

All Workshops are FREE

Check to see if you need to sign up for Workshop by either:

Stopping by the WorkForce Center front desk or calling us at 218.302.8400 or register online at www.mn.gov/deed/duluthworkshops

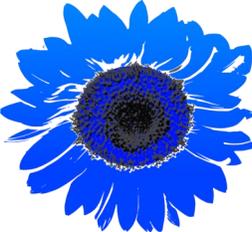
Minnesota WorkForce Center—Duluth

Workshops—April 2016

DEED is an equal opportunity employer and service provider.

Upon request, workshop materials can be made available in alternate formats.

Please advise us if you require any accommodation to fully participate in any of our workshops, etc.

Monday	Tuesday	Wednesday	Thursday	Friday
	<p><u>Using Computers in Job Search</u></p> <p>April 4 LinkedIn April 11 Free and Legal Software April 18 Formatting Your Resume April 25 Online Applications</p>		<p><u>HIRING EVENTS THIS MONTH</u></p> <p>April 6th Essentia Health April 11th Bayshore Health & Rehab. April 18th - Residential Services Inc (RSI) April 25th Whole Foods Co-op</p>	1
<p>4</p> <p>8:30 WorkForce Center Orientation: Vocational Rehabilitation Services 8:30-10:30 Using Computers in Job Search 10:30 –11:30 Job Club 1:00-3:00 Interviewing Techniques & Skills 1:30-3:00 Individual Assistance: Quick Job Search Help ***1:00-2:30– Get Ready for the Job Fair***</p>	<p>5</p> <p>***10:00—3:00*** 7th ANNUAL NORTHLAND JOB FAIR AT THE DECC PIONEER HALL</p>	<p>6</p> <p>9:00-3:00 ***<u>Business of the Day/Hiring Event</u>*** ***<u>Essentia Health</u>***</p> <p>10:30-12:00 Individual Assistance: Quick Job Search Help 3:30 WorkForce Center Orientation: Vocational Rehabilitation Services</p>	<p>7</p> <p>8:30 – 10:30 Beginning Computer - Session 1 (Lab) 9:00-4:00 Creative Job Search</p>	<p>8</p> <p>9:00 –10:30 Make Minnesota Works, Work For You!</p>
<p>11</p> <p>8:30 WorkForce Center Orientation: Vocational Rehabilitation Services 8:30-10:30 Using Computers in Job Search 10:30 –11:30 Job Club **Special Guest & Hiring Event for Bayshore Health and Rehabilitation until 1:00 pm 1:00-3:00 Create Resumes that Work 1:30-3:00 Individual Assistance: Quick Job Search Help</p>	<p>12</p> <p>8:30 – 10:30 Beginning Computer - Session 2 (Lab)</p>	<p>13</p> <p>10:30-12:00 Individual Assistance: Quick Job Search Help 3:30 WorkForce Center Orientation: Vocational Rehabilitation Services</p>	<p>14</p> <p>8:30 – 12:30 Beginning Computer - Session 3 (Lab)</p>	
<p>18</p> <p>8:30 WorkForce Center Orientation: Vocational Rehabilitation Services 8:30-10:30 Using Computers in Job Search 10:30 –11:30 Job Club ***Special Guest & Hiring Event for Residential Services until 1:00 1:00-3:00 Interviewing Techniques & Skills 1:30-3:00 Individual Assistance: Quick Job Search Help</p>	<p>19</p> <p>8:30 – 11:00 Beginning Computer - Session 4 (Lab) 1:00-5:00 New Leaf at Duluth Bethel 23 Mesaba Avenue</p>	<p>20</p> <p>10:30-12:00 Individual Assistance: Quick Job Search Help 3:30 WorkForce Center Orientation: Vocational Rehabilitation Services</p>	<p>21</p> <p>8:30 – 11:00 Beginning Computer - Session 5 (Lab) 9:00-4:00 Creative Job Search</p>	<p>22</p> <p>9:00 –10:30 Make Minnesota Works, Work For You!</p>
<p>25</p> <p>8:30 WorkForce Center Orientation: Vocational Rehabilitation Services 8:30-10:30 Using Computers in Job Search 10:30 –11:30 Job Club ***Special Guest & Hiring Event for Whole Foods Coop until 1:00 1:00-3:00 Create Resumes that Work 1:30-3:00 Individual Assistance: Quick Job Search Help</p>	<p>26</p> <p>8:30 – 11:00 Beginning Computer - Session 6 (Lab) 2:00-4:00 How to Start a Business</p>	<p>27</p> <p>10:30-12:00 Individual Assistance: Quick Job Search Help 3:30 WorkForce Center Orientation: Vocational Rehabilitation Services</p>	<p>28</p> <p>8:30 – 11:00 Beginning Computer - Session 7 (Lab)</p>	