

Heritage Preservation Commission
July 12, 2021 Meeting Minutes
Web-Ex Meeting Format

Due to the COVID-19 emergency, the HPC members participated through video conference from home. The meeting was held as a Special Meeting pursuant to Minnesota Statute 13D.021 in response to the Covid-19 emergency.

1. Call to Order and Roll Call

President Jessica Fortney called to order the meeting of the Heritage Preservation Commission (HPC) at 12:03 p.m. on Monday, July 12, 2021.

Attendance: *(Via WebEx video conferencing – all votes conducted via roll call)*

Attending: Ken Buehler, Stacey DeRoche, Jessica Fortney, Mike Poupore, Brandon Hartung, Jess Mccullough, Sarah Wisdorf (joined at 12:10)

Absent: None.

Staff Present: Steven Robertson

2. Public Hearings (None at This Time)

3. Consideration of Minutes

May 10, 2021

MOTION/Second: Buehler/Poupore approved the minutes

VOTE: (6-0)

4. Communications (None)

5. Report of Final Disposition of Matters Previously Before the Commission

None at this time.

6. Reports of Officers, Staff and Committees

Planning Commission (PC) - Commissioner Sarah Wisdorf was absent and there was no updated (Commissioner Wisdorf joined the meeting immediately after this item was discussed).

7. Consideration of Matters Regarding Commission Action –

-Resolution of Support, Legacy Grant (Window Replacement), Former St. Louis County Jail City Staffer Thresa Bajda discussed the proposed project, and was joined by Meghan Elliot. It was noted that the HPC reviewed the St. Louis County Jail project at an earlier meeting this year. The HPC being asked to pass a resolution of support related to a legacy grant application to replace the windows at the former St. Louis County Jail. The pre-application for the grant is shortly, with the grant due in early September.

Commissioner Buehler asked questions related to the amount of the grant being asked, and the timing. Bajda responded that we are asking for \$235,000, which is considered a large grant. President Fortney asked questions on the application process and tax credit process.

MOTION/Second: Fortney/Poupore to support the resolution.

VOTE: (7-0)

-Chester Bowl Ski Chalet, Proposed Site Improvements (16-Foot Wide Permanent Pedestrian Bridge And Gravel Path)

City Staffer Mollie Hinderaker presented on the proposed site improvements at Chester Bowl, including a gravel path and a pedestrian bridge. David Schaeffer, Director of Chester Bowl, provided some project background information, including consequences of the 2012 flood. The HPC's comments were sought.

Commissioner Poupore asked about the two dam structures that are on the site, and note that this is a designated trout stream. Commissioner Buehler asked about tribal review. Hinderaker noted that they sent information to 15 tribes in the area, with only 1 tribe responding, and they are still working on this element. Hinderaker noted that they received some CBDG funding for this project, and Schaeffer noted that the total cost of the project will be around \$100,000. Hinderaker concluded by stating that they do not need a formal resolution or vote from the HPC, but they wanted to share this information and get any comments back. She thank the HPC for their time today.

President Fortney stated that she believed that this project would create no adverse impacts. She added that Chester Bowl is really important to the community and our shared history, and could possibly see this being nominated for a local historic nomination in the future.

-First Draft Commercial Historic District Design Guidelines

The first draft design guidelines were forwarded to the HPC for review. Caitlin Hernstadt, Senior Architectural Historian, reviewed the first draft of the Commercial Historic District Design Guidelines. She reviewed the first portion of the draft document, discussing architectural styles, design principles, and Secretary of Interior's Design Standrds.

Two special meetings will be scheduled later in July to spend more time reviewing the document and seeking public input.

8. Other Business

- -Civic Center/Priley Drive Public Art Bricks

Robertson discussed the city's proposal for the bricks in Priley Drive. Some of the bricks at the Civic Center/Priley Drive (between the fountain and the statue) are becoming loose/damage/deteriorated and will need to be removed.

9. Adjournment

Adjournment at 1:07 p.m.

Respectfully,

DocuSigned by:
Adam Fulton
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Adam Fulton – Deputy Director
Department of Planning and Economic Development