



**Purchasing Division**  
Finance Department  
Room 120  
411 West First Street  
Duluth, Minnesota 55802

218-730-5340  
purchasing@duluthmn.gov

**Addendum 1**  
**Solicitation 22-AA11**  
**RFP for Racial Bias Audit**

This addendum serves to notify all bidders of the following changes to the solicitation documents:

The questions asked are answered in *italics* below.

1. Has the City established a budget that could be shared to support the full work scope stated in the RFP? *The City is aware that this is a sizable RFP and is looking to accomplish all that we have described and will be evaluating the proposals on what we can achieve. Budget information has not been finalized and will not be provided to proposers.*
2. Is there a prioritized list of what portions of the work scope would take priority over others? *Under scope of services, items 1-6 and 9 are the most important in the list of 11, but we would like to have all of them addressed.*
3. Please advise on what the budget for this project especially is in light of your last engagement which I believe was with Police Services, LLC completed in March. *If this question is regarding services provided by Police Strategies, LLC please see response to 1.a. The report prepared by Police Strategies, LLC, identified as Appendix B, has been uploaded to the solicitation on the City website.*
4. The City has asked proposers to provide cost information in a separate sealed envelope. Does the City have a preference as to how costs are presented (i.e., total not-to-exceed cost, cost per deliverable, time and materials, etc.)? *The city would like time and materials presented for each deliverable, along with a total cost. The itemized costs will be used to create the lump sum and proposers will be required to execute an agreement with a lump-sum, total not-to-exceed amount. Cost proposals should include itemized anticipated reimbursable expenses, but they should be separate from the total cost and not included in that total.*

Please acknowledge receipt of this Addendum by including a copy of it with your proposal. The pages included will not count toward any page limitation, if any, identified in the RFP.

Posted: **4/21/22**