

INVITATION TO BID

Citywide Property Insurance

POSTED: November 28, 2016

Bid #: 17-0039

BIDS DUE: WEDNESDAY, JANUARY 11, 2017 @ 2:00 PM CST



CITY ATTORNEY
411 W. 1st St., Rm. 410
Duluth, MN 55802

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Purchasing Division
100 City Hall, 411 W. 1st Street
Duluth, MN 55802-1189
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purchasing@duluthmn.gov

INVITATION TO BID

CITYWIDE PROPERTY INSURANCE

BID NUMBER: 17-0039

BID OPENING: JANUARY 11, 2017, AT 2:00 PM

PROJECT DESCRIPTION: The City of Duluth is requesting bids for blanket policy property insurance coverage for buildings/contents for the City of Duluth, the Steam Plant, and the Duluth Airport, *excluding* bonds and boiler coverage.

SITE VISITS: Bidders should be familiar with structures and equipment. For site visit, please contact Don Douglas at (218) 730-5276 or ddouglas@duluthmn.gov.

INTENT TO BID: Bidders should inform the City of their intent to bid by emailing purchasing@duluthmn.gov, identifying the company(ies) from whom bids will be secured, and providing the certified agency size **no later than December 5, 2016 at 2:00 pm**. The City reserves the right to request bidders secure a bid from any other company the respondent represents. Market assignments will be posted to the City website by December 7, 2016.

CERTIFICATION OF AGENCY SIZE: Bidders must have a minimum agency size of \$1,000,000 or above in total commercial written premiums. Bidders are required to provide notarized verification of such agency size on the form provided. The form may be emailed to meet the December 5th deadline above, but the original must also be provided by the bid opening.

QUESTIONS: Please submit any questions regarding this project via e-mail to purchasing@duluthmn.gov. Responses will be provided to all interested bidders as an addendum to this solicitation.

The successful bidder will be issued a one-year agreement, with four annual renewal options. Price adjustments may be reviewed annually.

INSTRUCTIONS TO BIDDERS

All bids must be complete, signed, and transmitted in a sealed envelope plainly marked with the bid number, subject matter, and opening date.

Bids may be mailed to the Purchasing Office, City Hall, 411 West 1st Street, Room 100, Duluth, MN 55802 or dropped off in person at the same address.

Bids must be received in Purchasing before 2:00 PM central time on the bid opening date specified on the Invitation for Bids. The City Purchasing Agent or her designee will conduct a public bid opening in Room 100 immediately following receipt of the bids. Once all bids have been reviewed, bid results will be posted online at <http://www.duluthmn.gov/purchasing/bids-request-for-proposals/>. Bids received after the time and date specified will be returned unopened.

Current coverages are stated in the declarations. Bidder must provide quote for total premium for current coverages. In addition, if bidder feels coverage in excess of current coverages is available at a favorable rate, an alternate premium may be provided on the bid form. Any alternate coverage quoted must be in addition to quote for current coverage, specifically identified as an alternate, and detailed separately in the submitted bid.

Erasures or other changes to the bid must be initialed and dated, however no special conditions shall be made or included in the bid form by the bidder.

The City of Duluth reserves the right to split the award where there is a substantial savings to the City, to waive informalities and to reject any and all bids. Price may not be the only consideration for bid award. Bids must be firm for a minimum of 60 days.

The following documents must be submitted with your bid:

1. **Acknowledgment of Addendum** – any changes to this solicitation will be announced via Addendum. Bidders must indicate that they have reviewed any addendum(s) by initialing and dating on the bid form where indicated. Failure to acknowledge addendum(s) may result in your bid being deemed non-responsive.
2. **Affidavit of Non-Collusion** – bidders shall be required to execute the attached affidavit stating that he/she has not entered into a collusive agreement with any other person, firm, or corporation in regard to any bid submitted.
3. **Certification of Agency Size** – if the *original* certification of agency size was not previously provided to the City of Duluth Purchasing Division, it must be submitted with your bid.

ADDITIONAL INFORMATION

Bid Requirements: Bids shall include bidder's normal response from the bidder's assigned market with quotes and compliance assurances. The premium quotes should be inclusive of all fees and commissions.

All bids must show the name of the proposed carrier or carriers. Such carrier or carriers must be performance rated "A" or better as to management by Best's Insurance Guide, latest edition, or the equivalent.

Any bidder submitting a proposal must be licensed by the carrier stipulated in the proposal at the time the proposal is submitted.

The bidder must be qualified and licensed as an agent under the laws of the State of Minnesota.

If successful, bidders who are not direct employees or exclusive sales representatives of the Insurers they represent shall furnish a Certificate of Errors and Omissions Insurance with minimum limits of \$1,000,000 aggregate/per occurrence with company acceptable to the City.

Bidders should have a general familiarity of the structures and equipment being insured.

The bidder assigned the League of Minnesota Cities Insurance Trust (LMCIT) as part of the market assignment, should have familiarity with the coverages available from the LMCIT. If the successful bid is through LMCIT, the bidder shall perform services and assume role as described in the attached LMCIT document.

If applicable, the proposal shall state the agent required compensation.

Market Assignment: Prospective bidders shall submit in priority order their insurance market choices by December 5, 2016. In the event that several bidders request the same market, the market assignment will be made by a random drawing. In the event that a market is not assigned, the City reserves the right to request a bidder secure a bid from any other company the bidder represents. Bidders are discouraged from obtaining quotes from a particular market prior to the market assignment.

Bidders are expected to obtain quotes from their assigned markets. Quotes are to be inclusive of all fees and commissions.

Market assignments will be posted to the website <http://www.duluthmn.gov/purchasing/bids-request-for-proposals/> by December 7, 2016. Bidders who do not submit an intent to bid with market choices will not be allowed to submit a bid from a previously assigned market. Any bid received will be disqualified if it contains a previously assigned market.

Calendar of Events. The City will make every effort to adhere to the following schedule:

ACTIVITY	DATE/TIME
Intent to Bid with Market Choices and Agency Size Certification to be submitted to purchasing@duluthmn.gov or received in the Purchasing Office by 2pm on this date. (If emailed, <i>original</i> certification required by bid opening).	December 5, 2016
Market Assignments will be posted to the City website no later than this date.	December 7, 2016
Bids, and <i>original</i> agency size certification if not previously provided, must be received in the Purchase Office by 2:00 pm on this date.	January 11, 2017

Current Coverage: The City's current property insurance carrier is FM Global and the Agent/Broker of Record is Marsh & McLennan. The coverages are as identified in the declarations attached. Boiler insurance coverage is through Hartford Steam Boiler Inspection and Insurance Company.

Due care and diligence have been used in the preparation of this information and it is believed to be substantially correct. However, the responsibility for determining the full extent of the exposures, and the verification of all information presented herein, shall rest solely upon the bidder. Bidders shall not rely on oral information from City employees. The City will not be responsible for the failure on the part of the respondent to determine the full extent of the exposures.

Should a bidder find a discrepancy in, or omission from, the proposal documents or should there be doubt as to their meaning, the bidder shall at once notify in writing the City Purchasing Agent at least seven (7) calendar days prior to the scheduled bid opening in order to be given consideration. All replies thereto, if any, shall be in writing and issued in the form of an addendum posted to the website. The City shall not be responsible for any replies, information or instructions not issued pursuant hereto.

The City reserves the right to reject any and all bids, to waive any informalities or irregularities in any bid, or to accept any bid which will best serve the interest of the City.

CITY OF DULUTH

Amanda Ashbach
Purchasing Agent

BID FORM
BID # 17-0039
CITYWIDE PROPERTY INSURANCE

ITEM	PRICE
1. Total Premium for 2/16/17 through 2/15/18, including fees and commissions	\$
2. Alternate Premium for coverage in excess of current coverage (must be detailed separately in bid)	\$
TOTAL	\$

TOTAL PRICE IN WRITING OF LINE 1

*****REMINDER: If original certificate of agency size has not yet been provided to Purchasing, it must be included with the bid. ******

ACKNOWLEDGMENT OF ADDENDA

ADDENDUM #	INITIAL/DATE
ADDENDUM #	INITIAL/DATE
ADDENDUM #	INITIAL/DATE

Signature _____ Date _____

Name/Title _____

Company Name _____

Address _____

City, State, Zip _____

Tel. _____ E-Mail _____

If your organization is certified as a Disadvantaged Business Enterprise, please check here: ☐

Certification of Agency Size

I, _____, representing _____

Agency do hereby certify that the agency that I represent above annually writes commercial insurance premiums of a minimum total aggregate volume of \$1,000,000 or above.

