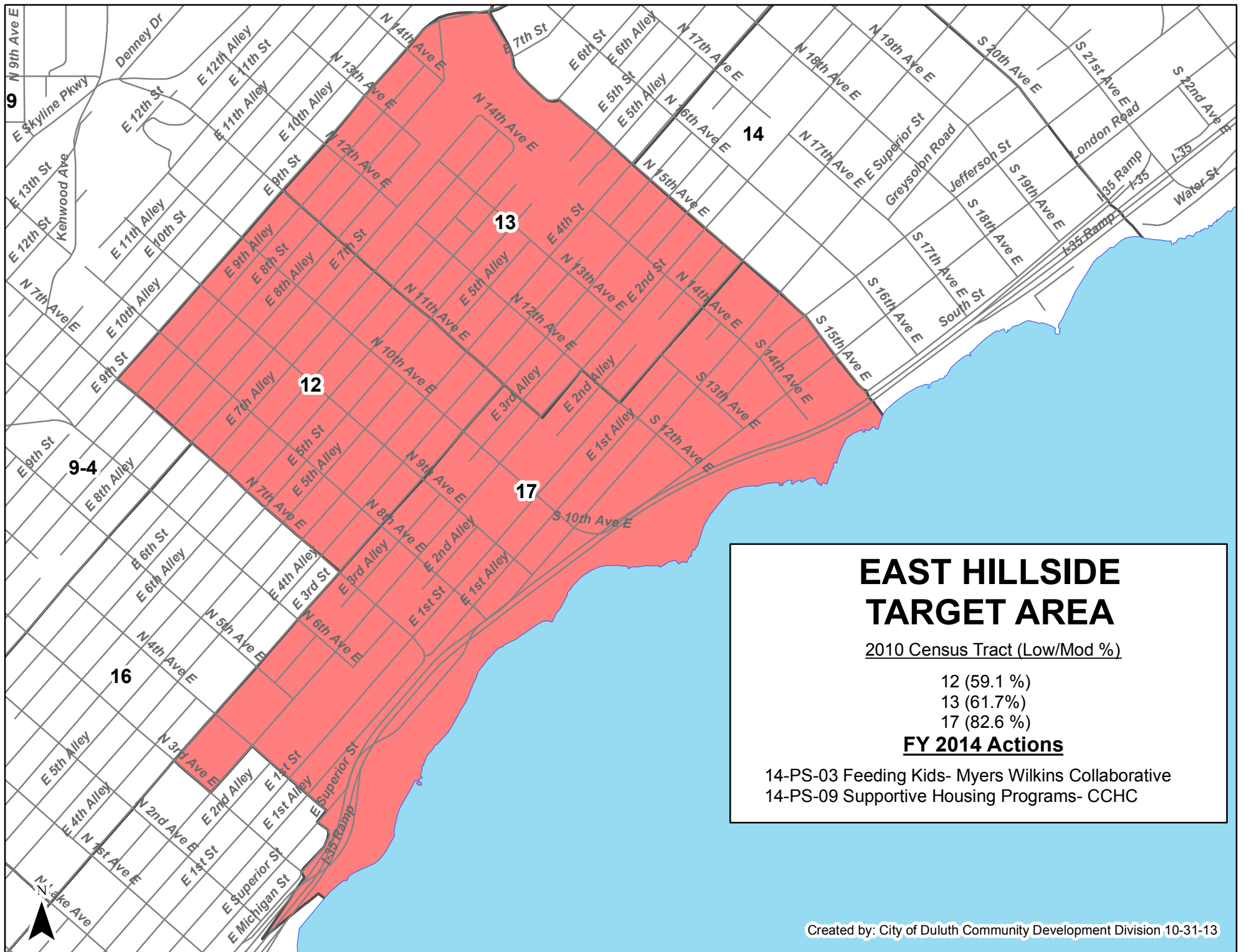
ENDION TARGET AREA

2010 Census Tract (Low/Mod %)

14 (64.9%)

FY 2014 Actions





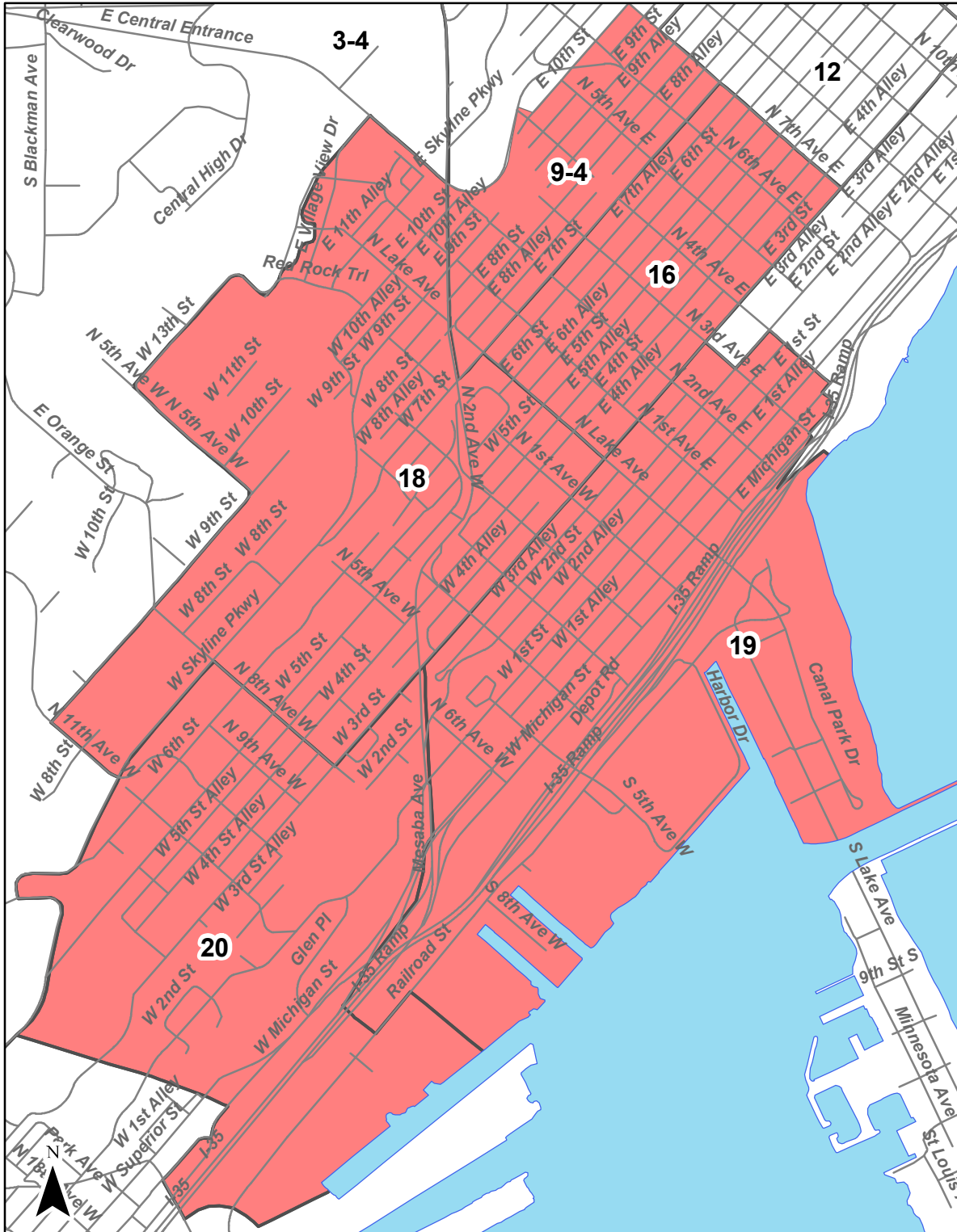
EAST HILLSIDE TARGET AREA

2010 Census Tract (Low/Mod %)

- 12 (59.1 %)
- 13 (61.7%)
- 17 (82.6 %)

FY 2014 Actions

- 14-PS-03 Feeding Kids- Myers Wilkins Collaborative
- 14-PS-09 Supportive Housing Programs- CCHC



CENTRAL HILLSIDE TARGET AREA

2010 Census Tract (Low/Mod %)

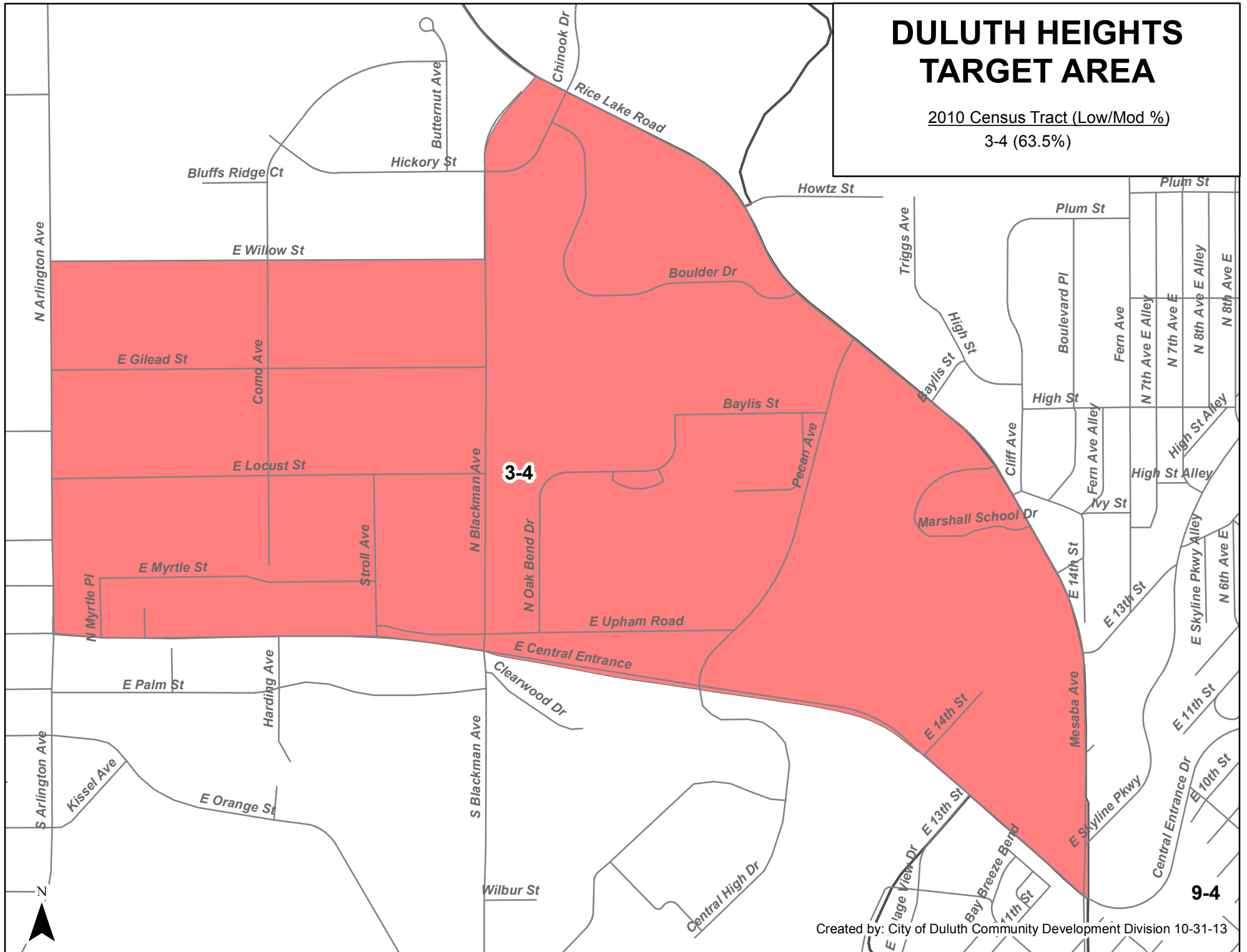
- 9-4 (51.7%)
- 16 (75.4%)
- 18 (72.1%)
- 19 (91.1%)
- 20 (52.0%)

FY 2014 Actions

- 14-HM-01 Homeless Rental Assist- HRA
- 14-HS-01 Housing Resource Connection- HRA/One Roof
- 14-ED-01 SOAR Duluth At Work- SOAR
- 14-ED-02 Support Services for Employment- CHUM
- 14-ED-03 Growing Neighborhood Businesses- Entrepreneur Fund
- 14-ED-04 Futures Program- Life House
- 14-PS-01 Hunger Project- CHUM/Damiano/UGM
- 14-PS-03 Feeding Kids- YMCA
- 14-PS-04 Basic Needs Homeless Youth- Life House
- 14-PS-05 Homeless Stabilization Services- CHUM
- 14-PS-06 Transitional/Perm Support Hsg- AICHO
- 14-ES-01 CHUM Emergency Shelter Op- CHUM
- 14-CD-01 CHDO Operating - One Roof
- 14-PF-04 Building Reformation - UDAC
- 14-ES-09 Supportive Housing Programs - CCHC
- 14-ES-05 Dabinoo'Igan & Oshki Odaadiziwini Waaka'Igan Operating Support - AICHO

DULUTH HEIGHTS TARGET AREA

2010 Census Tract (Low/Mod %)
3-4 (63.5%)



LINCOLN PARK TARGET AREA

2010 Census Tract (Low/Mod %)

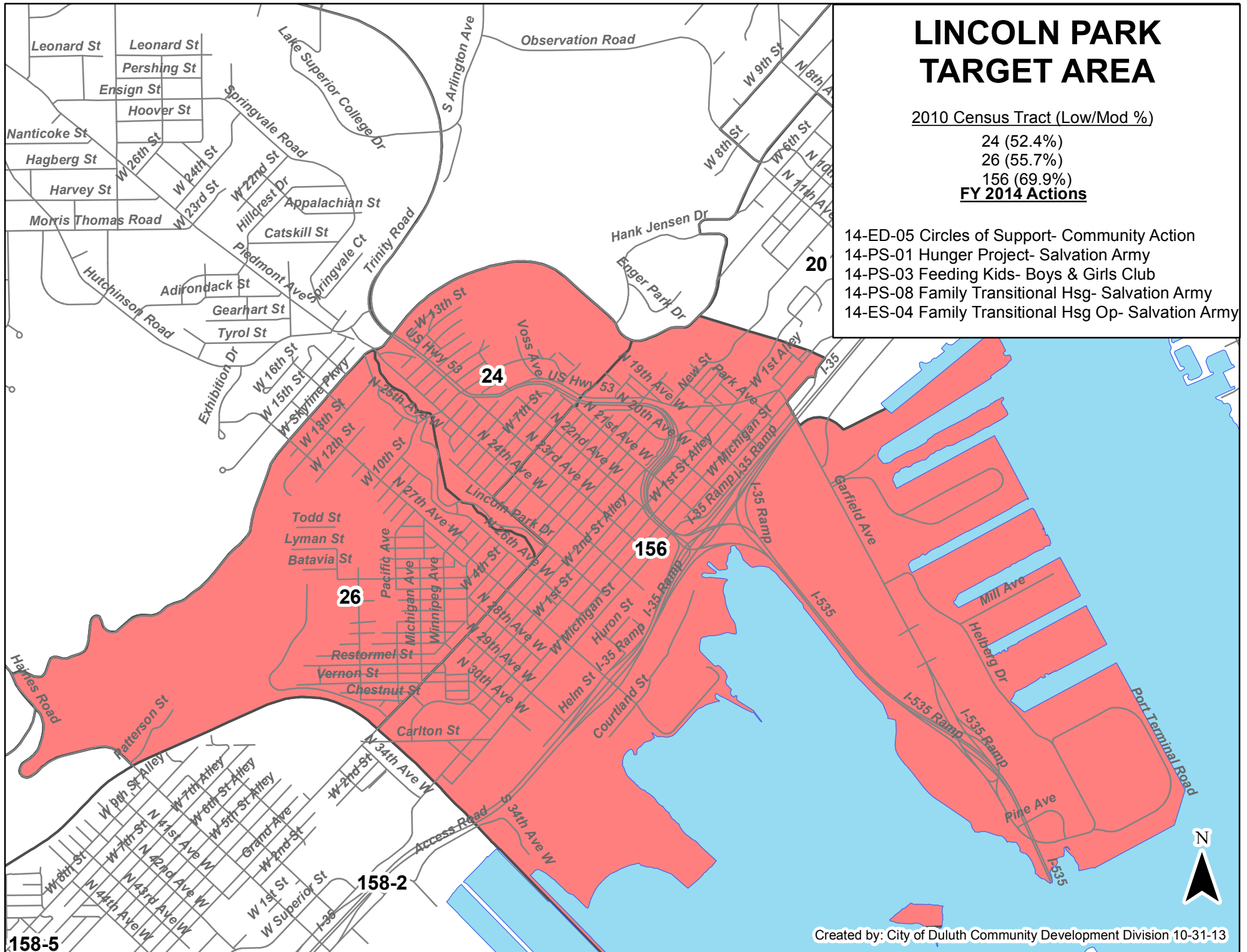
24 (52.4%)

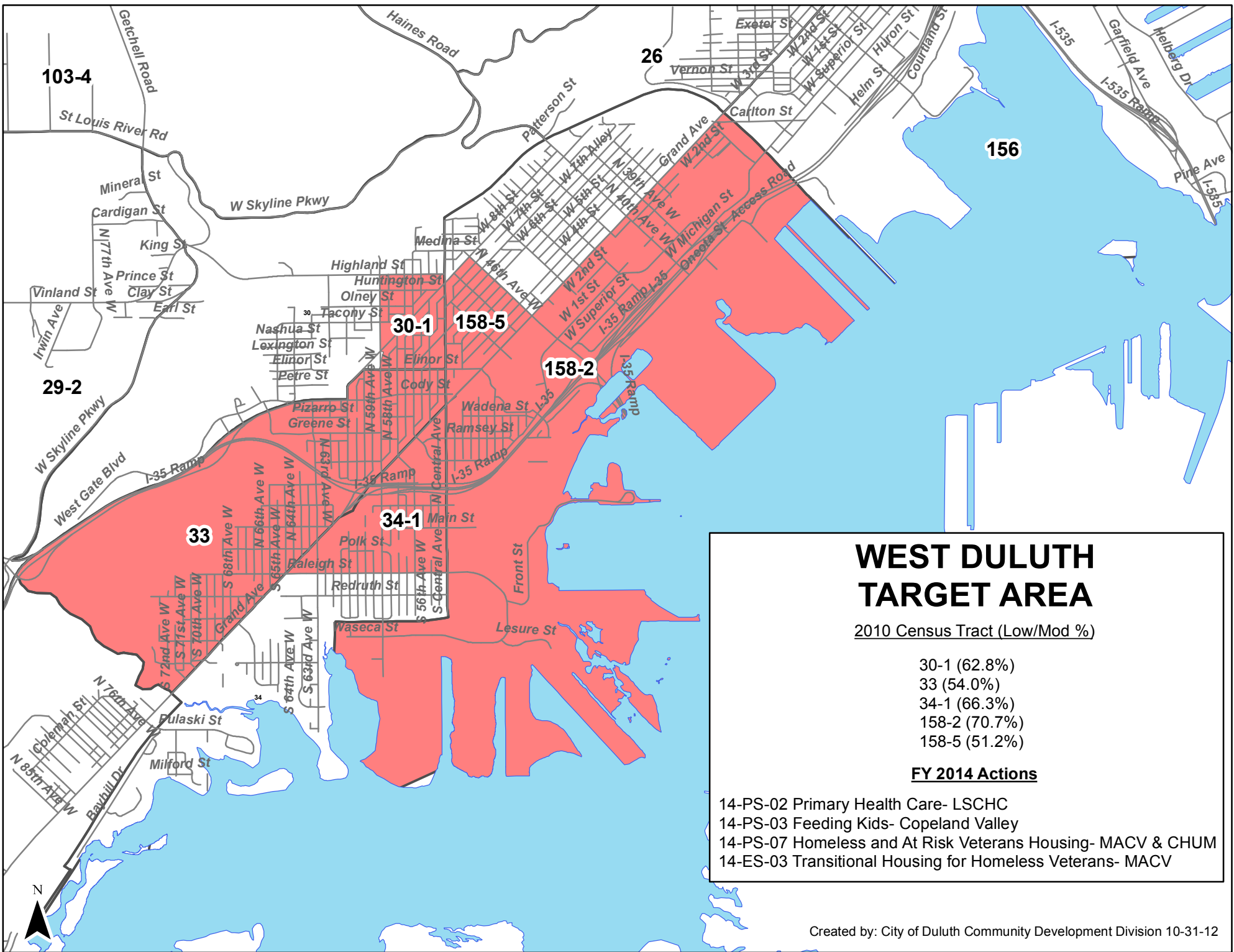
26 (55.7%)

156 (69.9%)

FY 2014 Actions

- 14-ED-05 Circles of Support- Community Action
- 14-PS-01 Hunger Project- Salvation Army
- 14-PS-03 Feeding Kids- Boys & Girls Club
- 14-PS-08 Family Transitional Hsg- Salvation Army
- 14-ES-04 Family Transitional Hsg Op- Salvation Army



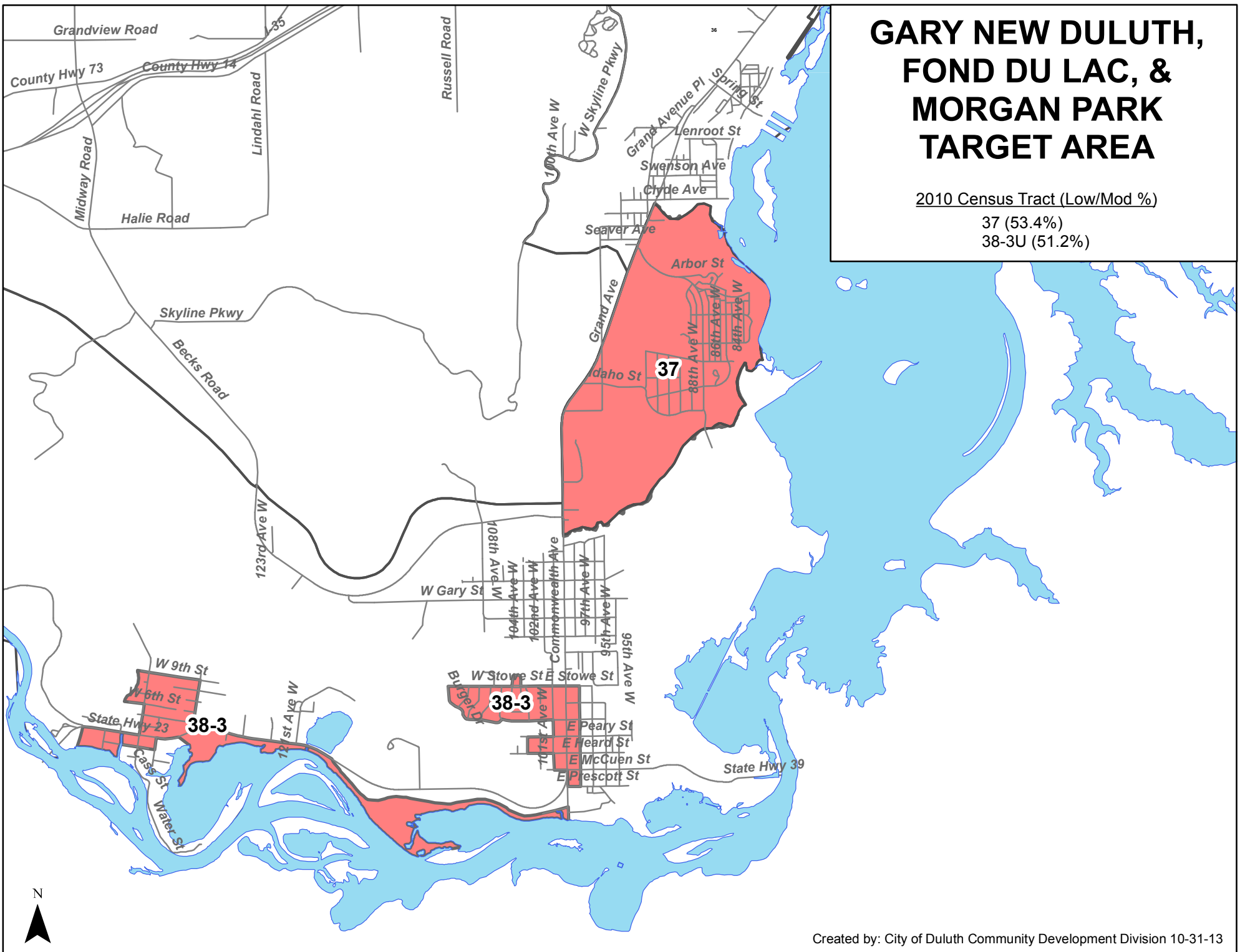


GARY NEW DULUTH, FOND DU LAC, & MORGAN PARK TARGET AREA

2010 Census Tract (Low/Mod %)

37 (53.4%)

38-3U (51.2%)



**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need

Affordable Housing

Project

Housing Resource Connection

Activity

Multi-unit Residential Rehab

Description

HRC will provide low interest and deferred loans for the rehab of rental properties within the City of Duluth. Owners can apply for low interest loans to renovate properties, which then must serve low to moderate income tenants, less than 80% of AMI based upon household size. Funding includes an existing revolving loan fund and State loans. Applications accepted at HRC offices located 12 East 4th Street, Duluth, MN, 55805, or online at HRC website.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Citywide – Preference for housing in 1) CDBG eligible areas, and 2) balance of the City

(Street Address): 12 East 4th Street

(City, State, Zip Code): Duluth, MN 55805

Specific Objective Number 4	Project ID 14-01
HUD Matrix Code 14B	CDBG Citation 507.202
Type of Recipient Local Government	CDBG National Objective LMI
Start Date (mm/dd/yyyy) 4/1/2014	Completion Date (mm/dd/yyyy) 6/30/2015
Performance Indicator Housing Units	Annual Units 55
Local ID 14-HS-01	Units Upon Completion 55

Funding Sources:

CDBG	\$30,000
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$1,724,000
Total	\$1,754,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need

Housing

Project

Housing Resource Connection (HRC)

Activity

Rehab & Construction Program Services

Description

The HRC will provide low interest loans and grants for rehab assistance to eligible homeowners and rental property owners within Duluth. The CDBG funds will help to pay for program service delivery including staff, inspections, developing scopes of work, construction oversight, lead-based paint compliance, loan closing services, processing of loan payments, filing documents on the land, energy work, and other related services.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Citywide – Preference for housing in 1) SNAP areas, 2) CDBG eligible areas, and 3) balance of the City
(Street Address): 12 East 4th Street
(City, State, Zip Code): Duluth, MN 55805

Specific Objective Number 4 & Lead-based Paint	Project ID 14-02
HUD Matrix Code 14H	CDBG Citation 507.202
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 4/1/2014	Completion Date (mm/dd/yyyy) 6/30/2015
Performance Indicator 09 Organization	Annual Units 1
Local ID 14-HS-01	Units Upon Completion 1

Funding Sources:

CDBG	\$535,300
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$225,000
Total	\$760,300

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need

Affordable Housing

Project

Housing Resource Connection

Activity

Single Unit Residential Rehab

Description

HRC will provide low interest and deferred loans for the rehabilitation of single-family owner-occupied homes in Duluth. Funds will be used for emergency rehabs; homeowner rehab to address code deficiencies, lead paint hazards, energy efficiency; and for the rehab of acquired properties for sale to eligible homebuyers. Healthy home protocols will be used. Applications accepted at HRC offices located 12 East 4th Street, Duluth, MN 55805, or online at HRC website.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Citywide – Preference for housing in 1) Neighborhood Focus areas, 2) CDBG eligible areas
(Street Address): 12 East 4th Street
(City, State, Zip Code): Duluth, MN 55805

Specific Objective Number	Project ID
8	14-03
HUD Matrix Code	CDBG Citation
14A	507.202
Type of Recipient	CDBG National Objective
Local Government	LMH
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
4/1/2014	6/30/2015
Performance Indicator	Annual Units
Housing Units	55
Local ID	Units Upon Completion
14-HS-01	55

CDBG	\$254,777
ESG	
HOME	\$107,034
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$3,691,153
Total	\$4,052,964

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Economic Development

Project
SOAR Career Solutions Duluth At Work (SOAR D@W)

Activity
ED Direct Financial Assistance to For-Profits

Description
SOAR Career Solutions, a Community Based Development Organization (CBDO) will provide job skills training, case management, job placement and job retention support to assist 16 Duluth residents at or below 50% of Area Median Income to obtain employment and maintain their jobs to increase their income by 25% over three years.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide
(Street Address): 205 West 2nd St.
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number 22	Project ID 14-04
HUD Matrix Code 18A	CDBG Citation 570.203(b)
Type of Recipient Non-profit	CDBG National Objective LMJ
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 09/30/2017
Performance Indicator 13 Jobs	Annual Units 16 Jobs
Local ID 14-ED-01	Units Upon Completion 16 Jobs

Funding Sources:

CDBG	\$128,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$800,200
Total	\$928,200

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Economic Development

Project
CHUM Support Services for Employment

Activity
ED Direct Financial Assistance to For- Profits

Description
LMI Individuals with limited or poor work histories will be assisted in finding entry level positions and provided supportive services, including case management, to successfully maintain their jobs while building a foundation for advancement and self-sufficiency. Participants will realize a 25% increase in income within 3 years. LMI Individuals are trained for positions at Express Employment Professionals, Customer Link, David Marshall Handyman Services, and Epicurean.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide
(Street Address): CHUM
(City, State, Zip Code): 102 West 2nd Street
 Duluth, MN 55802

Specific Objective Number 22	Project ID 14-05
HUD Matrix Code 18A	CDBG Citation 570.203(b)
Type of Recipient Non-Profit	CDBG National Objective LMJ
Start Date (mm/dd/yyyy) 4/1/2014	Completion Date (mm/dd/yyyy) 9/30/2017
Performance Indicator 13- Jobs	Annual Units 9
Local ID 14-ED-02	Units Upon Completion 9

Funding Sources:

CDBG	\$72,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$200,000
Total	\$272,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs.

