



Purchasing Division
Finance Department
Room 120
411 West First Street
Duluth, Minnesota 55802

218-730-5340
purchasing@duluthmn.gov

INVITATION TO BID ENGER GOLF COURSE PUMP STATION

BID NUMBER: 23-99147

BIDS DUE: Tuesday, April 18, 2023 at 2:00 pm

*All times listed are Central Time.

PROJECT DESCRIPTION: Supply, deliver and startup a new golf course irrigation pump station.

PRE-BID MEETING: An optional virtual pre-bid meeting will be held at 10:00 am on Tuesday, March 21, 2023. Interested bidders are encouraged to attend and will find the link to attend the meeting at <https://www.duluthmn.gov/purchasing/bids-request-for-proposals/>.

QUESTIONS: Please submit any questions regarding this project via e-mail to purchasing@duluthmn.gov. Responses will be issued as an addendum to this solicitation. Deadline to submit questions or product substitution requests is 5:00 pm on Friday, March 31, 2023.

The selected bidder will be issued a supply agreement for supply, delivery, winterization and start-up of the pump station.

Specifications may be viewed and downloaded at no cost at www.bidexpress.com. Bidders must create a free account with Bid Express®; and login to search for city projects (search by "City of Duluth" or bid number). Bid Express® does charge a nominal fee for bid submission. More information can be found at https://www.bidexpress.com/vendor_resources.

Proposal forms, contract documents, plans and specifications may also be on file at the following offices: Minnesota Builder's Exchange, and Builder's Exchange of Wisconsin.

INSTRUCTIONS TO BIDDERS

Bids must be submitted electronically through Bid Express® at www.bidexpress.com. The City Purchasing Agent or her designee will conduct a public bid opening immediately after the deadline for receiving bids. Bidders may view the opening by going to the Purchasing web page (<https://www.duluthmn.gov/purchasing/bids-request-for-proposals/>) and selecting the appropriate link.

No alternatives to the specification will be considered unless specifically requested. The City of Duluth reserves the right to split the award where there is a substantial savings to the City, to waive informalities and irregularities and to reject any and all bids. Price may not be the only consideration for bid award. Bids must be firm for a minimum of 60 days.

Contractor must provide proof of Commercial General Liability and Automobile Liability Insurance with limits not less than \$1,500,000 Single Limit prior to the final contract execution. The City of Duluth must be named as an additional insured. Proof of workman's compensation insurance is also required.

The City of Duluth is an Equal Opportunity Employer. Contractor shall comply with all applicable Equal Employment Opportunity laws and regulations.

Patrice Stalvig, City of Duluth Purchasing Agent