Furthermore, I acknowledge that I am authorized by the above agency to certify this information to be true and accurate.

Signed by,

Title

Agency

Date

Notarized before me this _____ day of _____, 2016.

(Signature and Seal of Notary)

My commission expires on _____.

AFFIDAVIT AND INFORMATION REQUIRED OF BIDDERS

Affidavit of Non-Collusion:

I hereby swear (or affirm) under penalty of perjury:

- 1) That I am the bidder (if the bidder is an individual), a partner in the bidder (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);
- 2) That the attached bid or bids have been arrived at by the bidder independently and have been submitted without collusion with and without agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment or services described in the invitation to bid, designed to limit independent bidding or competition;
- 3) That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;
- 4) That a family relationship between a City of Duluth employee and bidder/proposer are in non-collusion; and
- 5) That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Signed: _____

Firm Name: _____

Subscribed and sworn to me before this _____ day of _____, _____

NOTARY PUBLIC _____

My commission expires: _____

Bidder's Federal Identification Number _____

DECLARATIONS

A. POLICY TERM:

17-February TO 16-February 2018

B. NAMED INSURED:

City of Duluth, and its wholly or majority owned subsidiaries and any interest which may now exist or hereinafter be created or acquired which are owned, controlled or operated by any one or more of those named insureds.

C. POLICY LIMIT:

This Company's total limit of liability, including any insured Business Interruption loss, will not exceed the Policy Limit of: as a result of any one occurrence subject to the respective sub-limits of liability shown elsewhere in this policy.

\$324,408,419.00

D. POLICY TERRITORY:

Coverage provided by this policy is limited to property while located within: the fifty (50) United States; District of Columbia; Commonwealth of Puerto Rico; U.S. Virgin Islands; and Canada.

E. INSURANCE PROVIDED:

This Policy covers property, as described in this Policy, against ALL RISKS OF PHYSICAL LOSS OR DAMAGE, except as hereinafter excluded, while located as follows:

See Attached Location Schedule.

F. SUB-LIMITS:

Unless otherwise stated below or elsewhere in this Policy, the following sub-limits of liability, including any insured Business Interruption loss, will be the maximum payable and will apply on a per occurrence basis.

The sub-limits stated below or elsewhere in this Policy are part of and not in addition to the Policy Limit.

When a limit of liability applies to a location or property, such limit of liability will be the maximum amount payable for all loss or damage.

There shall be no liability under this Policy when "NOT COVERED" is shown as a sublimit.

1. \$50,000,000 Earth Movement **annual aggregate** for all coverages provided, and is the maximum amount payable for all loss or damage caused by or resulting from Earth Movement in any occurrence, not to exceed:
\$50,000 Earth Movement **annual aggregate** as respects Errors & Omissions, Off-Premises Service Interruption, Unnamed Locations and Supply Chain combined.
2. \$50,000,000 Flood **annual aggregate** for all coverages provided, and is the maximum amount payable for all loss or damage caused by or resulting from Flood in any occurrence, not to exceed:
\$50,000 Flood **annual aggregate** as respects Errors & Omissions, Off-Premises Service Interruption, Unnamed Locations and Supply Chain combined.
3. \$6,616,916 Motor Vehicle Coverage

DECLARATIONS

Additional Property Damage Coverage

\$1,000,000	Accounts Receivable
\$100,000	Arson or Theft Reward
Policy Limit	Brands and Labels
\$100,000	Change of Temperature
Policy Limit	Control of Damaged Property
\$500,000	Data, Programs or Software
Policy Limit	Debris Removal
Policy Limit	Decontamination Costs
\$100,000	Deferred Payment
Policy Limit	Demolition and Increased Cost of Construction
\$1,000,000	Errors and Omissions
\$250,000	Expediting Expenses
\$250,000	Fine Arts
\$50,000	Green Coverage not to exceed 25% of the amount of the property damage loss
\$50,000	Land and Water Clean Up Expense annual aggregate
\$100,000	Locks and Keys
\$100,000	Money and Securities
\$2,500,000	Newly Acquired Property
\$500,000	Off-Premises Service Interruption - Property Damage not to exceed \$50,000 for voice, data, and video services
\$100,000	Professional Fees
Policy Limit	Property Removed from a Location
Policy Limit	Protection and Preservation of Property - Property Damage not to exceed \$250,000 for security costs
\$100,000	Tax Treatment
\$100,000	Tenants Legal Liability
	Terrorism Coverage and the Supplemental United States Certified Act of Terrorism Endorsement
\$100,000	A. United States Certified Act of Terrorism coverage
\$100,000	B. Terrorism Coverage for Locations Outside of the United States annual aggregate but not to exceed \$100,000 annual aggregate for Property Removed from a Location, Unnamed Locations and Flood
\$500,000	Transit not to exceed \$250,000 for Business Interruption
\$1,000,000	Unnamed Locations
\$500,000	Valuable Papers and Records

Business Interruption Coverage

NOT COVERED	Gross Earnings
NOT COVERED	Gross Profits
NOT COVERED	Rental Income
\$2,500,000	Extra Expense

Business Interruption Coverage Extensions

\$100,000	Attraction Property
30 Days	Civil or Military Authority
\$250,000	Computer Systems Non-Physical Damage annual aggregate
\$100,000	Contractual Penalties
\$100,000	Crisis Management not to exceed 30 Days
90 Days	Extended Period of Liability

DECLARATIONS

\$500,000	Ingress/Egress
\$250,000	Leasehold Interest
\$100,000	Logistics Extra Cost
\$500,000	Off-Premises Service Interruption - Business Interruption not to exceed \$50,000 for voice, data, and video services
Policy Limit	Protection and Preservation of Property - Business Interruption
\$250,000	Research and Development
\$100,000	Soft Costs
\$500,000	Supply Chain

G. DEDUCTIBLE AMOUNT:

This Company will not be liable for loss or damage, including any insured Business Interruption loss, in any one **occurrence** until the amount of loss or damage exceeds the deductible amount shown below and then this Company will only be liable for its share of the loss or damage in excess of the deductible amount. If two or more deductibles apply to a single **occurrence**, then no more than the largest deductible amount will apply. However, this Policy allows for the application of separate and distinct deductibles and deductibles for specific loss or damage as shown below.

The following deductible amounts shall apply per **occurrence**, unless otherwise stated, for insured loss or damage under this Policy:

1. \$100,000 Earthquake (per location for all coverages provided).

2. Flood (per location for all coverages provided)

A. \$100,000 at all locations:

Except:

B. \$250,000 at the following locations:

2. 602 West 2nd Street, Duluth, MN, 55802

3. 520 West Superior Street, Duluth, MN, 55802

20. 72nd Ave & Grand Ave, Duluth, MN, 55807

3. Off Premises Service Interruption Qualifying Period:

The Company will not be liable for business interruption loss unless the period of liability exceeds 48 hours. Should the period of liability exceed this time period, the loss will be calculated beginning from the time of loss, subject to the applicable deductible(s) causing the interruption of services.

DECLARATIONS

4. Data, Programs, or Software and Computer Systems Non-Physical Damage Deductible:

A. Data, Programs, or Software:

In the event of loss or damage to Data, Programs, or Software insured by this Policy caused by the malicious introduction of a machine code or instruction, no coverage is provided unless the period of liability exceeds 48 hours beginning from the time of insured loss or damage. The company's liability commences only after, and does not include, the waiting period specified.

If the period of liability exceeds 48 hours, the insured loss or damage will be calculated based upon the amount of such loss in excess of the waiting period, subject to a minimum deductible of \$100,000 combined for all coverages.

Any period in which business operations or services would have not been maintained, or any period in which goods would have not been produced will not be included as part of or serve to reduce the effect of any waiting period.

B. Computer Systems Non-Physical Damage:

In the event of loss resulting from the failure of the Insured's electronic data processing or media to operate as a direct result of a malicious act directed at the named Insured, no coverage is provided unless the period of liability exceeds 48 hours beginning from the time of insured loss or damage. The company's liability commences only after, and does not include, the waiting period specified.