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Economic Development

Project
Growing Neighborhood Businesses

Activity
Economic Development Technical Assistance

Description

The Northeast Entrepreneur Fund's Growing Neighborhood Businesses program will provide technical assistance and peer support for 8 existing small business owners in Duluth Target Neighborhoods to help them grow their business revenue by at least 25% within 2 years.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Community Development Target Areas - Morgan Park, Lincoln Park, West Duluth, Central & East Hillside
(Street Address): 202 West Superior Street, Suite 311
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number 23	Project ID 14-06	Funding Sources:	CDBG	\$64,000
HUD Matrix Code 18B	CDBG Citation 570.203(b)		ESG	0
Type of Recipient Non-profit	CDBG National Objective LMA		HOME	0
Start Date mm/dd/yyyy 4/01/2014	Completion Date (mm/dd/yyyy) 09/30/2016		HOPWA	0
Performance Indicator 08 Businesses	Annual Units 8		Total Formula	\$64,000
Local ID 14-ED-03	Units Upon Completion 8		Prior Year Funds	0
			Assisted Housing PHA	0
		Other Funding	\$25,000	
		Total	\$89,000	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Economic Development

Project
Life House Employment Program for Youth

Activity
ED Direct Financial Assistance to For-Profits

Description
The Futures Program will assist three eligible youth ages 16-20, from CDBG targeted neighborhoods, in becoming self-sufficient through employment training, job placement, education, and other services which will lead to a 25% income increase over a three-year period. The Futures program has commitments with Home Depot, Goodwill Industries, Cartier Agency, Inc., and Residence Inn to place participants.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): 102 West First Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number 22	Project ID 14-07
HUD Matrix Code 18A	CDBG Citation 570.203(b)
Type of Recipient Non-profit	CDBG National Objective LMJ
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 09/30/2017
Performance Indicator 13 Jobs	Annual Units 5 Jobs
Local ID 14-ED-04	Units Upon Completion 5 Jobs

Funding Sources:

CDBG	40,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$0
Total	\$40,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Economic Development

Project
Community Action Duluth - Circles@Work

Activity
ED Direct Financial Assistance to For-Profits

Description
The Circles@Work program will assist four eligible single mothers, from CDBG targeted neighborhoods, in becoming self-sufficient through employment training, job placement, education, and other services which will lead to a 25% income increase over a three-year period. The Circles@Work program has a commitment from CustomerLink to place participants.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide
Community Action Duluth
(Street Address): 2424 W 5th St. #102
(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number 22	Project ID 14-08
HUD Matrix Code 18A	CDBG Citation 570.203(b)
Type of Recipient Non-profit	CDBG National Objective LMJ
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 09/30/2017
Performance Indicator 13 Jobs	Annual Units 4 Jobs
Local ID 14-ED-05	Units Upon Completion 4 Jobs

Funding Sources:

CDBG	32,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$61,000
Total	\$93,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Facilities

Project
UDAC Building Reformation

Activity
Improvements to Neighborhood Facility

Description
The project would make improvements to the Udac Building, a nonprofit-owned facility located in the Central Hillside, CDBG Target Neighborhood. Improvements to the building will increase the accessibility and delivery of services to adults with disabilities.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Central Hillside Neighborhood

(Street Address): 206 West 4th Street

(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number 12	Project ID 14-09
HUD Matrix Code 03D	CDBG Citation 570.201(c)
Type of Recipient Non-Profit	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 4/1/2014	Completion Date (mm/dd/yyyy) 3/31/2015
Performance Indicator 11 - Public Facility	Annual Units 1
Local ID 14-PF-04	Units Upon Completion 1

Funding Sources:

CDBG	\$250,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$1,250,000
Total	\$1,500,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Duluth Hunger Project

Activity
Essential Services

Description--The Duluth Hunger Project includes the Damiano Center, CHUM Shelter and the Salvation Army; the agencies that operate the three primary congregate meal sites (soup kitchens) in Duluth that provide daily hot meals to low-income and homeless persons in Duluth. CHUM and Salvation Army also operate emergency food pantries that provide food packages to households in need.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:	CHUM	Damiano Center	Salvation Army
(Street Address):	102 West 2 nd Street	206 West 4 th Street	215 S 27 th Ave. W
(City, State, Zip Code):	Duluth, MN 55802	Duluth, MN 55806	Duluth, MN 55806

Specific Objective Number 13	Project ID 14-10
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 03/31/2015
Performance Indicator 01 People	Annual Units 12,000
Local ID 14-PS-01	Units Upon Completion 12,000

Funding Sources:	
CDBG	\$72,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$827,000
Total	\$899,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need

Public Service

Project

Primary Health Care Services

Activity

Health Services

Description

Support the provision of affordable, primary health care, including dental care, for uninsured and underinsured low and moderate income individuals and families in Duluth.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide
(Street Address): Lake Superior Community Health Center
(City, State, Zip Code): 4325 Grand Avenue
 Duluth, MN 55807

Specific Objective Number 18	Project ID 14-11
HUD Matrix Code 05M	CDBG Citation 570.201(e)
Type of Recipient Non-Profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 4/1/2014	Completion Date (mm/dd/yyyy) 3/31/2015
Performance Indicator People	Annual Units 6,300
Local ID 14-PS-02	Units Upon Completion 6,300

Funding Sources:

CDBG	\$ 61,685
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$4,307,880
Total	\$4,369,565

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Feeding Kids through Youth Programs

Activity
Essential Services

Description
Feeding Kids Through Youth Programs is part of the food security network of Duluth, providing over 70,000 meals and snacks annually to 1,400 children of Duluth through our existing Out of School Time Programs.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: **City-wide**
YWCA
(Street Address): 302 West First Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number 13	Project ID 14-12
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 03/31/2015
Performance Indicator 01 People	Annual Units 1,400
Local ID 14-PS-03	Units Upon Completion 1,400

Funding Sources:

CDBG	\$ 30,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$ 1,337,140
Total	\$ 1,367,140

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Life House Center for Youth

Activity
Abused and Neglected Children

Description--The Life House Center for Youth provides a variety of services, advocacy and support to at-risk youth, ages 14-20, to address basic needs (food, clothing, shelter). The center serves over 600 youth annually and helps them connect with on-site stabilization services and other community resources.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide
Life House
(Street Address): **102 West First Street**
(City, State, Zip Code): **Duluth, MN 55802**

Specific Objective Number 21	Project ID 14-13
HUD Matrix Code 05N	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 03/31/2015
Performance Indicator 01 People	Annual Units 600
Local ID 14-PS-04	Units Upon Completion 600

Funding Sources:

CDBG	\$ 20,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$ 93,615
Total	\$ 113,615

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need

Public Services/Emergency Solutions Grant Programs

Project

CHUM Emergency Shelter and Safe Haven Shelter for Battered Women

Activity

Operation of the congregate and family emergency shelter and the battered women's shelter (ESG)
Homeless stabilization services (in shelter) and rapid re-housing assistance (CDBG)

Description: This project is a joint application between the two primary emergency shelters in Duluth. CHUM Shelter includes a 44-bed congregate shelter for homeless single men and women and 4-units of emergency shelter for homeless families. Safe Haven Shelter is a 39-bed emergency shelter for women and their children who are fleeing domestic violence. Both shelters provide a variety of stabilization services, advocacy and support to the homeless persons in the shelters.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): Safe Haven--PO Box 3558
(City, State, Zip Code): Duluth, MN 55803

CHUM--102 West 2nd Street,
Duluth, MN 55802

Specific Objective Number 15	Project ID 14-14
HUD Matrix Code O5G	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date 04/01/2014	Completion Date 03/31/2015
Performance Indicator People	Annual Units 1500
Local ID 14-PS-05, 14-ES-01	Units Upon Completion 1500

Funding Sources:

CDBG	\$ 33,000
ESG	\$ 37,640
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$1,990,204
Total	\$2,060,844

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Gimaajii Mino Bimaadizimin Permanent Housing

Activity
Operating Costs of Homeless/AIDS Patients Programs

Description

AICHO's Permanent Housing site (Gimaajii Mino Bimaadizimin) will provide 28 units of permanent supportive housing. CDBG funding will provide supportive services for these operations.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 419 North First Avenue West #C

(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number 14	Project ID 14-15
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date 4/1/2014	Completion Date 3/31/2015
Performance Indicator People	Annual Units 25
Local ID 14-PS-06	Units Upon Completion 25

Funding Sources:

CDBG	\$ 3,000
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$ 462,681
Total	\$ 465,681

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project: MACV-Duluth/CHUM –Veterans Outreach, Prevention & Rapid Re-housing

Activity: 03T--Operating Costs of Homeless Programs

Description—MN Assistance Council for Veterans (MACV) and CHUM will work together to provide outreach, referral, prevention and rapid rehousing services to veterans living on the streets and other places not meant for human habitation and to veterans leaving institutions or who may otherwise be at-risk of homelessness. CHUM's shelter, advocacy, outreach and chaplaincy staff will refer homeless and at-risk veterans to MACV, the regional experts in providing rapid re-housing and prevention assistance to homeless veterans and veterans at-risk of homelessness.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide
(Street Address): MACV- 5209 Ramsey St. CHUM- 102 West 2nd St.
(City, State, Zip Code): - Duluth, MN 55802 Duluth, MN 55802

Specific Objective Number14	Project ID 14-16
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 03/31/2015
Performance Indicator 01 People	Annual Units 80
Local ID 14-PS-07	Units Upon Completion 80

Funding Sources:

CDBG	\$ 15,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$193,250
Total	\$208,250

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Salvation Army Transitional Housing Program

Activity
Operating Costs of Homeless Programs

Description
Salvation Army will provide 16 units of transitional housing and support services to assist homeless families (100 persons) move toward greater housing stability.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: **City-wide**
(Street Address): **215 S 27th Ave. West**
(City, State, Zip Code): **Duluth, MN 55802**

Specific Objective Number 14	Project ID 14-17
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 03/31/2015
Performance Indicator People	Annual Units 100
Local ID 14-PS-08/14-ES-04	Units Upon Completion 100

Funding Sources:

CDBG	\$ 12,000
ESG	\$ 16,710
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$230,817
Total	\$259,527

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Center City Housing & Life House Transitional Housing Programs

Activity
Operation of Transitional Housing units,
Supportive services and rapid re-housing assistance.

Description--Center City Housing Corp (CCHC) and Life House have jointly applied for funds to provide Transitional housing and supportive services to homeless families (CCHC) and to homeless youth ages 16-23 (Life House). CCHC will operate and provide supportive services for 21 units of family transitional housing and Life House will provide support services to youth living in 5 units of transitional housing owned by CCHC. ESGP funds will be used for operation of the facilities. CDBG funds will be used to provide supportive services.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: **Citywide**
 Center City Housing **Life House**
(Street Address): **105 1/2 West First St.** **102 West First St.**
(City, State, Zip Code): **Duluth, MN 55802** **Duluth, MN 55802**

Specific Objective Number 14	Project ID 14-18
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 03/31/2015
Performance Indicator 01 People	Annual Units 117
Local ID 14-PS-09 & 14-ES-02	Units Upon Completion 117

Funding Sources:

CDBG	\$26,000
ESG	\$28,000
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$316,088
Total	\$370,088

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need: Public Services

Project Housing and Stabilization Services Fund

Activity
03T Operating Costs of Homeless Programs

Description

Housing and Stabilization Services Fund—Benchmarks will be established for rapid re-housing and housing placement for homeless singles, families and youth exiting out of the CHUM Emergency congregate and family shelters, Safe Haven and Dabinool'gan DV Shelters, from the transitional housing facilities in Duluth, including American Indian Community Housing Organization Transitional Housing for Native American Women (singles and women with children), Center City Housing Corporation Family Transitional Housing, Salvation Army Family Transitional Housing, Life House Teen Transitional Housing and MN Assistance Council for Veterans Transitional Housing. Activities will be developed in coordination with the development of a Coordinated Assessment system for the St. Louis County Continuum of Care.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: **City-wide**
(Street Address):
(City, State, Zip Code): **Duluth, MN**

Specific Objective Number 26	Project ID 14-19
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 03/31/2015
Performance Indicator Persons	Annual Units 735
Local ID 14-PS-10	Units Upon Completion 735

Funding Sources:

CDBG	\$49,025
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$49,025

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Affordable Housing

Project
Tenant Based Rental Assistance Program (TBRA)

Activity
Rental Housing Subsidies

Description
The program will provide rental assistance to approximately twenty households who would otherwise be homeless. The City and the HRA of Duluth have established this program to provide rental assistance as a significant component in the continuum of services to prevent and/or end homelessness. Note that the City does not accept applications for this program; interested persons should contact the HRA at (218) 529-6300.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Community Wide
222 E 2nd St
Duluth, MN 55805

Specific Objective Number 3	Project ID 14-20
HUD Matrix Code 05-S	CDBG Citation
Type of Recipient Local Government	CDBG National Objective
Start Date (mm/dd/yyyy) 4/1/2014	Completion Date (mm/dd/yyyy) 3/31/2015
Performance Indicator Household	Annual Units 20
Local ID 14-HM-01	Units Upon Completion 20

Funding Sources:

CDBG
ESG
HOME	\$ 123,000
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$ 32,644
Total	\$ 155,644

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Affordable Housing

Project
One Roof Community Housing

Activity
CHDO Operating Expenses

Description
This proposal is for funding to pay for staffing costs incurred from April 1, 2014 to March 31, 2015 for operating costs related to project predevelopment for affordable housing development activity in Duluth.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Community Wide
206 West 4th Street,
Duluth, MN 55806

Specific Objective Number 1	Project ID 14-21	Funding Sources: CDBG ESG HOME \$20,000 HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding \$100,000 Total \$120,000
HUD Matrix Code 21 I	CDBG Citation	
Type of Recipient CHDO	CDBG National Objective	
Start Date (mm/dd/yyyy) 4/1/2014	Completion Date (mm/dd/yyyy) 3/31/2015	
Performance Indicator Organization	Annual Units 1	
Local ID 14-CD-01	Units Upon Completion 1	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need

Affordable Housing

Project

One Roof Rehabilitation - Resale

Activity

Acquisition for Rehab

Description

One Roof will create permanently affordable homeownership opportunities for LMI households through the rehab and resale of eight single family homes in the City of Duluth, with a focus on HOME/CDBG target areas. Healthy home protocols will be used. Applications are accepted at the HRC offices located at 12 East 4th Street, Duluth, MN 55805, or online at the HRC website.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide
(Street Address): 12 East 4th Street
(City, State, Zip Code): Duluth, MN 55805

Specific Objective Number	Project ID
7	14-22
HUD Matrix Code	CDBG Citation
14G	
Type of Recipient Non-Profit	CDBG National Objective
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
4/1/2014	6/30/2015
Performance Indicator Housing Units	Annual Units
	8
Local ID	Units Upon Completion
14-CH-01	8

Funding Sources:

CDBG
 ESG
 HOME \$ 240,000
 HOPWA
 Total Formula
 Prior Year Funds
 Assisted Housing
 PHA
 Other Funding \$1,364,000
 Total \$1,604,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need: Emergency Solutions Grant

Project: MACV-Duluth Transitional Housing for Veterans

Activity: 03T--Operating Costs for Homeless Facilities

Description

Minnesota Assistance Council for Veteran's (MACV) is statewide program that assists homeless and at-risk veterans. MACV Duluth operates 10 units of transitional housing for homeless veterans and provides housing stabilization and support services to help homeless veterans access and maintain permanent housing. ESG funds will be used for the operation of the transitional housing units.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide MACV-Duluth
(Street Address): 5209 Ramsey St.
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number	Project ID
14	14-23
HUD Matrix Code	CDBG Citation
03T	570.201(e)
Type of Recipient	CDBG National Objective
Non-profit	LMC
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
04/01/2014	03/31/2015
Performance Indicator	Annual Units
01 People	15
Local ID	Units Upon Completion
14-ES-03	15

Funding Sources:

CDBG
ESG	\$ 15,000
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$219,250
Total	\$234,250

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name **City of Duluth**

Priority Need

Emergency Solutions Grant

Project

AICHO Dabinoo'Igan Emergency Shelter and Oshki Odaadiziwini Waaka'Igan Transitional Housing

Activity

AICHO Emergency Shelter and Transitional Housing Operation

Description--The American Indian Community Housing Organization (AICHO) operates a 10-bed emergency shelter (Dabinoo'Igan) for homeless Native American women and their children fleeing domestic violence and 5 units of transitional housing (Ohki Odaadiziwini Waaka'Igan) for homeless Native American women and their children. AICHO also provides stabilization and support services for the people in shelter and in the transitional housing facilities. ESG funds will be used for operation of the facilities.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide
 American Indian Community Housing Organization
(Street Address): 202 West 2nd Steet
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number 26	Project ID 14-24
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date 4/1/2014	Completion Date 3/31/2015
Performance Indicator People	Annual Units 45
Local ID 14-ES-05	Units Upon Completion 45

Funding Sources:

CDBG
ESG	\$7,200
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$ 410,668
Total	\$ 417,868

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need: Emergency Solutions Grant

Project: Wilder Research Foundation

Activity: HMIS Administration

Description

The Amherst Wilder Foundation administers the Homeless Management Information System (HMIS) for the St. Louis County Continuum of Care and the City, which is the regional, including Duluth, Homeless Response System. As part of the HMIS administration, Wilder Foundation will collect and analyze the City's ESG data and provide technical support to the City and its ESG providers, and submit required ESG data reports to the City of Duluth.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide
(Street Address): 451 Lexington Pkwy
(City, State, Zip Code): St. Paul, MN 55104

Specific Objective Number 14	Project ID 14-25	CDBG
HUD Matrix Code 03T	CDBG Citation 570.201(e)	ESG	\$ 4,000
Type of Recipient Non-Profit	CDBG National Objective LMC	HOME
Start Date (mm/dd/yyyy) 4/1/2013	Completion Date (mm/dd/yyyy) 3/31/2014	HOPWA
Performance Indicator Organization	Annual Units 1	Total Formula
Local ID 13-ES-08	Units Upon Completion 1	Prior Year Funds
		Assisted Housing
		PHA
		Other Funding	\$
		Total	\$ 4,000
		

Funding Sources:

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Emergency Solutions Grant

Project
To Be Determined

Activity
Direct Cash Assistance Flex Fund to help the homeless and prevent homelessness.

Description—Funds will be used for direct cash assistance by ESG service provider agencies in Duluth to provide rapid re-housing and prevention assistance to homeless individuals and families. The Housing and Redevelopment Authority of Duluth will manage the funds and make payment to landlords and other vendors on behalf of program participants. A targeted amount of these funds will be used for rapid re-housing assistance (65%) and a targeted amount will be used for prevention (35%).

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide Housing & Redevelopment Authority
(Street Address): 102 West 1st Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number 26	Project ID 14-26
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Non-Profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 4/1/2014	Completion Date (mm/dd/yyyy) 3/31/2015
Performance Indicator Organization	Annual Units 240
Local ID 14-ES-07	Units Upon Completion 240

Funding Sources:

CDBG
ESG	\$ 61,513
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$
Total	\$ 61,513

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
General Program Administration

Project
Community Development Program Administration

Activity
Administration of CDBG, HOME and ESGP programs

Description
Operation, reporting and monitoring of federally funded activities. Also, these funds assist with the implementation of the City's Citizen Participation process that leads to the development of the Consolidated Plan and the Annual Action Plan.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Citywide
(Street Address): 411 West First Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number	Project ID 14-27
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Local Government	CDBG National Objective
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 03/31/15
Performance Indicator	Annual Units
Local ID 14-AD-01, 14-AD-03, and 14-AD-04	Units Upon Completion

Funding Sources:

CDBG	\$424,947
ESG	\$ 13,789
HOME	\$ 43,583
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$482,319

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Planning

Project
Neighborhood Planning

Activity
Planning and Administration

Description
Implementation of the City's Citizen Participation Plan and strategic planning with the Community Development Target Areas to identify key implementation strategies. This activity will also work with the Community's At-Home in Duluth neighborhood program

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Community Development Target Areas - Morgan Park, West Duluth, Lincoln Park, Central Hillside, East Hillside and Endion.

(Street Address): 411 West First Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number	Project ID 14-28
HUD Matrix Code 20	CDBG Citation 570.205
Type of Recipient Local Government	CDBG National Objective
Start Date (mm/dd/yyyy) 04/01/2014	Completion Date (mm/dd/yyyy) 03/31/2015
Performance Indicator	Annual Units
Local ID 14-AD-02	Units Upon Completion

Funding Sources:

CDBG	\$20,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$20,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Affordable Housing

Project
Tenat Based Rental Assistance Program (TBRA)

Activity
Program Administration

Description
The City and the HRA have established this program to provide rental assistance as a significant component in the continuum of services to prevent homelessness, see Project 13-29. This funding will provide for the program administration costs of administering this program on behalf of the Participating Jurisdiction. Note that the City does not accept applications for this program; interested persons should contact the HRA at (218) 529-6300.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Community Wide
301 E 2nd St
Duluth, MN 55805

Specific Objective Number 3	Project ID 14-29
HUD Matrix Code 05-S	CDBG Citation 570.204
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 4/01/2014	Completion Date (mm/dd/yyyy) 3/31/2015
Performance Indicator 09 Organization	Annual Units 1
Local ID 14-HM-01	Units Upon Completion 1

Funding Sources:

CDBG
ESG
HOME	7,000
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	32,644
Total	\$39,644

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Action Plan Antipoverty Strategy response:

The following activities will be funded in the FY 2014 Action Plan to address specific policies of the Antipoverty strategy:

Policy #1: Provide occupational training programs coupled with career development and job placement in partnership with the City's workforce Development Division to enable people to obtain employment.

- SOAR Duluth at Work- \$128,000 for 16 participants to obtain jobs
- CHUM Support Services for Employment- \$72,000 for 9 participants to obtain jobs
- Duluth at Work for Homeless Youth - \$40,000 for 5 participants to obtain jobs
- Community Action Duluth Circles At Work- \$32,000 for 4 participants to obtain jobs

Policy #2: Assist families with removing barriers to obtaining employment through long term or sustainable solutions that reduce the cost of essentials or burdens to household incomes (e.g. child care, health care, transportation).

- Lake Superior Community Health Center - \$61,685 for 6,300 people to have access to health care and dental care.

Policy #3: Focus on efforts to reduce the costs on households' budgets through energy efficiency programs that lower utilities and/or programs that assist with building assets of families through planned savings programs or assistance with homeownership opportunities.

- \$260,000 to make energy efficiency improvements that reduce utility costs. This program is part of the Housing Resource Connection Collaborative.
- HRA and One Roof rehab programs are now required to make improvements that will result in increased energy efficiency.

Policy #4: Increase the amount of affordable housing units within the City that have long-term affordability restrictions (greater than 30 years), to maintain housing for low-to-moderate-income residents within our community.

- Rehabilitation and Resale – 264,000 for 8 housing units to be acquired and sold to homeowners with a 99-year ground lease for affordability.

Non-Homeless Special Needs

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Action Plan Specific Objectives response:

The Housing Resource Connection, located at 12 East 4th Street, has streamlined the housing rehabilitation application process and become the main access point for many housing related programs. It allows all potential participants to file a housing rehab application on-line or come to a single physical location to submit an application. As a result, applying for programs and getting information will be significantly easier for potential participants, especially those with special needs.

In 2014, improvements will be made to the Udac Building to stabilize and enhance their program delivery. Udac serves individuals with disabilities through vocational and life skills programs. Making the physical improvements to the building will help the people they serve with becoming as independent and self-sufficient as possible. This is an important effort for the non-homeless special needs population in Duluth.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the

year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Action Plan HOPWA response:

The City of Duluth does not receive state HOPWA funds.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Specific HOPWA Objectives response:

The City of Duluth does not receive state HOPWA funds.

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

Efforts to Further Fair Housing

Outlined below are the goals and actions from the Fair Housing Plan that will be addressed in Program Year 2014. The full and updated Analysis of Impediments to Fair Housing for Duluth was adopted by City Council on January 25, 2010.

IMPEDIMENT 1: LACK OF INFORMATION AND EDUCATION

Through the key informant discussions in 2009, an overwhelming number of participants indicated that a lack of knowledge and information about fair housing laws and regulations acted as an impediment to fair housing.

Goal A: Disseminate general fair housing information to 500 tenants and landlords.

2014 Action:

1. The Housing Access Program (HAP) was a major player in Fair Housing activities within the City. On March 31, 2010, due to funding issues, they went out of business. The city has seen the past few years as re-building capacity in terms of a single agency providing fair housing information. Given current availability of resources it does not seem likely that a single agency will be possible. It seems more likely that existing agencies will need to coordinate and cooperate in fair housing as noted in number 3 below.
2. HRA will continue to provide fair housing information in its packets to prospective tenants in public housing and persons who secure housing vouchers.
3. Other agencies such as Legal Aid, Indian Legal Aid, United Way's 2-1-1 Information line, Home Line, and The Salvation Army will provide general information to tenants and landlords.

Goal B: Develop and implement training to increase the knowledge and understanding of fair housing rights and responsibilities, to include reasonable accommodations for CDBG & ESG housing providers and tenants.

2014 Action:

1. As noted under Impediment 1, Goal A, the Housing Access Program (HAP) went of business. At present the City does not have a single point of contact or an organization providing a wide range of fair housing services which HAP provided in previous years. The city will continue to work others in development and implementation of training through promotion and other.

