





**Construction Services & Inspections Division**  
*Planning & Economic Development Department*

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**BUILDING APPEAL BOARD AGENDA**  
**May 13, 2020 – 3:00 p.m.**

The Building Appeal Board will be holding its May 13, 2020 meeting by other electronic means pursuant to Minnesota Statutes Section 13D.021 in response to the COVID-19 emergency. Some members of the Board will be participating through video conference. Due to the COVID-19 emergency and the closure of City facilities, public comment will not be taken in person. However, members of the public can monitor the meeting and provide public comment on agenda items through WebEx Events. Visit <https://duluthmn.gov/live-meeting> to access the meeting. The public is also encouraged to submit written comment to [wrannenberga@duluthmn.gov](mailto:wrankenberga@duluthmn.gov) prior to the meeting. Please include “Building Appeal Agenda” in the subject line, and include your name and address and the agenda item you are speaking to. Please note that all public comment is considered Public Data.

1. Call Meeting to Order
2. Roll Call
3. Approval of the August 14, 2019 meeting minutes
4. New Business
  - a. An appeal of the Fire Marshal’s determination that building owner, OCH Bookstore, LLC must remove the deadbolt lock installed at the top of the stairs leading from the first floor (Michigan Street level to the second floor (Superior Street level) on property located at 206 E. Superior St.
  - b. Annual election of officers
5. Adjournment
6. Next meeting – Wednesday, June 10, 2020 at 3:00 pm