If the period of liability exceeds 48 hours, the insured loss or damage will be calculated based upon the amount of such loss in excess of the waiting period, subject to a minimum deductible of \$100,000 combined for all coverages.

Any period in which business operations or services would have not been maintained, or any period in which goods would have not been produced will not be included as part of or serve to reduce the effect of any waiting period.

5. \$100,000 All Other Losses.

H. SPECIAL TERMS AND CONDITIONS:

1. Playing Field Coverage - PRO 407 (4/15)

This Policy EXCLUDES covers the Insured's **Playing Fields** at the following locations:

Location

33. Wade Stadium, 35th Ave & 1st St, Duluth, MN, 55804

DEFINITIONS are amended to include:

Playing Field(s) means any area regularly used for playing sports or games including natural turf, synthetic turf-like material, sod, soil, sand, gravel, and the field drainage and irrigation systems.

DECLARATIONS

2. Overhead Power Transmission Lines Exclusion - PRO 130 (4/15)

ADDITIONAL PROPERTY DAMAGE COVERAGE, Off Premises Service Interruption - Property Damage and BUSINESS INTERRUPTION COVERAGE EXTENSIONS, Off Premises Service Interruption - Business Interruption are amended to include the following exclusions:

- c) The interruption of incoming services for any reason involving overhead power transmission lines

3. Boiler and Machinery Exclusion - PRO 114 (4/15)

EXCLUSIONS, GROUP I is amended to include:

Boiler and machinery.

4. Specific Flood Exclusion - PRO 128 (4/15)

ADDITIONAL PROPERTY DAMAGE COVERAGE, Flood does not apply to any property at the following location(s):

20. 72nd Ave & Grand Ave, Duluth, MN, 55807 - (applies to the barn and polar complex buildings only)

5. Motor Vehicle Coverage - PRO 141 (4/15)

This Policy covers:

- a) Motor vehicles;
- b) Trucks; and
- c) Trailers;

Licensed for highway use.

PROPERTY EXCLUDED, item 7., is amended to:

- 7. Motor vehicles owned by directors, officers and employees of the Insured

Motor Vehicle Coverage Exclusion: With respect to Motor Vehicle Coverage, the following additional exclusions apply:

This Policy does not cover loss or damage resulting from:

- i) Collision; or
- ii) Overturn;

While such motor vehicles, trucks, and trailers are being operated under their own power; or being towed (whether or not in motion at the time of loss).

DECLARATIONS

6. Contractors' Equipment

This policy covers Contractors' Equipment consisting of the following:

<u>Description</u>	<u>Manufacturer</u>	<u>Serial Number</u>	<u>Limit of liability</u>
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Per attached S-2, S-3 & S-4 Equipment Schedules valued at \$29,768,599

The company's maximum liability for any one loss under this policy for each piece of Contractors' Equipment will not exceed their respective limit(s) shown above per occurrence.

Contractors Equipment Valuation: On property insured under this coverage, the loss amount will not exceed the actual cash value.

7. United States Certified Act of Terrorism 2015

As respects the United States, its territories and possessions and the Commonwealth of Puerto Rico, the definition of terrorism contained in DEFINITIONS is declared null and void and it is agreed that an event defined as a Certified Act of Terrorism under the terms of the SUPPLEMENTAL UNITED STATES CERTIFIED ACT OF TERRORISM ENDORSEMENT attached to this policy shall be considered terrorism within the terms of this policy. Notwithstanding anything contained in this policy to the contrary, this policy provides coverage for direct physical loss or damage to insured property and any resulting Business Interruption loss, as provided in the policy, caused by or resulting from a Certified Act of Terrorism only to the extent coverage is provided under the terms and conditions of the SUPPLEMENTAL UNITED STATES CERTIFIED ACT OF TERRORISM ENDORSEMENT attached to this policy. Any difference in limit between loss recoverable under the SUPPLEMENTAL UNITED STATES CERTIFIED ACT OF TERRORISM ENDORSEMENT and this policy is not recoverable under this policy.

2016 - 2017 CITY BUILDINGS

Loc. #	Address	Description	Buildings	BPP Value
1	411 West 1 st Street	City Hall	\$ 30,115,000.00	\$ 4,600,000.00
2	602 West 2 nd Street	Fire Hall #1	\$ 3,919,674.00	\$ 1,500,000.00
3	520 West Superior Street	Main Library	\$ 18,200,000.00	\$ 9,900,000.00
4	520 Garfield Avenue	Water & Gas Building	\$ 7,802,813.00	\$ 700,000.00
5	8130 Congdon Blvd.	Water Filtration Plant	\$ 7,379,095.00	\$ 50,000.00
	8130 Congdon Blvd.	Water Filtration Plant –Pump	\$ 697,938.00	\$ 25,000.00
6	1532 West Michigan Street	Maintenance Shop	\$ 5,361,000.00	\$ 150,000.00
7	12 East 4 th Street	Central Hillside Com. Ct.	\$ 1,238,570.00	\$ 25,500.00
8	5830 Grand Avenue	City Center West	\$ 3,852,437.00	\$ 780,000.00
	5830 Grand Avenue	West Duluth Branch Library	\$ -	\$ 556,150.00
9	33 West Mulberry Street	Duluth Heights Com. Club	\$ 833,821.00	\$ 5,000.00
10	1102 Commonwealth Ave.	Fire Hall #10, Senior Center	\$ 890,282.00	\$ 65,000.00
11	2627 West Superior Street	Fire Hall #2	\$ 885,520.00	\$ 350,000.00
12	425 West College Street	Fire Hall #4	\$ 658,279.00	\$ 300,000.00
13	5030 East Superior Street	Fire Hall #6	\$ 726,469.00	\$ 61,000.00
14	1419 W. Maple Grove Road	Fire Hall #7	\$ 658,279.00	\$ 400,000.00
15	1302 – 88 th Avenue West	Goodfellowship Com. Center	\$ 1,186,566.00	\$ 5,000.00
16	105 Mt Royal Shopping Ct.	Mt. Royal Branch Library	\$ -	\$ 905,270.00
17	105 North 40 th Avenue W.	West Duluth Toolhouse	\$ 2,855,000.00	\$ 1,110,000.00
18	3501 Grand Avenue	Wheeler Com. Club	\$ 841,911.00	\$ 5,000.00
19	3211 Allendale Avenue	Woodland Com. Club	\$ 749,747.00	\$ 5,000.00
	3211 Allendale Avenue	Woodland/Fryberger Arena	\$ 1,312,926.00	\$ 37,500.00
20	72 nd Avenue & Grand Ave.	Zoo Administration Bldg.	\$ 1,395,102.00	\$ 63,000.00
	72 nd Avenue & Grand Ave.	Animal Care Center	\$ 1,183,875.00	\$ 25,000.00
	72 nd Avenue & Grand Ave.	Zoo – Polar Complex	\$ 564,424.00	\$ 5,000.00
	72 nd Avenue & Grand Ave.	Zoo- Australian Bldg.	\$ 305,744.00	\$ 10,000.00
	72 nd Avenue & Grand Ave.	Zoo- Children’s Bldg.	\$ 620,159.00	\$ 15,000.00
21	1801 W. Skyline Blvd.	Enger Golf – Club House	\$ 509,176.00	\$ 10,000.00
22	5148 Mike Colallilo Drive	Fleet Service Center	\$ 2,936,000.00	\$ 237,500.00
23	3002 West 3 rd Street	Harrison Com. Club	\$ 430,251.00	\$ 5,000.00

