



I/I INFORMATION FORM

Your Utilities Resource Specialist is: _____ PHONE # _____

- Initial Inspection
- Point of Sale Inspection

It has been determined at this time that your house is:

- _____ **Not contributing I/I at this time.**
- _____ **Is contributing I/I and will qualify for an I/I Grant up to \$1400.00 for a working sump pump.**
- _____ **Has a House Trap that must be removed.**

The following process applies:

- × Scope of work to include: **Disconnection of footing drains from the Sanitary Sewer and removal of the house trap if feasible.**
- × A *Notice to Correct* will be mailed to you. You will have 90 days to complete the disconnection.
- × You will receive a letter in the mail from the City authorizing your I/I Reduction Program Grant Funds:
 - × \$1400 - Working sump pump or gravity system including dedicated electrical outlet
 The City will also fund the following:
 - × \$350 - Removal of a house trap
 - × \$150 - Additional electrical work (side panel or electrical upgrade)
 - × \$250 - Tap into an existing storm line or I/I stub
 - × **- \$205 - Point of Sale Inspection fee**
- × You will be responsible to obtain any required building permits and inspections. All electrical and plumbing work done by others on your property shall be done only by licensed contractor and/or licensed trade persons. We recommend obtaining bids for work to be done.
- × Keep this form readily available, attaching it to your electrical box works well. There are places for signatures of the appropriate inspectors.
- × When the project is complete and the **City Plumbing & Electrical Inspectors** have signed this form, and you have two (2) copies of your invoice from your contractor, call your Utilities Resource Specialist to inspect the project. I/I Grant Funds cannot be released until all the inspections have been completed. A **Point of Sale Certificate of Compliance** cannot be issued until all the inspections have been completed.

You are responsible for verifying that the project has been completed to your satisfaction. Payments will be made when you provide itemized receipts of payment to a licensed contractor, or with paid receipts of materials purchased. Payment may also be issued to homeowner and contractor upon appropriate approval. **The \$205 Point of Sale Inspection Fee will be deducted from any I/I Reimbursement.**

You accept that any costs for future improvements and maintenance are yours, not the City's.

If you have any questions or concerns, please call your Utilities Resource Specialist or the Public Works and Utilities, Operations Division at **218-730-4130**.

Inspected by City of Duluth Utilities Resource Specialist: _____

(Property Address)

(Date)

Approved by Building Safety Inspector(s):

Plumbing: _____

Date: _____

Electrical: _____

Date: _____

KEEP THIS FORM FOR YOUR RECORDS