Goal C: Coordination of resources to provide community education and outreach.

2014 Action:

1. The Community Development Office will host one annual meeting or summit which is to include representatives from agencies and the private sector which work with persons whom may be impacted by discrimination in housing. The purpose of this meeting is to increase knowledge of programs, improve communication between agencies, and reduce duplication where possible.

IMPEDIMENT 2: HOUSING DISCRIMINATION AGAINST PROTECTED CLASSES

When asked about housing discrimination, key informants and focus group participants agreed that illegal housing discrimination occurs in Duluth. Discrimination may occur unknowingly at times, or without knowledge of the legal ramifications that may result, or because enforcement through the state or federal process is difficult and time consuming, and therefore, not often pursued, or because it commonly occurs in one's life experience and becomes accepted behavior. Regardless of why, how or where discrimination occurs, activities that discriminate against the more vulnerable of our population, against people protected under the Fair Housing Act, is an impediment to fair and equal housing choice. It is illegal and acting in accordance with fair housing law is the responsibility of all citizens.

Goal A: Establish guidelines for "acceptable" and "not acceptable" lease language, with "acceptable" language encouraged and "not acceptable" language prohibited in all leases and rental applications used in the City of Duluth.

2014 Action:

1. The Duluth Human Rights Officer and Community Development staff continue to meet with landlords as well at the Arrowhead Multi-Housing Association and the Housing and Redevelopment Authority, with the purpose of continuing the discussion on "acceptable" and "not acceptable" language in rental leases. The intent is to develop a standard lease or "best management practice" for use by Duluth rental housing property owners, landlords and management companies of what is "acceptable" and "not acceptable" and/or discriminatory. Lease "best management practices" will be disseminated to landlords, management companies, the Arrowhead Multi-Family Association, the HRA and secondary education campuses.

Appendix A: Citizen Participation

The City is required by HUD regulations to respond to all substantive comments received during the public review of the draft Action Plan. This section is divided into two parts. The first comments are those that concern the project funding decisions and those that pertain to policy aspects of the plan - and offers the City's responses to these items. The second section presents all written comments and, in some cases, the City's written responses, received concerning the plan.

Comments regarding funding: 12 comments received

Email from Lee Stuart, Chum

Letter from Chris Francis/Tracie Clanaugh, Duluth Area Family YMCA

Letter from Lacy Habdas, Duluth Area Family YMCA

Letter from Rachel Thapa, Myers-Wilkins Community School Collaborative

Correspondence from 18 SOAR Participants.

Letter from Kathleen Vitalis and Steve Sarri, Minnesota Assistance Council for Veterans

Letter from Pam Benson, Housing and Redevelopment Authority

Letter from Susan Utech, Safe Haven Shelter

Letter from Lee Stuart, CHUM

Letter from Lee Stuart, CHUM

Email from Susie Green, Community Action Duluth

Letter from Pam Kramer, Duluth Local Initiatives Support Corporation

Response: Funding recommendations were adjusted based upon comments received.

Comments regarding policy, background information, CDBG process, and priorities: 0 comments received.

Keith Hamre

From: Keith Hamre
Sent: Wednesday, November 06, 2013 8:01 AM
To: 'Lee Stuart'
Subject: RE: staff recommendations

Lee,
To answer your question, no my staff recommendations do not include an allocation between partners. Also, thank you for the updated shelter bed numbers.
Keith

From: Lee Stuart [<mailto:lstuart@chumduluth.org>]
Sent: Friday, November 01, 2013 9:38 AM
To: Keith Hamre
Subject: staff recommendations

Hi, Keith – this might be a question that cannot be answered except in the public comments process, so let me know if that is the case in your response. For joint and collaborative projects (e.g. CHUM/Safe Haven shelter, and MAC-V/CHUM outreach) did the staff recommendation include the allocation between partners? That wasn't part of the tables we saw but I thought it might be in background.

Going forward, for correction to the ESG sheet, CHUM has 46 beds in congregate shelter, and 12 (conservative) in family shelter, and Safe Haven has 39 beds. So instead of 63 beds, that sheet should read 85 if not counting the family shelter, and 97 if it is included.

Lee Stuart
Executive Director



Food • Shelter • Dignity • Hope
102 West 2nd Street
Duluth, MN 55802
218-720-6521
218-260-3521 (cell)

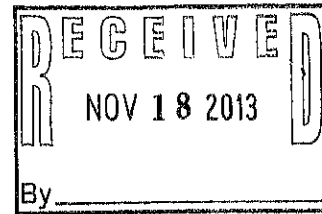
CHUM is people of faith working together to provide basic necessities, foster stable lives, and organize for a just and compassionate community.



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

November 6, 2013

Keith Hamre, Manager
Community Development Division
407 City Hall
Duluth, MN 55802
khamre@duluthmn.gov



Dear Mr. Hamre,

We are writing in support of the "Feeding Kids Through Youth Programs" application. We want to share our appreciation to the Community Development Office and Committee for their initial funding recommendations for fiscal year 2014, and we urge you to keep the funding at this level in the final allocation.

The Duluth Area Family YMCA will use its collaborative funding to support Mentor Duluth and Out of School Time Programming. Within Mentor Duluth, YStyle is an academic mentoring program that matches positive adults and youth. Together, matches learn how to work hard, set goals and be healthy, ending with matches participating in either an indoor triathlon or a 5K race. A component of our YStyle curriculum is healthy eating; YStyle provides nutritious snacks afterschool directly following the YStyle workouts, and CDBG funding will allow us to continue this practice.

The Y's Out of School Time K.E.Y. Zone programs operate at nine local schools in conjunction with Duluth Public School ISD 709. Academic and enrichment based programming is available to families before and after school and is focused on "helping students develop confidence and motivation for school and life." Funding will provide snacks at 21st CCLC sites at the beginning of afternoon programming, ensuring that no children in our programming will be hungry.

As professionals who have made a career out of helping the youth of our community, we want to thank the Community Development Office and Committee for their initial funding recommendations for fiscal year 2014, and urge you to keep the funding at this level in the final allocation. Thank you for supporting the youth of Duluth and quality youth programming in our community.

Sincerely,

Chris Francis
Chief Executive Officer

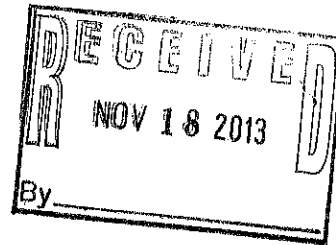
Tracie Clanaugh
Branch Executive Director
Community Services Branch



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

November 5, 2013

Keith Hamre, Manager
Community Development Division
407 City Hall
Duluth, MN 55802
khamre@duluthmn.gov



Dear Mr. Hamre,

I am writing in support of the "Feeding Kids Through Youth Programs" application. I want to share our appreciation to the Community Development Office and Committee for their initial funding recommendations for fiscal year 2014, and I urge you to keep the funding at this level in the final allocation.

Feeding Kids Through Youth Programs is part of the food security network of Duluth, providing over 75,000 meals and snacks annually to the children of Duluth through our existing Out of School Time Programs.

With the financial pressures on our organizations from reduced funding, we are struggling to continue to provide quality services to all of the children that need them, and our agencies are forced to contemplate reduction of services. Therefore, Feeding Kids Through Youth Programs would use this funding to help us maintain our current levels of services and staffing with regards to serving food to children. We anticipate serving 23,163 meals and 52,956 snacks to the children of Duluth through our existing Out of School Time Programs during the 2014 fiscal year. With your support, we can ensure that no children are hungry during our programming time!

I want to thank the Community Development Office and Committee for their initial funding recommendations for fiscal year 2014, and urge you to keep the funding at this level in the final allocation. Thank you for supporting the youth of Duluth and quality youth programming in our community.

Sincerely,

Lacy Haddas

OST Resource Coordinator

Member and Fiscal Agent of the Feeding Kids through Youth Programs
Collaborative

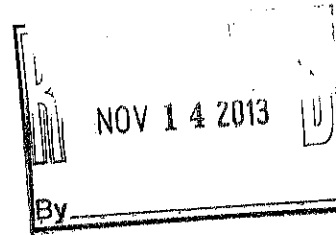


MYERS-WILKINS COMMUNITY SCHOOL COLLABORATIVE

A partnership dedicated to youth development, lifelong learning,
celebration of diversity and community engagement.

November 7, 2013

Keith Hamre, Manager
Community Development Division
407 City Hall
Duluth, MN 55802
khamre@duluthmn.gov



Dear Mr. Hamre,

I am writing in support of the "Feeding Kids Through Youth Programs" application. I want to share our appreciation to the Community Development Office and Committee for their initial funding recommendations for fiscal year 2014, and I urge you to keep the funding at this level in the final allocation.

The Myers-Wilkins Community School Collaborative is part of the Feeding Kids Through Youth Programs and provides over 16,000 meals and snacks annually to the children and families of Myers-Wilkins Elementary School and the surrounding Hillside neighborhoods. It is our agency's mission to provide access to high-quality youth development programming for children in our community, especially those living in poverty who would not otherwise have these opportunities.

In our last fiscal year, 89% of our participants who were served through this funding were considered low/moderate income and qualified for free and reduced lunch. We believe that access to fresh and healthy food is an integral component of students' health, well-being, and learning. Therefore, the Myers-Wilkins Community School Collaborative, as part of the Feeding Kids Through Youth Programs would use this funding to help us maintain our current levels of services and staffing with regards to serving food to children. We anticipate serving 5,860 meals and 12,526 snacks to the children of Duluth through our existing after-school programs and family events during the 2014 fiscal year. Our programs serve approximately 400 children annually and with your support, we can ensure that no children are hungry during our programming time!

I want to thank the Community Development Office and Committee for their initial funding recommendations for fiscal year 2014, and urge you to keep the funding at this level in the final allocation. Thank you for supporting high quality youth programming in our Duluth community and specifically for the youth of Myers-Wilkins School and Duluth's Hillside neighborhoods.

Sincerely,

Rachel Thapa

Rachel Thapa
Director of Youth Development Programs
Myers-Wilkins Community School Collaborative
Member of the Feeding Kids through Youth Programs Collaborative



Recognize your potential

Realize your dreams

Duluth At Work Comment Card

In the past two years, SOAR and the Duluth at Work program have helped me to... (circle all that apply)

- Secure employment
- Increase my wage
- Switch jobs
- Complete training
- Return to school
- Decrease Public Assistance
- Support me during changes
- Job search/ resume skills
- Network to find employment
- Plan goals
- Complete self assessments

Additional Comments I am working at a job I love! I had not have found it without the chance from SOAR!

Signature Jim Munday



Recognize your potential

Realize your dreams

Duluth At Work Comment Card

In the past two years, SOAR and the Duluth at Work program have helped me to... (circle all that apply)

- Secure employment
- Increase my wage
- Switch jobs
- Complete training
- Return to school
- Decrease Public Assistance
- Support me during changes
- Job search/ resume skills
- Network to find employment
- Plan goals
- Complete self assessments

Additional Comments I have a lot more confidence about my self and myself. I had a lot of advice working with SOAR a Carol Munn and my case manager Dennis. I

Signature Mary Ann Sullivan



Recognize your potential

Realize your dreams

Duluth At Work Comment Card

In the past two years, SOAR and the Duluth at Work program have helped me to... (circle all that apply)

- Secure employment
- Increase my wage
- Switch jobs
- Complete training
- Return to school
- Decrease Public Assistance
- Support me during changes
- Job search/ resume skills
- Network to find employment
- Plan goals
- Complete self assessments

Additional Comments Helped me learn transportation with bus passes, making me feel like that I could matter. Self esteem

Signature James M. Sennell



Recognize your potential

Realize your dreams

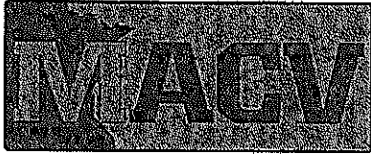
Duluth At Work Comment Card

In the past two years, SOAR and the Duluth at Work program have helped me to... (circle all that apply)

- Secure employment
- Increase my wage
- Switch jobs
- Complete training
- Return to school
- Decrease Public Assistance
- Support me during changes
- Job search/ resume skills
- Network to find employment
- Plan goals
- Complete self assessments

Additional Comments DAW helped me achieve goals and start to make a better life for myself.

Signature Chelley



MINNESOTA ASSISTANCE COUNCIL FOR VETERANS

SERVING VETERANS THROUGHOUT MINNESOTA

November 15, 2013

Keith Hamre
Community Development
Room 407 City Hall
Duluth, MN 55802

**RE: Draft 2014 Annual Action Plan Comment Period and Public Hearing –
Minnesota Assistance Council for Veterans (MACV) Comments**

Keith,

Below are our comments for the Community Development Committee regarding the current proposals for CDBG and ESG funding for MACV.

MACV has been operating 2 grants through the Duluth Community Development Program for several years with excellent results. This year we have again applied for 2 grants: CDBG 14-PS-07 (Joint application with CHUM) and ESG 14-ES-03. The purpose of this letter is to comment on the recommendations made by the Community Development Manager and the Committee following the release of this data and the meeting held on October 29, 2013.

CDBG 14-PS-07:

We requested \$30,000 this year due to establishment of the rule that all CDBG Public Services grants had to be at a minimum level of \$30,000. We receive \$15,000 in this current year for this grant. However, this new application is a **JOINT application** with CHUM to provide *expanded and coordinated* Outreach services to locate homeless veterans in our community. \$10,000 of the new grant would be allocated to CHUM and \$20,000 to MACV. Therefore, this new grant was only an increase of \$5,000 for MACV itself. At the CD meeting on October 29th, committee members asked Keith Hamre why MACV's recommended funding was so low, when they scored so high (98.2) on their application. Keith's response was that MACV funding is just a little lower than last year (original recommendation was \$13k) so -\$2000 difference) A **KEY** piece of this application that he failed to mention was that this was a JOINT application between MACV and CHUM. CHUM was not even brought up on the discussion of 14-PS-07, however the committee did recommend increasing MACV's grant recommendation by \$2000, due to the strength of our application. The result of this brings MACV to its current funding level, but disregarded CHUM's portion of the grant request, the combined/coordinated request that would address increased outreach to the homeless veteran population in the City of Duluth. It was very frustrating to stand by as CHUM

360 N. ROBERT STREET, SUITE 306 • SAINT PAUL, MN 55101

OFFICE 651.291.8756 • FAX 651.225.8491

www.mac-v.org • mac-v@mac-v.org

and MACV listened to this conversation, but were not allowed to provide clarification to the committee. The committee set a \$30,000 minimum level, encouraged organizations to coordinate services on joint collaborative efforts, the organizations then spent many hours on the application that resulted in a way to truly address and increase outreach, but then in turn, the work of both organizations was disregarded and all that happened was setting the grant amount to "last year's funding level." As a minimum, we would like to see MACV get \$15,000 and CHUM \$10,000 in the final recommendation to the Council. However, we feel our increase of \$5000 is also totally justified and that the full \$30,000 be considered for final award.

CBDG summary:

MACV plans to use the \$10,000 increase in CBDG funding to share a part-time (.15 FTE) with CHUM to provide increased services to veterans through street outreach and while in custody, and to better coordinate supportive services for veterans between CHUM and MACV. CHUM will now have a "Veteran's Representative" on Staff to further increase the outreach available in the Community for Homeless Veterans. This relationship will serve to increase the effectiveness and efficiency of the collaborative relationship existing between MACV and CHUM, and result in moving more local veterans rapidly out of homelessness, and preventing homelessness after incarceration. The "discharge planning" aspect of correctional institution (County Jail, NERCC) outreach will be a new and innovative process in the City of Duluth. In the past, many of the veterans discharged have been discharged to the streets, with nowhere else to go. Discharge planning can connect those veterans to MACV and to its other veteran service grants and partners available for Homeless Assistance before they are released, thereby preventing homelessness. This will also help relieve pressure on CHUM's Emergency Shelter.

ESG 14-ES-03:

The minimum grant amount to apply for the ESG grants was set at \$20,000 and that is the amount of our application. The CD Manager recommended MACV be funded at \$4000. Again the committee questioned Mr. Hamre on why this was so low, when MACV scored the highest (97.8) of all grant applications. The reason given by Mr. Hamre was that "MACV said they only needed \$4,000." This is simply not true and a miscommunication we would like to correct. At the very beginning of the announcement of the new minimum levels, our Regional Director asked CD staff, "what if we only needed \$4,000, could we still apply for that." The answer was "no." Subsequently, we looked at all of the gaps in our service delivery and determined we should apply for a partial salary for a property maintenance staff- member, as identified in our application. We now own and manage 3 buildings, 2 for Transitional Housing and 1 for Permanent Supportive Housing in Duluth. A gap in services has been identified based on our last 2 years of operation; the need to have a part-time property manager/maintenance position. \$15,000 of our \$20,000 request was for this position. Furthermore, in our application we pointed out that we would then excuse ourselves from using any of the remaining

\$46,747 dollars identified as "flex funds" so that the other organizations applying for those funds would not have to compete with us in the next year, which would result in more available for each agency. This was also in our application, and we were awarded points for that collaboration. We also increased the number of beds served from 10 currently to 15 next year; points for expansion. MACV could definitely use the \$20,000 requested in this year's application as explained in detail in the application.

ESG summary:

MACV plans to use the increase in ESGP funding to hire a part-time (.5 FTE) facilities manager in order to provide operational support for our 2 Transitional Housing buildings (10 beds total) in Duluth. Our former ESG grants only provided some operational support (partial utilities) for one of those buildings. (5 Beds) This increase allows an expansion of our services by being able to shift non ESGP funds available in the other 5 bed building, from operations to supportive services including Case Management. Currently, our case managers have to solve any building issues that arise, and are operating in a more reactive mode to insure safe, secure, and sanitary housing. The hiring of a facilities manager will allow a more proactive approach to building operations. In addition, this position will free up the case manager's time in order to provide more intensive case management to assist our residents overcome their barriers including: chemical dependency, mental health, lack of employment, and legal issues. The result of more intensive case management will be a higher percentage of residents successfully moving on to Permanent Housing in the community. Once again we wish to reiterate that our ability to leverage non-ESGP grants, allows us to not ask for any of the 27.5% of ESGP funds available for Rapid Re-housing and Prevention, thus making those funds available to all of the other community homeless and low income service providers, also showing an increase in services.

Also of note, the Community Development Staff Report that was provided *combined* both of our grants into one staff report. That report is confusing and contains some inaccuracies. It confuses the 2 grants with each other on some points. For example, it says ESG is a joint application and CDBG is a single application. Actually, the reverse is true. It states the applications do not report on previous outcomes, but they do. Page 5 (CDBG), Page 4 (ESG). Report states no community statistics are used to support need. There are no Local statistics or studies done specifically for homeless veterans in the City of Duluth. What we used were current National and State statistics available which are a direct reflection on local needs. Probably the most disconcerting statement in the staff report is that "The information provided in the application about this program is not presented clearly or comprehensively..." Which program is the staff person talking about? CDBG or ESG or both? Yet we scored very high on each application. After the meeting we had a call from and discussion with the staff member responsible for the report, who admitted being confused on the 2 grants, and apologized for how the report may have had a negative impact on our recommendations.

Your review of our comments and adjustments to our grant recommendations would be much appreciated. Do not hesitate to call us with on further clarifications.

Sincerely,


Steve Saari
MACV Duluth Regional Director


Kathleen Vitalis
CEO/President

CC: Lee Stuart - CHUM



HOUSING AND REDEVELOPMENT AUTHORITY
OF DULUTH, MINNESOTA

222 EAST SECOND STREET
P.O. BOX 16900 • DULUTH, MINNESOTA 55816-0900
PHONE 218/529-6300 • FAX 218/529-6344 • TTY 218/529-6321



November 25, 2013

Keith Hamre, Manager
Community Development Department
Room 407 City Hall
Duluth, MN 55802

Dear Mr. Hamre,

The Duluth Housing & Redevelopment Authority (HRA) is writing in response to the 30-day comment period that has been established for the Draft 2014 Action Plan for Housing and Community Development, which outlines the Community Development (CD) Committee's recommendations for 2014 funding. We wish to provide comment on the proposed reduction in funding from \$125,000 to \$123,000 for the HOME-funded Tenant Based Rental Assistance (TBRA) program, and the corresponding proposed reduction from \$10,000 to \$2,000 for the program's administration by the HRA. If these recommendations are adopted, it will result in a total reduction of \$10,000 for the HOME TBRA program for 2014. There will be some serious ramifications if these recommendations are accepted, which we would like the CD Committee to be made aware of as they make their final funding recommendation deliberations.

As you know, the HRA has administered the HOME TBRA program since 2005. Each and every year we have surpassed the program's goals, and have consistently received excellent monitoring visit reviews. We have also funded the bulk of the program's administrative costs. The TBRA program provides critical funding to house the homeless and then helps them keep and maintain that housing, all in an effort to help these households become more self-sufficient and to move out of poverty. After a period of stability on the TBRA program, these formerly homeless households are then able to transition to our regular Section 8 Housing Choice Voucher program since their names will have finally come to top of our long waiting list and they will also have established a positive rental history during this period, which is crucial to their being able to pass the screening requirements of landlords. We would also like to remind the CD Committee that this is the only HOME-funded program that serves homeless households and is a key tool in helping the City implement its 10 Year Plan to End Homelessness.

The TBRA program at its current funding levels is able to assist 18-20 homeless households. If the recommended reductions in funding for 2014 occur, three to four fewer households will be able to be served. Consequently the HRA would need to begin terminating that number of households from the program to reduce the program

size in line with the reduced funding. Since no other program provides this kind of rental assistance to homeless households, there will be no other program available to fill this gap. Therefore, we would respectfully ask that the CD Committee carefully consider the fallout that will occur with such funding reductions to the HOME TBRA program.

Thank you for your attention to this comment letter. If you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Pam Benson", with a decorative flourish extending to the right.

Pam Benson
Director of Housing Services



November 27, 2013

RE: Public Comments -- 2014 CDBG/ESG

Thank you for the opportunity to comment on the recent 2014 CDBG and ESG allocations made by the Community Development Committee.

I am writing to request the following:

- that Safe Haven Shelter and CHUM's funding be treated as **two separate grant allocations** -- one for Safe Haven and one for CHUM for both CDBG and ESG; and
- that funding be **increased** for each organization commensurate with our scores and the fact that we are two separate and distinct entities.

When the 2014 Request for Proposals was issued by the City of Duluth it contained provisions encouraging collaborative applications. Seeing the emphasis that the City of Duluth was placing on collaboration Safe Haven and CHUM, which are both participating agencies in the Continuum of Care, the Affordable Housing Coalition and long time CDBG and ESG recipients, worked together to produce a joint application that was also collaborative. This was the first time CHUM and Safe Haven, the two largest shelters in Duluth, had worked together in this way. As we prepared our application we consulted with City of Duluth Community Development staff and gained approval to go forward at the pre-application. Our full application was reviewed and edited by Community Development staff with no mention that our application was not deemed collaborative. The CD Mgr's recommendation did not award any collaborative points to our application.

I believe the impact of this joint application has been to actually penalize both CHUM and Safe Haven because we have not been recognized as two distinct entities but have instead been treated as one organization without the benefit of receiving collaborative points. For Safe Haven this will mean a decrease of 17.6% from last year's ESG allocation and 26% from last year's CDBG allocation. Had we received collaborative points our score would have risen dramatically and thus we would have received an allocation commensurate with those points and if we written individual applications we would have received the benefit of individual attention from the reviewers.

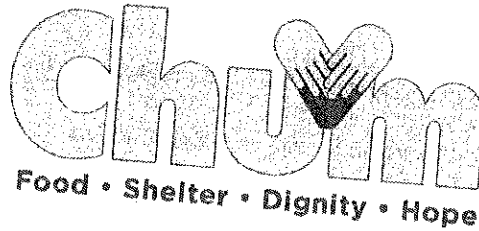
In the CDBG category, programs that did not make joint applications but had lower scores than that of the CHUM/ Safe Haven actually received **higher** recommended allocations over last year's allocation (see allocations to Salvation Army, Life House and AICHO).

In addition, while Safe Haven acknowledges the importance of benchmarks I feel that those imposed by the Hearth Act, moving us to work towards shorter and shorter shelter stays, have actually make it more difficult to fulfill our mission of keeping women and children safe and helping them move on to safe, stable housing from our shelter facility. Safe Haven Shelter Program statistics show that women and children who stay at the shelter for a longer stretch of time are actually more successful in reaching the goal of sustained stable housing than those who quickly depart.

Thanks again for this opportunity to be heard.

Sincerely,

Susan Utech
Executive Director



December 1, 2013

To: Community Development Committee Members

RE: CDBG Application 14-PS-05 and ESG Application 14-ES-01

For the last year, Duluth service providers for people who are homeless (or at risk of being homeless) have been participating in the St. Louis County Continuum of Care coordinated assessment process as a requirement of the HEARTH Act. To accelerate coordinated intake and assessment ahead of that process, and encouraged by City Community Development staff, Safe Haven and CHUM, the two largest providers of emergency shelter in Duluth, submitted a collaborative application for CDBG (shelter services) and ESG (shelter operations). This was the first time the two agencies had worked formally together, although they have made mutual referrals for many years. With both agencies experiencing increased numbers of people seeking shelter, CHUM and Safe Haven requested funding of \$48,700 from CDBG (\$30,000 for CHUM and \$18,700 for Safe Haven) and \$49,500 from ESG (\$30,000 for CHUM and \$19,500 for Safe Haven), slightly above our 2013 contracts.

In making our application, we realized that it would be impossible to share staff, not only because of our locations, but also because with 1,000 people coming to CHUM each year and 500 coming to Safe Haven, both of our staffs were fully occupied. We thought that we could share administration, however, and patterned our application after the Duluth Hunger Project, where CHUM is the fiscal and reporting agent for Salvation Army and Damiano, and the three agencies provide their services on different schedules and in different parts of the City. While the Duluth Hunger Project received ten bonus collaboration points, the Duluth Shelter Project received none. The combined funding recommendation was \$33,000 from CDBG and \$37,640 from ESG, with no recommendation on allocation of funds between the two agencies.

Because the application was not considered collaborative, CHUM agrees with Safe Haven and asks that the Committee consider the two applications separately, i.e. as if CHUM and Safe Haven had submitted separate applications from the very beginning of the review process. In 2013, CHUM received \$27,950 from CDBG and \$28,626 from ESG. This year we applied for \$30,000 within each program, and would like that to be the basis of your consideration.

As part of the 2014 Public Service funding recommendation, the City has recommended setting aside \$66,000 as a "Housing and Stabilization Services Fund" to be paid out when certain housing stabilization benchmarks, which have yet to be determined, were met.

If there are to be benchmarks, they must be specified before the start of the program year, and should be developed in consideration of the practicalities of each of the six programs eligible for the funding. In conversation so far, two benchmarks have been mentioned for shelter: shortening stays in shelter and length of stability after people leave shelter. Both of these are problematic.

The length of time someone stays in shelter is dependent on three things:

- The willingness of the person to "put housing first" and work with our advocates (daily for families and several times a week for individuals) including saving 75% - 85% of any income toward housing;
- The availability of suitable and affordable housing (vacancy rates for affordable housing are approximately 1%);
- The time it takes to mobilize the resources to make the move sustainably (saving money, applying for and receiving a housing voucher, finding employment or other source of income, finding mental health services, etc.)

We expect people to start working with a housing advocate within three days of being in shelter. After that, they are not in compliance with our shelter rules, and after several opportunities to engage are offered and rejected, we do ask them to leave shelter. Some of these stays could be very short, contributing to a "short stay" benchmark, but missing the big picture, in that people would still be homeless. In other words, shorter stays are not necessarily a sign of our success.

