



City of Duluth
Public Works & Utilities Department
Engineering Division
411 West First Street, Duluth, MN 55802

*******ADVERTISEMENT FOR BIDS*******

BIDS DUE June 14, 2023 at 2:00 pm central time

BID NUMBER: 23-99455

PROJECT NAME: 2023 Citywide Patch and Sidewalk

STATE/CITY PROJECT NUMBER: 2078

ANTICIPATED START DATE: July 10, 2023

The City of Duluth, Minnesota requests sealed bids for the above named project. All bids must be submitted electronically through Bid Express® at www.bidexpress.com. The City Purchasing Agent or her designee will conduct a public bid opening immediately after the deadline for receiving bids. Bidders may view the opening by going to the Purchasing web page (<https://www.duluthmn.gov/purchasing/bids-request-for-proposals/>) and selecting the appropriate link.

PROJECT DESCRIPTION & MAJOR WORK ITEMS: Sidewalk to be special assessed, 328 LF of pipe railing, 8 EA Seven Bridges Road Pilaster and Railing Caps

PRE-BID MEETING: There is no pre-bid meeting for this project.

Questions pertaining to this project should be directed to: Cindy Voigt, PE City Engineer, 218-730-5071, cvoigt@duluthmn.gov or Paul Wictor, Senior Engineering Technician, 218-730-5085, pwictor@duluthmn.gov.

Plans and specifications may be viewed and downloaded at no cost at www.bidexpress.com. Bidders must create a free account with Bid Express®; and login to search for city projects (search by "City of Duluth" or bid number). Bid Express® does charge a nominal fee for bid submission. More information can be found at https://www.bidexpress.com/vendor_resources

Plans and specifications are on file for inspection at the Minnesota Builder's Exchange and Builder's Exchange of Wisconsin.

Bidders must review the 2019 edition of the City of Duluth Public Works/Utilities Department – Engineering Division Standard Construction Specifications (available at <https://www.duluthmn.gov/engineering/standard-construction-specifications/>) as these Specifications are incorporated by reference.

Bid surety in the amount of 5% of the total bid must be submitted with each bid. Bid bonds may be submitted electronically, either through Surety2000 or Tinubu within the Bid Express solicitation, or emailed to purchasing@duluthmn.gov. Paper bid bonds, certified checks or bank drafts payable to the City of Duluth may be mailed or dropped off at City Hall, 411 W. 1st Street, Room 120, Duluth, MN 55802. Regardless of the method of submission, bid surety must be received by Purchasing prior to the bid opening.

The contractor must take affirmative action to ensure that the employees and applicants for employment are not discriminated against because of their race, color, creed, sex or national origin, and must meet the affirmative action goals. Contractors are encouraged to subcontract with Disadvantaged Business Enterprises when possible. Contractor will comply with all applicable Equal Employment Opportunity laws and regulations.

Please note that the following requirements also apply to this project, and any additional required documents must be submitted prior to award/contract execution.

- 1. Insurance** – Contractor must provide proof of Commercial General Liability and Automobile Liability Insurance with limits not less than \$1,500,000 Single Limit prior and the City of Duluth must be named as an additional insured. For full details please refer to the draft Contract, Section 8.
- 2. Performance & Payment Bonds** – For contracts over \$100,000, the awarded contractor will be required to submit performance and payments bonds in the full amount of the project cost prior to award.
- 3. Project Labor Agreement (PLA)** - A PLA will be required for any bid that is over or could virtually go over \$150,000. A copy of the City standard PLA is included in this package.

4. **Community Benefits Provisions** - A Community Benefits Best Efforts Plan will be required for any project that includes a PLA. The required form is included in the bid package, as well as a link to additional community benefits information, including the program specifications and a process flowchart.

5. **Out of State Contractor** - Unless a State of Minnesota Certificate of Exemption is provided, any out-of-state bidder receiving a bid award will have 8% retained from invoice payments on any contracts over \$50,000. Submit a signed copy of the signed exemption form when submitting Payment and Performance Bonds. This form may be found at: https://www.minnstate.edu/system/finance/facilities/design-construction/pm_emanual/doc/DIV00%204547%20SDE%20Form%20Exhibit%20B%204-12-19.pdf

6. **Prevailing Wage** - Not less than the minimum salaries and prevailing wages as set forth in the contract documents must be paid on this project.

The City of Duluth is an Equal Opportunity Employer. Contractor shall comply with all applicable Equal Employment Opportunity laws and regulations.

The City of Duluth reserves the right to split the award, reject any or all bids, or waive informalities, irregularities or minor deviations from the specifications, if deemed to be in the best interests of the City.

Patti Stalvig, City Purchasing Agent