2016 - 2017 CITY BUILDINGS

Loc. #	Address	Description	Buildings	BPP Value
24	3026 Minnesota Avenue	Lafayette Square Com. Club	\$ 433,151.00	\$ 5,000.00
25	1860 Lester River Road	Lester Golf Club House	\$ 398,305.00	\$ 10,000.00
26	4017 West 7 th Street	Merritt Com. Club	\$ 451,264.00	\$ 5,000.00
27	5000 Minnesota Avenue	Park Point Area Beach House	\$ 475,359.00	\$ 7,500.00
28	110 N. 42 nd Avenue W.	Parks Toolhouse	\$ 2,068,000.00	\$ 495,000.00
29	23 W. 23 rd Street	Piedmont Height Com. Club	\$ 382,992.00	\$ 5,000.00
30	4601 McCulloch Street	Portman Com. Club	\$ 590,984.00	\$ 15,000.00
31	1 st Avenue & Commerce St.	Sewer Lift Station #6	\$ 315,299.00	\$ 7,500.00
32	2407 Commonwealth Ave.	Lund Toolhouse	\$ 1,411,000.00	\$ 825,000.00
33	35 th Avenue W. & 1 st Street	Wade Stadium	\$ 353,871.00	\$ 25,000.00
34	4600 Stebner Road	Air Maintenance Bldg.	\$ 28,950,000.00	\$ 900,000.00
35	1800 E. Skyline Pkwy.	Chest Bowl Ski Chalet	\$ 423,739.00	\$ 5,000.00
36	3501 Woodland Avenue	Fire Hall #11	\$ 281,201.00	\$ 156,369.00
37	2627 Courtland Street	Animal Shelter	\$ 413,459.00	\$ 25,000.00
38	201, 203 & 205 E. Superior St	NorShor/Temple Opera	\$ 2,000,000.00	\$ 50,000.00
39	2030 N. Arlington Avenue	DPD Public Safety Bldg.	\$ 11,000,000.00	\$ 2,000,000.00
40	3252 Riley Road	Tree Farm Toolhouse	\$ 654,000.00	\$ 100,000.00
41	West Skyline Parkway	Enger Tower Gazebo	\$ 250,000.00	\$ 5,000.00
42	4600 Airport Approach Road	Airport/Hanger 103	\$ 3,000,000.00	
43	4927 Airport Approach Road	Airport/Hanger 104 - Bay 7/8 & 9/10	\$ 650,000.00	
	4923 Airport Approach Road	Airport/Hanger 104 - Bay 9/10	\$ 650,000.00	
44	4527 Vanderberg Drive	Airport /Hanger 105	\$ 285,000.00	
45	4529 Vanderberg Drive	Airport/Hanger 106	\$ 285,000.00	
46	4531 Vanderberg Drive	Airport/Hanger 107	\$ 285,000.00	
47	4867 Airport Road	Airport/Electrical Vault	\$ 1,000,000.00	
48	4875 Malstrom Street	Airport/Snow Removal Equipment Building 303	\$ 5,000,000.00	\$ 750,000.00
49	4845 Lackland Street	Airport /Building 305	\$ 1,300,000.00	
50	4848 Lackland Street	Airport /911 Building 308	\$ 850,000.00	
51	4464 Ralston Drive	Airport/Building 311	\$ 2,100,000.00	
52	4526 Airport Approach Road	Airport/Ranch Hangars 614	\$ 425,000.00	

2016 - 2017 CITY BUILDINGS

Loc. #	Address	Description	Buildings	BPP Value
53	4524 Airport Approach Road	Airport/T-Hangers (14) 615	\$ 600,000.00	
54	4525 Airport Approach Road	Airport/Tower Building 616	\$ 1,950,000.00	\$ 125,000.00
55	4535 Airport Approach Road	Airport/Municiple Hanger II 622	\$ 1,600,000.00	
56	4701 Grinder Drive	Airport/Terminal	\$ 62,000,000.00	\$ 750,000.00
57	5000 Minnesota Avenue	Airport/Sky Harbor Airport Office/Hanger	\$ 500,000.00	\$ 250,000.00
58	All Locations - Duluth, MN	Computers		\$ 7,000,000.00
59*	1 Lake Place Drive	Steam Plant	\$ 19,890,734.00	\$ 3,041,171.00
		TOTAL:	\$ 251,333,416.00	\$ 38,463,460.00
*	Location #59 also has:	Business Income Coverage:	\$ 1,400,000.00	
		Extra Expense Coverage:	\$ 800,000.00	

2016 - 2017 City of Duluth
Equipment

OWNED EQUIPMENT							
UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
1214	1999	CASE	580SL-2	JJG0271801	STREET MAINTENANCE	\$75,208.00	BACKHOE
1215	1999	CASE	580SL-2	JJG0271821	STREET MAINTENANCE	\$75,208.00	BACKHOE
1217	2002	CATERPILLAR	315CL	CFT01274	PW&U	\$154,433.00	TRACK EXCAVATOR
1220	2006	CASE	580SM-2 4X4	N6C411676	PW&U	\$97,625.00	BACKHOE
1221	2007	CASE	580SM-2 4X4	N7C427580	PW&U	\$98,680.00	BACKHOE
1223	2014	CASE	580SN 4X4	JJGN58SNKEC705797	PW&U	\$102,228.00	BACKHOE
1224	2012	CATERPILLAR	930K	CAT0930KPRHN00486	PW&U	\$101,501.00	3YD WHEEL LOADER
1232	2014	CASE	580SN 4X4	JJGN58SNCEC706547	PW&U	\$94,034.00	BACKHOE
1236	2015	CASE	580SN	NFC721024	PW&U	\$106,243.00	CASE BACKHOE
1240	2014	CATERPILLAR	308E2 CR SB	CAT0308ECTMX00737	PW&U	\$107,100.00	MINI-EXCAVATOR
1687	2000	FREIGHTLINER	FLD112SD	1FVHAEAN31PH62035	PW&U	\$133,084.00	TANDEM DUMP 6X4 CLASS 8
1693	2001	FREIGHTLINER	FL80	1FVABXAKX1HH83166	PARK MAINTENANCE	\$103,839.00	DUMP TRUCK
1708	2003	FREIGHTLINER	FLD112SD	1FVHAEANX3DL77976	PW&U	\$123,318.00	TANDEM DUMP 6X4 CLASS 8
1717	2003	MACK	CV713	1M2AG11C54M010631	PW&U	\$140,441.00	TANDEM DUMP 6X4 CLASS 8
1718	2003	MACK	CV713	1M2AG11C74M010632	PW&U	\$120,656.00	TANDEM DUMP 6X4 CLASS 8
1720	2003	CHEVROLET	4500	1GBC4E1123F505419	PW&U	\$61,375.00	4500 W/SERVICE/COMPRESSOR/HYD

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UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
1731	2005	MACK	CV712	1M2AG09C76M001480	PW&U	\$119,562.00	SINGLE AXLE DUMP / HEATED BODY
1732	2005	MACK	CV712	1M2AG09C76M001477	PARK MAINTENANCE	\$120,907.00	SINGLE AXLE DUMP/ HEATED BODY
1733	2005	MACK	CV713	1M2AG11C36M042724	PW&U	\$124,173.00	TANDEM DUMP / HEATED BODY
1734	2006	CHEVROLET	4500	1GBE4C1226F411969	PW&U	\$70,000.00	4500 W/SERVICE/COMPRESSOR
1735	2006	CHEVROLET	4500	1GBE4C12X6F412593	PW&U	\$70,000.00	4500 / COMPRESSOR
1741	2007	CHEVROLET	4500	1GBE4C1287F417227	PW&U	\$78,060.00	4500 W/SERVICE/COMPRESSOR/HD
1743	2007	WORKHORSE	STEP VAN	5B4KPD2U673422784	PW&U	\$53,297.00	STEP VAN - 12' BODY
1751	2009	CHEVROLET	4500	1GBE4C1909F406738	PW&U	\$84,663.00	4500 W/SERVICE/COMPRESSOR/HYD
1761	2010	WORKHORSE	W31842	5B4KFD2D9A3442005	PW&U	\$58,620.00	STEP VAN
1763	2011	FORD	F550	1FDUF5GT2BEB42204	PW&U	\$82,640.00	HD F550 W/SERVICE/COMPRESSOR/HYD
1780	2011	CATERPILLAR	311D	CAT0311DHPNJ00247	PW&U	\$147,500.00	TRACKED EXCAVATOR
1784	2014	FREIGHTLINER	114SD	1FVHG3DV3EHFT5782	PW&U	\$147,778.00	TANDEM DUMP / HEATED BODY
1794	2015	INTERNATIONAL	TERRASTAR 4X2	1HTJSSKKXFH645566	PW&U	\$91,790.00	SERVICE TRUCK W/COMPRESSOR
1795	2015	INTERNATIONAL	TERRASTAR 4X2	1HTJSSKK1FH645567	PW&U	\$91,790.00	SERVICE TRUCK W/COMPRESSOR
1796	2015	FREIGHTLINER/MORGAN OLSON	MT45G	4UZAC2DV4FCGR9250	PW&U	\$62,874.00	STEP VAN
1803	2015	CHEVROLET	K3500	1GB3KYC81FF655866	PW&U	\$51,637.00	1 TON DUMP

