



**Planning & Development Division**  
*Planning & Economic Development Department*

Room 160  
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## **Duluth Legacy Endowment Fund Advisory Board**

Regular Meeting of April 21, 2021 – 4:00 PM

**Via WebEx**

### Meeting Summary

1) Call to Order, Roll Call, and Welcome!

- Board Members present: Malcolm Davy, Jason Tanski, Kyle Dickinson, Leah Berg, Courtney Benson, Daniel Kight, Nate Lotts, Katherine Mueller
- Board Members not present: Jim Lewis, Nolan Haglund
- City staff present: Suzanne Kelley, Mollie Hinderaker

2) New Members/Elections

- The new members: Courtney Benson, Daniel Kight, Nate Lotts, Katherine Mueller were welcomed to the Board. It was explained that the Board was rebuilding itself but served an important function in the community.
- After discussion, it was concluded that the Board would continue without a chair and would have City Staff lead the discussion.

3) Review and Approve the February 17, 2021 minutes

- Jason Tanski made the motion to approve the February 17, 2021 minutes; Malcolm Davy seconded the motion and the motion passed.

4) 2021 Funding Requests and Award

- Three proposals totaling \$14,782 were submitted for funding. Each of these proposals were reviewed and their merits were discussed.

First Proposal: Safe and Sustainable Elder Outreach by the City of Duluth for \$ 4,782

Jason Tanski made the motion to fund the **Safe and Sustainable Elder Outreach** application without the \$1,950 Hazard Pay stipend; Leah Berg seconded the motion. The **motion passed**-funding the Safe and Sustainable Elder Outreach program for: **\$2,832**.

Second Proposal: Chester Bowl Chairlift Electrical Upgrades by the Chester Bowl Improvement Club for \$5,000

Kyle Dickinson made the motion to fully fund the **Chester Bowl Chairlift Electrical Upgrade** for the requested amount of \$5,000; Courtney Benson seconded the motion. The **motion passed**-funding the Chester Bowl Chairlift Electrical Upgrade for: **\$5,000**

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Third Proposal: **Rink Repair and Community Exchange Program by the Duluth Heights Amateur Hockey Association for \$5,000**

Jason Tanski made the motion to fully fund the Rink Repair and Community Exchange Program with the condition that a complete list of materials needed and used for the project completion is submitted after the work has been completed; Katherine Mueller seconded the motion. The **motion passed**- funding the **Rink Repair and Community Exchange Program** for: **\$5,000**.

5) Subcommittee Recap

- Outreach Focus subcommittee- Malcolm Davy explained how he sent 12 letters to increased participation with the Board. After these letters were sent; the Board increased by 5 members. Currently the Board has 1 vacancy and he encouraged members to contact people they knew to join.
- Fund Raising subcommittee – Jim Lewis was not present to provide an update. City Staff will follow up.
- Marketing subcommittee- Kyle Dickinson- reviewed the internet activity on the Duluth Superior Community Foundation webpage as it related to the Duluth Legacy Endowment Grant. His goal to have increase the awareness of this grant in the community. Dan Kight and Nate Lotts joined the subcommittee.
- Work Plan subcommittee- Leah Berg will be working with Malcolm Davy and Dan Kight to develop goals for the grant and provide a frame that can be used by the Duluth Superior Community Foundation when promoting the grant.

6) Adjourn

Prior to adjournment, City Staff was asked to poll the members on what time would work best for meeting, either 4:00, 4:30, or 5:00.