

CITY OF DULUTH

INVITATION TO BID

PROJECT NAME/DESCRIPTION: City of Duluth Housing Inspection/Fire Prevention Relocation
PROJECT NUMBER: 1009B
BID NUMBER: 2010-0000085

Sealed bids will be received by the City Purchasing Agent in and for the Corporation of the City of Duluth, Minnesota in Room 100 City Hall, Duluth, Minnesota 55802, (218) 730-5340 at 2:00 p.m., local time on Tuesday, March 2, 2010, for the City of Duluth Housing Inspection/Fire Prevention Relocation – 602 West 2nd Street - Duluth, Minnesota. Immediately thereafter, bids will be taken to Room 106A City Hall where they will be publicly opened and read aloud.

This advertisement is also available on the City of Duluth website at http://www.duluthmn.gov/purchasing/bid_information.cfm

In general, this project consists of a base bid package for remodeling of an existing radio shop to house open offices, reception, conference and file storage/work areas. Work will include, but is not limited to; framing, gypsum board, concrete/masonry, acoustical ceilings, interior and exterior painting, windows/doors, built-in casework, mechanical and electrical work.

Proposal forms, contract documents, plans and specifications as prepared by the firm of Architecture Advantage, LLP are on file at the following offices: City Purchasing Office; City Architect's Office; Duluth Builder's Exchange; F. W. Dodge Plan Room; Minneapolis Builder's Exchange; Reed Construction Data, St. Paul Builder's Exchange and the office of Architecture Advantage, LLP – 1411 London Road, Duluth, MN.

Copies of these plans and specifications may be obtained from the Architecture Advantage, LLP – 1411 London Road, Duluth, MN. Copies of bidding documents may be obtained by bidders with a deposit of One Hundred Dollars and no/100 (\$100.00) for each set written to the City of Duluth including the project number on the check. This will be refunded upon the return of complete documents in useable condition. Documents to be returned to the office of Architecture Advantage, LLP – 1411 London Road – Duluth, MN 55805.

A certified check or bank draft payable to the order of the City of Duluth, negotiable U.S. Government Bonds (at par value), or a satisfactory bid bond executed by the bidder and acceptable surety, in an amount equal to five percent (5%) of the total bid, shall be submitted with each bid.

Attention is called to the fact that not less than the minimum salaries, wages and benefits as set forth in the contract documents must be paid on this project. The contractor must take affirmative action to ensure that the employees and applicants for employment are not discriminated against because of their race, color, creed, sex or national origin and must meet the affirmative action goals. Contractors are encouraged to subcontract with disadvantage business enterprises when possible.

The City of Duluth reserves the right to reject any or all bids or to waive any informalities in the bidding. Bids may be held by the City of Duluth for a period not to exceed thirty (30) days from the date of opening the bids for the purpose of reviewing the bids and investigating the qualifications of the bidders, prior to awarding the contract.

The City of Duluth is an Equal Opportunity Employer. Contractor shall comply with all applicable Equal Employment Opportunity laws and regulations.

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Dennis Sears
Purchasing Agent