



Parks & Recreation

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Parks and Recreation – Third-Party Pandemic Operations Plan Policy

May 18, 2020

The City of Duluth Parks and Recreation Division will comply with Federal, State and local guidance for recreational activities seeking to proceed on City of Duluth property during the Covid-19 pandemic.

1. The City will require a pandemic operations plan that will effectively prevent disease transmission at the program site. Operational adaptations may include limits on number of participants, revised program delivery, sanitation procedures, and protection/training for staff, volunteers, and participants.
2. In light of the impact of the pandemic on City revenues, the City must reduce the impact of operating expenses on the city's budget. We are currently running analysis on utilities, maintenance, and other costs associated with programs operating in our parks and park facilities. We will review individual program/lease arrangements and discuss each party's role in covering part or all of the expenses to operate that space or that facility.

Guidelines

The State of Minnesota has supplied templates and program/service-specific guidelines, which will be referenced by Parks and Recreation, when reviewing and approving Pandemic Operations Plans.

The COVID-19 Pandemic Operations Plan must include and describe how the organization will implement, at a minimum, the following:

1. infection prevention measures;
2. prompt identification and response to sick persons;
3. controls for social distancing;
4. cleaning, disinfecting, decontamination;
5. clear identification of responsibilities to carry out the plan: communications and training for managers, workers, or similar volunteer roles
6. communications and instructions for participants
7. process for tracking participants, users, visitors (on-going and at any given time to control group size)



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& Recreation

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