



## Life Safety Division • City of Duluth Fire Department

615 West First Street • Duluth, MN 55802

Phone: 218-730-4380 • Fax: 218-730-5902

Email: [lifesafety@duluthmn.gov](mailto:lifesafety@duluthmn.gov) • Website: [www.duluthmn.gov/fire/](http://www.duluthmn.gov/fire/)

### Tent Permit Application - \$125.00 Fee

MSFC 3103.2 Approval required. Tents and membrane structures having an area in excess of 400 square feet (37 m<sup>2</sup>) shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the *fire code official*.

**One permit required per site • Each permit may have up to three tents • For more than three tents, additional permits required**

Site Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Number of Tents: \_\_\_\_\_ Expected Maximum Occupancy Number: \_\_\_\_\_

Set-up Date: \_\_\_\_\_ Take Down Date: \_\_\_\_\_

Purpose of Tent/Greenhouse: \_\_\_\_\_

**If erected on City Property a permit from the Parks Dept is also required.**

#### Permit Applicant:

Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Site Map:** Indicate location of tent(s) in relation to buildings, parking and access roads or attach map.

Applicant agrees to abide by the Duluth Fire Department Fire Prevention Code as it relates to this permit.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

## Conditions of Tent Permit

- 1) Verification of fabric flame resistance shall be available to the Fire Inspector upon request.  
(manufacture's tag)
- 2) No propane heaters allowed inside of tent while open to the public.
- 3) Weeds/vegetation shall be removed from around the structure to 10 feet.
- 4) The tent shall be erected a minimum of 20 feet from any permanent structure or property line.
- 5) Vehicles shall not be allowed to park closer than 20 feet to the tent.
- 6) "No Smoking" signs shall be posted out and inside structure. No open flame permitted in tent.
- 7) A portable fire extinguisher (2A 10 BC) shall be provided for a max travel distance of 50 ft.
- 8) An Electrical Permit shall be required if electricity is to be provided to the tent, and all electrical work shall meet National Electrical Code (NEC) standards, including the temporary use of extension cords.  
Contact (218) 730-5240 for an electrical permit & inspection.
- 9) Hay/straw is prohibited in tent.
- 10) Flammable or combustible liquids are prohibited inside or near the tent/membrane.
- 11) Temporary tents, air-supported, air inflated or tensioned membrane structures shall not be erected for a period of more than 180 days within a 12-month period on a single premise.
- 12) A detailed site and floor plan for tents or membrane structures with an occupant load of 50 or more shall be provided with each application for approval. The tent or membrane structure floor plan shall indicate details of means of egress facilities, seating capacity, arrangement of the seating and location and type of heating and electrical equipment.
- 13) Exit signs shall be clearly marked, illuminated, and installed at exit doorways.