



City of Duluth  
Planning Division

411 West First Street • Room 208 • Duluth, Minnesota 55802-1197  
218-730-5580 • Fax: 218-730-5904 • www.duluthmn.gov

An Equal Opportunity Employer

## Zoning Code Enforcement INTAKE FORM

Date: \_\_\_\_\_ Address of Code Violation\*: \_\_\_\_\_  
\*or nearest street intersection

Name of Violator (if known): \_\_\_\_\_

**Type of Violation** (check all that apply):

- Use of property (i.e. business in a residential area)     Sign violation     Fence     Odor  
 Noise     Light     Parking in Yard     Building location (setbacks)     Other (explain below)

**Your Contact Information** (i.e. person filing complaint. Note this information is not shared unless required by legal order):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Explain the dates, times, and frequency of violations:**

**Explain the location of the violation on the lot. Draw a map if necessary to illustrate any issues you are noticing:**

**\*Please mail or drop off at the address listed above\***

Thank you for contacting the City of Duluth about this code enforcement issue. Note that code investigations take varying amounts of time, and the City generally does not share information about investigations until findings have been made and the violator notified of findings. If you would like to inquire about the status of a complaint, please contact Planning at 730-5580.

For office use only:

Date Received: \_\_\_\_\_

Parcel ID(s): \_\_\_\_\_

\_\_\_\_\_