

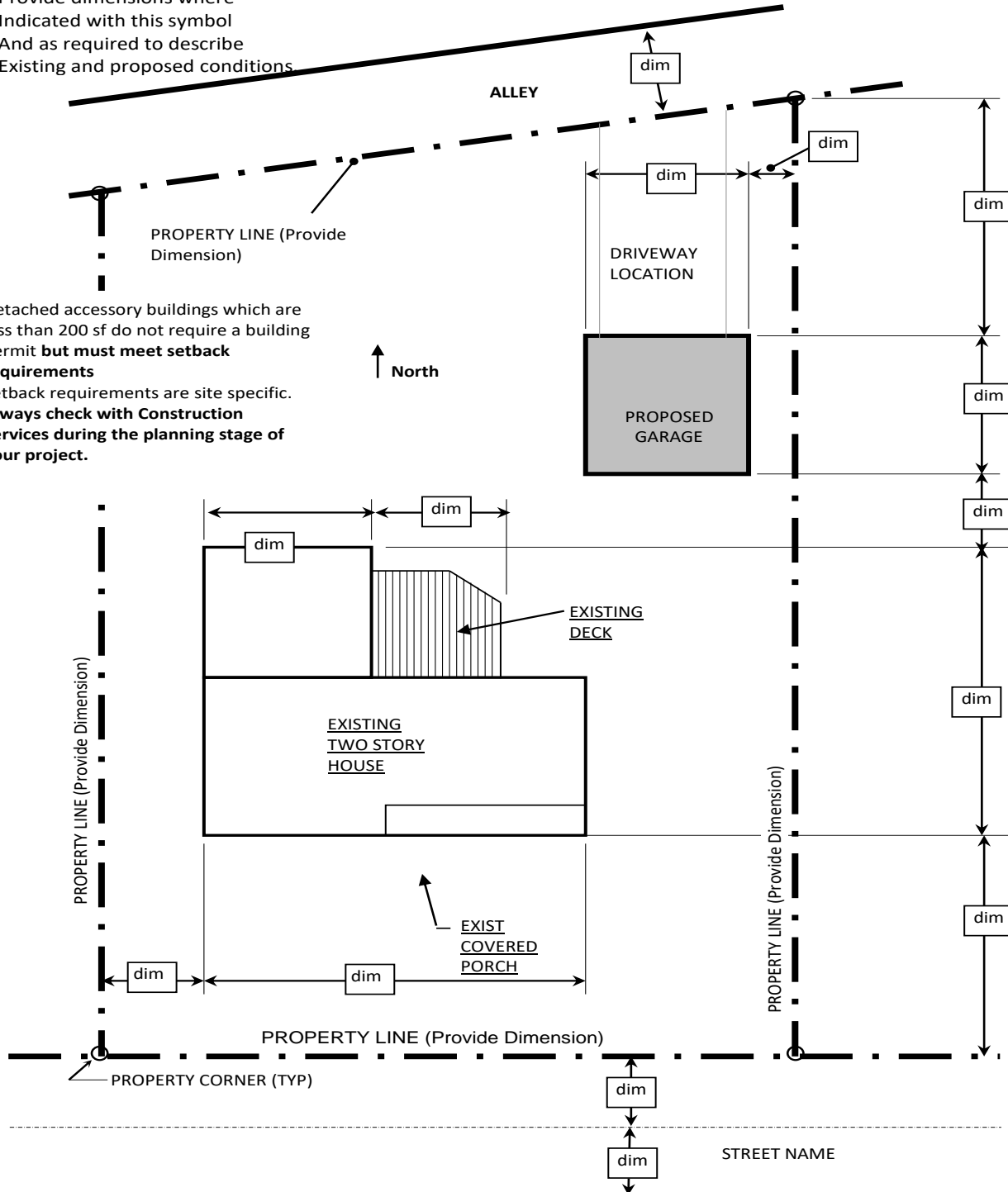
### Sample Site Plan

Don't use this sheet-create your own drawing.

SCALE: 1" = \_\_\_\_\_ FEET

dim Provide dimensions where indicated with this symbol and as required to describe existing and proposed conditions

- Detached accessory buildings which are less than 200 sf do not require a building permit **but must meet setback requirements**
- Setback requirements are site specific.
- **Always check with Construction Services during the planning stage of your project.**



## Site Plan Instructions

Provide two copies

If the footprint of the building will not be changed, the site plan must be drawn to scale and must include the following:

- Dimensions of lot. Property lines must be consistent with the legal description of the property.
- All buildings existing on the lot, their exterior dimensions, distances to property lines.
- Include all projections and any accessory structures (decks, garages, sheds, etc.).
- The legal description of the property.
- Scale.
- North arrow.

If the footprint of the building will be changed, in addition to the above:

- Dimensions of lot and survey monuments on which the site plan is based (example: found property corner pins placed according to a recorded survey or plat).
- Complete exterior dimensions of all proposed structures, projections and additions and dimensions to all property lines.
- Adjacent streets or alleys with right-of-way widths shown, if known.
- Any known easements on the property (existing utility or access) with dimensions.
- Existing and proposed drainage patterns.
- Setback distances (front, rear and side) required by applicable codes.
- Indicate the location of any utilities in the vicinity of the proposed work.
- Attach all prior Planning Commission or Council approvals.

Other information may be required for certain sites and will be requested during the plan review process.