The benchmark of length of time people stay in housing after they leave shelter is more the responsibility of the agency offering transitional or permanent supportive housing services than it is of the shelter. In Duluth, when people leave shelter for transitional or permanent supportive housing it is done in close cooperation between the shelter and housing providers. When it comes to private landlords, who do not provide services, CHUM does follow-up case management in a very limited way, and CHUM advocates are available to help people over the rough spots, but it is in no way fully supportive case management. This is strictly a capacity issue.

CHUM would need at least three additional case managers to provide full supportive services after someone leaves shelter. We are building capacity to offer that level of services to the families in the Steve O'Neil apartments. We do not currently have the staff capacity to provide emergency shelter for over 1,000 people a year, help the half to two-thirds of them who are seriously interested in ending their homelessness to do so, and to follow up with them for six months. As off the charts as it may seem, for \$180,000 from CDBG, CHUM could consider adding the follow-up stabilization services after someone leaves shelter and could then work toward a stability benchmark.

Two benchmarks make sense for shelter: how many people are sheltered and how many people move from shelter to housing. The main service of a shelter is to keep people off the streets: to offer a safe and warm place to sleep and to make referrals for housing. How well we do that is how we should be judged. The main goal of our social services is to help people move from shelter to housing. We can only help those who want to join us in the effort. Therefore, please consider as benchmarks the number of people who stay at CHUM and the number of people who move from shelter to housing. You should also bear in mind that CDBG funds about a half-time social worker, and benchmarks should be consistent with that level of support.

Sincerely,



Lee Stuart
Executive Director



December 1, 2013

To: Community Development Committee Members

RE: CDBG Application 14-PS-07

I am writing to encourage reconsideration of the joint application CHUM submitted with MAC-V "Homeless and At Risk Vets Stabilization and Outreach."

This application was submitted in the spirit of collaboration and coordination that has grown out of the coordinated assessment process in the St. Louis County Continuum of Care. It marked a new level of collaboration between CHUM and MAC-V even though the two agencies have had mutual referrals and shared information about resources for veterans for many years. The main point of this application was to share CHUM's capacity in street outreach and our relationships with St. Louis County Jail and Arrowhead Regional Corrections with MAC-V. This application did include sharing staff, which is one of the main goals of collaborative approaches encouraged by Community Development staff.

We recognize that MAC-V has specialized resources for veterans and that CHUM has specialized capacity through our street outreach and corrections chaplaincy contracts to help additional veterans who might be unaware of MAC-V's services. Of particular concern are veterans who in custody or living outside. Although it is against state statute, corrections institutions in St. Louis County often release people to homelessness, i.e. CHUM shelter. If we could identify veterans while still in custody, we and MAC-V could begin to work with them before their release on housing and other challenges facing them upon release. Similarly, if we were able to offer more of MAC-V's support to veterans living outside, perhaps we could encourage more of them to come into shelter.

Our joint application with MAC-V requested \$30,000 (the lower limit of applications for CDBG), allocated \$20,000 for MAC-V (an increase of \$5,000 over their 2013 contract) and \$10,000 toward the salary of an outreach worker at CHUM. It looks as if CHUM's role in the proposal was overlooked in the funding recommendation, which was originally for \$13,000 and then raised to \$2,000 during the review meeting on October 29th.

Along with MAC-V, we ask that you reconsider the application in light of the collaboration. MAC-V suggested an allocation of \$15,000 for them (the same level of support as last year) and \$10,000 for CHUM for the shared staff member. We do understand that resources are tight, but CHUM, along with MAC-V for this proposal and Safe Haven for two other proposals on shelter services and shelter operations, were the only agencies to attempt collaborative public service applications. We believe CHUM can add substantial value with MAC-V toward services to homeless veterans.

Sincerely,

A handwritten signature in cursive script that reads "Lee Stuart".

Lee Stuart
Executive Director

Michael Palermo

From: Kate Wigren <katewigren@communityactionduluth.org>
Sent: Monday, December 02, 2013 2:37 PM
To: duluthcommdev
Subject: Comment regarding the Circles@Work program at Community Action Duluth

Please see below a comment that was written by one of our Circles@Work program participants and forwarded to me for submission in the public comment period:

Hello-

I have been a participant in The Circles At Work program for almost a year, I am an unemployed mother of 3. I was not doing well financially or mentally when I began. I started doing a clerical internship at CAD and working with other women I could relate to.

As time went on my confidence grew. I've started to know what I want and I've began doing different sorts of things dealing with community. I know there is a way to get out of the situation I'm in. With the help of CAW I've been able to get financial assistance with the odds and ends. We have the meetings once a month that I look forward to. There we tell each other about job openings, we talk about parenting advice, how to handle different situations that we as single mothers deal with everyday. Speakers are able to come talk with us, we can catch up on whats going on with eachother and welcome new participants.

Without The Circles At Work Program I would not have been able to build my skills and myself to where I am now. I want to continue to grow, see the other women that have grown and watch more women grow and see they are not alone we have Circles At Work.

Thank You,
Susie Green

Duluth LISC
202 W. Superior St.
Suite 401
Duluth, MN 55802

December 2, 2013



Dear Community Development Committee Members,

Thank you for the time and attention you give your role on this important committee. We understand the challenge of your task and appreciate the many ways your decisions have a positive impact in our community. We are writing today as a collaborative, through our *Duluth at Work* co-facilitating entity, Duluth Local Initiatives Support Corporation (Duluth LISC).

Duluth at Work is a collaborative of organizations who share one goal: to increase the incomes of low wage workers and small business owners by 25% over 3 years. The work of CHUM, SOAR Career Solutions, Community Action Duluth, Neighborhood Youth Services, Life House and the Entrepreneur Fund has been transformative in the lives of over 360 individuals and 40 small businesses owners in the last 5 years. We have built a system of poverty reduction and income growth and work together in many ways to achieve our success for a broad spectrum of individuals and businesses within the At Home in Duluth neighborhoods.

The applications for Economic Development funding to *Duluth at Work* organizations each outlined our collaborative effort and provided tangible examples of ways in which we partner. We rely on one another to be successful. **To that end, we request that the \$32,000 of the \$35,466 which was taken out of Economic Development category be reinstated and awarded to Community Action Duluth's Circles at Work program.** This amount of funding would allow for a co-hort of 4 participants – half of the requested amount for Community Action Duluth but an important, long term investment in the lives of single mothers.

We support this reinstatement as a collaborative and value your consideration of this proposal.

Our thanks, again, for your hard work to ensure Duluth has strong neighborhoods and organizations to ensure that both people and places prosper,

A handwritten signature in black ink that reads "Pam Kramer". The signature is fluid and cursive, with the first name "Pam" being larger and more prominent than the last name "Kramer".

Pam Kramer,
Executive Director, Duluth LISC

In collaboration with:

Maude Dornfeld, Executive Director, Life House
Emily Edison, Executive Director, SOAR Career Solutions
Emily Larson, *Duluth at Work* Coordinator
Angie Miller, Executive Director, Community Action Duluth
Jessica Schiff, Program Manager, Neighborhood Youth Services
Lee Stuart, Executive Director, CHUM
Shawn Wellnitz, President / CEO, Entrepreneur Fund

Appendix B / Public Process

- Neighborhood Forums / May 14 and May 16, 2013.
- On-line Forums / May13 through May 24, 2013.
- Public Hearing on the Monitoring & Implementation of CDBG Programs / June 25, 2013.
- Community Development Meeting to make Funding Recommendations on FY 2014 CDBG, HOME and ESGP Applications / October 29, 2013.
- Public Hearing on FY 2014 Action Plan / December 10, 2013.
- Council Resolution Approving the 2014 Annual Action Plan portion of the 2010-2014 Consolidated Plan and Authorizing a Request for HUD Federal Community Development Block Grant (CDBG), HOME Program and Emergency Solution Grant Program (ESGP) Funds. /January 13, 2014.
- Council Resolution Authorizing a Request for HUD Federal Community Development Block Grant (CDBG) Funds for the 2014 Program Year as well as Approving the Reallocation of Certain Prior CDBG Funds and Authorizing Agreements with Appropriate Agencies. / January 13, 2014.
- Council Resolution Authorizing a Request for HUD HOME Funds for the 2014 Program Year and Authorizing Contracts. / January 13, 2014.
- Council Resolution Authorizing a Request for HUD Emergency Solution Grant Program Funds for the 2014 Program Year and Authorizing Contracts. / January 13, 2014.

Client:

CITY OF DULUTH

Account # 238234 Ad # 1687057

Phone: (218) 730-5210

Fax:

Address: ROOM 107 CITY HALL
DULUTH, MN 55802

Sales Rep.:

3262 Nancy Dahl

Phone: (218) 279-5500

Fax: (218) 720-4120

Email: ndahl@duluthnews.com

Class.: 9960 MINNESOTA LEGALS

Requested By:

Start Date: 04/26/2013

End Date: 05/02/2013

Nb. of Inserts: 8

Dimensions: 1 col. x 79.00 7 PT LINES

Publications: Duluth Group Online
Duluth News Tribune

Total Price: \$35.88

Paid Amount: \$0.00

Balance: \$35.88

Page 1 of 1

**NEIGHBORHOOD FORUMS
ON COMMUNITY
DEVELOPMENT
AND HOUSING NEEDS**

- May 14th - 6:30- 8:00 p.m.
City Center West, 5830 Grand Ave.
- May 16th - 6:30- 8:00 p.m.
Central Hillside Center, 12 E 4th St.
- May 13th - 24th - Online Forum -
www.duluthmn.gov/community_development

The City of Duluth annually receives substantial funding from the U.S. Department of Housing and Urban Development (HUD) to assist persons with low and moderate incomes (up to \$49,850 for a family of four) and neighborhoods where a majority of low and moderate income people reside. Prior to awarding these funds, a comprehensive citizen participation process occurs, which includes a general community needs assessment as the first step.

The purpose of these public forums (conducted by the Community Development Division) is to hear from Duluth residents (especially persons with low and moderate incomes, persons of color, and persons with disabilities), and service providers in an interactive setting about the community's needs. These needs include four major categories: 1) economic development (including job training initiatives); 2) affordable housing; 3) public facility improvements (such as parks, child care centers, senior centers, street and sewer improvements) in Duluth's neighborhoods eligible for Community Development Block Grant (CDBG) funds (Morgan Park, West Duluth, Lincoln Park, Central Hillside and East Hillside/Endion neighborhoods); 4) public services, such as affordable health care services and food programs. An online forum will also be held to encourage more input.

These public forums are also the essential first step in the City of Duluth's preparation of the 2014 Action Plan. This Plan outlines the City's assessment of community needs and strategies to meet those needs during the coming HUD program year. The Plan serves as the City's application to HUD for CDBG, Home Investment Partnerships Program (HOME) funds and Emergency Solutions Grant Program (ESGP) funds (both the HOME and ESGP programs are strictly for housing and homeless needs). Also, in collaboration with the At Home Partners, input will be sought regarding future activities and efforts in the eligible neighborhoods.

If a member of the public is unable to attend one of these forums but wishes to comment on the programs, (s)he may do so in one of the following ways:

Send written comments to:

Community Development
Room 407, City Hall
Duluth, MN 55802

Fax comments to: Community Development at (218) 730-5915

E-Mail comments to duluthcommdev@duluthmn.gov

Comments may be submitted after the public forums, since the planning and funding process will continue through the fall. If you have special needs, such as an interpreter, please contact the Community Development Division at 730-5480 so that your needs can be accommodated.

For hearing impaired persons please call the City's TTY/Information Assistance at 730-5230 or the Minnesota Relay Service at 1-800-627-3529.

D.N.T. April 26, 2013

1687057



NEIGHBORHOOD FORUMS ON COMMUNITY DEVELOPMENT AND HOUSING NEEDS

- **May 14th** - 6:30- 8:00 p.m. – **City Center West, 5830 Grand Avenue**
- **May 16th** - 6:30- 8:00 p.m. – **Central Hillside Center, 12 E 4th Street**
- **May 13th – 24th** - **Online Forum – www.duluthmn.gov/community_development**

The City of Duluth annually receives substantial funding from the U.S. Department of Housing and Urban Development (HUD) to assist persons with low and moderate incomes (up to \$49,850 for a family of four) and neighborhoods where a majority of low and moderate income people reside. Prior to awarding these funds, a comprehensive citizen participation process occurs, which includes a general community needs assessment as the first step.

The purpose of these public forums (conducted by the Community Development Division) is to hear from Duluth residents (especially persons with low and moderate incomes, persons of color, and persons with disabilities), and service providers in an interactive setting about the community's needs. These needs include four major categories: 1) economic development (including job training) initiatives; 2) affordable housing; 3) public facility improvements (such as parks, child care centers, senior centers, street and sewer improvements) in Duluth's neighborhoods eligible for Community Development Block Grant (CDBG) funds (Morgan Park, West Duluth, Lincoln Park, Central Hillside and East Hillside/Endion neighborhoods); 4) public services, such as affordable health care services and food programs. An online forum will also be held to encourage more input.

These public forums are also the essential first step in the City of Duluth's preparation of the 2014 Action Plan. This Plan outlines the City's assessment of community needs and strategies to meet those needs during the coming HUD program year. The Plan serves as the City's application to HUD for CDBG, Home Investment Partnerships Program (HOME) funds and Emergency Solutions Grant Program (ESGP) funds (both the HOME and ESGP programs are strictly for housing and homeless needs). Also, in collaboration with the At Home Partners, input will be sought regarding future activities and efforts in the eligible neighborhoods.

If a member of the public is unable to attend one of these forums but wishes to comment on the programs, (s)he may do so in one of the following ways:

Send written comments to: Community Development
Room 407, City Hall
Duluth, MN 55802

Fax comments to Community Development at (218) 730-5915

E-Mail comments to duluthcommdev@duluthmn.gov

Comments may be submitted after the public forums, since the planning and funding process will continue through the fall. If you have special needs, such as an interpreter, please contact the Community Development Division at 730-5480 so that your needs can be accommodated.

For hearing impaired persons please call the City's TTY/Information Assistance at 730-5230 or the Minnesota Relay Service at 1-800-627-3529.

Agency Group

1. Has the community gotten better in the last five years?

- Mixed reviews about community improvements (both yes and no)
- Several Issues that were discussed by various agencies:
 - Needs have not changed
 - Worse for poor people
 - Increase in crime
 - Housing stock (maintenance and affordability)
 - Pocket improvements (improvements are very specific projects)
 - Public engagement in issues remains the same
 - Increase in synthetic drug use in community
 - Road infrastructure is very bad
 - Losing younger age cohort to outmigration

2) What is happening in your community that influences your response?

- Consensus that all issues addressed are interrelated and all influence the groups response
- Additional elements discussed were:
 - Lack of Health/Dental Insurance
 - Childcare for children after school

3) Circle 3. What needs to happen to improve the community?

- Three specific elements were not identified
- Most discussed elements were:
 - Affordable Housing (high rental cost)
 - More Jobs/ More Job Training
 - Property Maintenance Standards
 - Code Enforcement (too focused on just fire code)
 - Blighted properties
 - Money to improve existing housing
 - Road infrastructure
 - Innovative Funding options

4) If Sequestration causes reduction in funding which of the 4 categories should not be funded?

- Public facilities was discussed as viable option for funding cuts

5) What can be done to better utilize funds?

- Partnerships
 - "Who is liable?"
 - Staff for organizations are already strained
- Funding for funding
 - Community search for additional funding resources
- Tourism Tax for programs

May 16, 2013
Community Development Forum
Central Hillside Community Center

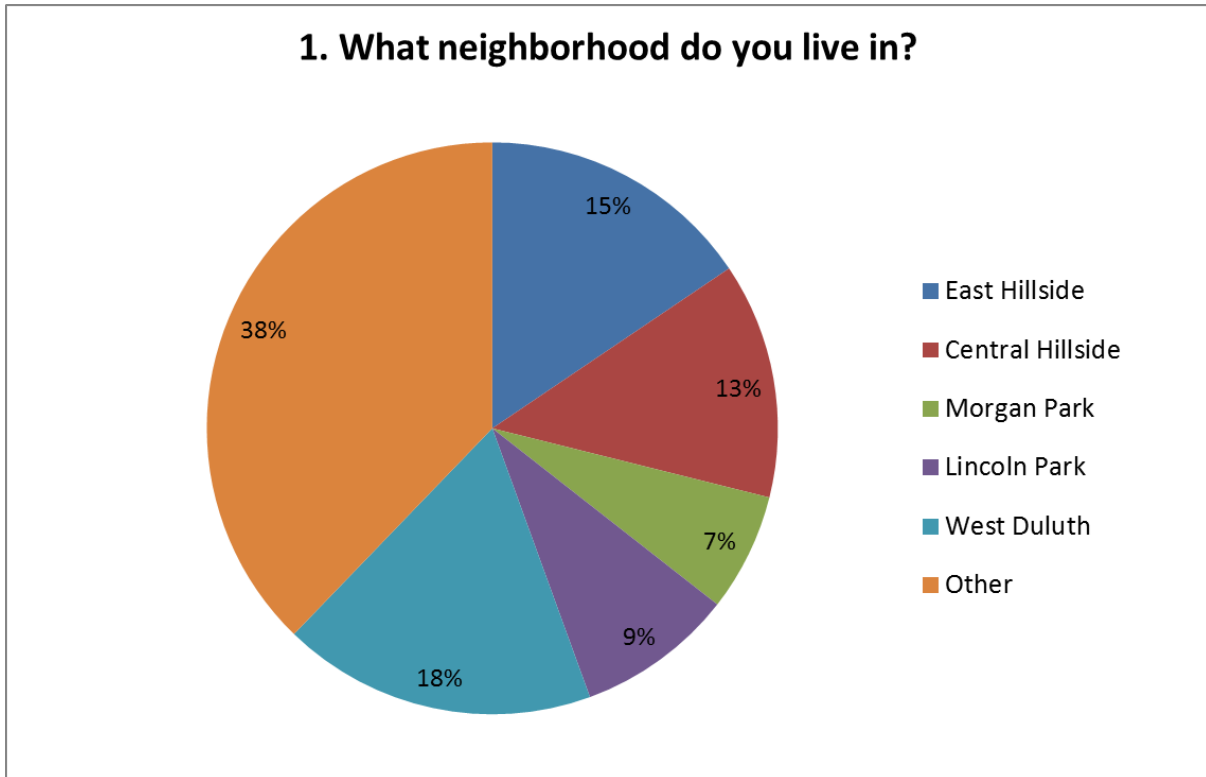
Objective: To host a community forum where local agencies and community members could discuss future funding options and alternatives. The staff posed five questions in order to create a dialogue about current and future issues in Duluth.

1. Has your community gotten better in the last five years?
 - Yes and No were overall consensus
 - Several programs that were considered improvements were:
 - Housing Programs
 - Parks
 - Economic Development Projects
 - Cultural Amenities (art and music)
 - Several programs that were not to have improved were:
 - Infrastructure (roads)
 - Foreclosures
 - Homelessness
 - Schools (Classroom size)
 - Violence/ Drug use (synthetics)
2. What happened in your community that influences your response?
 - Positive influences
 - Work done by afterschool programs
 - Job training/ Connecting people to jobs
 - Negative influences
 - Increase in homeless Children
 - Stagnant Tax Base
 - Lack of childcare in the Summer months
 - Increasing Housing Costs
 - Poor quality of rental units
3. What needs to happen to improve the community?
 - Caring for the most vulnerable in our community
 - Economic Development as impetus for community development
 - Facilitation of community engagement
 - Engaging business leaders in the community
 - Better and more Police presence
 - Community rejection of synthetics
 - Better housing stock and landlord accountability
4. If sequestration causes reduction in funding, which of the 4 categories should not be funded?
 - Not affordable housing
 - Look into to study on what the public would be most likely to consider funding
5. What can be done to better utilize funds?

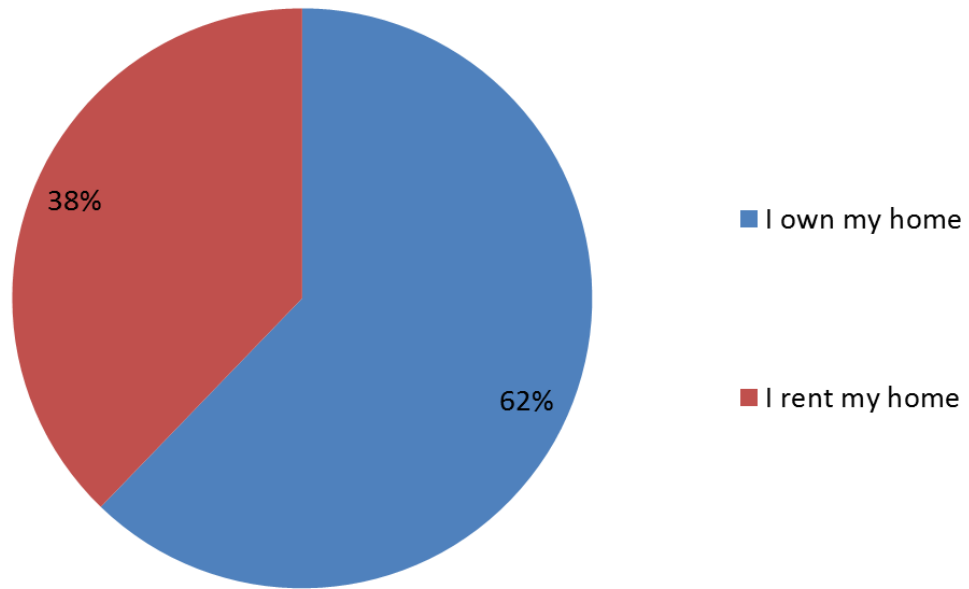
May 16, 2013
Community Development Forum
Central Hillside Community Center

- Programs Consolidating can help manage funds but can negatively impact services provided
- Look for additional funding resources
- Rotating funding
 - Hard for programs to continue services
 - Can encourage programs to look for additional funding

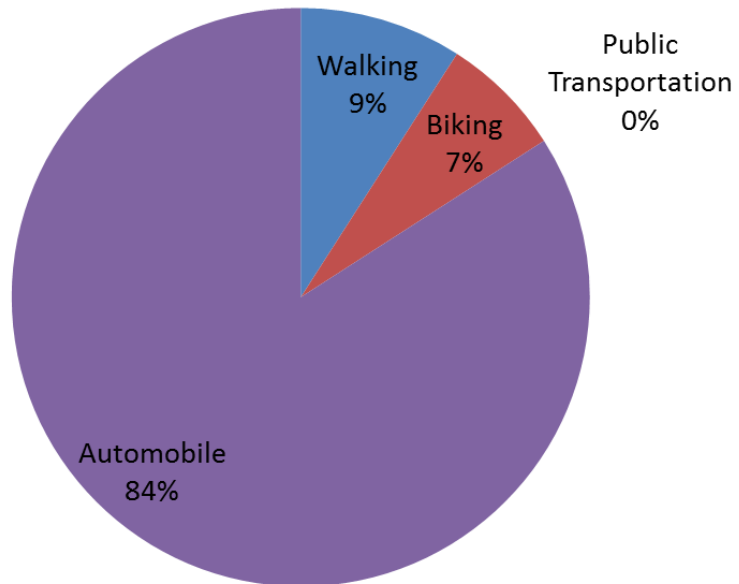
On May 14 and May 16, 2013, the Community Development Department held community input sessions. The format for these meetings was to explain the Community Development Block Grant (CDBG) process and how projects are prioritized. The sessions were focused around a facilitated dialogue of 5 questions the CD department had prepared. In addition a survey was distributed via handouts and the internet that would help quantify community input. The following document details the results of the both the online and handout survey. The written portions to the survey questions are found at the end of the document.



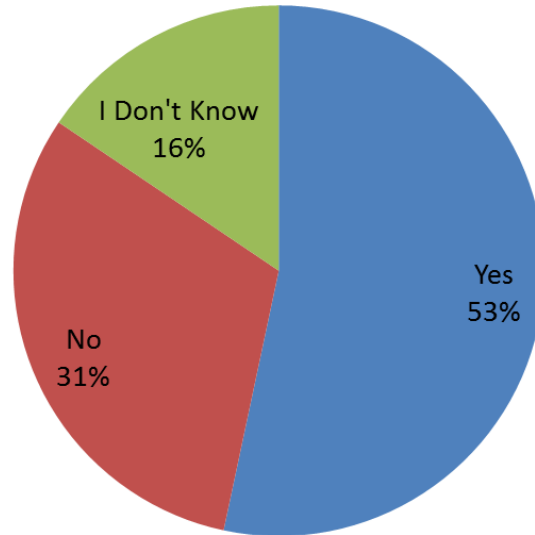
2. Do you currently own or rent your home?



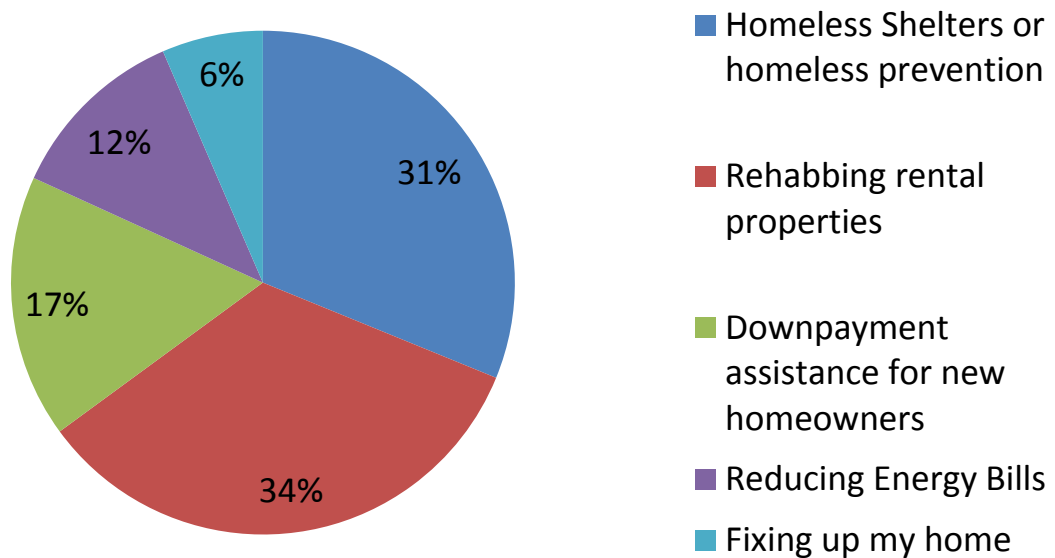
3. What is your main form of transportation?



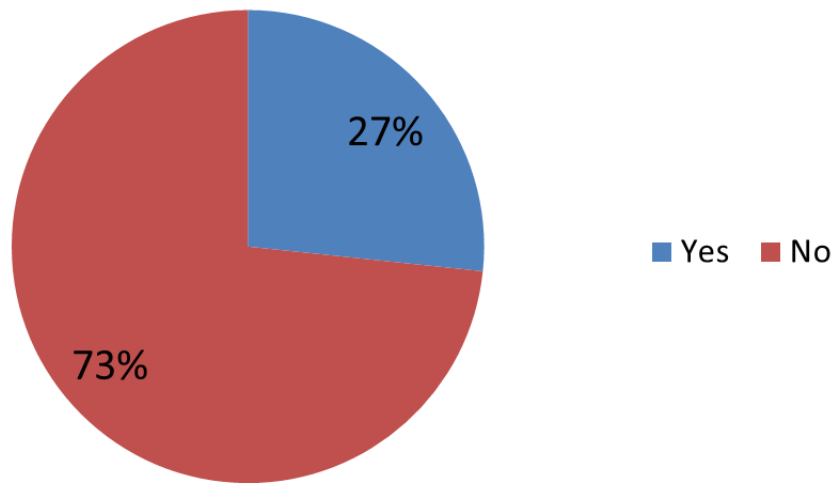
4. Have you participated in any CDBG funded programs in Duluth?



