



## Life Safety Division • City of Duluth Fire Department

615 West First Street • Duluth, MN 55802

Phone: 218-730-4380 • Fax: 218-730-5902

Email: [lifesafety@duluthmn.gov](mailto:lifesafety@duluthmn.gov) • Website: [www.duluthmn.gov/fire/](http://www.duluthmn.gov/fire/)

### Change of Contact Information

**Rental Property Address(es):**

#### **Owner Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Preferred Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Manager shall be considered the owner's agent and will receive all documents including billing, correction orders, invoices and other correspondences per Sec. 29A-4. Service of notices and orders and Sec. 29A-29 Licenses-application, procedure, type. (Owner Initials Required) Yes \_\_\_\_\_ No \_\_\_\_\_

#### **Manager Information (A local manager is required if owner does not live within 25 miles):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Preferred Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Return completed form to Life Safety's address listed above or send via email**