

Heritage Preservation Commission
March 25, 2014 Meeting Minutes
Room 303 – Duluth City Hall

I. Call to Order

Chairperson Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:06 p.m. on Tuesday, March 25, 2014.

Roll Call

Attending: Kristi Johnson, Patricia Mullins, Thomas Vaughn and David Woodward

Absent: Ken Buehler (Excused)

Staff present: John Judd, Charles Froseth, and Cindy Stafford

II. Public Hearings (none)

III. New Business

A. Nominations for Membership for HPC – New Nominations coming in April. The mayoral nominating committee will be reviewing applications. There are currently five applications. Chair Woodward would like to see an architectural historian on the HPC.

IV. Old Business

A. Carter Hotel – N/A

B. Clayton-Jackson-McGhie Memorial at 31 N. 2nd Ave. E., Revised material provided by Thomas Vaughn for nomination to Duluth Historic Landmark status of the Thomas Vaughn introduces the nomination. The board representatives are present.

MOTION/Second: Woodward/Mullins nominate Clayton-Jackson-McGhie Memorial for local landmark status.

(VOTE: 4-0)

This will go to the city council for a vote – April 28, 2014. Then a preservation plan will be needed.

C. Nomination to Duluth Historic Landmark status of Enger Tower at 1801 W. Skyline Pkwy. Keep on the agenda.

D. Pre-nominations for Other Properties in Duluth. Intern/mentee – Rachel of UWS/UMD is compiling a list which includes seven properties by the end of June. David has two students who are interested in internship over the summer with the city. Froseth notes the possibility of looking at Morgan Park for landmark district designation.

- E. Update on Phase V (five) CLG Grant - Historic Survey/Inventory. Charles Froseth gives a brief overview. He discusses the past 4 phases/inventories over the past 10 years. Andrew Schmitt of Summit addresses the commission. They will begin a field service soon. Research design is the first task. Background research to look at property types represented in area. Including early properties, and altered sites. Interns will go through the city directory first and identify historic owners. Mary Ann Norton library pre-review is a good resource and will provide an extra level of checking. A report and data base will be provided. He hopes to finish project at the end of June. Chair Woodward notes UMD's resources included in the Northeastern MN special collection located on the 3rd floor of UMD's library. Woodward asks about the scope of this phase and asks if they can expand the historic district to include more of the downtown area. Per Michael Koop, it's worth taking another look. Traphagen properties are mentioned as being a possible future project for interns.
- F. Duluth Ethnographic Study/Indigenous Commission (Chronologically presented as last topic under other business). Woodward meeting next week (April 1st). Froseth will not attend, but someone on staff will be present. Budget is 68k.
- G. Registered on the National Registry – opportunity Douglas Arts – Duluth Fish and Seafood, LLC Steve Frank (UMD alumni) – distributed a handout to commissioners. They hope to obtain a long-term lease with possible interior modifications at 60th Avenue East and London Rd. It's currently zoned R-1, and a special-use permit would be required. This would require local landmark status. The building was built around 1885. They would like to incorporate Duluth's past fishing history. Their business would be a cash and carry market for fish as well as other seafood. They may offer some ready prepared food to go, including: dips, salads, and possibly sushi. There will be a meeting tomorrow at 7:00 p.m. at the limnology building. Announcements for the meeting were distributed to neighbors. The HPC commissioners are invited to attend. Per Chuck, the project requires an interim use permit in accordance with adaptive re-use. Traffic flow patterns will need to be looked at. The nomination will need to go to the planning commission and then on to the city council. Michael Koop talks about possible tax credits. He will forward the information to the applicants. Per Chair Woodward, ultimately the decision is up to the city council. He says if the owner (UMD) doesn't want the local landmark status, they will voice their opinion at the city council meeting. The HPC's job is strictly to nominate. Chair Woodward encourages the applicant to have a rough draft (with the criteria section filled out) completed and submitted to the HPC as soon as next month. At that point, the HPC can help the applicant edit it. He notes the website and also notes some examples.
- H. St. Peter's Church – Robin Mainella has been in contact with Chair Woodward. Patricia Mullins has heard from her contact, but notes Father Petrich/the diocese (per recommendation from their lawyers) is not willing to have any open dialogue about it. Woodward asks if the city will draft another letter. John Judd will contact the city legal staff.

- V. Consideration of Minutes – February 25, 2014
MOTION/Second: Woodward/Vaughn approve minutes.

(4-0)

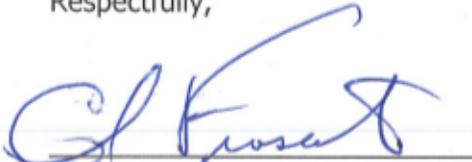
- VI. Communications
A. Lincoln Park Neighborhood – set boundaries for Historic Building Inventory (Froseth). Map distributed during meeting.

- VII. Reports of Officers and Committees
A. Planning Commission Update – Mullins gives a brief overview.

- VIII. Other Business
N/A

- IX. Adjournment
Meeting adjourned at 3:48 p.m.

Respectfully,



Charles Froseth, Secretary