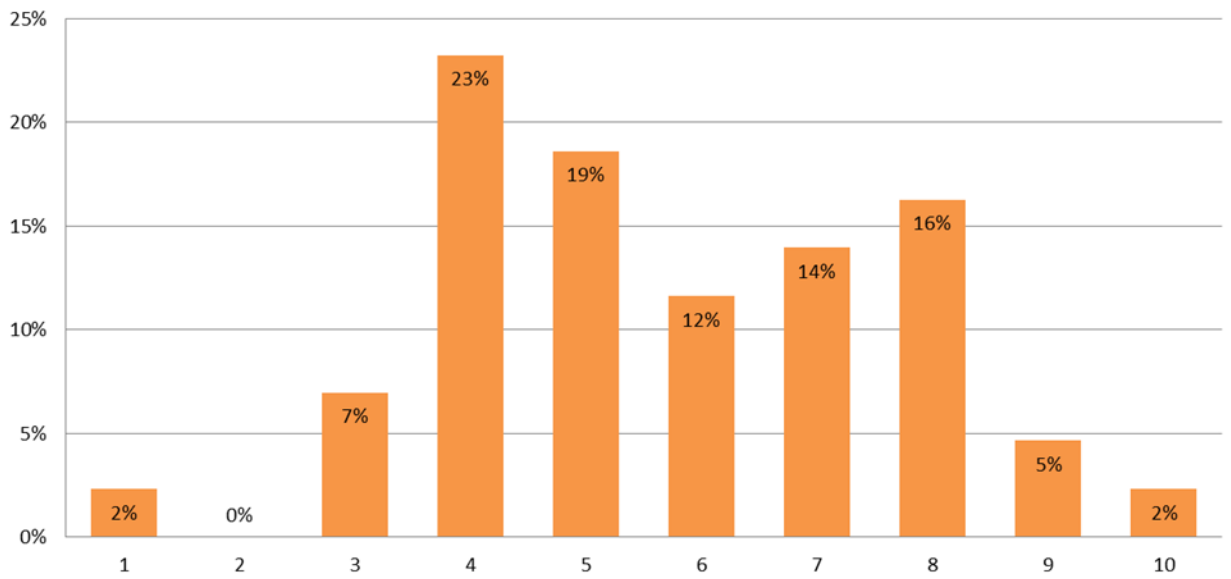
6. What housing need do you see as most pressing in your community?



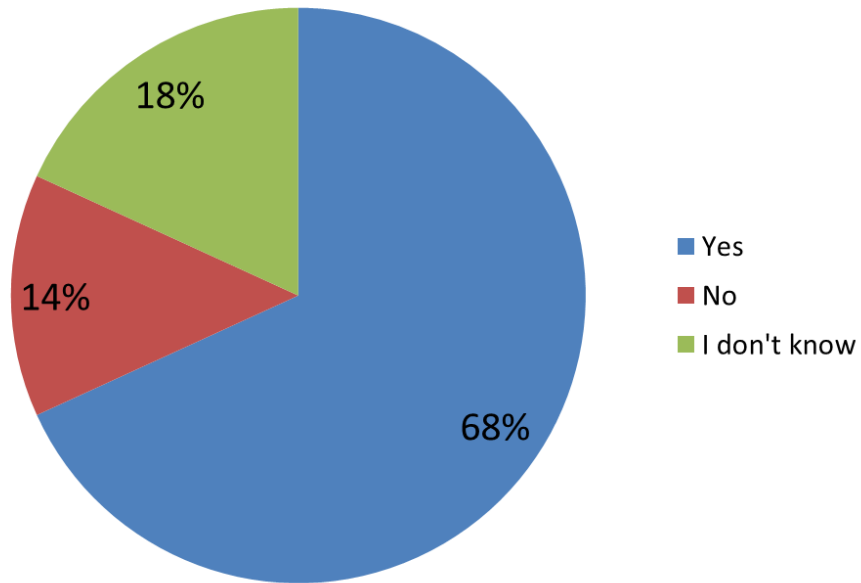
7. Have you heard of the Housing Resource Connection?



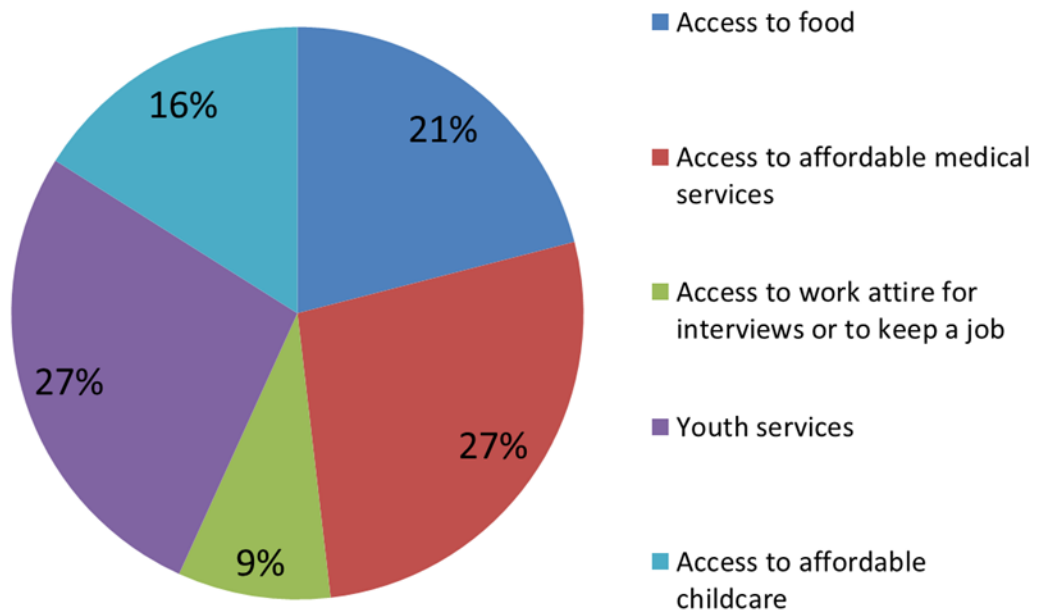
8. What is the average housing condition of homes in your neighborhood ? (1 being Very Poor and 10 being Very Good)



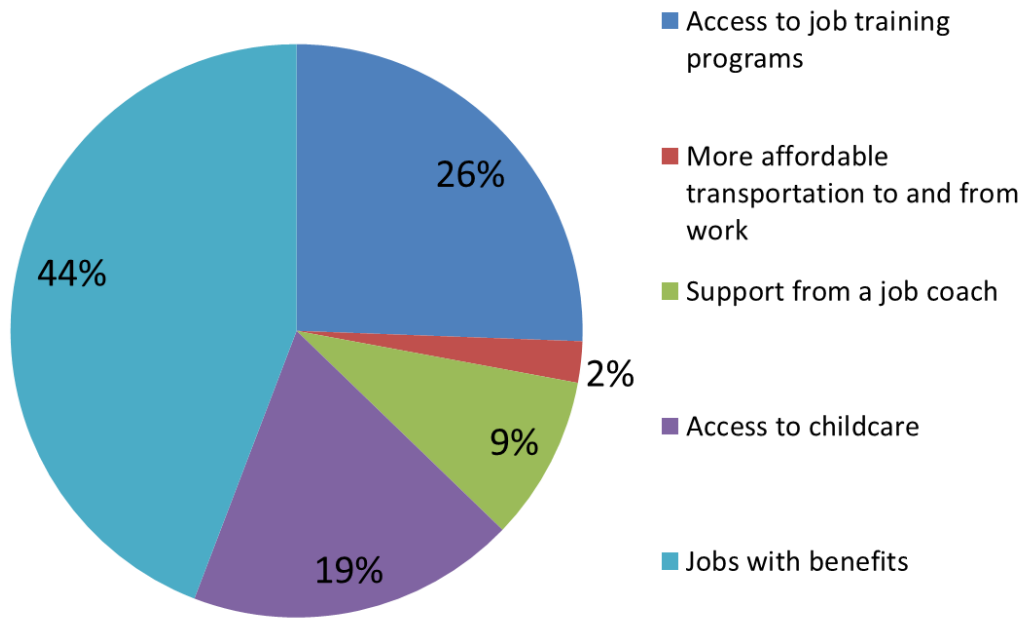
9. Would you benefit from a centralized place where people could access homeless services.?



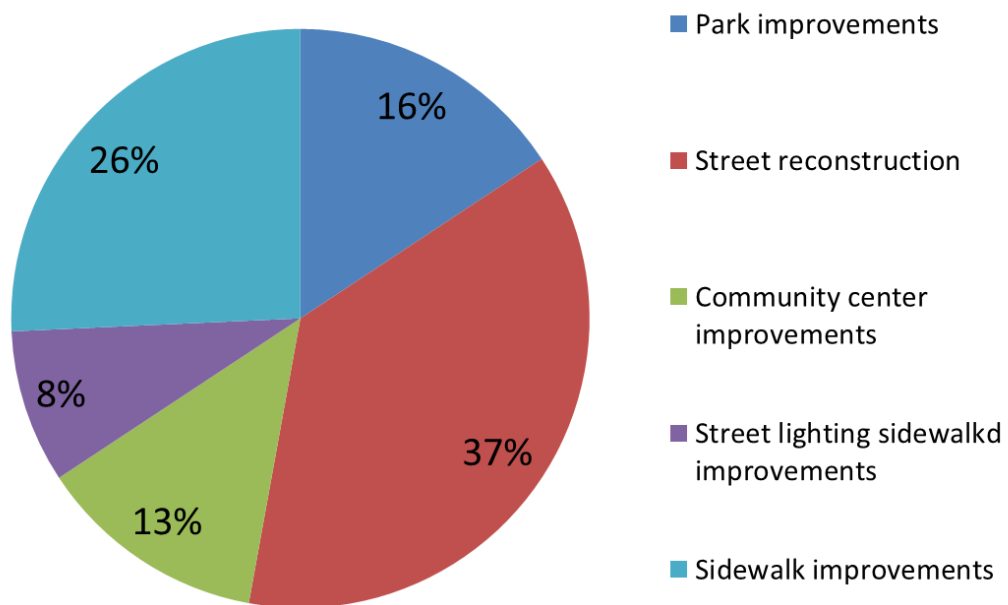
11. What services do you see as the most important in Duluth?



12. Which of the following is the biggest need in terms of income and employment?



13. What public facility needs are there in your neighborhood?



Written Responses:

Question 5: If the Answer to Question 4 is yes, please list the programs that you have participated in
Land Trust homeowner, Youth programs
Mentor Duluth
Mentor Duluth
Valley Youth Center, Youth Development Agencies.
I coordinated YStyle, an after school program through the Duluth Area Family YMCA. CDBG funding helped me purchase fresh, healthy snacks for participants each week.
JET Program at Neighborhood Youth Services
Mentor Duluth
Neighborhood youth services and Mentor Duluth
I work at a local nonprofit organization.
SOAR Career Solutions-employment services
Economic development, public facilities
SOAR career solutions
Life House
I work for an organization that has programs that are funded by CDBG.
downpayment assistance
FAIM program offered at Community Action Duluth.
FAIM
Employment Coaching
Financial Coacing
Public Facility
housing
Housing
Public Facilities
Public Services
SVCNDA
Grant writing for housing improvement, streets, sidewalks
Question 10: Please Explain your answer to question 9.
I think they would!
Making homeless services easy and non-threatening is desirable.
It would be convenient for those who find themselves in a situation where they are homeless to know where to go and not have to be given the runaround. It would also be nice for community member to have knowledge of such a place to help those in need.
to me it seems like services are spread across the city. Food for example. Sure you can get a free meal, but where and when? it is confusing.
Homeless folks do not need added strife that can make them withdraw from any minor successes they may have achieved in requesting help as a start. Putting the resources together will maximize the small window of opportunity available when a homeless person chooses to find

help.
This would help people not having to travel from site to site to receive assistance.
Homelessness resources need to be easy to find, conveniently located, and accessible. Centralizing services sounds smart. The distribution of resources must be personalized to each individual's needs, and distributed in a way that offers dignity, hope, safety. Breaking the cycle of homelessness for children and families will assure a stronger future for the city.
A centralized location for individuals to access homeless services would help make the process less confusing and help individuals who work in the human services field know where to send people who need to services.
define centralized place. there should be a place accessible out east, out west, and up in the kenwood/woodland area. not all homeless live downtown.
This city already has systems in place but they are not running smoothly. So, why add more conflict to an already unstable situation.
Duluth is a tough place to be homeless.
I think centralizing any service is not going to work well. We have so many quality agencies in the area that if we were to centralize them in one place, we would lose each agency's expertise. By centralizing services, we actually decrease the quality of service given to the community. By allowing each agency to focus on one area (housing, employment, etc.), we allow the agencies to become experts in their areas. Plus United Way 211 does an excellent job of knowing the community and pointing people in the right direction, thus removing the need for a centralized agency. They are a great reference point for people.
I think that services for homeless people should be developed based on their own spoken needs and if that includes a centralized place, then yes.
Easier to get everything in one place than to have to go all over town searching for services
Centralized might be good, so long as it is on a bus line. Neighborhood based might be more functional, but also more expensive.
It would help to reduce the barriers (i.e. transportation, cultural, health, mobility) to accessing needed services and simplify the intake process so services could be accessed much quicker -- reducing the timeframe of vulnerability for folks with high needs.
They would, but it would have to be age appropriate. Homeless Adults (+22) and homeless teens (+14) would be best served at different locations. Ideally though, there would one place under one roof where homeless people could access housing, health and wellness, employment, and education opportunities.
I would not have as many homeless folks trying to sleep in the entrance of my apartment building if there were ample services for homeless folks.
Any city would.
Our city is quite large - there isn't a centralized contingent of homeless people. several coordinated service points would also work well.
If there was a place that was the information hub on homelessness with connections to resources that people facing homelessness could use then it would be easier for those assisting individuals who are homeless. As it stands I contact at least half a dozen places asking about a place a person may sleep and if this place is easily accessible. It would save me time and effort if I could contact one place who would know what places have open beds or other services.
Easy access

Less duplication, a 1-stop shop for housing/homeless services makes sense in a time of reduced funding.
Duluth is a very spread out city. It would be hard for people of limited means to get themselves to a single location, especially if they lived in the outskirts of town.
It depends on what is defined as "centralized" and "homeless services". I think this is needed in the community and those who provide services (CHUM, Life House, ect) do a good job of being trusted, well known sources for people experiencing homelessness. I would defer to those who have worked/are working in those settings and trust their opinions.
Duluth would benefit from having a SAFE homeless shelter for Families that was housed in Lincoln Park or West Duluth. It would be helpful if Dorthy Day and Hannah House actually took in people.
CHUM seems to coordinate its outreach efforts with other agencies. It could maybe be improved but does not need an overhaul.
CHUM
People need access to services that are close to them
If services included housing also then could be a 1 stop area and could perhaps get better numbers about the numbers of homeless in Duluth.
We need one in our own neighborhood
How do homeless people find out where to get help?
Stay diversified access
Question 14: If you could change one thing in your neighborhood, what would it be?
Cars drive so fast near Chester Park- and it is not always safe for peds and bikers. I hope for changes, especially where kids are frequently found!
I would fix up the roads, with so many potholes it is a hazard to people in cars as well as people who use the roads for biking.
street conditions
I would enforce sidewalk shoveling in the winter time.
Smaller classroom sizes for my kids.
Nothing I live on a dirt road with woods surrounding me and neighbors not very close to each other.
more people would have their basic needs met.
Please turn yield signs into stop signs, especially in densely populated areas and areas around schools and Senior centers.
Complete sidewalks.
I would paint lines on the road so people know how many parking spots are available instead of guessing the appropriate distance between cars which would ultimately make more spots for people to park.
More things for youth to do
better control of the deer population
Fix our roads, I live off a manicpal highway and no one seems to care to fix it after the floods.
more community connection/sense of community

I love my neighborhood, but I would change people's mind frameworks and give them hope. So many people in my neighborhood have large barriers preventing them from being successful. Half the battle is in their mind. If I could give them a sense of hope and that they are capable of changing their situation, my neighborhood would look much differently.
More jobs, less people standing around littering
Infrastructure replacement.
There are no community centers in my neighborhood. It would be great if there was someplace the kids in my neighborhood could go to learn life skills and have opportunities to engage in fun, safe activities.
A community center where residents could meet, come together as a community, discuss community issues, and where they could access services, meet with their city councilor and other representatives and so on.
I would like the park I live in to be better lit at night so fights, drug use, and people sleeping in the park would be more visible and hopefully happen less often. I would like to see more of these slum lords take better care of the houses they rent out to folks. I'd like to see folks stop talking trash about my neighborhood.
The speed limit on my street, Morris Thomas, way too fast!
We could use a central community center in the Lincoln Park neighborhood.
More parking.
Better jobs w/benefits, better knowledge of who's hiring, what skills are needed in the community, getting access to job training so I have the skills to get one of these jobs.
The Congdon Creek trail was destroyed in the flood and there are no plans to fix it that I'm aware of.
Pockets of seemingly blighted properties, less fast food establishments and building facade.
Put a multi-use sidewalk or path paralelel with the driveway up to Lincoln Par Middle School. Children walk on the driveway(road_ in winter and other seasons and it is dangerous
Better Planning for future infrastructure needs.
better housing
Make them safer
Get businesses involved in workforce development
food access
More business and homeowner investments in properties. Also more resources for youth
Improve streets and sidewalks and access to cross Grand Ave to the bus stops
Attitude that Morgan Park is not Historically significant and insistence that there have t be ways to get around its designation of being eligible to the national register Much education needed for owners and public officials
Question 15. What else regarding your community should we know about?
Youth programs are struggling financially and need financial assistance! This is a big need for working parents trying to make a living wage.

This isn't in regards to my community specifically, but there are so many dog owners in the city of Duluth and only one dog park. It takes me about 20 minutes to drive to the dog park, and I would love it if we could have another park that would be more centrally located. With all the great parks we have it is great to get out and enjoy them with a dog, but with leash laws and public and pet safety, there needs to be more access to safe places for dogs to run off leash, and hopefully this would remedy some of the issues with people having dogs off leash on public parks and trails.

the roads are a mess. I've had three flat tires in the last year. The sidewalks are cracked and uneven.

I live in Proctor and it is a great community.

I believe that rehabilitating rental properties downtown and through the hillside could provide people of any income access to quality housing! It will beautify the city, restore a healthy buzz to downtown, and support entrepreneurial growth.

More designated bike lanes on streets would be awesome! It would foster a culture of environmentalism and healthy living.

Can you extend the Lakewalk West beyond Canal Park past the Harbor and St. Louis Bay?

The most disturbing truth about Duluth's community is its high rate of prostitution and human trafficking. What can the city do to confront it? Perhaps, provide extra screening at the port to specifically look for women/girls? Could you train police officers to detect and prosecute pimps? Could you host mandatory trainings for hotel employees to detect and report prostitution?

I'd love a way to get to know my neighbors. There are a lot of people coming and going but no sense of community.

your questionnaire does not mention the lack of affordable housing for seniors/disabled persons or services provided for same. Your questions are geared more towards the younger family unit, and should represent all members of the community regardless of age, income or status.

Fix our roads in West Duluth too. The roads in East Duluth are just fine. Take care of all roads across Duluth not just where the rich people live.

Duluth is beautiful. But it's tough place for young, educated people to find meaningful work. It suffers from brain drain. There is also a pretty sharp divide between the "haves" and the "have-nots". This divide is largely along race lines. We need to find a way to build a sustainable Duluth that works for ALL of its residents. Thank you.

My community has a lot of needs and no one thing will fix it. A bandage fix will only do the trick for so long. We need to look at the heart of the issues and see how we can actually help people. People don't need a fish; rather they need to learn how to fish, metaphorically speaking. People need the basics to get by, but more importantly they need to learn the skills to do it themselves. Doing so would help people get off the system.

There is a lot of pride in Duluth, people want to support themselves and feel connected. Developing training opportunities so locals can get jobs that pay enough to support a family is important to many of my peers. Jobs lead to sustainability, and ownership of the community, which leads to increased responsibility in taking care of that community. We need to help

people get back to work.
I love Duluth. Each neighborhood has its own identity. Plus, you get a pitch for SOAR. The work done at SOAR is for folks that need the most help. They help people go from needing assistance to being employed and paying taxes. It is great return on public investment. The statistics on recidivism among people in the CORP program are amazing. When CORP graduates are employed, it keeps them from committing crimes. It is a double win when they pay taxes.
Overall, I am pleased with my neighborhood. Just need more places for low income families with children to meet together and build a stronger sense of what "community" really means.
There needs to be more to attract commerical development, especially in the Plaza/ Armory area.
Lots of vehicle vandalizing. Apartment complex accross the street has tenants that bring their dogs over to our grass for them to poop on it and don't clean it up. The city is very difficult in working with us on our shared building. There needs to be more to do for our youth.
It is scary to travel on a bicycle. The roads are not very bike friendly, and it would be nice to have wider bike lanes.
It's a great place to live!
There is a movment in our area (Denfeld) to utilize/revive the Merritt Park Community Club. I think some funding to update, start programs out of the club would be beneficial. Support for what's already going on there.
Many parents who take the bus as their main transportation are not able to reach Lincoln Park Middle School. They are unable to get their kids to school if they miss the bus.
We need more money
Need to the Many Positives
Need for training for local people to get the jobs available here and get the jobs coming in
The continued ignorance of historical significance is leading to downward spiral of property values. Increasing rentals is taking obvious toll on "Pride of Ownership"



Notice of Public Comment Period on the City of Duluth's 2012 Consolidated Annual Performance and Evaluation Report (CAPER) and Community Development Monitoring Public Hearing

The City of Duluth's Community Development Division announces a 15-day comment period on its 2012 Consolidated Annual Performance and Evaluation Report, prior to the submission of the report to the U.S. Department of Housing and Urban Development (HUD). The public comment period is Thursday, June 14 to Friday, June 28.

The Consolidated Plan is both a planning document and application for funding through the Community Development Block Grant (CDBG) program, HOME Investment Partnerships Program (HOME) and the Emergency Shelter Grant Program (ESGP). It describes the community's needs, specific goals and objectives that are designed to achieve the community vision. The 2012 Performance Report will summarize the annual and five-year accomplishments and assess progress toward meeting the vision in the Plan.

Duluth's Consolidated Plan has the following three goals against which an assessment of performance in the City's previous fiscal year will be summarized: 1) An adequate supply of quality housing so that safe, affordable and appropriate housing opportunities are available for all Duluthians; 2) Quality, stable neighborhoods for Duluth's citizens; and 3) Creation and preservation of employment opportunities in the City across the entire spectrum of job skills.

Copies of the 2012 Consolidated Annual Performance and Evaluation Report will be available beginning June 14 at the City of Duluth Community Development Office (Room 407, City Hall), the City Clerk's office (Room 302), on the City's web site, and at the Duluth Public Library and all branches.

Comments may be mailed, faxed or transmitted via E-mail. For more information or to receive a copy of the report, contact the Community Development Division, Room 407 City Hall, Duluth, MN 55802. Phone: 730-5480. Fax: 730-5915. E-mail: khamre@duluthmn.gov

Also, a public hearing (conducted by the Community Development Committee), will be held to review the activities and progress of current recipients of CDBG, HOME and ESGP funding. The Consolidated Annual Performance and Evaluation Report (CAPER) will be reviewed at the public hearing. This is an opportunity to come and find out about the program or to ask any questions about activity accomplishments.

**Tuesday, June 25, 2013 - 6:00 p.m.
Duluth City Council Chambers
Third Floor, City Hall - 411 West First Street**

The public is strongly encouraged to attend this important public hearing. Committees making decisions on this funding need to hear from the general public, especially from these programs' beneficiaries - persons with low and moderate incomes, persons of color and persons with disabilities.

If you have special needs, such as an interpreter, please contact the Community Development Division at 730-5480 so that your needs can be accommodated. For hearing impaired persons please call the City's TTY/Information Assistance at 730-5000 or the Minnesota Relay Service at 1-800-627-3529.

\\

Large Display Legal Ad - Duluth News Tribune – Friday, June 14, 2013

Client:

CITY OF DULUTH

Account # 238234 Ad # 1720760

Phone: (218) 730-5210

Fax:

Address: ROOM 107 CITY HALL
DULUTH, MN 55802

Sales Rep.:

3262 Nancy Dahl

Phone: (218) 279-5500

Fax: (218) 720-4120

Email: ndahl@duluthnews.com

Class.: 9960 MINNESOTA LEGALS

Requested By:

Start Date: 06/14/2013

End Date: 06/20/2013

Nb. of Inserts: 8

Dimensions: 2 col. x 53.00 7 PT LINES

Publications: Duluth Group Online
Duluth News Tribune

Total Price: \$48.36

Paid Amount: \$0.00

Balance: \$48.36

Page 1 of 1

Notice of Public Comment Period on the City of Duluth's 2012 Consolidated Annual Performance and Evaluation Report (CAPER) and Community Development Monitoring Public Hearing

The City of Duluth's Community Development Division announces a 15-day comment period on its 2012 Consolidated Annual Performance and Evaluation Report, prior to the submission of the report to the U.S. Department of Housing and Urban Development (HUD). The public comment period is Thursday, June 14 to Friday, June 28.

The Consolidated Plan is both a planning document and application for funding through the Community Development Block Grant (CDBG) program, HOME Investment Partnerships Program (HOME) and the Emergency Shelter Grant Program (ESGP). It describes the community's needs, specific goals and objectives that are designed to achieve the community vision. The 2012 Performance Report will summarize the annual and five-year accomplishments and assess progress toward meeting the vision in the Plan.

Duluth's Consolidated Plan has the following three goals against which an assessment of performance in the City's previous fiscal year will be summarized: 1) An adequate supply of quality housing so that safe, affordable and appropriate housing opportunities are available for all Duluthians; 2) Quality, stable neighborhoods for Duluth's citizens; and 3) Creation and preservation of employment opportunities in the City across the entire spectrum of job skills.

Copies of the 2012 Consolidated Annual Performance and Evaluation Report will be available beginning June 14 at the City of Duluth Community Development Office (Room 407, City Hall), the City Clerk's office (Room 302), on the City's web site, and at the Duluth Public Library and all branches.

Comments may be mailed, faxed or transmitted via E-mail. For more information or to receive a copy of the report, contact the Community Development Division, Room 407 City Hall, Duluth, MN 55802. Phone: 730-5480. Fax: 730-5915. E-mail: khamre@duluthmn.gov

Also, a public hearing (conducted by the Community Development Committee), will be held to review the activities and progress of current recipients of CDBG, HOME and ESGP funding. The Consolidated Annual Performance and Evaluation Report (CAPER) will be reviewed at the public hearing. This is an opportunity to come and find out about the program or to ask any questions about activity accomplishments.

**Tuesday, June 25, 2013 - 6:00 p.m.
Duluth City Council Chambers
Third Floor, City Hall - 411 West First Street**

The public is strongly encouraged to attend this important public hearing. Committees making decisions on this funding need to hear from the general public, especially from these programs' beneficiaries - persons with low and moderate incomes, persons of color and persons with disabilities.

If you have special needs, such as an interpreter, please contact the Community Development Division at 730-5480 so that your needs can be accommodated. For hearing impaired persons please call the City's TTY/Information Assistance at 730-5000 or the Minnesota Relay Service at 1-800-627-3529.

