

INVITATION TO BID

2017 Ford Interceptor Vehicles

POSTED: June 1, 2017

Bid #: 17-0402

BIDS DUE: Tuesday, June 13, 2017 @ 2:00 PM CST



POLICE DEPARTMENT
2030 N. Arlington Ave.
Duluth, MN 55802

TABLE OF CONTENTS

BIDDING INFORMATION & FORMS

INVITATION TO BID

INSTRUCTIONS TO BIDDERS

BID FORM

EXHIBIT A FOR BID FORM

EXHIBIT B FOR BID FORM

AFFIDAVIT OF NON-COLLUSION



Purchasing Division
100 City Hall, 411 W. 1st Street
Duluth, MN 55802-1189
TEL. 218-730-5340
purchasing@duluthmn.gov

INVITATION TO BID

2017 Ford Interceptors

BID NUMBER: 17-0402

BID OPENING: Tuesday, June 13, 2017 at 2:00 PM

PROJECT DESCRIPTION: The City of Duluth Police Department is requesting quotes for the purchase of six (6) each K8A 17F and one (1) ea K8A 17F U Ford Utility Police Interceptors.

QUESTIONS: Please submit any questions regarding this project via e-mail to purchasing@duluthmn.gov. Responses will be provided to all interested bidders as an addendum to this solicitation.

The selected contractor will be issued a purchase order once City Council grants approval.

INSTRUCTIONS TO BIDDERS

All bids must be complete, signed, and transmitted in a sealed envelope plainly marked with the bid number, subject matter, and opening date.

Bids may be mailed to the Purchasing Office, City Hall, 411 West 1st Street, Room 100, Duluth, MN 55802 or dropped off in person at the same address.

Bids must be received in Purchasing before 2:00 PM local time on the bid opening date specified in the Invitation for Bids. The City Purchasing Agent or her designee will conduct a public bid opening in Room 100 immediately following receipt of the bids. Once all bids have been reviewed, bid results will be posted online at <http://www.duluthmn.gov/purchasing/bids-request-for-proposals/>.

No alternatives to the specification will be considered unless specifically requested. Erasures or other changes to the bid must be initialed and dated, however no special conditions shall be made or included in the bid form by the bidder.

The City of Duluth reserves the right to split the award where there is a substantial savings to the City, to waive informalities and to reject any and all bids. Do not include sales tax in the unit price, unless specifically requested. Price may not be the only consideration for bid award. Bids must be firm for a minimum of 30 days.

The following document must be submitted with your bid:

1. **Acknowledgment of Addendum** – any changes to this solicitation will be announced via Addendum. Bidders must indicate that they have reviewed any addendum(s) by initialing and dating on the bid form where indicated. Failure to acknowledge addendum(s) may result in your bid being deemed non-responsive.

Please note that the following requirements also apply to this project, and any additional required documents must be submitted prior to award/contract execution. Submitting these documents with your bid will assist in expediting the process.

1. **Affidavit of Non-Collusion** – The successful bidder shall be required to execute the attached affidavit stating that he/she has not entered into a collusive agreement with any other person, firm, or corporation in regard to any bid submitted.

SPECIAL TERMS AND CONDITIONS

All vehicles must include Original Equipment Manufacturer (OEM) equipment unless otherwise allowed. Any options must be OEM unless otherwise called for. All equipment must meet all state and federal regulations.

Price: Vehicle Price consists of all dealer costs associated with delivering a completed vehicle as ordered that includes, but is not limited to the following expenses:

- dealer profit and overhead,
- dealer prep costs, ordering processing costs, manufacturer's statement of origin, pre-delivery and service "make-ready" requirements,
- one additional OEM programmed key set (chipped key, key, fob, and/or cut key identical to that provided by the OEM with the vehicle as offered), and
- at least one quarter tank of fuel.

Fees associated with licensing, registration, and the titling of the motor vehicle are NOT included in the vehicle price; these items must be listed as separate line items on the invoice and quote. All costs shall be billed at the current rates published by the Minnesota Department of Public Safety. The successful bidder will process the required paperwork for licensing, registration, and title transfer.

Prices are to be FOB destination, freight prepaid and allowed.

Taxes: No taxes should be calculated into the cost of the vehicle. Taxes will be calculated and invoiced, if applicable, as a separate line item on the invoice.

