



*Duluth Community Development Program Mission is to invest in community programs that help low to moderate income people by addressing **basic needs**, providing **affordable housing** and increasing economic **self-sufficiency**.*

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City of Duluth  
Community Development Committee  
December 14, 2015 Meeting Minutes  
Room 303 - City Hall

I. Call to Order

Chair Barbara Carr called to order the meeting of the city community development committee at 5:45 p.m. on Monday, December 14, 2015, in the Council Chambers on the 3<sup>rd</sup> floor of City Hall.

Roll Call

Attending: Barbara Carr, Randy Brody, Reyna Crow, Hamilton Smith, Debra Branley, Cruz Mendoza

Absent: Harrison Dudley

Staff Present: Keith Hamre, Karen Olesen

Others: Dean Menardi (LSS), Lynne Snyder and Jill Kaske (HRA), Lee Stuart (CHUM), Shawn Wellnitz (Entrepreneur Fund)

II. Approval of December 1, 2015 Meeting Summary

December 1, 2015

**MOTION/Second:** Smith/Crow to approve the December 1st meeting summary. Motion passed. **VOTE: (5-0)**

III. Finalize 2016 Action Plan & Funding Recommendations for City Council

Hamre related discussion with One Roof related to their request of funding for new home construction. Given the recent support by Minnesota Housing, matching funds provided by the Duluth HRA, and reprogrammed HOME funding, the project can go forward without an additional award of CDBG or HOME funds. One Roof plans to construct nine units in 2016, another six units the year after, for a total of fifteen units.

Crow moved, with Branley seconding, to recommend for funding \$614,500 for HS-01, \$200,000 for HS-03, and \$30,000 for HS-04. Motion passed unanimously.

Hamre went on to talk about the request for CDBG public service dollars for the Tenant Landlord Connection. The Committee made a "pre-commitment" last year of \$30,000. He is proposing taking the \$27,368 initially recommended for 16-HO-07, Housing & Stabilization Benchmarks, and recommending that amount for 16-PS-05, Tenant Landlord Connection. There was discussion about potential outcomes of the project. Hamre said the public funders, St. Louis County, Duluth HRA and City planned to work with One Roof to develop more concrete outcomes and expectations. CD Committee members volunteered to be a part of this effort.

Hamilton moved, with Crow seconding, to zero out 16-HO-07, and recommend funding 16-PS-05 at \$27,368. Motion passed.

IV. Other Business

The Committee discussed the upcoming Committee of the Whole meeting with the Duluth City Council at 6:30 tonight. The Council will be voting on the recommendations for CDBG, HOME and ESG programs at their regular meeting later tonight.

Meeting adjourned at 6:11 P.M. Motion passed.

Respectfully Submitted,  
Karen Olesen