



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

Civil Service Board.

Tuesday, July 7, 2020

4:00 PM

Webex

Members Present: Joaquim Harris, Laura Perttula, John Strongitharm (Chair)

HR Staff Present: Theresa Severance (Board Secretary), Laura Dahl, Heather DuVal, Aimee Ott, Matt Silverness

Others Present: Shawn Krizaj (Fire Chief), Andrew Beck (Firefighter), Cory Flesch (Firefighter), Marcie Thole (Firefighter), Scott Kleive (Deputy Fire Chief), Tom Guntzburger (Training Officer), Bill Chopskie, Dave Werner

1. ROLL CALL

2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. November 5, 2019

This Item was approved unanimously

3. UNFINISHED BUSINESS

4. NEW BUSINESS

A. REVIEW NEW AND REVISED JOB DESCRIPTIONS

(1) Street Maintenance Laborer (new)

This Item was approved unanimously

(2) Victim Services Specialist (new)

This Item was approved unanimously as amended (addition of "gender" to 5G in the job description)

(3) Senior GIS Technician

This Item was approved unanimously

B. ELECTION OF OFFICERS

(1) Chairperson

Joaquim Harris was nominated and accepted. This Item was approved unanimously

(2) Vice-Chairperson

Laura Perttula was nominated and accepted. This Item was approved unanimously

5. APPEALS

A. FIRE EQUIPMENT OPERATOR (M2028) APPLICANTS

(1) Candidate A

This appeal was denied unanimously.

(2) Candidate B and Candidate C

Motion to make "setting the brake" a scored part of the exam. (Applicants receive zero points.) This Item was approved unanimously

6. INFORMATIONAL

A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS

This Item was received.

B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS

This Item was received.

C. LETTER FROM ATTORNEY GENERAL'S OFFICE REGARDING SUPERVISORY JOB DUTIES

This Item was received.

D. UPDATE REGARDING NEW BOARD MEMBER APPOINTMENTS

This Item was received.

ADJOURNMENT