State Excise Tax: A 6.5% Motor Vehicle Sales Tax is imposed on the sale of motor vehicles per MN State Sec. 297B.02. The successful bidder is responsible for collecting the excise tax, and making payment to the Department of Public Safety's motor vehicle registrar on behalf of the City.

As a point of clarification, the following taxes DO NOT apply to the sale of motor vehicles:

- General Sales and Use Tax
- City and County Local Tax
- Federal Excise Tax (the City is Exempt)
- Transit Improvement 0.25% Sales and Use Tax

Equipment Warranty: The manufacturer's standard warranty service shall be applicable. No dealer or vendor warranty programs will be accepted. A copy of the warranty should be included at the time the quote is submitted. Warranty time periods will commence when the vehicle is delivered to the ship to address listed on the purchase order. Drop shipments constitute a delivery.

Order Processing: Any final quotations provided to the purchaser, if requested, must include a dealer's print-out for each model requested, showing how the vehicle is equipped. If there is any inaccurate information in the print-out, the successful bidder may make corrections in ink and must initial that correction prior to submitting it with the quotation.

Quotations shall not contain terms which require the City to pay for the purchase prior to 30 days after receipt of the invoice or 30 days after the City's acceptance of the merchandise, whichever is later.

Successful bidder shall provide written confirmation to the purchaser within 72 hours after receipt of order and must include the estimated delivery date of the vehicles.

Confirmation in Writing: New orders or change orders must be confirmed in writing by the City. Verbal orders may not be processed by the successful bidder.

Delivery: Successful bidder must contact the City prior to delivery of any order to confirm the date and time the vehicles will be delivered. Payment terms shall be net 30 and do not begin until the vehicle is inspected and accepted by the City or if the vehicle is held by the successful bidder, the day the vehicle is accepted by the City.

If the successful bidder fails to meet the required delivery date agreed to by the City and the successful bidder, the City reserves the right to cancel the purchase order without any penalty charges from the

successful bidder and may consider the successful bidder in default.

Pre-Delivery and Service: Prior to the delivery, vehicles must be completely serviced by the successful bidder or must be certified by the successful bidder that it has been performed, in accordance with the manufacturer's standard "make-ready" recommendations. The vehicle must contain at least one-quarter tank of fuel when delivered. Each vehicle must contain a pre-delivery check sheet showing which operations have been performed on the vehicle by the successful bidder.

Any work found incomplete, not covered by warranty, will be done in the field and the cost billed back to the successful bidder. The shop rate will be determined by the City.

Manufacturer's Statement of Origin (MSO) must be delivered with the vehicle. The agency shown must match the bill-to address on the purchase order for licensing and recall notices. A copy of the confirming order, initialed by the successful bidder and the City, must also be delivered with the vehicle.

Name Plates: Dealer nameplates, decals, etc., denoting the selling dealer may not be affixed in any manner to any new model vehicle delivered.

Inspection. The successful bidder must notify the City at least 72 hours before delivery to allow the purchaser to inspect the vehicle. This inspection will be made to check workmanship, specifications and compliance with manufacturer's make-ready procedures and will not preclude or replace final inspection and approval of the using agency. A copy of the factory make-up sheet and a copy of the make-ready service check list, signed by the successful bidder service manager, must be available for review when vehicles are ready for inspection. This service list must accompany the delivery slip when the unit is delivered.

Final Acceptance: All equipment furnished will be subject to inspection and acceptance by the City after delivery. No substitutions are permitted without prior written approval of the City. If requested by the City after final inspection, and if mutually agreed, the successful bidder will hold the new vehicles for the City up to 30 days to allow the purchaser to move the vehicles to subcontractors for storage. The time the vehicles are held by the successful bidder will not negate final acceptance nor payment to the successful bidder.

Vehicle Licensing. The successful bidder is responsible for licensing, registration, and transfer of title to the City. All applicable document costs shall be billed at the current rates published by the Minnesota Department of Public Safety. The cost to process the paperwork must be mutually agreed to by the City and the successful bidder. The mutually agreed cost **MUST** be detailed as a separate line item on the purchase order and the invoice.

Vehicle Registration with the Manufacturer. In order to manage any manufacturer's recall notices that may be issued, the successful bidder will be responsible for providing the manufacturer with the City's name and address – by vehicle identification number (VIN) or fleet identification number (FIN). If the City is required to secure its FIN number from the manufacturer, the successful bidder will provide all of the necessary information and will ensure that the final required information has been submitted to the manufacturer.

