



## PARKS & RECREATION COMMISSION

Meeting Minutes of January 8, 2020

City Hall – Council Chambers



### I. Call Meeting to Order

President Crosby called the meeting to order at 5:01 p.m.

### II. Roll Call

Present: Amanda Crosby, Jill Joyce, Erik Torch, Jenny Peterson, Tjaard Breeuwer, David Demmer, Britt Rohrbaugh, Dudley Edmondson, Noah Kramer.

Not Present: David Kirby (ISD 709 School Board Liaison), Frank Jewell (St. Louis County Board Liaison),

### III. Approval of December 11 Meeting Minutes

Commissioner Peterson motioned for approval of the December 11 meeting minutes; second by Commissioner Breeuwer. Unanimously approved.

### IV. Presentations

#### A. Permitting and Reservations – 2019 Year in Review (Informational) – Chris Severson, Permits Coordinator

Chris Severson provided an overview of the permits that occurred during the 2019 year.

##### Commissioner Questions

Joyce questioned what kind of commercial operator permits are happening. Severson replied mostly workout organizations. Joyce questioned if any daycares have obtained a commercial permit. Severson indicated this has not happened.

Demmer questioned if the portable saunas are getting permits. Severson indicated we are approaching folks and one has obtained a permit.

Edmondson questioned why Brighton Beach will be closed this year. Jessica Peterson indicated it is the Brighton Beach Mini Master Plan construction that was approved last year.

#### B. CPL Metro Land Acquisition (Informational) – Lisa Luukkala, Assistant Manager

##### Commissioner Questions

Demmer questioned if there is a designated bike trail on the western edge. Luukkala indicated there is an informal trail and one that hugs a rock outcropping – the City will not be developing on the 44 acres, indicated that social trails will be obliterated.

#### C. 2020 Capital Plan (Informational) – Jim Filby Williams, Director of Parks, Properties, and Libraries

Jim Filby Williams indicated that over 16 million dollars in construction projects will be taking place during the 2020 year thanks to state, federal, county, and local contributions.



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### Commissioner Questions

Joyce requested more information on the SHPO process. Jim Filby Williams indicated the project has federal funding, which needs to go through a section 106 regulatory process to avoid adverse effects to cultural resources. Mentioned negotiating the MOU's can be a difficult and long process. Joyce questioned why a project may not pass the SHPO process. Jim Filby Williams indicated they are trying to make sure deteriorating assets are being properly preserved.

Edmondson questioned where the Lakewalk construction will take place. Jim Filby Williams indicated it will take place from the Army Corps of Engineers to the corner of the lake.

### V. Commissioner Committees

Torch shared his appreciation for the Parks and Recreation staff.

### VI. Commissioner & Liaison Reports

### VII. New Business

#### A. Parks and Recreation Commission Officer Elections (Action Item) – Amanda Crosby, President

**Torch made the motion to approve the elected seats being Crosby as President, Joyce as Vice President, and Breeuwer as the Secretary. Second by Demmer. Motion carries.**

### VIII. Old Business

#### A. Golf Sub Committee (Action Item) – Jessica Peterson, Manager

### Commissioner Questions

Edmondson questioned if the document is subject to change. Jessica Peterson indicated the document can change over time.

Demmer questioned why the Parks and Recreation President chooses the members and not the Parks and Recreation Commissioners who will be sitting on the committee. Jessica Peterson indicated this guideline is within the bylaws. President Crosby shared she is open for collaboration on selecting the members.

Jenny Peterson indicated she does not want the idea of developing a golf master plan to go away. Mentioned this is not within the document.

Demmer requested Jim Filby Williams to provide a timeline. Jim Filby Williams indicated the recommendations are intended to preserve opportunity at both Enger and Lester. Shared the timeline is dependent on the Planning and Economic Development team to find an appropriate developer to get the process going, it is dependent when we can receive funds from the real estate sale – which could take several months.



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Demmer questioned if the City would be in communication with the committee on the progress of the land sale. Jessica Peterson indicated the committee will be somehow involved with the final RFP process, but it is not yet defined. Demmer questioned if the Parks and Recreation Commission could change the charge of the document in order to make it broader. Jessica Peterson shared review may occur at any time, but creating this committee will create dialog with city officials and bring information to the Parks and Recreation Commission. Mentioned the Public Golf Committee will be the communication conduit to the Parks and Recreation Commission.

**Joyce made the motion to approve the formation of the Public Golf Committee. Second by Demmer. Unanimously approved. Motion carries.**

### **XIII. Division Report**

#### **Public Comment**

#### **Adjournment**

Meeting adjourned at 6:29 pm.

### **XIV. Next Meeting**

The next meeting will be Wednesday, February 12, 2019 in the City Hall – Council Chambers.