

DULUTH PUBLIC LIBRARY BOARD
Minutes of Regular Meeting
APRIL 25, 2017

Call to Order: President Rosendahl called the meeting of the Duluth Library Board to order at 4:30 p.m. on Tuesday, April 25, 2017. On a motion by Sperl, seconded by Scheiber, the agenda was approved as reordered.

Members Present: Sandy Scheiber, Lizzy Luoma, Megan Oswald, Sister Edith Bogue, David Sperl, Nick Focault, Matt Rosendahl,

Also Present: Carla Powers, Jim Filby-Williams

Absent: Betty Ramsland, Neil Glazman

Minutes: On a motion by Bogue, seconded by Luoma, the library board minutes of the regular meeting of March 28, 2017, were approved as drafted.

Reports:

Friends of Duluth Public Library

- Lake Superior Libraries Symposium. Registration is open now for the full day event. The theme this year is “Beyond Neutral” to promote inclusion in libraries.
- Arrangements have been made for shiny paper recycling for discarded library periodicals as a fundraiser. This is only for library materials at this time.

Duluth Library Foundation

- The foundation is again sponsoring the Anime/ Manga club and the summer concert series.
- A grant of \$30,000+ has been applied for to provide new and refurbished furniture in youth services.

Manager’s Report

- Staffing changes. The head of library business office is retiring this month and will be replaced by a current employee. Waiting on approval from City to fill this employee’s former position in Circulation.
- Bookmark Contest. The library is accepting entries from adults and children. Completed bookmarks are due May 5, 2017.
- One Book Northland. Local Author Lucie Amundsen will speak about her book tonight.
- New Library Cards. New cards with 2 attractive designs options with new logo feature keytag along with the library card. Press release is planned to go out soon. Current library card holders will be able to upgrade to new cards for free during the month of May. It normally costs \$3 to replace a library card before it expires.

Notes from Gathering of Associated Library Advocates

- GALA meeting held recently, multiple board members present. Majority of time was spent with individual contributions. There was a positive response with members eager to collaborate on advocacy efforts. Outcome of meeting: Form an additional group to coordinate advocacy from the three current groups. Group to be called Library Advocacy Team.

Old Business:

Main Library facility

- Powers reporting \$90,000 of capital funding from the city has been set aside for projects at the Main Library. Needs include replacement of the lights in the Green Room, repair of crumbling concrete near the plaza and replacement of at least some of the

dampeners for better air quality in the building. Board supports prioritizing dampeners due to ongoing air quality issues and increased cost if delayed.

- Board agreed to keep facility on agendas to keep track of deficits and fixes.

New Business:

Library Advocacy Team

- Board appointed Luoma as representative to newly created Library Advocacy Team to work with one representative from Friends of the Library and one representative from Foundation.
- Role of Team discussed. Library staff and city administration may be called upon as resources to direct goals, however they should not be in regular attendance at meetings. This is to give advocates autonomy in a situation where city goals may be different than advocacy goals.
- Advocacy Team will submit reports to Library Board to ensure there is continuity in advocacy goals with progress already being pursued by the library.

Minnesota Public Library Trustees' Handbook

Handbook made available in print to board members and is available in PDF on the Minnesota Department of Education website. The Board will review a few relevant sections at subsequent meetings.

Meetings at branches

Future Library Board meetings this year will be scheduled at both branch locations. Powers will check schedules and notify board.

Adjournment: Meeting adjourned at 5:30 pm.

Next meeting: The next meeting will be Tuesday May 23, 2017 at 4:30p at the Main Library.