

Minnesota Department of Transportation

Request to Sublet (Front Side)

Contract No.	S.P. Number
First Tier Subcontractor	Phone No.
Street Address	Federal Tax Number
City, State, and Zip	State Tax Number

Permission is requested to sublet the following described work on the contract in the amount indicated. It is agreed and understood that the written subcontract or purchase order will contain all the pertinent provisions of the indicated contract and will be subject to all the requirements thereof. I hereby certify that the proposed subcontractor's contract is in my office and contains language which refers to all the requirements contained in this contract. In addition, I certify that the proposed subcontractor is not a debarred person or business.

NOTE: As specified in Section 1801 of Mn/DOT's *Standard Specifications for Construction*, no contractor will be allowed to do less than 50 percent of this contract with his own organization, unless the contract contains either specialty items, DBE/WBE goals, or is approved the Engineer.

NOTE: When contract items are to be sublet, contract unit prices and amounts are to be shown in the following tabulation. When parts of contract items are to be sublet, estimated or subcontract prices and amounts are to be shown. If more space is needed, use another set of forms and attach them to the first set. A "*" in front of a name denotes DBE status.

Item No.	Quantity	Unit	Item	Unit Price	Amount
Total \$ Amount of Contract:			Percent proposed to sublet:	Total \$.	

Check this box if this is a modification of the subcontractor's original contract for the listed project.

Previously requested or approved first tier subcontracts:

Subcontractor	% of Contract	Amount
TOTALS	%	\$

(Title and signature block on back side)

First Tier Subcontractor's Request to Sublet to Second Tier Subcontractor(s) (Subcontractor from the front side)

Permission is requested to further sublet the following described work on the contract in the amount indicated. It is agreed and understood that the written subcontracts or purchase orders will contain all the pertinent provisions of the indicated contract and will be subject to all the requirements thereof. I hereby certify that the proposed second tier subcontractors' contracts are in my office and contains language which refers to all the requirements contained in this contract. In addition, I certify that the proposed second tier subcontractors are not debarred persons or businesses.

NOTE: As specified in Section 1801 of MN/DOT's *Standard Specifications for Construction*, no subcontractor shall further sublet any portion of the work that the Engineer has agreed to allow that subcontractor to perform without the written consent of both the contractor and the Engineer. When such consent is given, the First Tier Subcontractor may further sublet a portion of his work not to exceed 50 percent of the work originally sublet to him by the contractor. **Second Tier Subcontractors will not be permitted to sublet any portion of the work unless approved by the Engineer.** (All further subcontractors must also adhere to the first paragraph above.)

NOTE: When contract items are to be sublet, contract unit prices and amounts are to be shown in the following tabulation. When parts of contract items are to be sublet, estimated or subcontract prices and amounts are to be shown. If more space is needed, use another set of forms and attach them to the first set. A "*" in front of a name denotes DBE status.

Second Tier Subcontractor	Phone Number
Street Address	Federal Tax Number
City, State, and Zip	State Tax Number

Item No.	Quantity	Unit	Item	Unit Price	Amount
Total \$ Amount of 1 st tier contract:			Percent proposed to sublet:	Total \$	

Second Tier Subcontractor	Phone Number
Street Address	Federal Tax Number
City, State, and Zip	State Tax Number

Item No.	Quantity	Unit	Item	Unit Price	Amount
Total \$ Amount of 1 st tier contract:			Percent proposed to sublet:	Total \$	

NOTE: I also certify that no debarred material supplier will be used on this project.

Submitted by:

Prime Contractor:	Signature/Title	Phone
Federal Tax Number	State Tax Number	
Engineer approved:	District	Date
		Phone

Instructions: Contractor - prepare and submit to Engineer in charge of project
 Engineer - approve and submit one copy to Contract Administration Engineer

For further information on this form, please call the Labor Compliance Unit at (651) 297-5716