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Equipment

UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
1804	2015	CHEVROLET	K3500	1GB3KYC86FF655720	PW&U	\$51,637.00	1 TON DUMP W/PLOW
2701	2008	STERLING/SRECO FLEXIBLE	BULLET	3F6WK78A78G352008	SEWER	\$88,683.00	MECH RODDER 4X4
2711	2006	CHEVROLET	4500	1GBE4E32X6F416622	SEWER	\$77,267.00	RODDER TRUCK
2717	2007	JOHN DEERE	80C	FF080CX011748	SEWER	\$117,171.00	TRACK EXCAVATOR
2733	2015	FREIGHTLINER	M2 106	3ALACWDT5HDJA1895	PW&U	\$115,094.00	SERVICE BODY
2736	2007	CHEVROLET	4500	1GBE4C1287F417261	PW&U	\$77,271.00	4500 W/SERVICE/COMPRESSOR/HYD
2738	2007	CHEVROLET	K3500	1GBJK34D57E147249	SEWER	\$59,210.00	1 TON 4X4 WITH DUMP BODY
2744	2008	FREIGHTLINER/MORGAN	ROUTE STAR WALK- IN	4UZAARDU38CAA8021	SEWER	\$125,044.00	STEP VAN W/COMP & GENERATOR & CRANE
2769	2011	FORD	E 350	1FDWE3FL7BDA16847	PW&U	\$185,872.00	TV CUTAWAY VAN
2782	2006	MACK	CV713	1M2AG11C16M042723	SEWER	\$130,263.00	TANDEM DUMP / HEATED BODY
2792	2007	CHEVROLET	G30 VAN 3500 159 CUTAWAY	1GBJG31UX71139645	SEWER	\$56,597.00	CUBE VAN
2818	2001	SCHAEFF	SH41M	141-0168	STORM WATER	\$144,712.00	WALKING EXCAVATOR
2850	2008	FREIGHTLINER/MORGAN	ROUTE STAR WALK- IN	4UZAARDU58CAA8022	STORM WATER	\$105,000.00	STEP VAN W/COMP & GENERATOR
2877	2011	INTERNATIONAL	7600 6X4	1HTWX3BT8BJ177341	PW&U	\$351,307.00	VECTOR
2878	2013	FREIGHTLINER	114SD	1FVHG3DV8DHF5425	PW&U	\$418,817.00	VECTOR
2879	2015	WESTERN STAR	4800SF 6X4	5KKHBEDVXFPGT2635	PW&U	\$410,328.00	HHX HYDRO-EXCAVATOR
2880	2016	WESTERN STAR	4700SB 6X4	5KKHAXCY4GLHG9987	PW&U	\$326,704.00	VECTOR
2883	2000	FREIGHTLINER	FLD112SD	1FVHAEAN11PH62034	STORM WATER	\$133,084.00	TANDEM DUMP 6X4 CLASS 8
2885	2015	FREIGHTLINER	114SD	1FVHG3DV6FHGK2206	PW&U	\$147,885.00	TANDEM DUMP / HEATED BODY

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UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
2886	2015	FREIGHTLINER	114SD	1FVHG3DV4GHHL0745	PW&U	\$144,077.00	TANDEM DUMP 6X4 CLASS 8
2891	2011	FORD	E 350 SUPER DUTY	1FDWE3FL0BDA16849	STORM WATER	\$201,635.00	TV CAMERA CUTAWAY VAN
3128	2015	RYAN	544317 RENOVARE	54431700934	PARK MAINTENANCE	\$64,545.00	AERATOR
3139	2015	JOHN DEERE	1600 TURBO	1TC1600TAEF300016	PARK MAINTENANCE	\$50,548.00	WIDE AREA MOWER
3148	1998	FREIGHTLINER	FL112	1FVXTEDBXWH903592	PARK MAINTENANCE	\$83,070.00	LOG TRUCK
3255	2008	CHEVROLET	K3500	1GBJK346X8E212504	PARK MAINTENANCE	\$56,094.00	1 TON TRUCK W/DUMP
3256	2008	CHEVROLET	K3500	1GBJK34658E210580	STREET MAINTENANCE	\$56,094.00	1 TON TRUCK
3266	2002	ELGIN	PELICAN SE	S-9037-D	STREET MAINTENANCE	\$116,688.00	SWEEPER
3268	2007	ELGIN	PELICAN SE	S9442D	STREET MAINTENANCE	\$151,181.00	SWEEPER
3269	2008	ELGIN	PELICAN NS	NS-0126-D	STREET MAINTENANCE	\$163,800.00	SWEEPER
3271	2009	ELGIN	PELICAN NS	NS-0924-D	STREET MAINTENANCE	\$172,855.00	SWEEPER
3272	2012	ELGIN	PELICAN NS	NS-2445-D	STREET MAINTENANCE	\$194,022.00	SWEEPER
3273	2015	ELGIN	PELICAN	E0074901562	STREET MAINTENANCE	\$187,268.00	SWEEPER
3274	2016	ELGIN	PELICAN	NP41019	STREET MAINTENANCE	\$193,459.00	SWEEPER
3352	2001	FREIGHTLINER	FL80	1FVABXAK11HH83167	STREET MAINTENANCE	\$117,470.00	SINGLE AXLE PLOW TRUCK W/PERMANENT MOUNT
3355	2003	FREIGHTLINER	FL80	1FVABXAK33HK33355	STREET MAINTENANCE	\$119,199.00	RDS DUMP BODY
3356	2003	FREIGHTLINER	FL80	1FVABXAK13HK33354	STREET MAINTENANCE	\$119,199.00	RDS DUMP BODY
3357	2005	MACK	CV712	1M2AG09C96M001478	STREET MAINTENANCE	\$149,262.00	RDS DUMP BODY
3358	2005	MACK	CV712	1M2AG09C06M001479	STREET MAINTENANCE	\$147,811.00	RDS DUMP BODY
3359	2005	MACK	CV712	1M2AG09C96M001481	STREET MAINTENANCE	\$147,812.00	RDS DUMP BODY
3360	2007	MACK	CV713	1M2AG11C87M066468	STREET MAINTENANCE	\$133,567.00	TANDEM DUMP TRUCK/PLOW/SANDER
3361	2007	MACK	CV713	1M2AG11CX7M066469	STREET MAINTENANCE	\$133,567.00	TANDEM DUMP TRUCK/PLOW/SANDER
3366	2007	STERLING	L9500	2FZAAZDE47AY56799	STREET MAINTENANCE	\$143,658.00	SINGLE AXLE PLOW TRUCK W/PERMANENT MOUNT

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UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
3367	2007	STERLING	L9500	2FZAAZDE77AY56800	STREET MAINTENANCE	\$139,770.00	SINGLE AXLE PLOW TRUCK W/PERMANENT MOUNT
3368	2009	STERLING	L9500	2FZAAZDE89AAE8392	STREET MAINTENANCE	\$131,683.00	DUMPBODY/SANDER/ PLOW/WING
3369	2009	STERLING	L9500	2FZAAZDEX9AAE8393	STREET MAINTENANCE	\$161,089.00	DUMPBODY/SANDER/ PLOW/WING
3395	2005	CASE	621D	JEE0138634	STREET MAINTENANCE	\$117,387.00	WHEEL LOADER
3396	2007	CASE	621D	JEE0200381	STREET MAINTENANCE	\$131,101.00	WHEEL LOADER
3397	2008	CASE	621E	N8F203701	STREET MAINTENANCE	\$137,691.00	WHEEL LOADER
3401	2008	ASPHALT ZIPPER	AZ-500	50000458	STREET MAINTENANCE	\$116,372.00	ASPHALT ZIPPER
3404	2009	BOMAG	BF815	9.11835E+11	STREET MAINTENANCE	\$123,079.00	ASPHALT PAVER
3405	2009	FORD	F750	3FRXF75D69V144533	STREET MAINTENANCE	\$130,995.00	OIL DISTRIBUTOR TRUCK
3406	2009	CATERPILLAR	CB534 (CB54 VIB COMPACTOR)	JLM00110	STREET MAINTENANCE	\$126,223.00	DUAL DRUM PAVEMENT ROLLER
3410	2011	INTERNATIONAL	7500 4X2	1HTWLAAR6BJ289258	STREET MAINTENANCE	\$171,534.00	SINGLE AXLE PLOW TRUCK W/WING
3411	2011	INTERNATIONAL	7500 4X2	1HTWLAAR8BJ289259	STREET MAINTENANCE	\$171,534.00	SINGLE AXLE PLOW TRUCK W/WING PERMANENT MOUNT
3412	2011	INTERNATIONAL	7600 6X4	1HTWYSJT4BJ360752	STREET MAINTENANCE	\$124,506.00	TANDEM DUMP TRUCK
3413	2011	INTERNATIONAL	7600 6X4	1HTWYSJT6BJ360753	STREET MAINTENANCE	\$124,506.00	TANDEM DUMP TRUCK
3418	2010	CRAFCO	EZ SERIES II 1000 (EZ1000EC70)	1C9ZV1226A1418234	STREET MAINTENANCE	\$52,422.00	CRACK SEALING TRAILER
3420	2008	CATERPILLAR	140M AWD	B9G00121	STREET MAINTENANCE	\$247,500.00	MOTOR GRADER AWD
3421	2008	CATERPILLAR	140M AWD	B9M00545	STREET MAINTENANCE	\$247,500.00	MOTOR GRADER AWD
3424	2011	CRAFCO	EZ 1000 SERIES II (46200EC70)	1C9ZV1225B1418159	STREET MAINTENANCE	\$52,422.00	CRACK SEALING TRAILER