D.N.T. June 14, 2013

1720760

Notice of Public Comment Period and Public Hearing on the City of Duluth FY 2014 Action Plan for Housing and Community Development

* Federal Funding Recommendations Included *

The City of Duluth is seeking citizen comment on the Draft FY 2014 Action Plan for Housing and Community Development. Current community issues, especially those affecting persons with low and moderate incomes, persons of color, and persons with disabilities, and the City's progress toward five-year community development goals are outlined in the Plan. **This Plan includes the recommendations for approximately \$2.9 million in funds to the City of Duluth from three programs of the U.S. Department of Housing and Urban Development. The Community Development Committee (CD Committee) plans and advises on the use of these funds to the Duluth City Council.**

CD Committee Recommendations for 2014 Funding:

Community Development Block Grant (CDBG) Program (at least 70% of CDBG funds must benefit persons with low or moderate incomes)

Housing (all applications are for housing improvements that will benefit people with low or moderate incomes)

Housing Resource Connection – Duluth HRA, One Roof, Ecolibrium3, & AEOA \$ 917,800

Economic Development (all applications will create full-time jobs or assist businesses to create jobs to be filled by persons having low or moderate incomes at the time of employment)

SOAR Duluth At Work – SOAR Career Solutions \$ 128,000
CHUM Support Services for Employment – CHUM \$ 72,000
Growing Neighborhood Businesses – Northeast Entrepreneur Fund \$ 64,000
Duluth at Work for Homeless Youth - Life House \$ 40,000

Public Facility Improvements (all applications will provide improvements to neighborhoods having a majority of persons with low and moderate incomes)

UDAC – UDAC Building Reformation \$ 250,000

Public Service (all applications will provide programs or services to persons With low or moderate incomes) Federal regulations stipulate a maximum of 15% of grant funds to public service applications.)

Duluth Hunger Project - CHUM	\$ 72,000
Primary Health Care Services - Lake Superior Community Health Ctr	\$ 61,685
Feeding Kids through Youth Services – YMCA	\$ 30,000
Basic Needs Center for Homeless Youth- Life House	\$ 20,000
Duluth Shelter Project – CHUM & Safe Haven Shelter	\$ 33,000
Transitional Hsg & Permanent Supportive Housing – AICHO	\$ 3,000
Homeless Veterans Housing & Services – MACV/ CHUM	\$ 15,000
Family Transitional Housing Program - Salvation Army	\$ 12,000
Permanent Supportive Housing Program – CCHC	\$ 26,000
Housing and Stabilization Services Fund	\$ 66,000

Planning

Program Administration – CD Division	\$ 432,621
Neighborhood Revitalization Planning – CD Division	\$ 20,000
HOME Program Administration – CD Division	\$ 48,583
ESGP Program Administration – CD Division	\$ 11,699
HOME TBRA Administration – Duluth HRA	\$ 2,000

HOME Investment Partnerships Program - Proposed Year 2014 Funding Recommendations

Homeless Rental Assistance Program (TBRA) – Duluth HRA	\$ 123,000
Housing Resource Connection Duluth HRA / One Roof	\$ 312,243
Housing Predevelopment – Center City Housing Corp	\$ 20,000

Emergency Solutions Grants Program - Proposed Year 2014 Funding Recommendations

Duluth Shelter Project – CHUM & Safe Haven Shelter	\$ 37,640
Supportive Housing Programs – CCHC	\$ 28,000
Veterans Transitional Housing Operations - MACV	\$ 4,000
Family Transitional Housing Operations – Salvation Army	\$ 16,710
Shelter and Transitional Housing Operations – AICHO	\$ 7,200
HMIS – Wilder Foundation	\$ 4,000
Rapid Rehousing /Homeless Prevention Assistance	\$ 42,747

There is a 30-day public review period on this Draft Plan and the funding recommendations which runs from November 1 – December 2, 2013. Copies of the Plan are available at the City of Duluth Community Development Division (Room 407 City Hall), Duluth City Clerk’s Office (Room 330 City Hall), the Duluth Public Library and all branches of the library. Also included in the Consolidated Plan is an analysis of impediments to Fair Housing.

A public hearing will be held by the CD Committee at 6:00 p.m. on Tuesday, December 3, 2013, in City Council Chambers - 3rd Floor - City Hall. The purpose of the public hearing is for citizens to comment on the Draft Plan and the funding recommendations. Members of the public, especially persons having low and moderate incomes, persons of color, and persons with disabilities, are encouraged to attend and comment on the 2014 Action Plan.

For more information or to forward comments on this Draft Action Plan, contact:

**Keith Hamre
Community Development
Room 407 City Hall
Duluth, MN 55802**

**730-5480 (phone) 730-5915 (fax)
khamre@duluthmn.gov**

A brief summary of the funding recommendations is available on the City's website, please visit <http://www.duluthmn.gov/planning/cd/index.cfm>.

If you have special needs, such as an interpreter, please contact the Community Development Division at 730-5480 so that your needs can be accommodated.

For hearing impaired persons please call the City's TTY/Information Assistance at 730-5000 or the Minnesota Relay Service at 1-800-627-3529.

Client:

CITY OF DULUTH

Account # 238234 Ad # 1818618

Phone: (218) 730-5210

Fax:

Address: CITY HALL
411 W. FIRST ST.

DULUTH, MN 55802

Sales Rep.:

3262 Nancy Dahl

Phone: (218) 723-5300

Fax: (218) 720-4120

Email: ndahl@duluthnews.com

Class.: 9960 MINNESOTA LEGALS

Requested By:

Start Date: 11/01/2013

End Date: 11/07/2013

Nb. of Inserts: 8

Dimensions: 2 col. x 103.00 7 PT LINES

Publications: Duluth Group Online
Duluth News Tribune

Total Price: \$93.60

Paid Amount: \$0.00

Balance: \$93.60

Page 1 of 2

**Notice of Public Comment
Period and Public Hearing
on the City of Duluth FY 2014
Action Plan for Housing and
Community Development**

*** Federal Funding Recommendations Included ***

The City of Duluth is seeking citizen comment on the Draft FY 2014 Action Plan for Housing and Community Development. Current community issues, especially those affecting persons with low and moderate incomes, persons of color, and persons with disabilities, and the City's progress toward five-year community development goals are outlined in the Plan. **This Plan includes the recommendations for approximately \$2.9 million in funds to the City of Duluth from three programs of the U.S. Department of Housing and Urban Development. The Community Development Committee (CD Committee) plans and advises on the use of these funds to the Duluth City Council.**

CD Committee Recommendations for 2014 Funding:

Community Development Block Grant (CDBG) Program (at least 70% of CDBG funds must benefit persons with low or moderate incomes)

Housing (all applications are for housing improvements that will benefit people with low or moderate incomes)

Housing Resource Connection - Duluth HRA, One Roof, Ecolibrium3, & AEOA / \$917,800

Economic Development (all applications will create full-time jobs or assist businesses to create jobs to be filled by persons having low or moderate incomes at the time of employment)

SOAR Duluth At Work - SOAR Career Solutions / \$128,000
CHUM Support Services for Employment - CHUM / \$72,000
Growing Neighborhood Businesses - Northeast Entrepreneur Fund / \$64,000
Duluth at Work for Homeless Youth - Life House / \$40,000

Public Facility Improvements (all applications will provide improvements to neighborhoods having a majority of persons with low and moderate incomes)

UDAC - UDAC Building Reformation / \$250,000

Public Service (all applications will provide programs or services to persons with low or moderate incomes. Federal regulations stipulate a maximum of 15% of grant funds to public service applications.)

Duluth Hunger Project - CHUM / \$72,000
Primary Health Care Services - Lake Superior Community Health Ctr / \$61,685
Feeding Kids through Youth Services - YMCA / \$30,000
Basic Needs Center for Homeless Youth- Life House / \$20,000
Duluth Shelter Project - CHUM & Safe Haven Shelter / \$33,000
Transitional Hsg & Permanent Supportive Housing - AICHO / \$3,000
Homeless Veterans Housing & Services - MACV/ CHUM / \$15,000
Family Transitional Housing Program - Salvation Army / \$12,000
Permanent Supportive Housing Program - CCHC / \$26,000
Housing and Stabilization Services Fund / \$66,000

Planning

Program Administration - CD Division / \$432,621
Neighborhood Revitalization Planning - CD Division / \$20,000
HOME Program Administration - CD Division / \$48,583
ESGP Program Administration - CD Division / \$11,699
HOME TBRA Administration - Duluth HRA / \$2,000

HOME Investment Partnerships Program - Proposed Year 2014 Funding Recommendations

Homeless Rental Assistance Program (TBRA) - Duluth HRA / \$123,000
Housing Resource Connection Duluth HRA / One Roof / \$312,243
Housing Predevelopment - Center City Housing Corp / \$20,000

Emergency Solutions Grants Program - Proposed Year 2014 Funding Recommendations

Duluth Shelter Project - CHUM & Safe Haven Shelter / \$37,640
Supportive Housing Programs - CCHC / \$28,000
Veterans Transitional Housing Operations - MACV / \$4,000
Family Transitional Housing Operations - Salvation Army / \$16,710
Shelter and Transitional Housing Operations - AICHO / \$7,200
HMIS - Wilder Foundation / \$4,000
Rapid Rehousing / Homeless Prevention Assistance / \$42,747

There is a 30-day public review period on this Draft Plan and the funding recommendations which runs from November 1 - December 2, 2013. Copies of the Plan are available at the City of Duluth Community Development Division (Room 407 City Hall), Duluth City Clerk's Office (Room 330 City Hall), the Duluth Public Library and all branches of the library. Also included in the Consolidated Plan is an analysis of impediments to Fair Housing.

A public hearing will be held by the CD Committee at 6:00 p.m. on Tuesday, December 3, 2013, in City Council Chambers - 3rd Floor - City Hall. The purpose of the public hearing is for citizens to comment on the Draft Plan and the funding recommendations. Members of the public, especially persons having low and moderate incomes, persons of color, and persons with disabilities, are encouraged to attend and comment on the 2014 Action Plan.

For more information or to forward comments on this Draft Action Plan, contact:

Keith Hamre
Community Development
Room 407 City Hall
Duluth, MN 55802

730-5480 (phone) 730-5915 (fax)
khamre@duluthmn.gov

A brief summary of the funding recommendations is available on the City's website, please visit <http://www.duluthmn.gov/planning/cd/index.cfm>.

If you have special needs, such as an interpreter, please contact the Community Development Division at 730-5480 so that your needs can be accommodated.

For hearing impaired persons please call the City's TTY/Information Assistance at 730-5000 or the Minnesota Relay Service at 1-800-627-3529.
D.N.T. Nov. 1, 2013

1818618

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CDC)
TUESDAY, DECEMBER 10, 2013 – 6:00 P.M.
CITY COUNCIL CHAMBERS- CITY HALL**

Present: Debra Branley, Reyna Crow, Harrison Dudley, John Evans, Kristi Gordon, Justin Perpich

Absent: Barbara Carr, Ashley Laurion, Dan Nyquist, Randy Brody

Staff: Keith Hamre, Ben VanTassel, Karen Olesen

Roll Call: 6 present and 4 absent (Quorum Present)

Acting as Chair, Mr. Perpich called the meeting to order at 6:06 PM.

1. Introductions and Hearing Notice

- a. Perpich reviewed the hearing notice for the Public Hearing on the Annual Action Plan and Funding Recommendations. Hamre (Staff) gave an overview of the purpose of the Public Hearing.

2. Overview of Public Comments

- a. Olesen reviewed the list of public comments that were received during the 30-day comment period.
 - i. Email from Lee Stuart, Chum
 - ii. Letter from Chris Francis/Tracie Clanaugh, Duluth Area Family YMCA
 - iii. Letter from Lacy Habdas, Duluth Area Family YMCA
 - iv. Letter from Rachel Thapa, Myers-Wilkins Community School Collaborative
 - v. Correspondence from 18 SOAR Participants.
 - vi. Letter from Kathleen Vitalis and Steve Saari, Minnesota Assistance Council for Veterans
 - vii. Letter from Pam Benson, Housing and Redevelopment Authority
 - viii. Letter from Susan Utech, Safe Haven Shelter
 - ix. Letter from Lee Stuart, CHUM
 - x. Letter from Lee Stuart, CHUM
 - xi. Email from Susie Green, Community Action Duluth
 - xii. Letter from Pam Kramer, Duluth Local Initiatives Support Corporation

3. Opportunity for People to Comment on the 2014 Annual Action Plan

- a. Lee Stuart: On behalf of CHUM, thanked committee for the support in Hunger Project and D@W Projects and for their service to the committee. Stuart reiterated that they would like to separate the collaborative

application with Safe Haven, and is requesting \$30,000 for CDBG for their shelter application.

- b. Brittany Robb: On behalf of Safe Haven, stated that Safe Haven would also like to separate the proposal from CHUM, and is requesting for \$19,500 for CDBG and \$18,500 for ESG. She reiterated that longer shelter stays at Safe Haven often result in more positive outcomes for the battered women they serve.
- c. Cathy Bergh: On behalf of Lutheran Social Services, thanked the committee for their support on the Center for Changing Lives proposal and said that the pre-commitment suggested in the draft recommendations for \$200,000 will help greatly with their fund-raising for the project.
- d. Laurie Berner: On behalf of Udac, thanked the committee for supporting their project to make accessibility improvements which will help the majority of the participants that they serve.
- e. Lacy Habdas: On behalf of the Duluth Y and Feeding Kids Through Youth Programs thanked the committee for their support in the initial funding recommendations. With reduced funding the agencies rely on this funding for continuing to serve this food to the youth. Having food available at programming helps with the success of youth socially and educationally.
- f. Kate Wigren: On behalf of the Community Action Duluth Employment program, thanked the committee for their work. Asked the committee to reconsider funding the Circles At Work Program for single mothers. The support and assistance truly provides a difference in the lives of their participants. Getting a job in the first year is difficult for these single mothers, yet eventually the program is having success placing participants in jobs. Please reconsider continuing to fund this program.
- g. Rachel Forsyth: On behalf of the Community Action Duluth FAIM Program asked the committee to reinstate funding in their final funding recommendations. This program matches federal funds and participant contributions. A \$15,000 investment in this program eventually results in a \$41,000 investment in the community. Please reconsider funding this program.
- h. Steve Saari: On behalf of Minnesota Assistance Council for Veterans, asked the committee to reconsider the funding amount. While the recommended reduction to CDBG is only \$2,000, there is a need for additional funding due to the added collaboration with CHUM. Regarding the ESG Application, they stated they do have a need for more than \$4,000. If they were to get fully funded, they would not utilize the funds dedicated to Prevention and Rapid Rehousing and would leave that for the other homeless agencies to access.
- i. Maude Dornfeld: On behalf of the Life House Employment Program, thanked the committee for support on the Duluth At Work application and pointed out they have had increase in the number of youth that have requested these employment services. Regarding their Public Services application, they would not necessarily be accessing the funds for

Homeless stabilization because their application was to support the youth center operations.

- j. Ashlee Gulley: A participant of the Community Action Duluth Circles At Work program, stated how the program has helped her to make positive transitions in her life. She worked at Seeds for Success and had used the experience gained there to find other part time work and has also been able to start her second year of school.
- k. Pam Benson: Spoke on behalf of HRA Tenant Based Rental Assistance Program spoke in support of the application and gave an example of a success story of how the program has helped the person get into a more stabilized place. She also stated the importance of the administration dollars for this program.
- l. Sarah Priest: On behalf of Community Action Duluth spoke about the importance of the FAIM IDA Matched Savings Program. This program has made a lot of difference of serving hundreds of families.

With no more speakers, Chair Perpich closed the Public Hearing at 6:51.

4. Public Hearing on the Citizen Participation Plan

- a. VanTassel gave an overview of the Citizen Participation Plan changes; including changing the Community Development Committee from 11 to 9 members and holding one housing and community needs hearing instead of the neighborhood forums.
- b. Opportunity for the Public to Comment on the Citizen Participation Plan
 - i. Sarah Priest: On behalf of the Community Action Duluth and the Affordable Housing Coalition asked that the Committee extend the public comment period to give the community and agencies a longer opportunity to respond and make the plan a citizen driven plan.
- c. Maxamillian Peterson: Had difficulties acquiring a copy of the Citizen Participation Plan and accessing it at the library. Also noted that the online application process to be on a committee was not functioning.

5. Finalize FY 2014 Action Plan and Funding Recommendations for Transmittal to the City Council

- a. Mr. Hamre gave an update of the Funding on the federal level and stated that we are unsure at this time what our entitlement amount will be. He suggested that the committee hold off on a funding reduction scenario until after a reduction is made.
- b. Affordable Housing Proposals
 - i. Evans motioned to leave the draft recommendations as proposed. The motion was not seconded. Motion withdrawn.

- ii. Gordon motioned the committee to discuss moving funding to support the CAD FAIM application. Branley noted that keeping funds in the Housing Resource Connection is important and helps people to get housed. Perpich agreed that the HRC connects a lot of people to housing that otherwise are struggling. Gordon withdrew her motion.
 - iii. *Gordon motioned, Evans seconded to leave the Affordable Housing category as recommended, funding the Housing Resource Connection for \$917,800. Motion passed, 4-2.*
- c. Economic Development Proposals
- i. *Crow/Gordon motioned to suspend the rules of the meeting and invite a Community Action Duluth representative to address the committee. Motion passed, unanimously.*
 - ii. Branley proposed the following question to Community Action Duluth's Kate Wigren; does the program give support to single fathers as well as mothers? Wigren's response was that Community Action Duluth currently focuses on single mothers, possibly in the future they will extend their program to single fathers as well.
 - iii. *Crow, Gordon motion to have a discussion relooking at funding priorities and overall programs, before looking at application funding amounts individually. Motion passed, unanimously.*
 - iv. Olesen reiterated what collaboration meant in terms of sharing resources, staff, and office space. Applications that met these were recommended to receive additional collaboration points during the application scoring process.
 - v. Motion by Dudley to approved the Economic Development funding amounts as previously recommended, SOAR Duluth At Work \$128,000, CHUM Support Services for Employment \$72,000, Entrepreneur Fund Growing Neighborhood Businesses \$64,000, Life House Duluth at Work for Homeless Youth \$40,000.
 - vi. Gordon added that the committee scored these and used them to evaluate the programs, so we shouldn't disregard the scores.
 - vii. Perpich noted that the MACV-CHUM application scored high, but received a low amount.

- viii. *Crow motioned, seconded by Evans to suspend the rules to allow Lee Stuart (CHUM) to address the Committee. Motion approved, unanimously.*
 - ix. *Lee Stuart mentioned that there is no recommendation on how the funds are to be divided between the two agencies in the joint application and asked the committee to consider recommending a funding split.*
 - x. *Motion by Dudley, seconded by Gordon to take a five minute recess. Motion approved, unanimously.*
 - xi. *Motion by Gordon, seconded by Crow to resume the meeting. Motion approved, unanimously.*
 - xii. *Motion by Dudley, seconded by Evans to approve the previous recommendation of the economic development category; SOAR Duluth At Work \$128,000, CHUM Support Services for Employment \$72,000, Entrepreneur Fund Growing Neighborhood Businesses \$64,000, Life House Duluth at Work for Homeless Youth \$40,000. Motion passed, unanimously.*
- d. Public Facilities Proposals
- i. *Motion by Crow, seconded by Gordon to approve the previous recommendation of the public facility improvement category, funding UDAC Building Reformation for \$250,000 and a pre-commitment for the LSS-Center for Changing Lives for 2015. Motion passed, unanimously.*
- e. Public Services Proposals
- i. *Hamre reviewed the FY 2013 recommendations to give the committee a place to begin their discussion.*
 - ii. *Perpich suggested the committee should increase the recommendation amount for MACV and CHUM for 2014 so that it is consistent with the previous year's funding amount.*
 - iii. *Crow motioned, seconded by Dudley to increase the Duluth Shelter Project application by CHUM and Safe Haven to \$45,000. Motion passed, unanimously.*
 - iv. *Gordon motioned seconded by Evans to finalize the public services category at; CHUM-Duluth Hunger Project for \$72,000, Lake Superior Community Health Center- Primary Health Care Services for \$61,685, YMCA-Feeding Kids through Youth Programs for \$30,000, Life House- Basic Needs Center for Homeless Youth for*

\$20,000, CHUM/Safe Haven Shelter for \$45,000, American Indian Community Housing Organization for \$3,000, MACV/CHUM Homeless and At Risk Vets Stabilization and Outreach for \$15,000, Salvation Army- Family Transitional Housing for \$12,000, Center City Housing Corporation- Supportive Housing Programs for \$26,000, and Housing and Stabilization Services Fund for \$54,000. Motion passed, unanimously.

- f. HOME Investment Partnership Proposals
 - i. *Crow motioned, Branley seconded to approve the HOME proposals as previously recommended, HRA-Homeless Rental Assistance Program for \$123,000, Housing Resource Connection for \$312,243, and One Roof Community Housing-CHDO Operating for \$20,000. Motion passed, unanimously.*

- g. Emergency Solutions Grant Proposals
 - i. Hamre reviewed the 2013 ESG awards and how they differed from the 2014 draft recommendations.

 - ii. Gordon mentioned the value of the Prevention and Rapid Rehousing funds and that it shouldn't be reduced.

 - iii. Hamre recommended that the committee add \$11,000 to ES-03 (MACV), for a total of \$15,000, to add a budget line item of maintenance position and take that \$11,000 out of the Prevention & Rapid Rehousing fund.

 - iv. *Motion by Gordon, seconded by Crow to suspend the rules to allow Brittany Robb to address flex funding amount. Motion passed, unanimously.*

 - v. Robb, representing Safe Haven, stated that the flex funds in the Prevention and Rapid Rehousing fund are not as easy to administer, than if a program is directly funded because of the benchmark system.

 - vi. Steve Saari, representing MACV, stated that MACV has access to other flex funds, and if the maintenance budget increase recommended by Mr. Hamre is approved, the agency would not need to access the flex funds.

 - vii. *Motion by Gordon/Crow to return to the rules of the committee. Motion passed, unanimously.*

 - viii. *Gordon/Crow to approve the Emergency Solutions Grant proposals with the funding amounts of CHUM/Safe Haven-Duluth Shelter*

Project for \$37,640, Center City Housing Corporation- Supportive Housing Program for \$28,000, MACV-Transitional Housing for Veterans for \$15,000, Salvation Army-Family Transitional Housing Operations for \$16,710, American Indian Community Housing Organization-Shelter and Transitional Housing Operations for \$7,200, Prevention and Rapid Rehousing Fund for \$35,747, and HMIS data entry for \$4,000. Motion passed, unanimously.

h. Administration Proposals

- i.** Crow motioned, seconded by Gordon to approve the administration proposal as previously recommended.
- ii.** Hamre suggested that \$5,000 be added to the HRA-Home TBRA Administration proposal for a total of \$7,000, and removing the funds from the CD Division Home Program Administration amount resulting in \$43,583, as requested by Pam Benson (HRA) during the Public Hearing.
- iii.** *Crow amended her motion, seconded by Dudley to adjust the amounts and fund HOME Program Administration for \$43,583 and HRA-HOME TBRA Administration for \$7,000. Amendment passed, unanimously.*
- iv.** *The Committee then approved the Planning and Administration Category as previously motioned by Crow and then amended including; Program Administration for \$432,621, Neighborhood Revitalization Planning for \$20,000, HOME Program Administration for \$43,583, Emergency Solutions Grant Program Administration for \$11,699, and HRA-HOME TBRA Administration for \$7,000. Motion passed, unanimously.*

6. Finalize FY 2014 Action Plan and Funding Recommendations for Transmittal to City Council

- a.** *Motion by Gordon, seconded by Evans to submit the FY 2014 Annual Action Plan and Funding Recommendations to the City Council for approval. Motion passed, unanimously.*

7. Approval of Meeting Summary for October 29, 2013

- a.** *Motion by Gordon, seconded by Crow to approve the Meeting Summary for October 29, 2013. Motion passed, unanimously.*

8. Recommend Approval of the Citizen Participation Plan

- a. Perpich stated that he supported the idea of changing the CD Committee from 11 members to nine members.
- b. Crow stated that going from neighborhood forums to one public hearing made sense given the declining attendance and the opportunities to engage the public through online and social media.
- c. Hamre noted that the Affordable Housing Coalition would be consulted and asked for ideas on how to make the public input more effective and to gain public insight through the process.
- d. *Motion by Dudley, seconded by Gordon to recommend approval of the Citizen Participation Plan to the City Council. Motion passed, unanimously.*

Motion by Branley, seconded by Crow to adjourn the meeting at 8:50 pm. Motion passed, unanimously.

Recorded by: Ben VanTassel

Public Attending:

Lee Stuart, CHUM
Jodi Slick, Ecolibrium3
Sara Romagnoli, SOAR
Brittany Robb, Safe Haven
Jason Beckman, SOAR
Cathy Bergh, LSS
Emily Edison, SOAR
Anna Phillips
Maxamillian Peterson, Project My House
Laurie Berner, Udac
Cynthia Finley, MACV
Shawn Wellnitz, Entrepreneur Fund
Lacy Habdas, Duluth Y
Kate Wigren, Community Action Duluth
Rachel Forsyth, Community Action Duluth
Steve Saari, MACV
Maude Dornfeld, Life House
Ashlee Gulley, Community Action Duluth
Jayme Pfeiffer, Community Action Duluth
Kelly Looby, CCHC
Lynne Snyder, HRA
Mary Pelofske, HRA
Pam Benson, HRA
Jessica Schiff, Woodland Hills
Sara Priest, CAD
Dan Moore, Salvation Army
Jeff Woolverton, Life House

PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

14-0029R

RESOLUTION APPROVING THE 2014 ANNUAL ACTION PLAN PORTION OF THE 2010-2014 CONSOLIDATED PLAN AND AUTHORIZING A REQUEST FOR HUD FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME PROGRAM AND EMERGENCY SOLUTIONS GRANT PROGRAM (ESGP) FUNDS.

CITY PROPOSAL:

WHEREAS, Regulation 24 CFR Part 91 issued by the U.S. department of housing and urban development (HUD) requires the city to submit and receive HUD approval of an annual action plan as part of a HUD-approved five-year consolidated plan for the city of Duluth; and

WHEREAS, Title 1 of the Housing and Community Development Act of 1974, as amended, establishes a community development block grant (CDBG) program for the purpose of developing viable urban communities by providing decent housing and suitable living environment and expanding economic opportunities and preventing and/or eliminating conditions of slum and blight, principally for persons of low and moderate income; and

WHEREAS, the City of Duluth desires to continue to carry out HUD-funded programs;

NOW, THEREFORE, BE IT RESOLVED, that the FY 2014 action plan portion of the FY 2010-2014 city of Duluth consolidated plan for housing and community development required by HUD federal legislation is hereby adopted and approved.

BE IT FURTHER RESOLVED, that the City of Duluth hereby makes a finding that expenditures as set forth in resolution 14-0030R are necessary and appropriate and, further, that said expenditures for the CDBG program will serve to assist low- and moderate-income individuals/families (no less than 70 percent as described in federal regulations) and/or serve to prevent or eliminate conditions of slum or blight in the community.

BE IT FURTHER RESOLVED, that the city of Duluth hereby makes a finding that expenditures as set forth in resolutions 14-0031R and 14-0032R are necessary and appropriate and, further, that said expenditures for the HOME and ESG programs will serve to assist low- and moderate-income people.

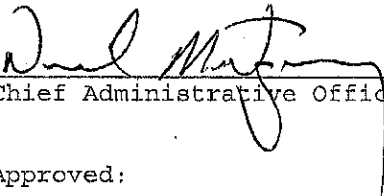
BE IT FURTHER RESOLVED, that the city of Duluth and its officials are authorized and directed to assume full responsibility for assuring that its community development program is carried out in full compliance with the provisions of the acts implementing the programs and all regulations of HUD issued pursuant thereto and authorizing appropriate city officials to execute any documents with HUD to implement the program. This authorization shall also apply to existing programs with the city and HUD under the HUD CDBG, HOME and emergency shelter grant programs.

