



REQUEST FOR BID
Date: 4/28/09
Bid #12-0038

RETURN BY OPENING TIME TO:
Purchasing Division
RM 100 City Hall
411 West 1st Street
Duluth, MN 55802

GRASS CUTTING, VARIOUS LOCATIONS

Buyer: Dennis Sears
Phone: 218-730-5003
Fax: 218-730-5922

BID OPENING AT 2:00 PM ON TUESDAY, MARCH 13, 2012

Note: All bids must be written, signed, and transmitted in a sealed envelope, plainly marked with the bid number, subject matter, and opening date. The City of Duluth reserves the right to split award where there is substantial savings to the city, waive informalities and to reject any and all bids. Bidder should state in proposal if bid is based on acceptance of total order. Sales tax is not to be included in the unit price. Bidder to state freight charges if, proposal is F.O.B. shipping point, freight not allowed. Low bid will not be the only consideration for award of bid. All pages must be signed or initialed by authorized bidder's representative as indicated at the bottom of the page(s) of the request for bid forms.

RETURN BID IN DUPLICATE WITH DUPLICATE DESCRIPTIVE LITERATURE
FOR BID RESULTS, ENCLOSE A SELF-ADDRESSED, STAMPED ENVELOPE WITH BID
WWW.CI.DULUTH.MN.US/CITY/SERVICES/PURCHASING

Designated F.O.B. Point

Tax: Federal Excise Tax Exemption
Account No. 41-74-0056 K

Item No.	Qty	U/OM	Description	Unit Price	Total Price
			Grass cutting at various City of Duluth locations per the attached pages. Valid for 2012 mowing season May-Sept 2 one year renewal options Price increases allowed per IPD each year		

Vendor E-mail Address _____ Freight Charges N/A

Name _____
Addr _____

Total Bid Price N/A
(To include any additional pages)

Payment Terms _____

By: _____
(print title)

F.O.B. Point N/A

(signature) (tele#)

Delivery Date N/A

Item No	Qty	U/OM	Description	Unit Price	Total Price
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Bidders can bid on specific regions or all regions as a whole. Regions are as follows:
Region "1": East of 40th Ave E.
Region "2": Maple Grove Rd to Morgan Park Dr.
Region "3": 13th Ave W. to Hawthorne Rd (Including Park Point)
Region "4": 63rd Ave. W to 13th Ave W.
Region "5": West of 63rd Ave W

Each parcel within a region is identified by departments for accounting purposes as follows:

- Parks** (Park Maintenance)
 - PW & U** (Utility; Sewer, Water and Gas)
 - M** (Misc, Police, Library)
- Please use these when invoicing.

All pricing is to include weed whacking, walk and/or ride mowing in unit cost. Hourly rates apply to raking and garbage pick-up as needed. Lots that need to be raked will be identified to the awarded bidders.

Bids are based on a one time cut per lot cost basis, totaled by region. Awards will be made by region; which could result in a multiple vendor award. The City of Duluth will provide the successful bidder with a lot list needing mowing, desired frequency and reserves the right to add or remove lots within a region. Not all lots bid may be on the list. Frequency will be used as a multiplier. Frequency will depend on the growing season and could vary up or down from previous years.

It is up to the bidders to review the lots. Failure to do so will not change the bid and the bids will remain firm.

(initials)

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Successful bidder(s) must furnish all supervision, equipment, labor, materials, insurance, EEO and non-collusion affidavits and all else needed to provide grass cutting services.

Successful bidder(s) **MUST** fax or call in the completed cutting locations on a daily basis (each day work is performed). City inspectors will verify & approve completed work.

Region "1" Bid Total _____

Region "2" Bid Total _____

Region "3" Bid Total _____

Region "4" Bid Total _____

Region "5" Bid Total _____

Total Bid All Regions
(if bidding all) _____

Hourly rate for garbage
Pick-up and raking. _____

(initials)