

**SPECIAL MEETING OF THE DULUTH
ECONOMIC DEVELOPMENT AUTHORITY PURSUANT TO
MINNESOTA STATUTE 13D.021 REGARDING MEETINGS BY
TELEPHONE OR OTHER ELECTRONIC MEANS
FRIDAY, APRIL 3, 2020 – 12:00 P.M.**

MINUTES

- Call to Order:** The April 3, 2020 special meeting of DEDA was called to order by President Cartier at 12:06 p.m.
- Present:** Matt Cartier, Craig Chilcote, Zack Filipovich, Tim McShane, Roz Randorf
- Others Present:** Amanda Anderson, Robert Asleson, Joan Christensen, Chris Fleege, Adam Fulton, Kaleb Montgomery, Jenn Moses, Carmel Peterson, Steven Robertson, Chad Ronchetti
- Absent:** Nancy Aronson Norr, Barb Russ

PUBLIC TO ADDRESS THE COMMISSION

No public comment during this meeting.

PUBLIC HEARINGS

No public hearings during this meeting.

APPROVAL OF MINUTES- No minutes to approve.

APPROVAL OF CASH TRANSACTIONS

No cash transactions to approve.

NEW BUSINESS

RESOLUTIONS FOR APPROVAL

RESOLUTION 20D-21: RESOLUTION AUTHORIZING A FIFTH AMENDMENT TO THE LEASE AGREEMENT WITH AAR AIRCRAFT SERVICES, INC. ABATING RENT FOR THE MRO FOR THE MONTHS OF APRIL, MAY AND JUNE 2020.

Staff: N/A

Discussion: Commissioner Randorf inquire about protecting the Cities' money. Director Fleege talked about the monies from rent going towards its own account so that is why there was no claw back.

Vote to Approve Resolution 20D-21: (Chilcote/Filipovich) Vote: Passed 5-0 (Cartier, Chilcote, Filipovich, McShane, Randorf).

RESOLUTION 20D-22: RESOLUTION AUTHORIZING MODIFICATION OF LEASES IN RESPONSE TO COVID-19 EMERGENCY.

Staff: This item was removed from the agenda.

Discussion: N/A

Vote to Approve Resolution 20D-22: Item was removed from the agenda.

RESOLUTION 20D-23: RESOLUTION AUTHORIZING MODIFICATION OF LOAN DOCUMENTS IN RESPONSE TO COVID-19 EMERGENCY.

Staff: N/A

Discussion: Commissioners discussed if the City should be looking further out in the future or if we will need to bring this back. Director Fleege explained that we could always bring something back to the Commissioners if need be.

Vote to Approve Resolution 20D-23: (McShane/Randorf) Vote: Passed 5-0 (Cartier, Chilcote, Filipovich, McShane, Randorf).

RESOLUTION 20D-24: RESOLUTION AUTHORIZING THE DEDA EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE ENTREPRENEUR FUND, TO THE DEDA SMALL BUSINESS EMERGENCY LOAN PROGRAM IN THE AMOUNT OF \$90,000

Staff: Director Fleege explained that the goal is to bring a more comprehensive funding package, which would be similar to the State of Minnesota's relief package. The concept is that a larger package would be coming forward soon that will need to come through DEDA and then through the City Council.

Discussion: Commissioner Randorf asked what the scope of funding for the Entrepreneur Fund might be moving forward.

Vote to Approve Resolution 20D-24: (Filipovich/Chilcote) Vote: Passed 5-0 (Cartier, Chilcote, Filipovich, McShane, Randorf).

DISCUSSION

Commissioner Filipovich would like to highlight the businesses in Duluth that are producing PPE, hand sanitizer, etc.

DIRECTOR'S REPORT-Meeting adjourned at 12:27 p.m.

Respectfully submitted,

Chris Fleege
Executive Director
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NOTICE: The Duluth Economic Development Authority will be holding its April 3, 2020 Special Meeting by telephone or other electronic means pursuant to Minnesota Statutes Section 13D.021 in response to the COVID-19 emergency. Some members of the Board may participate by conference call or video conference. Due to the COVID-19 emergency and the closure of City facilities, public comment will not be taken at the meeting. The public is encouraged to watch the meeting by tuning into Public Access Television, Channel 180.