




**Planning & Development Division**  
*Planning & Economic Development Department*

Room 160  
411 West First Street  
Duluth, Minnesota 55802

 218-730-5580

 [planning@duluthmn.gov](mailto:planning@duluthmn.gov)

## Short-Term Rentals

### Frequently Asked Questions

#### **I want to rent out my property on Airbnb or another web site. How can I do that?**

You need a permit from the City of Duluth to rent out any portion of your property on Airbnb, VRBO, HomeAway, or any other vacation rental web site.

#### **What type of rental permit would I need to get?**

There are three types of short-term rental permits:

##### Accessory Home Share Permit

- Applies when owner also occupies the building.
- 1-29 nights; maximum 4 guests in 2 bedrooms (one listing only).
- Good for 3 years.

##### Accessory Vacation Dwelling Unit, Limited Permit

- Homestead/owner occupied property.
- Can rent for periods of 2-7 nights; maximum 21 nights/year.
- Number of guests allowed and amount of parking required is determined by number of bedrooms. Maximum 4 bedrooms and 9 guests.
- Must meet all parking, life safety, and other requirements of a vacation dwelling unit.

##### Interim Use Permit (Vacation Dwelling Unit/Accessory Vacation Dwelling Unit)

- Permits are good for 6 years or until ownership changes.
- Time period of 2 to 29 nights.
- Number of guests allowed and amount of parking required is determined by number of bedrooms. Maximum 4 bedrooms and 9 guests.
- Must have a local property manager.

For rental permits longer than 29 nights, contact the City's Life Safety Division at 730-4380 regarding long-term rental licensing.

#### **Who do I contact for short-term rental information?**

If you are applying for an Accessory Home Share Permit or Accessory Vacation Dwelling Unit, Limited Permit, you will need to contact #3-6 below. If you are applying for an Interim Use Permit, you will ALSO need to contact #1-2 on the list.

[www.duluthmn.gov](http://www.duluthmn.gov)

The City of Duluth is an Equal Opportunity Employer.



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- 1.) City of Duluth Planning and Construction Services, for an Interim Use Permit for vacation dwelling units, at [planning@duluthmn.gov](mailto:planning@duluthmn.gov) or 218-730-5580.
- 2.) City of Duluth Construction Services and Inspections, for a Change of Use Permit and/or Building Permit: <https://duluthmn.gov/csi/> or 218-730-5240.
- 3.) State Department of Health, for a Lodging License: Sara Bents, 218-302-6184, or <http://www.health.state.mn.us/divs/eh/food/license/index.html>.
- 4.) State Tax Identification Numbers can be obtained by calling 651-282-5225 or visiting <http://www.revenue.state.mn.us/businesses/Pages/Business-Registration.aspx>.
- 5.) Make sure you sign up for City of Duluth Tourism Tax by contacting the City Treasurers office at 218-730-5350 or visiting [www.duluthmn.gov/finance/tourism-taxes/](http://www.duluthmn.gov/finance/tourism-taxes/).
- 6.) City of Duluth Life Safety Division in the Fire Department. An inspection will be conducted for an Operational Permit. See <https://duluthmn.gov/fire/> or call 218-730-4380.

**Can I get a permit in my zone district?**

You can find out your zone district using the Official Zoning Maps at <https://duluthmn.gov/planning-development/land-use-zoning-and-applications/>.

Accessory Home Share and Accessory Vacation Dwelling Unit, Limited is allowed in all zone districts. Vacation Dwelling Units/Accessory Vacation Dwelling Units are only allowed in some zone districts:

**Vacation Dwelling Units**

Allowed - No Maximum	Allowed – Subject to Maximum	Not Allowed
Any Form district (F-1 through F-9)	RR-1 RR-2 R-1 R-2 R-P MU-N	R-C MU-C MU-I MU-B MU-W MU-P I-G I-W P-1 AP


**Accessory Vacation Dwelling Units**

Allowed - No Maximum	Allowed – Subject to Maximum	Not Allowed
Form districts F-1 through F-8	RR-1 RR-2 R-1 R-2 R-P MU-N	R-C MU-C MU-I MU-B MU-W MU-P F-9 I-G I-W P-1 AP



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### **I've heard about a waiting list for rentals. What's that all about?**

Interim Use Permits for vacation dwelling units are subject to a city-wide maximum, unless you are located in a Form District. If the maximum has already been reached, the City periodically solicits letters of intention and conducts a lottery to place those applicants on an eligibility list. If you are interested in being placed on the eligibility list, please stay tuned to the Planning and Development web page at <https://duluthmn.gov/planning-development/> or subscribe to City press releases at <https://duluthmn.gov/web-subscriptions/> for future announcements.

### **What are the rules I need to follow?**

Complete zoning regulations are available in Chapter 50 of the City's Legislative Code (which is the Unified Development Chapter, available at <https://duluthmn.gov/planning-development/land-use-zoning-and-applications/zoning-regulations/>). Handouts with regulations and application procedures are available on the Short-Term Rental page at <https://duluthmn.gov/planning-development/land-use-zoning-and-applications/applications-checklists/short-term-rentals/>. The building code regulations for short-term rentals are also listed on that page. Your rental will need to meet the fire code, and that State Department of Health may have additional requirements.

### **How long will it take to get a permit?**

Accessory Home Share Permits and Accessory Vacation Dwelling Unit, Limited Permits are issued administratively and, once a complete application is received, typically takes a couple weeks.

Interim Use Permits require a public hearing by Planning Commission before going to City Council for approval. The total time for this process is typically about 3 months.

### **Do I need to get permits from any other departments and agencies?**

Yes. Please see the contact information starting on page 1 of this FAQ for the list of other departments and agencies.