

**PRE-BID MEETING MINUTES
LEIF ERIKSON VIKING SHIP ENCLOSURE
FOUNDATION PACKAGE
Superior St. & 10th Ave East
KOA No. 13P397**

**Friday, February 26, 2016
2:00-2:30pm**

**City Hall Rm 106A
Duluth, MN 55802**

1. Introduction and sign-in sheet:

- a. See Pre-bid sign in sheet.

2. General Project Overview:

- a. Leif Erikson Viking ship has lacked a permanent, protected location visible to the public. This iteration involves a wood framed, glass clad enclosure supported by concrete structural slab on deep foundations located at Superior St. & 10th Ave East.
- b. Geotechnical borings have been completed.
 - i. Question: Can the borings be made available to bidders? Yes, preliminary borings will be provided as part of Addenda #1. Schedule pending; see below.
- c. Electrical work involves removing and re-running wiring for relocated light pole. This is requested as a line item on the bid form.
- d. Multiple contractors involved, Johnson Wilson (or others) will provide layout and staking including cut-off elevations for helical anchors.
- e. Rough grading will be done by others, concrete bid package includes final grading as required for their work to be placed in compliance with the plans.
- f. Formliner patterns are specified in the drawings. Form sizing shall be coordinated to provide minimum clearance as noted in concrete specifications based on actual relief of selected formliner. Staining is a line item on the bid form.
- g. Site has limited access, and laydown areas. Damaged areas will be repaired to previous conditions at no cost. Parking, sidewalk and/or street closure permitting and coordination, for work completed by the concrete bidder, are the responsibility of the bidder.
- h. Site visit was not completed: meeting adjourned 2:31 pm.

Addenda # 1 will be released on or about Friday, March 4 at 11:00 am. All questions must be submitted by Thursday, March 3 at 3:00pm.

The preceding minutes are assumed to be a complete and correct account of the items discussed, directions given, and conclusions drawn, unless this office is notified of any modifications prior to the release of **Addenda #1**. If no notifications are received, these minutes will be deemed an accurate account of the meeting.

PROJECT NAME LEIF ERIKSON ENCLOSURE
DESCRIPTION PRE-PAD MTU

PREPARED BY

KOA PROJECT NUMBER

CHECKED BY

DATE

DAF

12P397

DAF

2/26/2016

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