



Purchasing Division
Finance Department
Room 120
411 West First Street
Duluth, Minnesota 55802

218-730-5340
purchasing@duluthmn.gov

INVITATION TO BID

STEEL MATERIALS FOR SEAWALL RECONSTRUCTION

BID NUMBER: 23-AA06

BIDS DUE: Tuesday, May 9, 2023 at 2:00 pm

PROJECT DESCRIPTION: Furnish and deliver coated steel sheet pile, double channel wale, steel pipe piles and bent plate steel pile cap for reconstruction of a portion of Duluth's harbor seawall.

TIMES: All times indicated in this solicitation are central time.

ANTICIPATED DATE OF EXECUTED CONTRACT: May 31, 2023

DELIVERY: 50% of coated steel sheet pile must be delivered no later than 90 days after executed contract. Remainder of materials must be delivered no later than 120 days after executed contract. See Project Schedule & Contract Revisions for more information.

QUESTIONS: Please submit any questions regarding this project via e-mail to purchasing@duluthmn.gov. Responses will be issued as an addendum to this solicitation. **Deadline to submit questions is May 1, 2023.** Answers will be provided by Thursday, May 4, 2023.

This project will be partially funded with Federal funds from the United States Department of Commerce, Economic Development Administration and therefore is subject to the Federal laws and regulations associated with that program.

The selected contractor will be issued a major supply agreement (draft included in the Standard City Contracting Forms in the BidExpress solicitation).

Specifications may be viewed and downloaded at no cost at www.bidexpress.com. Bidders must create a free account with Bid Express®; and login to search for city projects (search by "City of Duluth" or bid number). Bid Express® does charge a nominal fee for bid submission. More information can be found at https://www.bidexpress.com/vendor_resources.

Proposal forms, contract documents, plans and specifications may also be on file at the following offices: Minnesota Builder's Exchange, and Builder's Exchange of Wisconsin.

INSTRUCTIONS TO BIDDERS

Bid Submission: Bids must be submitted electronically through Bid Express® at www.bidexpress.com.

Bid Surety: Bid bonds must be issued from a surety company listed on the Circular 570, which is accessible through the Bid Express solicitation. A signed and dated Power of Attorney support document must be attached to the bid bond. Bid surety in the amount of 5% of the total bid payable to the City of Duluth must be submitted with each bid. A pdf of the bid bond may be uploaded to the Bid Express solicitation or emailed to purchasing@duluthmn.gov or; paper copies may be mailed or dropped off at City Hall, 411 W. 1st Street, Room 120, Duluth, MN 55802. If bid bonds are emailed, bidders should be aware that the City's spam filter may prevent receipt of the email. It is the bidder's responsibility to verify emailed bid bonds have been received by Purchasing. Regardless of the method of submission, bid surety must be received by Purchasing prior to the bid opening.



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The City Purchasing Agent or her designee will conduct a public bid opening immediately after the deadline for receiving bids. Bidders may view the opening by selecting the appropriate link on the Purchasing web page (<https://www.duluthmn.gov/purchasing/bids-request-for-proposals/>).

No alternatives to the specification will be considered unless specifically requested.

The City of Duluth reserves the right to split the award where there is a substantial savings to the City, to waive informalities or irregularities and to reject any and all bids. Price may not be the only consideration for bid award. Award will be made to the lowest responsive responsible bidder. Bids must be firm for a minimum of 60 days.

Please note that the following requirements also apply to this project, and any additional required documents must be submitted prior to award/contract execution.

1. **Insurance** – Contractor must provide a certificate of insurance that meets the requirements identified in Section III.2. of the sample agreement included in the bid package.
2. **Performance & Payment Bonds** – The awarded contractor will be required to submit performance and payments bonds issued from a surety company currently listed on Circular 570 in the full amount of the project cost prior to award. The City standard forms available in the solicitation must be used.

The City of Duluth is an Equal Opportunity Employer. Contractor shall comply with all applicable Equal Employment Opportunity laws and regulations.

CITY OF DULUTH
Patrice Stalvig
Purchasing Agent