Approved:



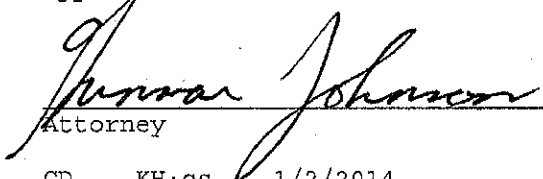
Department Director

Approved for presentation to council:




Chief Administrative Officer

Approved as to form:



Attorney

Approved:



Auditor

CD KH:cs 1/2/2014

STATEMENT OF PURPOSE: This resolution reflects comments from organizations and citizens as related to funding for three HUD-funded programs: the community development block grant (CDBG) program, the HOME program, and the emergency shelter grant program (ESGP). In addition to citizens, the neighborhood forums and the community development committee (CD committee) each played a role in the recommendations contained in the resolution. There was also a 30-day public comment period from November 1, 2013, to December 2, 2013, on the draft 2014 annual action plan portion of the 2010-2014 consolidated plan, which includes recommended funding for the 2014 CDBG, HOME and ESG programs. The CD committee held a public hearing on December 10, 2013 to hear comments on the funding recommendations. The final recommendations were approved on December 10, 2013, with the concurrence of the CD manager. The resolution, in addition to authorizing application for grant funds and administration of same when received, also takes the following actions:

- (a) Approves 2014 annual action plan portion of the 2010-2014

consolidated plan under HUD regulations;

- (b) Allocates funds to the projects as listed for the 2014 CDBG program;
- (c) Allocates funds for the 2014 HOME and ESG Programs; and
- (d) Authorizes execution of documents with HUD.

Source of funds:

\$2,263,106	in new 2014 CDBG funds
505,826	in new 2014 HOME funds
<u>155,986</u>	in new 2014 ESG funds
\$2,924,918	2014 community development program total

PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

14-0030R

AS AMENDED

RESOLUTION AUTHORIZING A REQUEST FOR HUD FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR THE 2014 PROGRAM YEAR AS WELL AS APPROVING THE REALLOCATION OF CERTAIN PRIOR CDBG FUNDS AND AUTHORIZING AGREEMENTS WITH APPROPRIATE AGENCIES.

CITY PROPOSAL:

WHEREAS, City Council Resolution No. 14-0029, adopted January 13, 2014, approved FY 2014 annual action plan portion of the 2010-2014 consolidated plan; and

WHEREAS, the secretary of HUD is authorized to make grants to cities and/or counties to finance local community development programs, approved in accordance with the provisions of Title I of said Act, as well as grants under the Cranston-Gonzales National Affordable Housing Act of 1990, as amended, (the HOME program) and the Stewart B. McKinney Homeless Assistance Act of 1987, as amended (the emergency solutions grant - ESG - program).

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials are hereby authorized to make and submit appropriate documentation to HUD for those projects and corresponding funding levels as set forth below:

2014 CITY OF DULUTH COMMUNITY DEVELOPMENT BLOCK

GRANT (CDBG) PROGRAM-FUND 262, AGENCY 020, OBJECT 5434 PROJECT CD14CD

SUB

<u>PROJECT</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>	<u>PROJECTS</u>
<u>HOUSING PROJECTS</u>			
HOUS	1734	\$ 917,000 <u>\$885,800</u>	Housing Resource Connection - One Roof/HRA
<u>ECONOMIC DEVELOPMENT PROJECTS</u>			
ECDV	2412	\$ 128,000	SOAR Duluth At Work - SOAR Career Solutions
ECDV	1244	\$ 72,000	CHUM Support Services for Employment - Churches United in Ministry
ECDV	2264	\$ 64,000	Growing Neighborhood Businesses - Northeast Entrepreneur Fund, Inc.
ECDV	1974	\$ 40,000	Futures Program - Life House

ECDV	1291	\$ 32,000	<u>Circles at Work - Community Action Duluth</u>
			<u>PUBLIC FACILITY IMPROVEMENT PROJECTS</u>
PFAC	PF04	\$ 250,000	UDAC Building Reformation
			<u>PUBLIC SERVICE PROJECTS</u>
PSVC	1244	\$ 72,000	Duluth Hunger Project - CHUM
PSVC	1929	\$ 61,685	Primary Health Care Services - Lake Superior Community Health Center
PSVC	1974	\$ 20,000	Basic Needs Center for Homeless Youth - Life House
PSVC	1226	\$ 26,000	Supportive Housing Programs - Center City
PSVC	2509	\$ 45,000	Battered Women's Shelter Program - Safe Haven Shelter/CHUM
PSVC	2511	\$ 12,000	Family Transitional Housing Program - Salvation Army
PSVC	1168	\$ 30,000	Feeding Kids Through Youth Programs - YMCA
PSVC	2109	\$ 15,000	Homeless and At-Risk Vets Stabilization/Outreach - MACV/CHUM
PSVC	1050	\$ 3,000	Transitional and Permanent Housing Services - AICHO
PSVC		\$ 54,000	Housing and Stabilization Services Fund
			<u>PLANNING/PROGRAM ADMINISTRATION</u>
ADMC	AD01	\$ 432,621	CDBG Program Administration
ADMC	AD02	\$ 20,000	Neighborhood Revitalization Planning

BE IT FURTHER RESOLVED, that the following are hereby designated as the financial resources for the above program:

SOURCE OF FUNDING

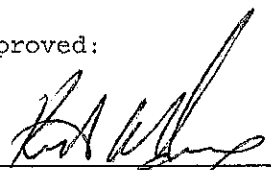
Year 2014	CDBG Grant - city	\$2,263,106
Total		\$2,263,106

BE IT FURTHER RESOLVED, that the city of Duluth and its officials are authorized and directed to assume full responsibility for assuring that its

community development program is carried out in full compliance with the provisions of the acts implementing the programs and all regulations of HUD issued pursuant thereto. This authorization shall also apply to existing programs with the city and HUD under the HUD CDBG, HOME and ESG programs.

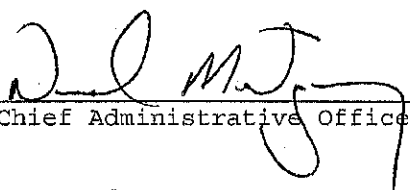
BE IT FURTHER RESOLVED, that the appropriate city officials are authorized to execute the appropriate agreements with these agencies upon receipt of HUD funds.

Approved:



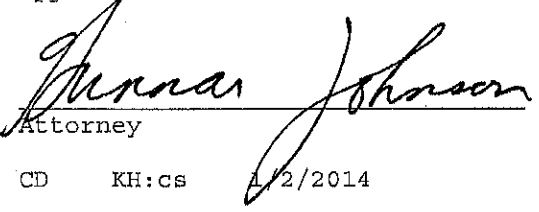
Department Director

Approved for presentation to council:




Chief Administrative Officer

Approved as to form:



Attorney

Approved:



Auditor

CD KH:cs 1/2/2014

STATEMENT OF PURPOSE: This resolution reflects comments from organizations and citizens as related to the fund for the Community Development Block Grant (CDBG). In addition to citizens, the Community Forums and the Community Development Committee (CD Committee) each played a role in the recommendations contained in this resolution. There was a 30-day public comment period from November 1- December 2, 2013, on the draft FY 2014 Annual Action Plan portion of the 2010-2014 Consolidated Plan, which includes recommended funding for the 2014 CDBG, HOME and ESG programs. The CD Committee held a public hearing on December 10, 2013 to hear comments on the funding recommendations and then modified the initial recommendations to reflect the comments and the final grant amounts. These recommendations were approved on December 10, 2013, with the concurrence of the Community Development Manager.

Source of Funds:

\$2,263,106 in new 2014 HUD CDBG Funds

The resolution, in addition to authorizing application for grant funds and administration of same when received, also takes the following actions:

- (a) Allocates funds by project for 2014 CDBG Program.
- (b) Authorizes contracts for the activities upon receipt of the funding contract and completion of the environmental review process. Housing contracts will include addendums that require affordability restrictions in accordance with HUD regulations.

HOUSING

14-HS-01

Project Name: Housing Resource Connection - Duluth Housing & Redevelopment Authority (HRA)/Fiscal Agent

Project Summary: The Housing Resource Connection will provide low interest and deferred loans for rehabilitation assistance to eligible homeowners and rental property owners within the city of Duluth. Homeowners can apply for up to \$20,000 in loans to address code deficiencies and lead paint hazards. Also, the Center will complete up to 11 acquisition-rehabs for homeownership. Rental owners can apply for a 2% interest loan to renovate their properties, which then must serve low to moderate income tenants.

Goal: 168 units (113 Single-family and 55 Rental Rehab)

Amount Recommended: \$917,800

ECONOMIC DEVELOPMENT

14-ED-01

Project Name: SOAR Career Solutions Duluth At Work (SOAR DAW) - SOAR Career Solutions

Project Summary: SOAR Career Solutions will provide job skills training, case management, job placement and job retention support to assist 16 Duluth residents at or below 50% of Area Median Income to obtain employment and maintain their jobs to increase their income by 25% over three years.

Goal: 16 Jobs

Amount Recommended: \$128,000

14-ED-02

Project Name: CHUM Support Services for Employment - CHUM

Project Summary: 9 LMI Individuals with limited or poor work histories will be assisted in finding entry level positions and provided supportive services, including case management, to successfully maintain their jobs while building a foundation for advancement and self-sufficiency. Participants will realize a 25% increase in income within 3 years.

Goal: 9 Jobs

Amount Recommended: \$72,000

14-ED-03

Project Name: Growing Neighborhood Businesses - Entrepreneur Fund

Project Summary: The Northeast Entrepreneur Fund's Growing Neighborhood Businesses program will provide technical assistance and peer support for 8 existing small business owners in Duluth Target Neighborhoods to help them grow their business revenue by at least 25% within 2 years.

Goal: 8 LMI neighborhood small business owners grow their business revenue by 25% within 2 years.

Amount Recommended: \$64,000

14-ED-04

Project Name: Duluth at Work for Homeless Youth - Life House

Project Summary: The Futures Program will assist five at-risk and/or homeless youth ages 16-20, from CDBG targeted neighborhoods, in becoming self-

sufficient through employment training, job placement, education, and other services which will lead to a 25% income increase over a three-year period.

Goal: 5 Jobs

Amount Recommended: \$40,000

PUBLIC FACILITY IMPROVEMENTS

14-PF-04

Project Name: Udac Building Reformation- Udac

Project Summary: The project would make improvements to the Udac Building, a nonprofit-owned facility located in the Central Hillside, CDBG Target Neighborhood. Improvements to the building will increase the accessibility and delivery of services to adults with disabilities.

Goal: 1 Facility

Amount Recommended: \$250,000

PUBLIC SERVICES

14-PS-01

Project Name: Duluth Hunger Project - Churches United in Ministry (CHUM)

Project Summary: The Duluth Hunger Project is a coalition of three agencies working together to prevent and alleviate chronic hunger and malnutrition among the lowest income of Duluth's residents, through congregate meal sites and emergency food shelf programs.

Goal: 12,000 people

Amount Recommended: \$72,000

14-PS-02

Project Name: Primary Health Care Services - Lake Superior Community Health Center

Project Summary: Support the provision of affordable, primary health care, including dental care, for uninsured and underinsured low and moderate income individuals and families in accessible locations within the City.

Goal: 6,300

Amount Recommended: \$61,685

14-PS-03

Project Name: Feeding Kids through Youth Programs - YMCA

Project Summary: This Collaborative of four agencies will provide nutritional meals during the time youth are participating in the youth development programs. This funding will provide the foods and services for the meal service.

Goal: 1,400

Amount Recommended: \$30,000

14-PS-04

Project Name: Basic Needs Center for Homeless Youth - Life House

Project Summary: Life House will assist 600 at-risk and/or homeless youth annually, ages 14-20, in Duluth, to address basic needs (food, clothing, shelter) and connect with on-site support services that help with stabilization.

Goal: 600 People

Amount Recommended: \$20,000

14-PS-05

Project Name: Duluth Shelter Project- Safe Haven

Project Summary: The CHUM Shelter includes a 44-bed congregate shelter for homeless single men and women and 4-units of emergency shelter for homeless families. Safe Haven Shelter is a 39-bed emergency shelter for women and their children who are fleeing domestic violence. Both shelters provide a variety of stabilization services, advocacy and support to the homeless persons in the shelters.

Goal: 1,500 People

Amount Recommended: \$45,000

14-PS-06

Project Name: Transitional and Permanent Housing Services Program - AICHO (American Indian Community Housing Organization)

Project Summary: AICHO will provide transitional housing and support services to assist homeless families and single women move toward greater housing stability.

Goal: 76

Amount Recommended: \$3,000

14-PS-07

Project Name: Homeless and At Risk Veterans Stabilization and Outreach- MACV-Duluth/CHUM

Project Summary: MN Assistance Council for Veterans (MACV) and CHUM will work together to provide outreach, referral, prevention and rapid rehousing services to veterans living on the streets and other places not meant for human habitation and to veterans leaving institutions or who may otherwise be at-risk of homelessness. CHUM's shelter, advocacy, outreach and chaplaincy staff will refer homeless and at-risk veterans to MACV, the regional experts in providing rapid re-housing and prevention assistance to homeless veterans and veterans at-risk of homelessness.

Goal: 80 People

Amount Recommended: \$15,000

14-PS-08

Project Name: Family Transitional Housing Program - Salvation Army

Project Summary: Salvation Army will provide transitional housing and support services to assist homeless families (100 persons) move toward greater housing stability.

Goal: 100

Amount Recommended: \$12,000

14-PS-09

Project Name: Supportive Housing Programs- Center City Housing Corporation

Project Summary: CCHC will operate and provide supportive services for 21 units of family transitional housing and Life House will provide support services to youth living in 5 units of transitional housing owned by CCHC. CDBG funds will be used to provide supportive services.

Goal: 182

Amount Recommended: \$26,000

Project Name: Housing and Stabilization Services Fund

Project Summary: Housing and Stabilization Services Fund-Benchmarks will be established for rapid re-housing and housing placement for homeless singles, families and youth exiting out of the CHUM congregate and family shelters, Safe Haven and Dabinoool'gan DV Shelters, from transitional housing facilities in Duluth, including Center City Family Transitional Housing, American Indian Community Housing Organization Transitional Housing for Native American Women

& Women with Children, Salvation Army Family Transitional Housing, Life House Teen Transitional Housing and MN Assistance Council for Veterans Transitional Housing. Activities will be developed in coordination with the development of a Coordinated Assessment system for the St. Louis County Continuum of Care.
Amount Recommended: \$54,000

PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

14-0031R

REPLACEMENT

RESOLUTION AUTHORIZING A REQUEST FOR HUD HOME FUNDS
FOR THE 2014 PROGRAM YEAR AND AUTHORIZING CONTRACTS.

CITY PROPOSAL:

WHEREAS, City Council Resolution No. 14-0029, adopted January 13, 2014, approved FY 2014 annual action plan portion of the 2010-2014 consolidated plan; and

WHEREAS, the secretary of HUD is authorized to make grants to cities and/or counties to finance local community development programs, approved in accordance with the provisions of Title I of said act, as well as grants under the Cranston-Gonzales National Affordable Housing Act of 1990, as amended, (the HOME program) and the Stewart B. McKinney Homeless Assistance Act of 1987, as amended (the Emergency Solutions Grant - ESG - program).

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials are hereby authorized to make and submit appropriate documentation to HUD for those projects and corresponding funding levels as set forth below:

2014 HOME PROGRAM - FUND 260, AGENCY 020, OBJECT 5434, PROJECT CD14HM

<u>SUB PROJECT</u>	<u>ACTIVITY</u>	<u>PROJECTS</u>	<u>AMOUNT</u>
GN14	1736	Homeless Rental Asst. Program (TBRA)- HRA	\$ 123,000
GN14	1737	TBRA Admin - HRA	\$ 7,000
GN14	1738	Housing Rehab - Housing Resource Connection - HRA	\$ 222,243
CH14	6905	Housing Predevelopment - One Roof	\$ 20,000
CH14	6906	Rehab - Resale - One Roof	\$ 90,000
GN14	AD03	Program Administration (City)	\$ 43,583
Total			\$ 505,826

BE IT FURTHER RESOLVED, the following are hereby designated as the financial sources for the above program:

Year 2014

HOME Grant

\$ 505,826

BE IT FURTHER RESOLVED, that the city of Duluth and its officials are authorized and directed to assume full responsibility for assuring that its community development program is carried out in full compliance with the provisions of the acts implementing the programs and all regulations of HUD issued pursuant thereto. This authorization shall also apply to existing programs with the city and HUD under the HUD CDBG, HOME and ESG programs.


BE IT FURTHER RESOLVED, that the appropriate city officials are authorized to execute the appropriate agreements with these agencies upon receipt of approval of HUD funds.

Approved:



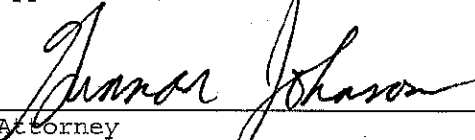
Department Director

Approved for presentation to council:




Chief Administrative Officer

Approved as to form:



Attorney

Approved:



Auditor

CD KH:cs 1/3/2014

STATEMENT OF PURPOSE: This resolution reflects comments from organizations and citizens as related to the fund for the HOME Investment Partnerships Program (HOME). In addition to citizens, the Community Forums and the Community Development Committee (CD Committee) each played a role in the recommendations contained in this resolution. There was a 30-day public comment period from November 1- December 2, 2013, on the draft FY 2014 Annual Action Plan portion of the 2010-2014 Consolidated Plan, which includes recommended funding for the 2014 CDBG, HOME and ESG programs. The CD Committee held a public hearing on December 10, 2013 to hear comments on the funding recommendations and then modified the initial recommendations to reflect the comments and the final grant amounts. These recommendations were approved on December 10, 2013, with the concurrence of the Community Development Manager.

Source of Funds:
\$505,826 in new 2014 HUD HOME Funds

The resolution, in addition to authorizing application for grant funds and administration of same when received, also takes the following actions:

- (a) Allocates funds by project for 2014 HOME Program.
- (b) Authorizes contracts for the activities upon receipt of the funding contract and completion of the environmental review process.

14-HM-01

Project Name: Homeless Rental Assistance Program - Duluth HRA
Project Summary: The program will provide rental assistance for households who would otherwise be homeless or are homeless by HUD's definition. The City and the HRA have established this program to provide rental assistance as a significant component in the continuum of services to prevent homelessness. Note that the City does not accept applications for this program; interested persons should contact the HRA at (218) 529-6300.
Goal: 18 homeless families to be served
Amount Recommended: \$123,000

14-CD-01

Project Name: Housing Predevelopment - One Roof Community Housing
Project Summary: One Roof Community Housing will conduct predevelopment activities including housing development planning that will assist in implementing future housing projects.
Goal: 1 Organization
Amount Recommended: \$20,000

14-CH-01

Project Name: Rehab and Resale - One Roof
Project Summary: One Roof will create quality, permanently affordable home ownership opportunities for low income households through the rehab and resale of eight single family homes in the City of Duluth. Applications are taken at the HRC offices located at 12 East 4th Street, Duluth, MN 55802 or online at www.housingresourceconnection.org.
Goal: 3 Housing Units
Amount Recommended: \$90,000

14-HS-01

Project Name: Housing Resource Connection
Project Summary: HRC will provide low interest loans for the rehabilitation of owner-occupied and rental housing in Duluth. CDBG funds will be used for emergency rehabilitation work. The HOME funds will address code deficiencies and lead paint hazards. The HRA will serve as the fiscal agent for the HRC, which includes One Roof, Ecolibrium 3 and Arrowhead Economic Opportunity Agency. Applications are accepted at the HRC offices located at 12 East 4th Street, Duluth, MN 55802 or online at www.housingresourceconnection.org
Goal: 4 Housing Units
Amount Recommended: \$72,243

PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

14-0032R

RESOLUTION AUTHORIZING A REQUEST FOR HUD EMERGENCY SOLUTIONS GRANT PROGRAM (ESGP) FUNDS FOR THE 2014 PROGRAM YEAR AND AUTHORIZING CONTRACTS.

CITY PROPOSAL:

WHEREAS, City Council Resolution No. 14-0029R, adopted January 13, 2014, approved FY 2014 annual Action Plan portion of the 2010-2014 Consolidated Plan; and

WHEREAS, the secretary of HUD is authorized to make grants to cities and/or counties to finance local community development programs, approved in accordance with the provisions of Title I of said Act, as well as grants under the Cranston-Gonzales National Affordable Housing Act of 1990, as amended, (the HOME program) and the Stewart B. McKinney Homeless Assistance Act of 1987, as amended (the Emergency Solutions Grant - ESG - program);

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials are hereby authorized to make and submit appropriate documentation to HUD for those projects and corresponding funding levels as set forth below:

2014 ESG PROGRAM - FUND 262, AGENCY 020, OBJECT 5434, PROJECT CD14ES

<u>SUBPROJECT</u>	<u>PROJECTS</u>	<u>AMOUNT</u>
1244	CHUM Emergency Shelter/Safe Haven Women's Shelter	\$ 37,640
2109	MACV - Duluth	\$ 15,000
2511	Transitional Housing-Salvation Army	\$ 16,710
1226	Transitional Housing - Center City Housing Corp/ Lifehouse	\$ 28,000
1050	Transitional Housing & Shelter - AICHO	\$ 7,200
6092	HMIS Data Administration - Wilder Foundation	\$ 4,000
AD-05	Prevention & Rapid Re-housing Assistance	\$ 35,737
AD-04	Program Administration - City	<u>\$ 11,699</u>
	Total	\$155,986

BE IT FURTHER RESOLVED, that the following is hereby designated as the financial resource for the above program:

Source of Funding

2014 ESGP Grant	<u>\$155,986</u>
Total	\$155,986

BE IT FURTHER RESOLVED, that the City of Duluth and its officials are authorized and directed to assume full responsibility for assuring that its community development program is carried out in full compliance with the provisions of the acts implementing the programs and all regulations of HUD issued pursuant thereto. This authorization shall also apply to existing programs with the city and HUD under the HUD CDBG, HOME and ESG programs.

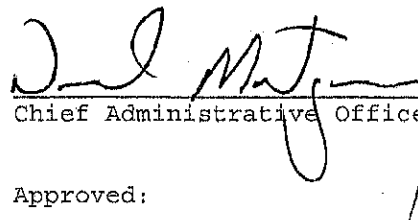
BE IT FURTHER RESOLVED, that the appropriate city officials are authorized to execute the appropriate agreements with these agencies upon receipt of approval of HUD funds.

Approved:



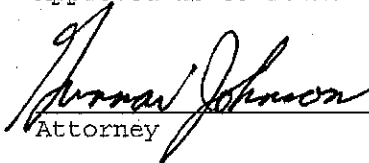
Department Director

Approved for presentation to council:



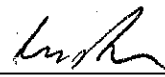
Chief Administrative Officer

Approved as to form:



Attorney

Approved:



Auditor

CD KH:cs 1/3/2014

STATEMENT OF PURPOSE: This resolution reflects comments from organizations and citizens as related to the fund for the Emergency Solutions Grant Program (ESGP). In addition to citizens, the Community Forums and the Community Development Committee (CD Committee) each played a role in the recommendations contained in this resolution. There was a 30-day public comment period from November 1- December 2, 2013, on the draft FY 2014 Annual Action Plan portion of the 2010-2014 Consolidated Plan, which includes recommended funding for the 2014 CDBG, HOME and ESG programs. The CD Committee held a public hearing on December

3rd to hear comments on the funding recommendations and then modified the initial recommendations to reflect the comments and the final grant amounts. These recommendations were approved on December 3, 2013, with the concurrence of the Community Development Manager.

Source of Funds:

\$155,986 in new 2014 HUD ESGP Funds

The resolution, in addition to authorizing application for grant funds and administration of same when received, also takes the following actions:

- (a) Allocates funds by project for 2014 ESGP Program.
- (b) Authorizes contracts for the activities upon receipt of the funding contract and completion of the environmental review process.

14-ES-01

Project Name: CHUM Emergency Shelter/Safe Haven Battered Women's Shelter
Project Summary: CHUM and Safe Haven will work together to provide the two primary emergency shelters in Duluth. CHUM Shelter includes a 44-bed congregate shelter for homeless single men and women and 4-units of emergency shelter for homeless families. Safe Haven Shelter is a 39-bed emergency shelter for women and their children who are fleeing domestic violence. Both shelters provide a variety of stabilization services, advocacy and support to the homeless persons in the shelters.

14-ES-02

Project Name: Center City Housing Corp (CCHC) and Life House Transitional Housing
Project Summary: CCHC and Life House will work together to provide transitional housing and supportive services to homeless families (CCHC) and to homeless youth ages 16-23 (Life House). CCHC will operate and provide supportive services for 21 units of family transitional housing and Life House will provide support services to youth living in five units of transitional housing owned by CCHC. ESGP funds will be used for operation of the facilities. CDBG funds will be used to provide supportive services.

14-ES-03

Project Name: MACV Veterans' Transitional Housing Operations
Project Summary: The MN Assistance Council for Veterans (MACV) operates 9 units of transitional housing for homeless veterans and provides support services to help the veterans get rapidly re-housed to permanent housing.
Goal: 80 Persons
Amount Recommended: \$15,000

14-ES-04

Project Name: Salvation Army Family Transitional Housing Operations
Project Summary: The Salvation Army operates 16 units of transitional housing for homeless families and provides support services to help the families get rapidly re-housed to permanent housing.
Goal: 100 Persons
Amount Recommended: \$16,710

14-ES-05

Project Name: AICHO Shelter and Transitional Housing Operations
Project Summary: The American Indian Community Housing Organization operates a 10-bed emergency shelter and 5 units of transitional housing for Native American women and their children, and provides support services to help the families get rapidly re-housed to transitional housing (from shelter) or permanent housing.

Goal: 130 Persons
Amount Recommended: \$7,200

14-ES-06

Project Name: Wilder Foundation HMIS Administration

Project Summary: The Wilder Foundation will administer the HMIS (Homeless Management Information System) data collection and reporting under the ESG Program.

Goal: 1 Organization

Amount Recommended: \$4,000

14-ES-07

Project Name: Prevention and Rapid Rehousing Assistance

Project Summary: The Coordinated Intake and Assessment Center for the St. Louis County Continuum of Care will administer the ESG flex fund (direct cash assistance) to be used in conjunction with prevention and rapid re-housing assistance under the ESG Program.

Goal: 120 Persons (75 households)

Amount Recommended: \$35,747

**CITY OF DULUTH (City)
HOME PROGRAM HOMEOWNERSHIP ASSISTANCE,
HOMEBUYER ASSISTANCE, AND
RESALE GUIDELINES**

REVISED December 2013

Definitions:

The following applies to all homebuyers or homeowners of HOME funded housing.