The City of Duluth is an Equal Opportunity Employer. Contractor shall comply with all applicable Equal Employment Opportunity laws and regulations.

CITY OF DULUTH

Amanda Ashbach
Purchasing Agent

BID FORM
BID # 17-0402
POLICE VEHICLES – FORD INTERCEPTORS

ITEM	Qty	Unit Price	Total Price
Total price for K8A 17F with options per Exhibit A	6	\$	\$
Total price for K81 17F U with options per Exhibit B	1	\$	\$
TOTAL			\$

TOTAL PRICE IN WRITING

Last date to order 2017 Models: _____

Lead time for Delivery: _____

ACKNOWLEDGMENT OF ADDENDA

ADDENDUM #	INITIAL/DATE
ADDENDUM #	INITIAL/DATE
ADDENDUM #	INITIAL/DATE

Signature _____ Date _____

Name/Title _____

Company Name _____

Address _____

City, State, Zip _____

Tel. _____ E-Mail _____

If your organization is certified as a Disadvantaged Business Enterprise, please check here: ☐

VEHICLE MUST INCLUDE ALL STANDARD BASE PACKAGE FEATURES PLUS ITEMS 1 THRU 35 LISTED BELOW, EVEN IF NOT PART OF THE STANDARD BASE PACKAGE:

Item No.	REQUIRED EQUIPMENT/FEATURES FOR K8A 17F	Standard (STD) or Order Code	Price
1	POWERTRAIN: ENGINE: 3.7L; TI-VCT v6 FFV, Series Code (SC) 99R		
	V-6, 3.7L, FFV (with police pursuit calibration including V6 displacement technology) Engine Hour Meter; 220 Amp Alternator Minimum 300 horsepower, Maximum cooling radiator; Auxiliary external oil cooler required, True Dual exhaust system		
2	TRANSMISSION: 6-Speed Auto Transmission (column shifter) (Option Code 44C) AWD		
	HD 6-speed automatic, calibrated for police performance use, HD external auxiliary cooler required		
3	DRIVETRAIN: Heavy Duty AWD (Option Code K8A)		
	AWD Drive Ratio shall be 3.65:1 w/AdvanceTrac ESC (Electronic Stability Control w/hydraulic brake assist		
4	INTERIOR: Police Interceptor Interior		
	9" space between driver's seat and front passenger seat for aftermarket consoles. 1st and 2nd row carpeting (Option Code 16C). Front and rear floor mats, console mounting plate (front), MyFord 4.2" center console color LCD in police instrument cluster display		
5	SEATS to be color coordinated with exterior and selected by purchaser at time of order. Front: Cloth bucket seats. Rear: vinyl 60/40/split bench		
6	Electric Power Assist Steering (Heavy Duty).		
7	Police service, HD power 4-wheel disc (police calibrated) W/ Heavy Duty front and rear calipers. Anti-lock brake system REQUIRED		
8	Heavy Duty Frame and Body mounts with Bondy on Frame perimeter construction		
9	Heavy duty police suspension to include independent front suspension with front and rear stabilizer bar. Must have front and rear gas pressurized shock absorbers		
10	TIRES: Five (5) Goodyear Eagle RSA (All Season) P245/55R18 BSW, with tire pressure monitoring System Balanced for Hgi Speed at delivery. No substitutions allowed on tires and service ratings, except for manufacturer approved installed UPGRADES.		
11	Interior hood release		
12	Factory installed air conditioning - manual with positive shutoff registers		
13	Solar tinted glass throughout 2nd and 3rd row privacy glass. The tinted glass shall not interfere with the normal operation of any police radar speed detection device, and must allow the beam from the radar antenna to penetrate both the windshield and rear window.		
14	Dual power left and right exterior mirrors.		
15	Electric rear window defroster.		
16	Engine block heater, immersion type, 600 watt minimum. Heater cord to be routed through grill area. (Option Code 41H).		
17	Built in steel intrusion plates in both the front seat backs		