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UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
3435	2012	INTERNATIONAL	7500 4X2	1HTWLAZR7CJ601092	STREET MAINTENANCE	\$77,348.00	SINGLE AXLE PLOW TRUCK W/WING
3436	2012	INTERNATIONAL	7500 4X2	1HTWLAZR9CJ601093	STREET MAINTENANCE	\$77,348.00	SINGLE AXLE PLOW TRUCK W/WING
3437	2012	INTERNATIONAL	7500 4X2	1HTWLAZR0CJ601094	STREET MAINTENANCE	\$77,348.00	SINGLE AXLE PLOW TRUCK W/WING
3438	2012	INTERNATIONAL	7500 4X2	1HTWLAZR9CJ605385	STREET MAINTENANCE	\$77,348.00	SINGLE AXLE PLOW TRUCK W/WING
3439	2013	INTERNATIONAL	7500 4X2	1HTWLAZR0DJ305901	STREET MAINTENANCE	\$88,500.00	SINGLE AXLE PLOW TRUCK W/PERMANENT MOUNT
3440	2013	INTERNATIONAL	7500 4X2	1HTWLAZR2DJ305902	STREET MAINTENANCE	\$88,500.00	SINGLE AXLE PLOW TRUCK W/PERMANENT MOUNT
3441	2013	INTERNATIONAL	7600 6X4	1HTGSSJT4DJ294101	STREET MAINTENANCE	\$113,430.00	TANDEM DUMP TRUCK
3442	2013	INTERNATIONAL	7600 6X4	1HTGSSJT6DJ294102	STREET MAINTENANCE	\$113,430.00	TANDEM DUMP TRUCK
3445	2014	INTERNATIONAL	7500 4X2	1HTWLAZR7EH027717	STREET MAINTENANCE	\$176,336.00	SINGLE AXLE PLOW TRUCK
3446	2014	INTERNATIONAL	7500 4X2	1HTWLAZR9EH027718	STREET MAINTENANCE	\$186,000.00	SINGLE AXLE PLOW TRUCK
3447	2014	INTERNATIONAL	7500 4X2	1HTWLAZR0EH027719	STREET MAINTENANCE	\$157,307.00	SINGLE AXLE PLOW TRUCK W/PERMANENT MOUNT
3448	2014	INTERNATIONAL	7600 6X4	1HTGSSJT9EH015816	STREET MAINTENANCE	\$143,681.00	TANDEM DUMP TRUCK
3449	2014	INTERNATIONAL	7600 6X4	1HTGSSJT0EH015817	STREET MAINTENANCE	\$143,678.00	TANDEM DUMP TRUCK
3450	2015	INTERNATIONAL	7500 4X2	3HAWLAZR1FL554633	STREET MAINTENANCE	\$95,213.00	RDS DUMP BODY
3451	2015	INTERNATIONAL	7500 4X2	3HAWLAZR3FL554634	STREET MAINTENANCE	\$95,213.00	SINGLE AXLE PLOW TRUCK
3453	2015	CHEVROLET	K3500	1GB3KYC88FF139438	STREET MAINTENANCE	\$51,108.00	1 TON TRUCK W/DUMP BODY
3454	2015	CHEVROLET	K3500	1GB3KYC89FF139349	STREET MAINTENANCE	\$50,193.00	1 TON TRUCK W/DUMP BODY
3455	2015	MORGAN OLSON	MT55	4UZAARDU0FCGP9647	STREET MAINTENANCE	\$117,564.00	CONSTRUCTION VAN / CONCRETE CREW

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UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
3456	2016	INTERNATIONAL	7500 4X2	3HAWLAZR2GL209287	STREET MAINTENANCE	\$100,109.00	SINGLE AXLE PLOW TRUCK W/WING
3462	2012	CATERPILLAR	924H	0HXC02946	STREET MAINTENANCE	\$94,541.00	WHEEL LOADER
3463	2014	CASE	821F	NEF230069	STREET MAINTENANCE	\$172,044.00	WHEEL LOADER
3464	2015	CASE	821F	NEF230168	STREET MAINTENANCE	\$218,327.00	WHEEL LOADER
3466	2015	CHEVROLET	K3500	1GB3KYC86FF653904	PARK MAINTENANCE	\$51,637.00	1 TON DUMP W/PLOW
3467	2015	CHEVROLET	K3500	1GB3KYC84FF653450	STREET MAINTENANCE	\$51,637.00	1 TON DUMP
3468	2016	CHEVROLET	K3500 4X4	1GB3KYC82GF123009	PARK MAINTENANCE	\$51,637.00	1 TON TRUCK W/DUMP BODY
3734	2010	TRACKLESS	MT6	1276	PARK MAINTENANCE	\$132,129.00	TRACKLESS MUNICIPAL TRACTOR
3746	2013	TRACKLESS	MT6	1727	PARK MAINTENANCE	\$137,433.00	TRACKLESS MUNICIPAL TRACTOR
3750	1998	CHEV/ROSCO	T8500	1GBP7C1J5WJ103554	STREET MAINTENANCE	\$101,915.00	STREET FLUSHER
3751	1998	CHEV/ROSCO	T8500	1GBP7C1J8WJ103371	STREET MAINTENANCE	\$101,915.00	STREET FLUSHER
3854	2011	INTERNATIONAL	4300 4X2	3HAMMAANOBL377161	PARK MAINTENANCE	\$136,488.00	AERIAL BUCKET TRUCK
3857	2001	FREIGHTLINER	FL80	1FVABXAK02DJ79017	STREET MAINTENANCE	\$112,603.00	STREET FLUSHER
3888	2003	JOHN DEERE	5420	LV5420P346190	STREET MAINTENANCE	\$57,441.00	TRACTOR / HIGHWAY MOWER
3896	2009	JOHN DEERE	5093E	LV5093E260013	STREET MAINTENANCE	\$78,895.00	TRACTOR W/3 GANG MOWER
3897	2014	PISTEN BULLY	100 NORDIC 2.5 METER	WKU5821MAEL011977	PARK MAINTENANCE	\$207,959.00	NORDIC SKI TRAIL GROOMER
3998	2012	SNOBLAST	M7000MD	1013	STREET MAINTENANCE	\$62,500.00	LOADER MOUNTED SNOWBLOWER
3999	1997	FREIGHTLINER	ELD 112	1FV26ECBOVH733910	STREET MAINTENANCE	\$216,750.00	TRUCK W/SNOWBLOWER ATTACHMENT
4000	2015	SNOBLAST	M8000MD	1053	STREET MAINTENANCE	\$98,585.00	LOADER MOUNTED SNOWBLOWER
7321	1995	PIERCE	ARROW SERIES	4PICA02S6SA000193	FIRE	\$372,323.00	#2 TRUCK EXTRA

