

DULUTH CITIZEN REVIEW BOARD MEETING MINUTES January 27, 2015 LOCATION:  
*Duluth City Hall – 411 West First Street – Room 303*

MEMBERS Present:

X	Joan McNamara	X	Katherine Eagle		Michelle Pederson
X	Patricia Behning Oakes	X	Renee Van Nett	/	Bob Grytdahl - Staff
X	Doug Bowen-Bailey	X	Archie Davis		

**Absent with Notice:**

**Absent without Notice:** Michelle Pederson

**Liaisons to DPD:** Deputy Chief Ann Clancey, Lt. Laura Marquardt

**Guests:** Ryan Morris

**Call to Order:** President Bowen-Bailey called meeting to order at 5:10 pm.

**Roll Call:** Noted the attendance of the board members and guests introduced themselves.

**Minutes:** Motion: To approve December 2014 minutes. MSP (Van Nett/McNamara)

**Police Liaison Report:**

Background: McNamara spoke about the executive committee’s meeting with Chief Ramsay and DC Clancey on the police report format and suggested outline. Board members were asked for their input.

**Crime Update:**

Lt. Marquardt reviewed some citywide crime statistics which had been emailed to the DCRB earlier. In addition, from January 1, 2015 until approximately 1500 hrs January 27, 2015 there were 7023 calls for service. Requested total 2014 CFS.

**Personnel complaints:**

Monthly statistics and yearly status reports handed out for 2014 and 2015. Some body camera use indicated. Discussion on how DCRB could view footage. Two complaint synopsis shared. Discussion on updating the DPD complaint process and DCRB being part of the committee to work on this.

Van Nett to share information with Indigenous Commission.

**Other:**

DPD suggested ACLU pamphlet which contains similar information to the National Black Police Association flier. Lt. Marquardt handed out the ACLU information “Know Your Rights” and said it was also available online. Bowen-Bailey suggested asking the ACLU to assist with a community forum since they provided training to the DCRB in the past.

Training is being arranged for new DCRB members by Lt. Marquardt. All board members are welcomed.

**Calendar:**

Recognition Ceremony: Wednesday, January 28, 2015, 1300hrs at the PSB.

Hiring Panel: Week of February 9, 2015, several DCRB members volunteered to take part.

**Public Comment:** None

**Board Reports:**

- *Joan:* Meeting with Chief and DC.
- *Doug:* Meeting with Chief and DC, interview with Zenith City news reporter on use of force and made referral to CRB DPD Liaisons and use of force coordinators/trainers
- *Renee:* Ongoing community outreach with numerous groups, committees and upcoming panel with law enforcement at Zeitgeist Zinema February 10, 2015 7 PM, topic: movie *Cleave land*
- *Katy:* Outreach through her job, school special ed, school to prison pipeline
- *Patty:* meeting with Chief and DC
- *Archie:* Citizen Patrol work, 6AE/9 St suspicious activity (store later robbed) and 6AE/4 St parking lots drug activity

**Committee Reports:**

- **Executive Committee**  
Bowen-Bailey set up meeting between Executive Committee and Chief and DC.  
McNamara shared new DPD reporting structure. Requested case study. Discussed new meeting day for DCRB because of Chief Ramsay's conflict.

**Correspondence:** None

**Other Business:**

Bowen-Bailey drafted DCRB annual report. Please review and get your comments to him asap  
Bowen-Bailey set up [duluthcrb@gmail.com](mailto:duluthcrb@gmail.com) e-mail address.

Established POLICY REVIEW COMMITTEE. McNamara, Behning and Eagle volunteered for this committee. They will work with the DPD to update the department's complaint process.

Established PRESENTATION COMMITTEE. Davis, Van Nett, Bowen-Bailey volunteered for this committee.

**Next Citizen Review Board Meeting:**

Tentatively scheduled for Tuesday, February 24, 2015.  
Please check your e-mail for changes.

Approved 02/24/2015 CITY OF DULUTH CITIZEN REVIEW BOARD MEETING MINUTES January 27, 2015