18	Heavy Duty Cooling System	
19	Power windows with driver's lock-out control. (Option Code 18W)	
20	Power door locks with the drivers and front passenger switches operational, with rear door handles inoperative. (Option Code 68G).	
21	Tilt steering column, stalk controls for washer/wiper, hi/low beams with flash to pass, turn signal and cruise control.	
22	Personal Safety System for driver and front passenger. Includes dual-stage front airbags, safetybelt usage sensors, drivers seat position sensor, crash severity sensor, and Front Passenger sensing system.	
23	Interval windshield wipers with dual jet washers.	
24	Police type speedometer with electronic certified calibration.	
25	Full color matched carpeting. (Option 16C)	
26	Single key locking system, all cars different. Three (3) keys must be supplied per vehicle.	
27	Battery: Extra heavy duty. Maintenance free, 78 amp hr, (750CCA).	
28	HD Alternator/220 amp with special drive pulley for improved charging system output at idle.	
29	Electronic AM/FM Stereo/single CD player radio with MP3 capability, clock and 4 speakers.	
30	Left Pillar mount clear incandescent bulb spotlight. (Option 51Y)	
31	Front and Rear Scuff Plates.	
32	License Plate Bracket - Front (Option Code 153)	
33	Police Power Pigtail Harness	
34	Mirrors - Heated sideview (Option 549)	
35	Operators and warranty manuals in each vehicle.	
	PRICE FOR BASE MODEL WITH ITEMS 1-35: \$	

	ADDITIONAL OPTIONS REQUIRED	Code	Price
36	Passenger side 6-way power seat (driver side is standard)	87P	\$
37	SYNC Basic (Voice activated Communication System, including aux. input jack for phone/IPOD)	53M	\$
38	Left side mounted spotlight w/ Whelen LED bulb, Whelen 8 degree beam	51T	\$
39	Keyed alike - 1111x	59J	\$
40	Global Unlock/Lock; alllows liftgate to lock/unlock with 4 doors as on 2015s	18D	\$
41	Hidden door-lock plunger w/rear-door handles inoperable	52P	\$
42	Reverse Sensing	76R	\$
43	Pre-wiring for grille lamp, siren and speaker (require w/21L, 21W)	60A	\$
44	100 watt grille lamp siren & speaker wiring (including bracket and pigtail)	18X	\$

45	Dome light - red/white in cargo area	17T	\$
46	Automatic headlamps AHLs; can be disabled ONLY w/43L	86L	\$
47	Aux. Red/Blue "C" shaped LEDs in front bumper fascia (Req 60A)	21L	\$
48	Delete POLICE INTERCEPTOR badge on liftgate and also deletes INTERCEPTOR block letters on hood with EcoBoost V6	16D	\$
49	BLIS Blind Spot Monitoring System (Manual fold-away mirrors, w/ heat w/o memory, w/o puddle lamps)	55B	\$
50	Red/Blue LEDs on outside mirrors (requires 60A)	63B	\$
51	Red/Blue LEDs inside rear quarter cargo area side glass	63L	\$
52	Police secure engine idle feature; can remove key & leave engine running	47A	\$
53	Rear console plate; "U" shaped channel on rear floor hump for wiring	85R	\$
54	Deflector Plate, underbody ("beaver guard")	76D	\$
55	Dark car feature (Option 43D) No courtesy lamps w/door open	43D	\$
56	Front wiring pigtails w/connectors, used w/67U Ultimate Wiring Pkg	47C	\$
57	Rear wiring pigtails w/connectors, used w/67U Ultimate Wiring Pkg	21P	\$
58	Red/blue LEDs & White LEDs in taillamp housings	66B	\$
59	Red/Blue LEDs in back window & bottom of tailgate	66C	\$
60	Delete driver side halogen spotlamp #51Y	-51Y	\$
61	Delete 1st and 2nd row carpet floor covering #16C, std, full rubber floor instead)	-16C	\$
62	Delete heated sideview mirrors #549	-549	\$
63	Delete rear door locks & handles inoperable #68G (allows them to work like a normal vehicle)	-68G	\$
	TOTAL PRICE FOR FOR OPTIONS ADDED/DELETED:		\$
	TOTAL PRICE PER VEHICLE, INCLUDING OPTIONS:		\$
64	License, title & registration		\$
65	Delivery fee		\$

66	State excise tax (6.5%)		\$
	GRAND TOTAL COST PER DELIVERED VEHICLE: (transfer this number to the Unit Price on the Bid Form)		\$

