



**REQUEST FOR BID**  
**DATE** 8/18/2009  
**BID #** 09-4404

RETURN BY BID OPENING TIME TO:

PURCHASING DIVISION  
 100 CITY HALL  
 Duluth, MN 55802  
 Buyer: Dennis Sears  
 PHONE: 218-730-5340  
 FAX: 218-730-5921

**NORTH BUSINESS DEVELOPMENT AREA (NBDA)**

**BID OPENING AT 2:00 PM on THURSDAY, SEPTEMBER 10, 2009**

Note: all bids must be written, signed and transmitted in a sealed envelope, plainly marked with the bid number, subject matter and opening date. The City of Duluth reserves the right to split award where there is a substantial savings to the City, waive informalities and to reject any and all bids. Bidder should state in proposal if bid price is based on acceptance of total order. Sales tax shall be included in the unit price. Bidder to state freight charges if the proposal F.O.B. is shipping point, freight not allowed. Low bid will not be the only consideration for award of bid. All pages shall be signed or initialed by authorized bidder's representative as indicated at the bottom of the page(s) of the request for bid form.

RETURN BID IN DUPLICATE WITH DUPLICATE DESCRIPTIVE LITERATURE FOR BID RESULTS, ENCLOSE A SELF-ADDRESSED, STAMPED ENVELOPE WITH BID

**BID DEPOSIT REQUIREMENTS: 5% OF BID AMOUNT**

Deposit shall mean cash, cashier's check or corporate surety bond payable to or in favor of the City of Duluth.

A PERFORMANCE BOND AND A PAYMENT BOND shall be required of the successful bidder, BOTH in the full amount of the bid.

INSURANCE CERTIFICATE required per attached requirements.

Designated F.O.B. Point: Jobsite

Tax: Federal Excise Tax Exemption  
 Account No. 41-74-0056 K

Vendor Email Address: _____	FREIGHT CHARGE	\$ N/A
NAME: _____	TOTAL BID PRICE	# _____
ADDR1: _____	TO INCLUDE ANY ADDITIONAL PAGES.	
ADDR2: _____		
ADDR3: _____		
BY: _____	PAYMENT TERMS	\$ _____
(Print)	(Title)	F.O.B. POINT
		Duluth Airport
_____ (Signature)	_____ (Tele. #)	DELIVERY DATE

The City of Duluth is an Equal Opportunity Employer.

**BID EXTENSION ATTACHMENT**

C I T Y   O F   D U L U T H

DATE: 8/18/2009

BID #: 09-4404

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\*\*\*\*\*SCHEDULE OF PRICES\*\*\*\*\*

NORTH BUSINESS DEVELOPMENT AREA (NBDA)

EDA Number: 06-01-05315

Make all extensions and total the bid.

This project will consist of a Line Item Base Bid  
with three (3) Add Alternates

Total Base Bid Line Item \$                     

Total Add Alternate No. 1 \$                     

Total Add Alternate No. 2 \$                     

Total Add Alternate No. 3 \$                     

Line Item TOTAL BID w/Add Alternate No. 1, 2 and 3 \$                     

**Total** \$                     

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(Initial)

**BID EXTENSION ATTACHMENT**  
C I T Y   O F   D U L U T H

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The basis of award shall be the lowest bid for either the Line Item Total or Line Item Totals with any combination of Additive Alternates No 1, 2 and 3. The basis of the award of the contract shall be at the sole discretion of the City of Duluth/Duluth Airport Authority. The award of the individual Additive Alternates is at the sole discretion of the City of Duluth/DAA, based on available Federal Funding. The City of Duluth/DAA reserves the right to award either the Base Bid or the Base Bid and Alternates No. 1, 2, and/or 3. There will be no additional allowance in the Contract Time if the Additive Alternate is awarded.

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(Initial)

CITY OF DULUTH  
8/18/2009  
09-4404

A pre-bid meeting will be held on Wednesday, September 2 at 10:00 a.m.  
In the Skyline Room, 2nd Floor, Passenger Terminal Building, Duluth International Airport

Contract Duration: 120 Calendar Days with intermediate phase completion dates as  
specified in the phasing plan shown on the plans.

Delivery Contact: Brian Grefe  
Duluth Airport Authority  
(218) 727-2968

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ADDENDUM RECEIPT ACKNOWLEDGEMENTS:

ADDENDUM NO. \_\_\_\_\_, DATED \_\_\_\_\_

ADDENDUM NO. \_\_\_\_\_, DATED \_\_\_\_\_

ADDENDUM NO. \_\_\_\_\_, DATED \_\_\_\_\_

TOTAL BASE BID INCLUDING ALTERNATES IN WORDS:

\_\_\_\_\_ \$ \_\_\_\_\_

CONTRACTOR NAME:  
\_\_\_\_\_

THE CONTRACTOR AGREES TO ALL OF THE PROVISIONS CONTAINED IN THE CONTRACT DOCUMENTS. ENCLOSED HERewith FIND A CERTIFIED CHECK OR BID BOND IN THE AMOUNT OF AT LEAST 5% OF THE AMOUNT OF PROPOSAL MADE PAYABLE TO THE CITY OF DULUTH AS A PROPOSAL GUARANTEE WHICH IT  
(see additional page(s))

\_\_\_\_\_  
(Initial)

C I T Y   O F   D U L U T H  
8/18/2009  
09-4404

IS AGREED BY THE UNDERSIGNED WILL BE FORFEITED IN THE EVENT THE FORM OF CONTRACT AND BOND IS NOT EXECUTED, IF AWARDED TO THE UNDERSIGNED.

SIGNED: \_\_\_\_\_ FOR

\_\_\_\_\_  
A PARTNERSHIP (OR)

\_\_\_\_\_  
A CORPORATION INCORPORATED UNDER THE LAWS OF THE STATE OF:

PRESIDENT \_\_\_\_\_

VICE-PRES. \_\_\_\_\_

SECRETARY \_\_\_\_\_

TREASURER \_\_\_\_\_

ADDRESS (ES) \_\_\_\_\_

\_\_\_\_\_  
BEING DULY SWORN, DEPOSES AND SAYS THAT THERE ARE NO OTHER PERSONS COMPRISING ABOVE COMPANY OR FIRM THAN THE ABOVE NAMES, AND THAT THERE ARE NO PERSONS OR CORPORATIONS INTERESTED IN THE FORGOING PROPOSALS, EITHER AS PRINCIPAL OR SUBCONTRACTOR, OTHER THAN THE ABOVE NAMES; ALSO THAT THE PROPOSALS ARE MADE WITHOUT ANY CONNECTION WITH ANY PERSON OR PERSONS MAKING ANY PROPOSAL FOR THE ABOVE WORK; THAT THEY ARE IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD; AND THAT NO PERSON ACTING IN ANY OFFICIAL CAPACITY FOR THE CITY OF DULUTH IS DIRECTLY OR INDIRECTLY INTERESTED THEREIN, OR IN ANY PORTION OF THE PROFIT THEREOF.

(see additional page(s))

\_\_\_\_\_  
(Initial)

C I T Y   O F   D U L U T H  
8/18/2009  
09-4404

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SUBSCRIBED AND SWORN TO BEFORE ME THIS

DAY OF \_\_\_\_\_ A.D.,

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NOTARY PUBLIC

IMPORTANT NOTE BIDDERS:  
ALL APPLICABLE SALES AND/OR USE TAXES ARE  
TO BE INCLUDED IN BID PRICING. ALSO,  
ALL BIDS ARE TO BE F.O.B. JOBSITE.

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(Initial)