

MINUTES

City of Duluth – Earned Sick & Safe Time Task Force
January 11, 2017 – 4:30 p.m.
City Hall – Fourth Floor – Room 402 – Large Conference Room

Weintraub called the 12/28/16 meeting of the ESST to order at 4:33pm.

MEMBERS: Tony Boen, Brenda Denton, Mary Faulkner, Arik Forsman, Angie Miller, Theresa O’Halloran-Johnson, Chad Ronchetti, Terese Tomanek, Laura Weintraub, Kathryn Wegner, Stephan Witherspoon

1. ROLL CALL

Members Present: Tony Boen, Brenda Denton, Mary Faulkner, Arik Forsman, Angie Miller, Theresa O’Halloran-Johnson, Chad Ronchetti, Laura Weintraub, Kathryn Wegner

Members Absent: Terese Tomanek, Stephan Witherspoon

Others Present: Katie Humphrey, Ashley Kamantauskas

2. APPROVAL OF MINUTES

A. December 28, 2016

Vote to Approve 12/28/16 Minutes: Approved as written (Boen/Forsman) unanimous (9/0)

3. INFORMATIONAL

1. Finalize and approve the employer and employee survey

Wegner asked the question regarding access to paid sick and safe time on the employee survey and noted that it would then be an internal work issue, not an external city issue. The task force is going to change the first question on the ‘employee’ survey to ask if employees have employer paid sick leave.

The task force agreed that the employee survey is ready for distribution.

The task force went through each question on the employer survey one by one to ensure the questions would gather the most helpful information.

Boen is going to distribute a final draft to the task force.

2. Finalize and approve Distribution Plan for employer and employee survey

The task force is going to send communications to business associations, unions. The task force is going to accept paper surveys. The surveys will be available at the listening sessions. The surveys will be communicated via social media and online sites like the City of Duluth website and Nextdoor. The City of Duluth will send out a City press release announcing the surveys.

The task force is going to request the help of the Workforce Development Center’s Vista in getting the survey to people with limited access to communication.

The task force is going to request the help of the City’s Public Information Coordinator to create a press release.

The task force discussed the way to verify the validity of the input gathered. The online survey will be measured against input gathered at listening sessions and research already gathered on the community of Duluth.

3. Committee Reports
 - a. Definitions

Ronchetti reported on his research findings on how to define a small business.

- b. Research

The research committee is going to research what defines a small business. They are also going to research if other cities exempt certain small businesses.

- c. Social/Health Implications
 - d. Legal

The legal committee met with Carl Crawford. Weintraub said Carl is interested in staying involved in what the Task Force is working on. Denton said the Human Rights Commission isn't an enforcing body. The Task Force is going to address the issue of enforcement of a proposed ordinance. The research committee is going to look into how other cities enforce their earned sick and safe time policies.

- e. Survey
 4. PUBLIC COMMENTS

Ashley is for a city ordinance for all people. From a personal perspective she has had jobs that have haven't have policies and jobs where she has had policies but gotten fired for using said policy. Feels like the process is going way too slow. Concerned about marginalized people. Thinks the task force should address taking care of mental health and having mental health days.

Katie has seen instances where people work in the restaurant industry. She inquired when the listening sessions would occur and Weintraub said they would happen February, March, April.

5. UNFINISHED BUSINESS
6. NEW BUSINESS

At the 1/25/17 meeting time and places of the listening sessions will be discussed.

7. NEXT REGULAR MEETING SCHEDULED
Wednesday, January 25, 2017

Weintraub adjourned the meeting at 6:06pm.