

Duluth Public Arts Commission

MINUTES for Monday, September 19, 2016, 4:30 at Duluth City Hall, Room 106A

Present: Mary Mathews, Rachel Payne, Laurel Sanders, Sophie Spehar, Jodi Broadwell, Peter Spooner, Jason Hale

Visitor: Susan Ault.

Called to order, 4:41 p.m.

Old Business

Minutes from the August meeting were reviewed and approved.

Operations and Governance

Rachel shared the results of the “strengths” survey.

Discussion ensued about recruitment of members. Mary shared information about the Thunder Bay Public Art Committee

Gary indicated that he supported the idea of having a student representative.

Mary indicated that it would be good to have a representative from Visit Duluth.

Gary and Mary will visit with Anna Tanski at Visit Duluth.

Discussion of terms of commissioners. There is a two term limit.

Jen Moses is in the urban planning office and is interested public art.

Jason suggested that Jen could be invited to DPAC to advise and update us on the Superior Street.

Plan Implementation

Jason will distribute the Plan to staff to be read before hand. The staff will meet with Forecast on October 3, from 2-3, in the Mayor’s Conference Room.

Jason and Phil kept the number of staff small with the goal in mind to have good discussion.

DPAC commissioners should submit questions about the Plan to Mary Matthews by September 29.

Laurel and Mary will meet with the Indigenous Commission to start a conversation about collaboration and the Sister Cities Initiative.

CJM Maintenance

Jason reported that the goal is to develop a procedure to quickly respond to graffiti.

Susan Ault, a visitor, advocated that a city staff person be trained to remove graffiti quickly.

Kristin Cheronas, a conservator we have used before, recommends ProSoCo's Blockguard 1 as the anti-graffiti product.

Northern Bedrock is a possibility for conservation/maintenance. Gary will reach out to them.

Jodi will reach out to "Bob's Sparklewash."

Discussion of how to get the existing graffiti off.

Roll out of Plan

No details have been nailed down. Mary, Jodi and Sophie researched venues and caterers. No decision was made.

Jason will ask about using the rotunda for the plan roll out.

The meeting was adjourned at 6:10.

Possible Budget Categories

- Conservation
- 1% Projects
- Public Arts Programming
- Operations/Planning
 - Administration/Staff
 - Promotion/Marketing/Audience Development
- Grantmaking

The annual allocation for DPAC is roughly 44,000.

Mary indicated that we should start thinking about what percent of the budget should be allocated to each budget line.

Peter reported that the proposed conservation/maintenance requests for this year would be typical (roughly \$10504) – 28% of our allocation.

Discussion ensued about requesting/requiring funds for conservation/maintenance of new works.

Process for Reviewing Proposals

Kristin Cheronis is the person who currently prioritizes conservation/maintenance.

The two proposals for conservation (submitted by Kristin Cheronis and Penny Perry) were approved.

Discussion of developing a relationship with Northern Bedrock Conservation Corps.

Jason shared a proposal for the DPAC project review process. Jason will email his proposal to DPAC.

Clayton Jackson McGhee Memorial

Discussion of the need for a protocol for vandalism. Jason will explore options with city staff.

Plan Implementation

No dates yet for presentation to staff. Presentation to key partners/public is tentatively for October 6.

Peter will explore a staff meeting in September staff meeting – which would include planning, parks and rec, city administration, business and economic development.

The goal would be to have it reviewed by the City Council by early September prior to October 6.

Phil will identify several dates for the staff presentation.

A committee was formed to identify location, catering. Laurel, Sophie and Jodi (and perhaps Mary) volunteered to work on the committee.

Jason will research rules/regulations regarding event planning.

Recruitment of new DPAC Members

Changes were made to the form. The survey will be sent to Commission members.

DPAC Archives

Peter continues to work on cleaning up the archives.

Adjournment

The meeting adjourned at 6:05.