EXHIBIT B to BID FORM for 17-0402
2017 FORD UTILITY POLICE INTERCEPTOR [PER STANDARD MN. STATE PATROL (MSP) POLICE PACKAGE]

VEHICLE MUST INCLUDE ALL STANDARD BASE PACKAGE FEATURES PLUS ITEMS 1 THRU 35 LISTED BELOW, EVEN IF NOT PART OF THE STANDARD BASE PACKAGE:

Item No.	REQUIRED EQUIPMENT/FEATURES FOR K8A 17F U	(STD) or Order Code	Price
1	POWERTRAIN: ENGINE: 3.7L; TI-VCT v6 FFV, Series Code (SC) 99R		
	V-6, 3.7L, FFV (with police pursuit calibration including V6 displacement technology) Engine Hour Meter; 220 Amp Alternator Minimum 300 horsepower, Maximum cooling radiator; Auxiliary external oil cooler required, True Dual exhaust system required.		
2	TRANSMISSION: 6-Speed Auto Transmission (column shifter) (Option Code 44C) AWD		
	HD 6-speed automatic, calibrated for police performance use, HD external auxiliary cooler required		
3	DRIVETRAIN: Heavy Duty AWD (Option Code K8A)		
	AWD Drive Ratio shall be 3.65:1 w/AdvanceTrac ESC (Electronic Stability Control w/hydraulic brake assist		
4	INTERIOR: Police Interceptor Interior		
	9" space between driver's seat and front passenger seat for aftermarket consoles. 1st and 2nd row carpeting (Option Code 16C). Front and rear floor mats, console mounting plate (front), MyFord 4.2" center console color LCD in police instrument cluster display		
5	SEATS to be color coordinated with exterior and selected by purchaser at time of order. Front: Cloth bucket seats. Rear: vinyl 60/40/split bench		
6	Electric Power Assist Steering (Heavy Duty).		
7	Police service, HD power 4-wheel disc (police calibrated) W/ Heavy Duty front and rear calipers. Anti-lock brake system REQUIRED		
8	Heavy Duty Frame and Body mounts with Bondy on Frame perimeter construction		
9	Heavy duty police suspension to include independent front suspension with front and rear stabilizer bar. Must have front and rear gas pressurized shock absorbers		
10	TIRES: Five (5) Goodyear Eagle RSA (All Season) P245/55R18 BSW, with tire pressure monitoring System Balanced for Hgi Speed at delivery. No substitutions allowed on tires and service ratings, except for manufacturer approved installed UPGRADES.		
11	Interior hood release		
12	Factory installed air conditioning - manual with positive shutoff registers		
13	Solar tinted glass throughout 2nd and 3rd row privacy glass. The tinted glass shall not interfere with the normal operation of any police radar speed detection device, and must allow the beam from the radar antenna to penetrate both the windshield and rear window.		
14	Dual power left and right exterior mirrors.		
15	Electric rear window defroster.		
16	Engine block heater, immersion type, 600 watt minimum. Heater cord to be routed through grill area. (Option Code 41H).		
17	Built in steel intrusion plates in both the front seat backs		
18	Heavy Duty Cooling System		

19	Power windows with driver's lock-out control. (Option Code 18W)	
20	Power door locks with the drivers and front passenger switches operational, with rear door handles inoperative. (Option Code 68G).	
21	Tilt steering column, stalk controls for washer/wiper, hi/low beams with flash to pass, turn signal and cruise control.	
22	Personal Safety System for driver and front passenger. Includes dual-stage front airbags, safetybelt usage sensors, drivers seat position sensor, crash severity sensor, and Front Passenger sensing system.	
23	Interval windshield wipers with dual jet washers.	
24	Police type speedometer with electronic certified calibration.	
25	Full color matched carpeting. (Option 16C)	
26	Single key locking system, all cars different. Three (3) keys must be supplied per vehicle.	
27	Battery: Extra heavy duty. Maintenance free, 78 amp hr, (750CCA).	
28	HD Alternator/220 amp with special drive pulley for improved charging system output at idle.	
29	Electronic AM/FM Stereo/single CD player radio with MP3 capability, clock and 4 speakers.	
30	Left Pillar mount clear incandescent bulb spotlight. (Option 51Y)	
31	Front and Rear Scuff Plates.	
32	License Plate Bracket - Front (Option Code 153)	
33	Police Power Pigtail Harness	
34	Mirrors - Heated sideview (Option 549)	
35	Operators and warranty manuals in each vehicle.	
PRICE FOR BASE MODEL WITH ITEMS 1-35: \$		