1. **Eligible Households:** Homebuyers and homeowners must be low-income households defined as households whose income is more than thirty (30%) of the area median income, but does not exceed eighty percent (80%) of the area median income, adjusted for family size, as determined from time to time, by the United States Department of Housing and Urban Development (HUD).
2. **Principal Residence:** Homeowners and homebuyers must occupy the property as a principal residence for the duration of the affordability period.
3. **Affordable Housing:** Affordable housing means that the principal, interest, property taxes and insurance (PITI) may not exceed 30% of the gross income of a family with an income that is 80% or less of the median income for the area, adjusted for family size.
4. **Level of Subsidy:** The minimum HOME investment in affordable housing will be no less than \$1,000 per-unit. The maximum per-unit subsidy will not exceed the per-unit dollar limitations established under section 221(d)(3)(ii) of the National Housing Act for elevator-type projects that apply to the Duluth area. Organizations conducting homeownership assistance.
5. **Subsidy Type:** HOME program assistance will be used to acquire and rehabilitate existing housing units for sale to eligible homebuyers, or to construction new homes for sale to eligible homebuyers. HOME assistance will be in the form of a grant.
6. **Qualified Capital Improvements:** Qualified Capital Improvements means those certain improvements made at the homeowner's expense which add significant value to the property and which are capital in nature. Improvements which would qualify as Qualified Capital Improvements include, without limitation: the construction of additions, rooms, garages, bathrooms and kitchen remodeling. However, expenditures for maintenance, such as roof replacement, and the updating or replacement of appliances such as furnaces, water heaters and kitchen appliances, would not qualify as Qualified Capital Improvements.

7. Fair Return on Investment: Should the homeowner decide to sell the HOME assisted property during the affordability period, the homeowner is entitled to a Fair Return on their investment. The amount of the Fair Return will be calculated as 100% of the amount of principle the homeowner has paid down on the current mortgage; plus 25% of the amount of the increase in value of the property since purchase; plus 100% of the value of the qualified capital improvements, if any. Increase in value will be determined by the difference between the appraised value at the time the homeowner purchased the property, and an appraised value at the time the property is listed for sale. If the appraised value has decreased below the original purchase value that portion of the calculation will be zero.
8. Affordable Sale Price: Affordable Sale Price is defined as no more than the actual 95% of median sales price for the City of Duluth for the type of home being purchased. As circumstances warrant, and organization may set a sales price at less than 95% of median sales price.

Eligible Property Types and Forms of Ownership

1. The property can be an existing property or newly constructed.
2. The property can be privately or publicly held prior to sale to the homebuyer.
3. An eligible property may include: a single-family property (one unit) to four-unit property, a condominium unit, a manufactured or mobile home, or a cooperative or mutual housing unit.
4. Homeownership means ownership in fee simple title, a 99-year leasehold interest, ownership in a cooperative or mutual housing unit, or an equivalent form of ownership approved by HUD.

Period of Affordability

The period of affordability will be determined on the total amount of HOME funds invested in the housing, including any HOME program income. The required minimum affordability periods are as follows:

<u>HOME Assistance Per Unit</u>	<u>Minimum Period of Affordability</u>
Under \$15,000	5 Years
\$15,000 to \$40,000	10 Years
Over \$40,000	15 Years

Property Standards

1. Any property acquired under the HOME Program Homeownership Assistance program must meet all applicable State and local housing quality standards and code requirements, including the written rehab standards incorporated into the “City of Duluth Housing Code Chapter 29A as amended by Ordinance 9462”. All properties built prior to 1978 must be assessed for the presence of lead-based paint, and lead hazards must be remediated.
2. Any property acquired where rehabilitation is needed at the time of initial occupancy must be free from all noted health and safety defects before occupancy and not later than 6 months after the transfer of ownership to the buyer being assisted. The housing must meet the property standards, indicated in number 1. above, not later than 2 years after the transfer of the ownership interest.

Property Value At Time of Initial Purchase and After Rehabilitation

1. Properties will require an appraisal to determine value.
2. Appraised value (not purchase price) of HOME-assisted property to be acquired must not exceed the actual 95% of median sales price for the City of Duluth for the type of home being purchased. If the HOME-assisted property is also a Community Land Trust property, the value of the land may be excluded from the total value to determine the value of the property being acquired by the homebuyer.
3. If rehabilitation is required, the appraised property value after rehabilitation cannot exceed the actual 95% of median sales price. An after-rehabilitation value estimate must be completed prior to investment of HOME funds.

Enforcement of the Period of Affordability

The City of Duluth HOME written agreement with organizations will state the resale requirement will be utilized in accordance with this policy. Resale requirements will also be stated in the “Agreement Between the Participating Jurisdiction (*PJ*) and the Homebuyer” and signed by the homebuyer prior to purchase, in the form of which is attached. At a minimum, this Agreement states the amount of HOME subsidy, the period of affordability, the terms of occupancy required as principal residence, and the restriction of the property’s sale to only HOME income eligible buyers during the period of affordability.

Resale will be utilized for those projects with significant long-term affordability requirements where the organization and homebuyer have an ongoing relationship after the original sale of the HOME assisted unit. This relationship can be in the form of the organization retaining ownership of the underlying land (as in the land trust model) or if the organization is the entity that holds and services the homebuyer's principal mortgage loan. Organizations will be responsible to assist the homeowner in the resale of the property to ensure compliance with HOME regulations.

In the event of a possible foreclosure of a HOME assisted property, the City may use purchase option, rights of first refusal or other preemptive rights to purchase the housing before foreclosure to preserve affordability. For each home sold, organizations are required to file with the St. Louis County Recorder of Deeds a request for notice of foreclosure naming the City's Community Development Division as the party to be notified.

A restrictive covenant will be used to ensure compliance with the resale requirement, in the form of which is attached. The restrictive covenant will be filed with the St. Louis County Recorder of Deeds and the requirements within shall be triggered upon sale or transfer of property records.

Guidelines for Resale

1. If the HOME assisted housing is transferred, voluntarily or otherwise during the period of affordability, there will be a resale restriction to ensure long-term affordability. The property must be made available for subsequent purchase only to a buyer that is an Eligible Household, and that buyer will occupy the property as their principal residence.
2. Properties must be affordable to the first purchaser and all subsequent purchasers for the term of affordability. Affordability means that the principal, interest, property taxes and insurance (PITI) may not exceed 30% of the gross income of a family with an annual income that is more than 30%, but less than 80% of the median income for the area, adjusted for family size.
3. If the property is sold within the affordability period, the subsequent purchaser must also be an income eligible household that will occupy the property as its principal residence. And, should the property be sold within the second half of the affordability period, the City has the option to require an additional five year affordability period for the property.
4. If the property does not continue to be the principal residence of the family for the duration of the affordability period, the housing must be sold at a price consistent with the affordability restriction.

5. Resale provisions are triggered in the event that the house is sold or occupied by other than the new purchaser during the period of affordability. Non-compliance with the residency requirement will require the immediate payback of HOME funds invested in the property unless the house is sold to an eligible household.
6. Upon a resale, the organization must ensure and document that the seller receives a Fair Return on the sale of the property as defined above, including the value of Qualified Capital Improvements.
7. In order for the homeowner to claim consideration of Qualified Capital Improvements as part of the Fair Return at the sale of the property, the homeowner must have obtained the advance approval of the organization that utilized HOME funds to acquire and rehab, or newly construct, the property. Should there be a disagreement between the homeowner and the organization concerning what constitutes a Qualified Capital Improvement or its value, the City of Duluth will make the final determination.
8. If, after the seller receives a Fair Return, the sale price is not affordable to a new Eligible Household, the City may provide additional HOME funds to assist the subsequent buyer. If new HOME funds are provided, the period of affordability will be extended in accordance with HOME regulations.
9. Community Land Trusts (CLT):

A community land trust acquires land and makes the land available to individual families, cooperatives and others through long-term (99 year) leases. While the leaseholders do not own the land, they may own their buildings or housing units. The CLT, while providing fair equity for the owners of the improvements, maintains affordability at the time of purchase and sale through the leasehold agreement. Where there is a subsidy or loan with the use of HOME funds to a CLT for property acquisition, or to a family (or cooperator if the CLT is in the form of a cooperative), the provisions of the leasehold agreement between the CLT and the occupant must ensure the long-term affordability of the units for the period of affordability both at the time of purchase and resale. Because the leasehold agreement in the CLT model is between the CLT and the homeowner or cooperator, the terms of the leasehold must be determined to be consistent with the qualifications of affordable housing (Sec. 92.254) prior to the provisions of the subsidy. The subsidy may take the form of a loan or grant to the CLT for acquisition of the land (or building in the event of a cooperative) or may be in the form of a loan or grant to the homeowner or cooperator for acquisition and/or rehabilitation of the improvements (building). Where there is a subsidy or loan with the use of HOME funds to a CLT for a purchase/ rehab homeownership project, the CLT will execute a UCC financing statement in favor of the

CLT. Where there is a subsidy or loan with the use of HOME funds to a CLT for a new construction project, the CLT must file a mortgage lien on the properties in favor of the City in the amount of the grants as required by the HOME agreements between the CLT and the City. This process was agreed upon following meetings and discussions between the City of Duluth attorney and the CLT attorney and is stated in the Memo to the Duluth CLT dated August 29, 2002 from the CD Manager and copied to CD staff and the City attorney for CD. The leasehold agreement has also been reviewed and approved by HUD.

Guidelines for Foreclosure

The organization is required to ensure that the City is notified of any possible foreclosure. This shall be accomplished by the organization filing a "Request for Notice of Foreclosure" document on the property in the St. Louis County Records Office naming the City of Duluth Community Development Office, 407 City Hall, Duluth, MN 55802, as the party to be notified.

In the event of a possible foreclosure of a first mortgage, the City may use purchase option, rights of first refusal or other preemptive rights to purchase the housing before foreclosure to preserve affordability. However, the affordability restrictions may be terminated in instances of foreclosure, a transfer in lieu of foreclosure, or assignment of an FHA insured mortgage to HUD. The affordability restrictions shall be revived according to the original terms if, during the original affordability period, the owner of record before the termination event, obtains an ownership interest in the property. The restrictive covenant will include the provisions of this paragraph.

Buyer Agreement

The City may delegate in the HOME agreement with the organization the PJ's responsibility for executing the HOME program written agreement with the buyer of the HOME assisted unit. The organization must ensure the "Agreement Between the Participating Jurisdiction and the Homebuyer" is reviewed with the buyer prior to closing on the purchase of the house, and that the buyer understands and agrees to the HOME requirements. The organization must make the sale of the house contingent on the execution of the PJ and Homebuyer agreement. The format of the Agreement is attached.

**HOMEBUYER ASSISTANCE
AGREEMENT BETWEEN
PARTICIPATING JURISDICTION (CITY OF DULUTH)
AND
HOME PROGRAM ASSISTED HOMEBUYER**

(Insert Name of Homebuyer)

THIS AGREEMENT, made and entered into this _____ day of _____, 20____, by and between Participating Jurisdiction (PJ), the City of Duluth, a municipal corporation in St. Louis County, and hereafter referred to as PJ and _____, and hereafter referred to as the Homebuyer.

WHEREAS, the PJ has received U. S. Department of Housing and Urban Development (HUD) funds under the HOME Investment Partnerships Program (HOME) and is desirous of using HOME Program funds to assist qualified households in the purchase of a home; and

WHEREAS, _____ (Agency) (_____) has entered into a contract to administer and provide homebuyer assistance in accordance with the HOME Program Rule 24 CFR 92; and

WHEREAS, the PJ has delegated to (Agency) the responsibility for executing this agreement with the buyer of the HOME assisted unit, and (Agency) must review this agreement with the Homebuyer at the time the purchase agreement is signed to ensure the Homebuyer understands and agrees to the HOME requirements.

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter contained, the parties hereto agree as follows:

1. Use of HOME Funds

As part of their _____ program, the Agency will use HOME funds to (develop the housing and/or provide downpayment or closing cost assistance) which will result in the purchase price of the home being affordable to the Homebuyer. The total amount of HOME Program assistance is \$_____, and this subsidy is provided in the form of a (grant or loan, detail of the financial terms).

2. Project Requirements

Single-Family Housing

The HOME-assisted unit must be single-family housing, and must meet the City of Duluth's property maintenance code prior to the Homebuyer occupying the unit.

Property Value and Sale Price

In accordance with HOME Program regulations at 24 CFR 92.254(a)(2)(i), the sales price of the home must not exceed 95% of the median purchase price for Duluth, which is \$_____. *(Use this clause for acquisition only of new construction or existing housing)*

- OR -

In accordance with HOME Program regulations at 24 CFR 92.254(a)(2)(ii), the estimated after rehabilitation value of the home must not exceed 95% of the median purchase price for Duluth, which is \$_____. *(Use this clause for acquisition with rehabilitation projects)*

Affordability Requirements and the Duration

Based on the amount of the HOME Program subsidy, the length of time that the home must remain affordable to future low-income homebuyers is a period of _____ years, as defined in 24 CFR Part 92.254(a)(4). During this time period, the initial Homebuyer and any subsequent Homebuyers agree to abide by the following restrictions on the sale or transfer of the home:

(Insert resale restrictions here).

Principal Residence

The Homebuyer agrees to occupy the HOME-assisted unit as their principal residence, which the Agency will verify at least annually.

Eligible Homebuyer

The Homebuyer qualifies as a low-income family, which means the family's annual income is at least 30 percent, but does not exceed 80 percent of Duluth's median income, as determined by HUD with adjustments for smaller and larger families.

3. Duration of the Agreement

The term of this agreement will end on (date) , 20 , which is (affordability period) years and 30 days after the initial Homebuyer becomes the owner of the HOME-assisted housing unit.

4. Home Purchase Contingent on Agreement

The Homebuyer and Agency understand that the purchase of the HOME-assisted unit is contingent on the execution of this Agreement.

I hereby agree to and understand the HOME Homeownership program requirements as provided to me on this date. The Agency has provided this agreement on behalf of the PJ as specified by the City's contract and in accordance with 24 CFR 92.504(c) (5).

Homebuyer

Agency

Homebuyer

**DECLARATION OF LAND USE RESTRICTIVE COVENANTS
FOR HOME INVESTMENT PARTNERSHIPS PROGRAM**

THIS DECLARATION OF LAND USE RESTRICTIVE COVENANTS (this "Agreement"), dated as of _____, by _____, and its successors and assigns (the "Owner") is given as a condition precedent to the awarding of HOME Investment Partnerships Program (the "HOME Program") funds by the City of Duluth, a municipal corporation created and existing under the laws of the State of Minnesota and a designated Participating Jurisdiction under the HOME Program (the "PJ"), together with any successor to its rights, duties and obligations.

WITNESSETH:

WHEREAS, the United States Congress has created the HOME Investment Partnerships Program (catalog of Federal Domestic Assistance Number 14.239) for the furtherance of various housing-related projects throughout the country; and

WHEREAS, the City of Duluth has received an allocation of funding thereunder; and

WHEREAS, the Owner is or shall be the owner of land held within the Northern Communities Land Trust on which an affordable home has been or will be sold to an eligible homebuyer as part of a housing project located in the City of Duluth, County of St. Louis, State of Minnesota, more particularly described in Exhibit B (legal description) hereto (the "Project Land"), known as or to be known as _____ (the "Project"); and

WHEREAS, the PJ is desirous of using a portion of those funds in the amount of \$ _____ for the Project pursuant to Resolution No. _____, approved _____; and

WHEREAS, the Program requires as a condition precedent to the awarding of the funds that the Owner execute, deliver and record in the official land deed records of St. Louis County this Agreement in order to create certain covenants running with the land for the

purpose of enforcing the requirements of the HOME Program (24 CFR Part 92) by regulating and restricting the use and occupancy and transfer of the project as set forth herein; and

WHEREAS, the Owner, under this Agreement, intends, declares and covenants that the regulatory and restrictive covenants set forth herein governing the use, occupancy and transfer of the Project shall be and are covenants running with the Project Land for the term stated herein and binding upon all subsequent owners of the Project Land for such term, and are not merely personal covenants of the Owner.

NOW, THEREFORE, in consideration of the promises and covenants hereinafter set forth, and of other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Owner agrees as follows:

SECTION 1 – DEFINITIONS

All words and phrases not otherwise defined in this Agreement that are defined in the HOME Program at 24 CFR 92.2 pertaining to the subject matter of the Agreement shall have the same meanings in this Agreement.

SECTION 2 – RECORDING AND FILING; COVENANTS TO RUN WITH THE LAND

- (a) Upon execution and delivery by the Owner, the Owner shall cause this Agreement and all amendments hereto to be recorded and filed with the St. Louis County Recorder, and shall pay all fees and charges incurred in connection therewith. Upon recording, the Owner shall immediately transmit to PJ an executed original of the recorded Agreement showing the date and document numbers of record, or a duly certified copy of the executed original.
- (b) The Owner intends, declares and covenants, on behalf of itself and all future Owners of the Project Land during the term of this Agreement, that this Agreement and the covenants and restrictions set forth in this Agreement and exhibits hereto regulating and restricting the use, occupancy and transfer of the Project Land and the Project (i) shall be and are covenants running with the Project Land, encumbering the Project land for the term of this Agreement, binding upon the Owner's successors in title and all subsequent owners and operators of the Project Land, (ii) are not merely personal covenants of the Owner, and (iii) shall bind the Owner (and the benefits shall inure to PJ and any past, present or prospective tenant of the Project) and its respective successors and assigns during the term of this Agreement. The owner hereby agrees that any and all requirements of the laws of the State of Minnesota to be satisfied in order for the provisions of this Agreement to constitute deed restrictions and covenants running with the land shall be deemed to be satisfied in full, and that any requirements of privileges of estate are intended to be satisfied, or in the alternate, that an equitable servitude has been created to insure that these restrictions run with the land. For the term of this Agreement, each and every contract, deed or other instrument hereafter executed

conveying the Project or portion thereof shall expressly provide that such conveyance is subject to this Agreement, provided, however, the covenants contained herein shall survive and be effective regardless of whether such contract, deed or other instrument hereafter executed conveying the Project or portion thereof provides that such conveyance is subject to this Agreement.

- (c) The owner covenants to obtain the consent of any prior recorded lienholder for the Project to this Agreement, which such consent is required for the awarding of HOME Program funds; provided, however, that such prior lien holder need not subordinate its lien to the provisions of this Agreement. Such consent of any prior recorded lienholder need not be recorded.

SECTION 3 REPRESENTATIONS, COVENANTS AND WARRANTIES OF THE OWNER

The Owner hereby represents covenants and warrants as follows:

- (a) The Owner (i) is a _____ duly organized under the laws of _____, and is qualified to transact business under the laws of the State of Minnesota, (ii) has the power and authority to own its properties and assets and to carry on its business as now being conducted, and (iii) has the full legal right, power and authority to execute and deliver this Agreement.
- (b) The execution and performance of this Agreement by the Owner (i) will not violate or, as applicable, have not violated any provision of law, rule or regulation, or any order of any court or other agency or governmental body, and (ii) will not violate or, as applicable, have not violated any provision of any indenture, agreement, mortgage, mortgage note, or other instrument to which the Owner is a party or by which it or the Project is bound, and (iii) will not result in the creation or imposition of any prohibited encumbrance of any nature.
- (c) The Owner will, at the time of execution and delivery of this Agreement, have good and marketable title to the premises constituting the Project free and clear of any lien or encumbrance (subject to encumbrances created pursuant to this Agreement, any loan documents relating to the Project or other permitted encumbrances).
- (d) There is no action, suit or proceeding at law or in equity or by or before any governmental instrumentality or other agency now pending, or, to the knowledge of the Owner, threatened against or affecting it, or any of its properties or rights, which if adversely determined, would materially impair its right to carry on business substantially as now conducted (and as now contemplated by this Agreement) or would materially adversely affect its financial condition.
- (e) The Project constitutes or will in whole or in part constitute affordable homeownership housing, as defined in 24 CFR Part 92.254 and applicable HOME Program regulations.

- (f) During the term of this Agreement, all HOME-assisted units shall be acquired by a homebuyer whose family qualifies as a low-income family under 24 CFR 92.217, and the housing must be the principal residence of the family.
- (g) During the term of this Agreement, the Owner agrees to enforce the resale requirements as required in 24 CFR 92.254 (5)(i) and as outlined in the PJ's resale policy, as more particularly described in Exhibit A (Project description).
- (h) The Owner agrees to comply fully with the requirements of the Fair Housing Act as it may from time to time be amended.
- (i) The Owner covenants, agrees and warrants that each HOME-assisted unit upon Project completion will meet housing standards established under the City of Duluth Housing Code, Chapter 29A, as amended by ordinance 9462, and may from time to time be amended.
- (j) Subject to the requirements of the HOME Program and this Agreement, the Owner may allow the homebuyer to sell, transfer or exchange the Project, at any time, but the Owner shall notify in writing and obtain the agreement of any buyer or successor or other person acquiring the Project or any interest therein that such acquisition is subject to the requirement of this Agreement and to the requirements of the HOME Program and applicable regulations. This provision shall not act to waive any other restriction on sale, transfer or exchange of the Project. The Owner agrees that PJ may void any sale, transfer or exchange of the Project if the buyer or successor or other person fails to assume in writing the requirements of this Agreement and the requirements of the HOME Program.
- (k) The Owner agrees to notify PJ in writing of any sale, transfer or exchange of the Project. The Owner shall obtain PJ approvals of the sale, transfer or exchange.
- (l) The Owner shall not allow the demolition of any part of the Project or substantial subtraction from any real or personal property of the Project or permit the use of any residential unit for any purpose other than owner occupied housing during the term of this Agreement unless required by law.
- (m) The Owner represents, warrants and agrees that if the Project, or any part thereof, shall be damaged or destroyed or shall be condemned or acquired for public use, the Owner will use its best efforts to repair and restore the Project to substantially the same condition as existed prior to the event causing such damage or destruction, or to relieve the condemnation, during the term of this Agreement.
- (n) The Owner warrants that it has not and will not execute any other agreement with provisions contradictory to, or in opposition to, the provisions hereof, and that in any event, the requirements of this Agreement are paramount and controlling as to the

rights and obligations herein set forth and supersede any other requirements in conflict herewith.

- (o) Upon request by PJ, and as required by the conditions of the HOME Program, the Owner agrees to provide PJ with a completed HOME Program Set-up Report and HOME Program Completion Report detailing the Project's demographic characteristics, finances, and other pertinent information.

SECTION 4 – QUALIFICATION AS AFFORDABLE HOMEOWNERSHIP HOUSING

The Owner represents, warrants and covenants throughout the term of this Agreement and in order to satisfy the requirements of the HOME Program that:

- (a) The determination of whether a homebuyer meets the low-income requirement for a HOME-assisted unit shall be made by the Owner at the time of purchase or at the time HOME funds are invested in the Project, whichever is later, based on the household's annual income in accordance with CFR 24 Part 92.203, utilizing the definition of annual income designated by PJ.
- (b) The Project housing must be single-family housing in accordance with CFR 24 Part 92.254(a)(1).
- (c) The Project housing must be modest in accordance with CFR 24 Part 92.254 (2). In the case of acquisition of newly constructed housing or standard housing, the housing has a purchase price that does not exceed 95 percent of the median purchase price for Duluth. In the case of acquisition with rehabilitation, the housing has an estimated value after rehabilitation that does not exceed 95 percent of the median purchase price for Duluth. Median purchase price is defined as the actual 95% of median sales price for Duluth for the type of home being purchased. When the HOME-assisted property is also a Community Land Trust property, the value of the land may be excluded from the total value to determine the value of the property being acquired by the homebuyer.
- (d) Acceptable forms of ownership by the homebuyer of the affordable housing located on the Project land include fee simple title or a 99-year leasehold interest in a one-to four-unit dwelling, or an equivalent form of ownership approved by the PJ and HUD, as defined in CFR 24 Part 92.2.

SECTION 6 – TERM OF AGREEMENT

This Agreement, and the HOME Program occupancy and affordability restrictions Specified herein, shall commence upon the date of the IDIS Notification Certificate provided by PJ to Owner and shall continue for _____ (__) years from and after this date. The Owner shall cause this Notification to be recorded and filed with the St. Louis County Recorder, and shall pay all fees and charges incurred in

connection therewith. Upon recording, the Owner shall immediately transmit to PJ an executed original or the recorded Notification showing the date and document numbers of record, or a duly certified copy of the executed original.

SECTION 7 – ENFORCEMENT OF HOME PROGRAM RESTRICTIONS

- (a) The Owner shall permit, during normal business hours and upon reasonable notice, any duly authorized representative of PJ, to inspect any books and records of the Owner regarding the Project with respect to the HOME-assisted units and the income of low-income homebuyers that pertain to compliance with the terms of this Agreement.
- (b) The Owner shall submit any other information, documents or certifications requested by PJ, which PJ shall deem reasonable necessary to substantiate the Owner's continuing compliance with the provisions of this Agreement.
- (c) The Owner covenants that it will not knowingly take or permit any action that would result in a violation of the requirements of the HOME Program and applicable regulations of this Agreement. Moreover, Owner covenants to take any lawful action (including amendment of this Agreement as may be necessary, in the opinion of PJ) to comply fully with the HOME Program and with all applicable rules, rulings, policies, procedures, regulations or other official statements promulgated or proposed by the Department of Housing and Urban Development from time to time pertaining to Owner's obligations under the HOME Program and affecting the Project. Failure by the Owner to fully comply with the HOME Program and applicable regulations shall constitute default of this Agreement, as well as default of the grant agreement awarding HOME funds to the Project, resulting in the repayment of all HOME Program funds awarded to the Project.
- (d) The Owner acknowledges that the primary purpose for requiring compliance by the Owner with the restrictions provided in this Agreement is to assure compliance of the Project and the Owner with the HOME Program and the applicable regulations, and by reason thereof, the Owner, in consideration for receiving HOME funds for this Project, hereby agrees and consents that PJ and any individual who meets the income limitation applicable under the HOME Program (whether prospective, present or former occupant) shall be entitled, for any breach of the provisions hereof, and in addition to other remedies provided by law or in equity, to enforce specific performance by Owner of its obligations under this Agreement in a state court of competent jurisdiction. The Owner hereby further specifically acknowledges that the beneficiaries of the Owner's obligations hereunder cannot be adequately compensated by monetary damages in the event of any default hereunder.
- (e) The Owner hereby agrees that the representations and covenants set forth herein may be relied upon by PJ and all persons interested in Project compliance under the HOME Program and the applicable regulations.

- (f) The Owner acknowledges that PJ is responsible, pursuant to CFR 42 Part 92.504, to ensure HOME funds are used in accordance with all HOME Program requirements and written agreements, and PJ will establish a procedure to monitor the Owner's and the Project's compliance with the HOME Program requirements.

SECTION 8 – MISCELLANEOUS

- (a) Severability. The invalidity of any clause, part or provision of this Agreement shall not affect the validity of the remaining portions thereof.

- (b) Notices. All notices to be given pursuant to this Agreement shall be in writing and shall be deemed given when mailed by certified or registered mail, return receipt requested, to the parties hereto at the addresses set forth below, or to such other place as a party may from time to time designate in writing to PJ at Manager, Community Development Division, City of Duluth, Room 407, City Hall Duluth, MN 55802, and to the Owner at _____
_____.

- (c) Amendment. Notwithstanding anything to the contrary contained herein, this Agreement may be amended by written agreement between PJ and the Owner, which agreement shall be effective upon execution thereof by PJ and the Owner and the recording of the amendment with the St. Louis County Recorder. The Owner agrees that it will take all actions necessary to effect amendment of this Agreement as may be necessary to comply with the HOME Program, any and all applicable rules, regulations, policies, procedures, rulings or other official statements pertaining to the HOME Program.

- (d) Subordination of Agreement. This Agreement and the restrictions hereunder are subordinate to the loan and loan documents, if any, on the Project except insofar as HOME Program requires otherwise.

- (e) Governing Law. This Agreement shall be governed by the laws of the State of Minnesota and, where applicable, the laws of the United States of America.

- (f) Survival of Obligations. The obligations of the Owner as set forth herein shall survive the awarding of the HOME funds and shall not be deemed to terminate or merge with the issuing of the funds.

IN WITNESS WHEREOF, the Owner has caused this Agreement to be signed by its duly authorized representatives, as of the day and year first written above.

OWNER

By _____

Its _____