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Addendum # 2

File # 16-0295

Project: Interpretive Signage for Hartley Park RFP

This addendum serves to notify all bidders of the following Q&A, and pre-bid attendee list for the solicitation documents:

Questions and Answers from the Pre-Bid Meeting for interpretive signs for Hartley Park March 31, 2016.

Q. Where will we be able to obtain high quality images?

A. There are many sources. Hartley Nature Center has many, as does the UMD archives and special collections, the city of Duluth public library, the Hartley Estates and Zenith City Online.

Q. Please clarify about the partners.

A. We have several groups of partners. Our main partner is that of Hartley Nature Center and their membership, who will be integral to the project. Our partners who work on the natural history aspects of the park are Wild Ones Native Plant Society, the Duluth Invaders and the Izaak Walton League. Our trail partners who work with us to maintain trails within the park are the Superior Hiking Trail Association (SHTA), the Duluth Cross Country Ski Club (DXC), the Cyclists of Gitchee Gumees Shores (COGGS), the Northern Minnesota Track Club (NMTC) and Wheels on Trails (WOT).

It is likely that these groups, as well as interested citizens about Hartley Park history, can be reached through the April 28 Open House that is scheduled to begin at 5:30 pm. Whichever consultant is chosen could devise some tools to elicit information from these partners. The Open House is designed to host all of our consultants on all projects being worked on in the park during 2016 so that the public gets an idea of what to expect. One project is this of creating interpretive signs.

The city can assist with helping with stakeholder involvement to minimize those efforts by the consultant.

Q. Who are the Duluth Invaders?

A. Invasive, non-native plants can be devastating to native plants, trees and wildlife

habitat. The Duluth Invaders service initiative is committed to addressing the influx and growth of invasive plant populations in our community. Through community education, mapping and tracking efforts, as well as eradication events and treatment efforts, we are taking on invasives.

Q. Current City of Duluth maps have no location identities of any features in the Park. Will that be addressed in this project or in another?

A. We are working to update the Outdoor Recreation Map with UMD's Geospatial Analysis Center. As we do our next round of updates to that map, we may include results from this project.

Q. You mentioned there is a quarry. What kind of stone is it?

A. The quarry located within the park boundaries harvest locally named "Bluestone" which is actually a part of the Duluth Complex. Many local buildings, including Glen Avon Church just down the road were built from this rock. The Superior Hiking Trail and the ski trails are integrated with the quarry location.

Q. Would you entertain QR codes to take users to a website that will have more dynamic information?

A. Absolutely! We'd also entertain something such as the "Sound Point" we have at Enger Tower in conjunction with Minnesota Public Radio.

Q. Is there a certain style of sign that you are looking for?

A. We are looking at our consultant to guide us through a design process to find the right look and form that fits the wild nature of Hartley Park. Hartley's interpretive signs may well be very different than that of the Lake Walk or Rose Garden – more formal parks.

Q. Would you be using the Duluth Parks and the HNC logo on these signs?

A. We think yes, using both logos to indicate the partnership in the project. We'll probably also use the Clean Water, Land and Legacy Amendment's logo as well.

Q. What is the timeline for the project?

A. Wrap up by the end of August so we have the potential for getting some signs created and installed yet in 2016.

Q. Hartley works with a lot of preschool kids and camps. Would any of these signs be geared to them?

A. We do want the Nature Center's programs highlighted in some way. In our initial meetings with the consultant and the Nature Center, those kind of details will emerge.

Q. Would you be interested in some sort of signs that might be interchangeable, or are interactive and ask questions?

A. Sure! Show us what ideas you have!

Q. How much is this interpretive signage piece is tied to the Mini-Master Plan? I didn't see much information in there?

A. The Master Plan is vague on this; it simply says consider it. We did, asked the State of MN for funding to accomplish it, and they agreed and granted dollars for the project. This is one of the many projects that State agreed to fund that were approved in the Mini Master Planning Process.

Q. Should the signs be made of eco-friendly materials?

A. To the extent that is possible, yes. We do want to think about the potential for vandalism. However, on the other kiosks and signs in the park, we've had very little damage over the years since the building has opened (in 2003.)

Q. Will consultants be required to attend the April 28 Open House at 5:30 pm at the nature center?

A. Yes.

Pre-bid Attendee List is on the following page.

Please acknowledge receipt of this Addendum by initialing and dating Addendum #2 below the bid form on the invitation for bids.

Posted April 4, 2016.

PRE-BID MEETING SIGN IN SHEET

BID # 16-0295 PROJECT: Hartley Interpretive Signage

3-31-16

| NAME | COMPANY | ADDRESS | PHONE | E-MAIL |
|-------------------------|---------------------|--|--------------|--------------------------|
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