	ADDITIONAL OPTIONS REQUIRED	Code	Price
36	Passenger side 6-way power seat (driver side is standard)	87P	\$
37	SYNC Basic (Voice activated Communication System, including aux. input jack for phone/IPOD)	53M	\$
38	Left side mounted spotlight w/ Whelen LED bulb, Whelen 8 degree beam	51T	\$
39	Keyed alike - 1111x	59J	\$
40	Global Unlock/Lock; allows liftgate to lock/unlock with 4 doors as on 2015s	18D	\$
41	Hidden door-lock plunger w/rear-door handles inoperable	52P	\$
42	Reverse Sensing	76R	\$
43	Pre-wiring for grille lamp, siren and speaker (require w/21L, 21W)	60A	\$
44	100 watt grille lamp siren & speaker wiring (including bracket and pigtail)	18X	\$
45	Dome light - red/white in cargo area	17T	\$

46	Automatic headlamps AHLs; can be disabled ONLY w/43L	86L	\$
47	Aux. Red/Blue "C" shaped LEDs in front bumper fascia (Req 60A)	21L	\$
48	Delete POLICE INTERCEPTOR badge on liftgate and also deletes INTERCEPTOR block letters on hood with EcoBoost V6	16D	\$
49	BLIS Blind Spot Monitoring System (Manual fold-away mirrors, w/ heat w/o memory, w/o puddle lamps)	55B	\$
50	Red/Blue LEDs on outside mirrors (requires 60A)	63B	\$
51	Red/Blue LEDs inside rear quarter cargo area side glass	63L	\$
52	Police secure engine idle feature; can remove key & leave engine running	47A	\$
53	Rear console plate; "U" shaped channel on rear floor hump for wiring	85R	\$
54	Deflector Plate, underbody ("beaver guard")	76D	\$
55	Dark car feature (Option 43D) No courtesy lamps w/door open	43D	\$
56	Front wiring pigtails w/connectors, used w/67U Ultimate Wiring Pkg	47C	\$
57	Rear wiring pigtails w/connectors, used w/67U Ultimate Wiring Pkg	21P	\$
58	Red/blue LEDs & White LEDs in taillamp housings	66B	\$
59	Red/Blue LEDs in back window & bottom of tailgate	66C	\$
60	Delete driver side halogen spotlamp #51Y	-51Y	\$
61	Delete 1st and 2nd row carpet floor covering #16C, std, full rubber floor instead)	-16C	\$
62	Delete heated sideview mirrors #549	-549	\$
63	Delete rear door locks & handles inoperable #68G (allows them to work like a normal vehicle)	-68G	\$
64	Forward pocket Red/Blue LEDs Warn/Park/Turn (Req 60A)	21W	
65	Wheel Covers (18 in. Full Face Wheel Cover)	65L	
66	Front red/blue LEDs in headlamps & High Beam wig/wags	66A	
	TOTAL PRICE FOR FOR OPTIONS ADDED/DELETED:		\$
	TOTAL PRICE PER VEHICLE, INCLUDING OPTIONS:		\$

67	License, title & registration		\$
68	Delivery fee		\$
69	State excise tax (6.5%)		\$
70			
	GRAND TOTAL COST PER DELIVERED VEHICLE: (transfer this number to the Unit Price on the Bid Form)		\$

AFFIDAVIT AND INFORMATION REQUIRED OF BIDDERS

Affidavit of Non-Collusion:

I hereby swear (or affirm) under penalty of perjury:

- 1) That I am the bidder (if the bidder is an individual), a partner in the bidder (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);
- 2) That the attached bid or bids have been arrived at by the bidder independently and have been submitted without collusion with and without agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment or services described in the invitation to bid, designed to limit independent bidding or competition;
- 3) That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;
- 4) That a family relationship between a City of Duluth employee and bidder/proposer are in non-collusion; and
- 5) That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Signed: _____

Firm Name: _____

Subscribed and sworn to me before this _____ day of _____, _____

NOTARY PUBLIC _____

My commission expires: _____

Bidder's Federal Identification Number _____