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UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
7322	1996	FREIGHTLINER	FL80	1FV6JLCB621672	FIRE	\$114,631.00	PUMPER 7 ENGINE RESERVE
7323	1996	FREIGHTLINER	FL80	1FV6JLCB9621668	FIRE	\$114,631.00	PUMPER 1 ENGINE RESERVE
7332	1996	FREIGHTLINER	FL70	1FV6HLCB7VH759533	FIRE	\$114,631.00	PUMPER 10 ENGINE
7334	1998	PIERCE	DASH SERIES	4P1CT02SXWA000648	FIRE	\$377,180.00	AERIAL PLATFORM TRUCK #1 TOWER
7344	2001	FREIGHTLINER	FL80	1FVABXAK61HJ34025	FIRE	\$177,866.00	FIRE PUMPER 11 ENGINE
7345	2001	AMLAFRANCE	METRO	4Z3AADAK21RJ33398	FIRE	\$261,433.00	FIRE PUMPER 2 ENGINE
7349	2002	AMLAFRANCE	METRO	4Z3AADAKX2RK93451	FIRE	\$166,868.00	RESCUE SQUAD #1
7354	2006	FREIGHTLINER LLC	MM1540425	1FVACYDA97HW79070	FIRE	\$292,029.00	FIRE PUMPER 7 ENGINE
7358	2007	FREIGHTLINER	M2	1FVACYDA27HZ37946	FIRE	\$316,000.00	6 ENGINE
7362	2010	CUSTOM FIRE	MPV	4S7AT2D939C072370	FIRE	\$446,707.00	ENGINE 1
7369	2013	KME-KOVATCH MOBILE EQUIPMENT	QUINT 4	1K9AF6483DN058500	FIRE	\$906,474.00	AERIAL FIRE APPARATUS
7372	2014	KME-KOVATCH MOBILE EQUIPMENT	QUINT	1K9AF6489EN058664	FIRE	\$902,138.00	AERIAL FIRE APPARATUS
8946	2014	INTERNATIONAL	TERRASTAR 4X2	1HTJSSKKXEH787592	STREET LIGHTING UTILITY	\$170,239.00	AERIAL BUCKET TRUCK
8960	1998	GMC	F7B042	1GDM7C1J9WJ506737	STREET MAINTENANCE	\$187,715.00	PAINT TRUCK
8970	2015	CHEVROLET	K3500	1GB3KYC88FF140895	STREET MAINTENANCE	\$53,387.00	1 TON DUMP WITH TAILGATE LIFT
9232	2006	LDV	MT55	4UZAASBV95CU44257	POLICE	\$409,690.00	MOBILE COMMAND VEHICLE
9290	2008	LDV	SWIMCC160	4UZAARDT78CZ49125	POLICE	\$149,164.00	T.R.T. (SWAT VAN)
9315	2009	CHEVROLET	1500 EXPRESS VAN	1GNFH154291182707	POLICE	\$72,000.00	SURVEILLANCE VAN
9402	2009	TOP SHOTS MOBILINK	TS-42	TS-42-4104	POLICE	<u>\$49,942.00</u>	TRAILER MOUNTED AERIAL SURVEILLANCE SYSTEM
TOTAL OWNED EQUIPMENT: \$21,595,543.00							

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UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
LEASED EQUIPMENT							
4240	2015	CATERPILLAR	12M3AWD	CAT0012MPN9P00141	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4241	2015	CATERPILLAR	12M3AWD	CAT0012MLN9P00147	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4242	2015	CATERPILLAR	12M3AWD	CAT0012MEN9P00149	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4243	2015	CATERPILLAR	12M3AWD	CAT0012MTN9P00140	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4244	2015	CATERPILLAR	12M3AWD	CAT0012MHN9P00148	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4245	2015	CATERPILLAR	12M3AWD	CAT0012MTN9P00137	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4246	2015	CATERPILLAR	12M3AWD	CAT0012MVN9P00159	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4247	2015	CATERPILLAR	12M3AWD	CAT0012MTN9P00154	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4248	2015	CATERPILLAR	12M3AWD	CAT0012MKN9P00156	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4249	2015	CATERPILLAR	12M3AWD	CAT0012MEN9P00152	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4250	2015	CATERPILLAR	12M3AWD	CAT0012MPN9P00155	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4251	2015	CATERPILLAR	12M3AWD	CAT0012MJN9P00157	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4252	2015	CATERPILLAR	12M3AWD	CAT0012MLN9P00150	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4253	2015	CATERPILLAR	12M3AWD	CAT0012MHN9P00151	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4254	2015	CATERPILLAR	12M3AWD	CAT0012MKN9P00139	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING

2016 - 2017 City of Duluth
Equipment

UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
4255	2015	CATERPILLAR	12M3AWD	CAT0012MCN9P00153	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4256	2015	CATERPILLAR	12M3AWD	CAT0012MVN9P00162	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4257	2015	CATERPILLAR	12M3AWD	CAT0012MPN9P00138	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4258	2015	CATERPILLAR	12M3AWD	CAT0012MKN9P00142	STREET MAINTENANCE	\$352,000.00	RENTAL GRADER W/FALLS WING
4259	2015	CATERPILLAR	12M3AWD	CAT0012MJN9P00160	STREET MAINTENANCE	<u>\$352,000.00</u>	RENTAL GRADER W/FALLS WING
TOTAL LEASED EQUIPMENT:							\$7,040,000.00
AIRPORT EQUIPMENT							
13	1997	Oshkosh		879	Building 303	\$166,000.00	27' Plow 2
16	1987	Oshkosh		510	Building 303	\$45,000.00	P Series W/27' Plow
17	2004	Caterpillar		356	Building 303	\$150,000.00	Grader
18	1998	Caterpillar		173	Building 303	\$120,000.00	Grader
19	2014	Caterpillar		167	Building 303	\$300,000.00	Grader
20	2008	Oshkosh		7443	Building 303	\$325,000.00	Blower
22	2001	Oshkosh		3260	Building 303	\$250,000.00	Blower
25	1991	Ford		851	Building 303	\$48,000.00	Tractor Mower

2016 - 2017 City of Duluth
Equipment

UNIT	YEAR	MAKE	MODEL	SERIAL_NO	PLACEMENT	COST	DESCRIPTION
26	2007	New Holland		5495	Building 303	\$100,000.00	Tractor Mower
28	2005	Caterpillar		1560	Building 303	\$100,000.00	Loader
29	1999	Chevrolet		539	Building 303	\$35,000.00	Sander
30	2015	Caterpillar		659	Building 303	\$570,000.00	Loader
31	1991	Oshkosh		3342	Building 303	\$142,000.00	Blower
32	1992	Oshkosh		6105	Building 303	\$126,000.00	Blower
36	2014	Oshkosh		4787	Building 303	\$428,000.00	Multi-Purpose Tactor
36	2014	Oshkosh		881	Building 303	\$368,000.00	Multi-Purpose Sweeper
37	2005	Oshkosh		5016	Building 303	\$300,000.00	MB Sweeper
43	2005	Caterpillar		22B	Building 303	\$178,000.00	Loader
44	2009	Caterpillar		9082	Building 303	<u>\$25,000.00</u>	236B Skidsteer
TOTAL AIRPORT EQUIPMENT:							\$3,776,000.00

Account Loss History By Year

Start Yr Reported: 2007
Acct No: 64838



End Yr Reported: 2016
Prospect/Client Name: City of Duluth

Year Rptd Occur Date	Loss No Loss Peril Name	Index No - Record No Loss Loc	City	State/Prov Claim Status	Loss Id Claim Id	P/T* Deductible Pct Participation	Total Pymts P/T* FM Loss
2007	02556	Ophys 3002 West 3rd Street	Duluth	MN Closed	71053 166416	\$100,000 100%	\$232,472
Sub Total for Year: 2007							1 Losses \$232,472
2010	04558	001350.10-01 72nd Ave & Grand Ave	Duluth	MN MO*	104469 194497	\$250,000 100%	\$0
Sub Total for Year: 2010							1 Losses \$0
2012	03351	BIM 602 North Central Ave	Duluth	MN MO*	314015 412274	\$250,000 100%	\$0
2012	03352	BIM 20 South 57th Avenue West	Duluth	MN MO*	314016 412275	\$250,000 100%	\$0
2012	03353	001350.10-01 72nd Ave & Grand Ave	Duluth	MN Closed	314017 412276	\$250,000 100%	\$253,513
Sub Total for Year: 2012							3 Losses \$253,513
2013	01582	BIM 35th Ave & 1st St	Duluth	MN MO*	324153 421292	\$100,000 100%	\$0
Sub Total for Year: 2013							1 Losses \$0
2015	07092	001425.18-01 4600 Stebner Road	Duluth	MN MO*	356532 449286	\$100,000 100%	\$0
Sub Total for Year: 2015							1 Losses \$0

This report is provided to you for informational purposes only to reduce the possibility of loss to insured property by bringing to your attention certain potential hazards or conditions. Life, safety, or health issues are not addressed. You must make the decision whether to take any action. Affiliated FM undertakes no duty to you or any other party by providing this report or the activities on which it is based.

