

AGENDA

City of Duluth - Civil Service Board

May 3, 2016 - 4:45 p.m.

City Hall - Council Chambers

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589.

Members: Rick Edwards, Shelly Marquardt, John Strongitharm, Beth Tamminen (Chair),
Renee Van Nett

1. ROLL CALL
2. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
 - A. April 5, 2016
 - B. April 14, 2016 (Special Meeting)
 - C. April 19, 2016 (Closed Special Meeting)
3. UNFINISHED BUSINESS
4. NEW BUSINESS
 - A. REVIEW NEW AND REVISED JOB DESCRIPTIONS
 - (1) Network Administrator (revised)
 - (2) Senior Network Administrator (new)
 - (3) Systems Administrator (revised)
 - (4) Senior Systems Administrator (new)
 - (5) Technology Security Administrator (new)
 - (6) Utilities Information Specialist (new)
5. APPEALS
6. INFORMATIONAL
 - A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS
 - B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS
 - C. NOTICE OF APPEALS
 - D. CONFLICT OF INTEREST FOR CSB MEMBERS IN VOTING ON APPEALS AND OTHER BOARD MATTERS (E.G., JOB DESCRIPTION APPROVALS)
 - E. ISD 709 – TIME OFF WITHOUT PAY NOTICE AND SUPPLEMENTAL INFORMATION (CUSTODIAN 2)
 - F. ISD 709 – WRITTEN WARNING (CUSTODIAN 2)
 - G. ISD 709 – WRITTEN WARNING (FIREPERSON 2)

NEXT REGULAR MEETING SCHEDULED

June 7, 2016