

**Police Headquarters Space Summary:**

<u>Function:</u>	<u>Quantity</u>	<u>SF Area</u>	<u>Program Total</u>	<u>Add Future Growth</u>	<u>Less Potential Sharing</u>	<u>Notes:</u>
<u>Garage</u>						
Adimin/Invest - unmarked cars	25	310	7750			
Patrol Vehicles	25	310	7750	1,860		15 of which are heated stalls
Sally Port	1	350	350		350	
Large Vehicle	5	500	2500			2 or 3 of which are heated bays
<b>Sub-Total Garage</b>			<b>18,350</b>			6,150
<u>Conference &amp; Training</u>						
Conference Rooms	2	250	500			
Turnout room	1	1,000	1000			
<b>Sub-Total Conference &amp; Training</b>			<b>1,500</b>			
<u>Administration</u>						
Chief	1	200	200			private office
Dep. Chief	1	150	150			private office
Admin. Lt.	1	120	120			private office
Training Lt.	1	120	120			private office
Admin. Sgt.	1	120	120			private office
Training Sgt.	1	80	80			workstation
Use of Force Sgt.	1	80	80			workstation
Traffic Sgt.	1	120	120			
Officer	2	100	200			
Licensing Officer	1	100	100			
Crime Analyst	2	100	200			2 person/shared office
Grant Admin.	1	120	120			
Admin. Assistant	1	120	120			
Traffic Crash Investigators	3	80	240			workstation
Parking Monitors	2	24	48			hotel workstations
CSO	2	24	48			hotel workstations
Traffic Investigators	3	24		72		
Volunteers	1	120	120			
Special Projects	4	64	256			
<b>Sub-Total Admin.</b>			<b>2,442</b>			
<u>Records:</u>						
Records Supervisor	2	120	240			
Records Clerical	12	64	768	128		8 x 8 workstations
File Storage	1	150	150	25		
Copy/Workroom	1	150	150		**	
<b>Sub-Total Records</b>			<b>1,308</b>			
<u>Public Safety Dept.</u>						
Admin.	2	150	300			
Admin. Support	1	120	120			
Training Office	2	150	300			
<b>Sub-Safety Dept.</b>			<b>720</b>			

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<u>Investigations:</u>						
Investigative Lt.	2	120	240			private office
Investigative Sgt.	3	120	360			private office
Investigators	25	36	900	108		workstations
Grant Positions	4	64	256			workstations
Special Projects/Outside Agencies	1	200	200			2 person/shared office or work prep
Storage	1	100	100			10 x 10
Invest. Clerical	3	64	<u>192</u>			
<b>Sub-Total Investigations</b>			<b>2,248</b>			
<u>Investigation Support</u>						
Interview rooms	4	100	400		**	
Video Surveillance Room	1	80	80		**	
Offender area Toilet	1	50	50		50	
Computer Forensics Lab	1	150	150		**	
Computer Forensics Examiner	1	200	200		**	2 person/shared office
Reserves Storage Room	1	60	60			
Evidence Prep	1	130	130			
Evidence Storage	1	1,200	<u>1200</u>			
<b>Sub-Total Investigations Support</b>			<b>2,270</b>			
<u>Patrol</u>						
Dep Chief	1	150	150			private office
Lt. Commander	1	120	120			private office
Patrol Lt. Office	4	100	400			shared office/workstation possible
Cop Sgt Office	2	100	200			2-person/shared office
Patrol Sgt.	2	100	200	100		2-person/shared office
HOT	3	64		192		
Investigators	4	36		144		
COP	2	24	<u>48</u>	96		hotel workstations
<b>Sub-Total Patrol</b>			<b>1,118</b>			
<u>Police Support</u>						
Squad Room	1	550	550			includes 8 hotel workstations for Patrol Officers
Dictation	1	60	60		**	
Qmaster Equipment	1	25	25			small equipmt. Storage
Exercise area	1	1,500	1500			
Training Room	1	900	900			multi-purpose conf/training room. Soft finishes
Training Gear Storage	1	240	240			
Electronic Equip. Storage	1	130	130			
Med Supply Storage	1	25	25			
Gun Cleaning	1	50	50			
Gun Storage	1	25	<u>25</u>			
<b>Sub-Total Police Support</b>			<b>3,505</b>			

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<u>Staff Areas</u>						
Staff Toilets	1	500	500		**	
Staff Lockers	170	8	1360	128		Large/single tier lockers for sworn staff
Staff Lockers	70	4	280			smaller or double tier lockers for civilian staff
Break room	1	330	330		**	
Vending/Recycle	1	150	<u>150</u>		**	
<b>Sub-Total Staff Areas</b>			<b>2,620</b>			
<u>General Bldg. Areas</u>						
Vestibule	3	100	300		100	
Lobby	1	300	300		300	
Reception	1	150	150		150	
Coats	1	20	20		20	
Public Toilet	1	80	80		80	
General Storage	1	100	100			
Trash	1	140	140		140	
Janitor	1	50	<u>50</u>			
<b>Sub-Total General Areas</b>			<b>1,140</b>			
<b>Total Net Area</b>			<b>37,221</b>	<b>2,853</b>	<b>1,190</b>	
Mechanical/Electrical			2605	223	130	estimated 7% net area
Telecomm			186	14		estimated .05% net area
Circulation			4,718	713	630	25% of net area less garage
Overhead Factor - Wall, ect			1,861	143	83	5% of net area
Stairs			170			
Elevator			<u>140</u>			
<b>Total Gross Area</b>			<b>46,901</b>			<b>Gross SF</b>
<b>Total Future Growth</b>				<u><b>3,946</b></u>		
<b>Total Gross Area with Future Growth</b>				<b>50,847</b>		
<b>Potential Shared Area</b>					<u><b>2,033</b></u>	
<b>Total Gross Area with Growth, less shared areas</b>					<b>48,814</b>	

\*\* Additional space req'd but City/County willing to share