Report Data Source: CMS

Account Loss History By Year

Start Yr Reported: 2007
Acct No: 64838



End Yr Reported: 2016
Prospect/Client Name: City of Duluth

Year Rptd Occur Date	Loss No Loss Peril Name	Index No - Record No Loss Loc	City	State/Prov Claim Status	Loss Id Claim Id	P/T* Deductible Pct Participation	Total Pymts P/T* FM Loss
2016	07006	BIM	Duluth	MN	368152		**see below
21-Jul-2016	Wind and Hail	4960 Airport Approach Road		Open	459332		
2016	07007	001029.52-03	Duluth	MN	368153		**see below
21-Jul-2016	Wind and Hail	4875 Malstrom Street		Open	459333		

Sub Total for Year: 2016 2 Losses \$0

Grand Total: 9 Losses \$485,985

*FIO - Loss reported for information only. A claim was never established.

*MO - Claim has been closed as a Mark Off due to one of the following: No Liability, No Coverage, Less than Ded, Claim Cancelled, 3rd Party Paid.
P/T* Deductible = Sum of actual PD and TE deductibles applied to loss.

Total Pymts P/T* FM Loss = Sum of actual PD and TE payment amounts made against the loss.

Note - Monetary data is in USD equivalent and based on the exchange rate at time of loss or the negotiated exchange rate.

Payment data will not display for any payments made against losses/claims prior to year 2000.
**Open Loss; \$ not yet available

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Report Data Source: CMS

2 of 2

Report Generated On: 16-Nov-2016



INFORMATION MEMO

The Agent's Role and Compensation in LMCIT

Understand the role of agents and their compensation in the League of Minnesota Cities Insurance Trust (LMCIT) property/casualty and workers' compensation programs.

RELEVANT LINKS:

I. Agent's role and compensation

The League of Minnesota Cities Insurance Trust (LMCIT) property/casualty and workers' compensation programs are designed to operate through a local agent. LMCIT is a cooperative self-insurance pool of cities and other entities, further referred to as the member, and is not an insurance company by traditional standards. Because of this, there sometimes is confusion and uncertainty about the role of the agent.

II. Key points of the agent relationship

Following are some key points to keep in mind with respect to the agent's role and compensation in LMCIT.

- As a condition of participating in the property/casualty program, members are required to designate an insurance agent. Members have the option not to use the services of an agent for the workers' compensation program, although most do.
- Members can select whichever licensed agent it wants. The selection of the agent is entirely up to the member, and any licensed agent is eligible to participate.
- The agent's role with LMCIT is different than it is for commercial carriers. From an LMCIT standpoint, the agent's role is more of as an adviser and service provider to the member, rather than as a salesperson for LMCIT.
- The agent's fee or commission is negotiable between the member and the agent. The member and agent can negotiate any commission or flat fee arrangement that works best for a particular member-agent relationship.
- The services an agent provides is negotiable between the member and the agent. The level and types of services that members ask and expect their agent to provide vary. It's important to make sure that everyone involved understands and agrees on what duties and responsibilities the agent will perform, and to make sure that both parties are comfortable with the compensation the agent receives for those services.

This material is provided as general information and is not a substitute for legal advice. Consult your attorney for advice concerning specific situations.

RELEVANT LINKS:

Underwriting Dept.
651.281.1200
800.925.1122

See [LMCIT Sample Resolution Appointing An Agent](#).

A. Agent selection

Any licensed agent can be selected to work with the member on LMCIT coverages. If the member considers changing agents, LMCIT recommends the process begin well in advance of the member's coverage renewal date. This will ensure the new agent selection is resolved before work begins on the renewal and that the new agent is in place to handle the renewal work.

Some members choose to undergo a Request For Proposal (RFP) process when selecting agents. Upon request, LMCIT can provide copies of RFPs used by other members.

LMCIT encourages members to consider not only the fee or commission amount, but also the scope of services provided, and the level of experience of the agent when making a selection.

B. Agent formalization

In the case of cities that are LMCIT members, LMCIT recommends the selection of the agent and the establishment of the agent's duties and compensation be addressed at the city council level. A good way to do this is through a council motion or resolution. The resolution should not only name the agent, but should also specify what services the agent is expected to provide and what compensation the agent will receive for those services.

Another approach is to develop a formal written contract between the city and the agent addressing these same points (other types of LMCIT members, such as special districts and instrumentalities, could use this same approach). Such a contract might also address the role the agent might play in overseeing the insurance options a city might purchase from sources other than LMCIT, such as specialty liability coverage for a hospital or nursing home.

To help cities and agents address these points, LMCIT and the Minnesota Independent Insurance Agents (MIIA) developed a sample resolution for appointing an agent. This sample is intended only as a starting point. Some cities may be able to use it nearly verbatim, while others may wish to make substantial changes in the list of services to be provided by the agent, in the amount or basis of the compensation the agent receives, or both.

RELEVANT LINKS:

Underwriting Dept.
651.281.1200
800.925.1122

C. Agent fees and commissions

LMCIT's practice is to include an allowance for a 10 percent agent's fee in the premium for property/casualty coverage. LMCIT then pays that fee to the agent. However, the member and the agent are free to agree on a higher or lower percentage fee, or on a different basis for compensating the agent.

If the member and agent agree on a different percentage fee, the member should notify its LMCIT underwriter. The premium quote will then reflect that change. Any increase or decrease in the agent's compensation will flow through directly as a dollar-for-dollar increase or decrease in the member's premium.

Another possibility is for the member and agent to agree on a different compensation basis instead of the percent-of-premium approach. A flat annual or monthly retainer fee or hourly rate for services performed are some of the possibilities. When the member and agent move to this sort of arrangement, it generally works best for the member to compensate the agent directly. In that case, LMCIT would provide the property/casualty coverage quote on a "net of commission" basis.

LMCIT workers' compensation rates include an allowance for a 2 percent agent's fee. If the member chooses not to use an agent for workers' compensation, or if the agent's services on workers' compensation are included and compensated under a direct contract for service, the 2 percent agent fee allowance is refunded to the member.

D. Agent services

LMCIT believes it's important for members and agents to periodically discuss the agent's role. The critical points are to make sure that everyone involved understands and agrees on what duties and responsibilities the agent will perform, and to make sure that both parties are comfortable with the compensation the agent receives for those services.

Again, services vary greatly, but here's a list of services a member might wish to ask its agent to provide.

RELEVANT LINKS:

- Advise and assist the member in assembling and accurately reporting underwriting data needed for rating purposes.
- Assist the member in managing, tracking, and ensuring coverage is secured for insurable assets, such as buildings, mobile property, and automobiles.
- Coordinate the gathering of the information needed in order to complete the renewal application. Either complete the renewal application or provide assistance to the member if the member is completing the renewal application.
- Advise and assist the member in evaluating and selecting among coverage alternatives such as deductibles, limits, optional coverages, alternative coverage forms, and so on.
- Review coverage documents and invoices to assure coverage has been correctly issued and billed.
- Provide assistance on questions about coverage.
- Provide assistance on questions about premium calculations.
- Advise the member on potential gaps or overlaps in coverages.
- Assist the member in ensuring contractual insurance requirements are being met.
- Assist the member as requested in submitting claims and interpreting coverage as applied to particular claims.
- Review loss reports for correct reporting, appropriate reserves, and so on.
- Assist as requested with safety and loss control activities.
- Assist the member in identifying risk exposures and developing appropriate strategies to address those exposures.
- Assist the member with the LMCIT appraisal process.
- Assist the member in managing and securing certificates of insurance.