



CITY OF DULUTH
CITY CLERK'S OFFICE
 330 City Hall • 411 West First Street
 Duluth, Minnesota 55802-1189
 Phone (218) 730-5500
 Fax (218) 730-5923

FOR OFFICE USE ONLY	
DATE _____	
LICENSE # _____	

LICENSE APPLICATION

Type in your information by tabbing through the boxes below. Print, sign and submit all pages to the address above.

GOVERNMENT DATA PRACTICES ACT - CLASSIFICATION WARNING: The data you supply on this form will be used to process the license you are applying for. You are not legally required to provide this data, but we will not be able to process the license without it. Some of the data will be classified as public data if and when the license is granted. Private financial information including a tax identification number and social security number are classified as private data and will be available to governmental personnel and other governmental agencies whose access is necessary to perform their official duties.

LICENSE	FEE
KEEPING OF CHICKENS =	\$10.00

LICENSEE NAME/ADDRESS

PHONE: _____

LICENSE PERIOD: JANUARY 1 TO DECEMBER 31

NEW LICENSE	RENEWAL LICENSE
<ul style="list-style-type: none"> • SEE THE ATTACHED SUPPLEMENT FOR REQUIREMENTS AND REGULATIONS. • A SITE PLAN IS REQUIRED. 	<p>CHECK ONE OF THE FOLLOWING:</p> <p>No changes have been made to the structure location.</p> <p>____ Changes have been made to the structure location. **A NEW SITE PLAN IS REQUIRED**</p>

I HEREBY STATE THAT ALL INFORMATION HERE IS TRUE AND CORRECT AND THAT I SHALL COMPLY WITH ALL PROVISION OF THE ORDINANCES OF THE CITY OF DULUTH AND LAWS OF THE STATE OF MINNESOTA AND THEIR AMENDMENTS.

 Signature of Applicant

MAILING ADDRESS:



CITY OF DULUTH, MINNESOTA SUPPLEMENT TO KEEPING OF CHICKENS LICENSE

RETURN THIS SIGNED & DATED SUPPLEMENT WITH APPLICATION

OBTAINING A LICENSE TO KEEP CHICKENS

(a) Any person who keeps chickens in the city of Duluth other than areas zoned Rural-Conservation (R-C) or Residential-Rural 1 (RR-1) under sections 50-14.2 and 50-14.3 of this Code, shall obtain an annual license prior to acquiring the chickens. Only one license shall be allowed per one-family dwelling or two-family dwelling as defined in Section 50-41 of this Code. A license granted to a two-family dwelling shall require written permission from the occupants of both dwelling units. The license year commences on January 1 and ends on the following December 31. Applications shall be made to the city clerk. The city clerk shall collect the license fee;

(b) Fees to be charged for the issuance of a license to keep chickens shall be set in accordance with Section 31-6(a) of this Code;

(c) All licenses shall be conditioned upon passing a mandatory inspection by the animal control authority;

(d) The animal control authority may refuse to grant or may revoke a license if the chickens become a nuisance, as evidenced by a third admitted or judicially-determined violation of the Duluth City Code within 12 months of the first of the three admitted or judicially-determined violations;

(e) The animal control authority may refuse to grant or may revoke a license to a person convicted of cruelty to animals under a code, ordinance or statute from this state, or a code, ordinance or statute from another state;

(f) All reports of such inspections and reviews shall be in writing and maintained by the animal control authority.

KEEPING OF CHICKENS

(a) Each person holding a license to keep chickens within the city of Duluth shall comply with the following:

(1) The principle use of the property where the chickens are to be kept is a single family dwelling as defined in Section 50-1.18 of Duluth City Code as “any building or portion thereof which is designed for or used for residential purposes”;

(2) No person shall keep more than five chickens;

(3) No person shall keep a rooster;

(4) No person shall keep any chickens inside a dwelling unit;

(5) No person shall slaughter any chickens within the city of Duluth;

(6) Chickens shall be provided a secure and well ventilated roofed structure in

compliance with the current zoning and building codes.

Building permits are not required for accessory buildings 120 square feet or less, but setback requirements do apply:

Setback from rear property line -- 5 feet minimum.

Setback from side property line - 3 feet minimum (if located in rear yard).

Setbacks from front, interior side and corner side yards are site specific.

Building permits for structures over 120 square feet can be obtained in the Building Safety Office, 210 City Hall.

An electrical permit is required for branch wiring to an accessory structure and can be obtained in the Building Safety Office, 210 City Hall;

(7) The roofed structure shall be fully enclosed, wind proof, have one square foot of window to 15 square feet of floor space and have a heat source to maintain an adequate indoor temperature during extreme cold conditions;

(8) The floors and walls of the roofed structure shall be kept in a clean, sanitary and healthy condition with all dropping and body excretions collected on a daily basis and placed in a fire-proof covered container until applied as fertilizer, composted or transported off the premises;

(9) Chickens shall be kept in the roofed structure or any attached fenced yard enclosure at all times;

(10) The fence around the yard enclosure shall be securely constructed with a mesh type material and shall have protective overhead netting to keep the chickens separated from other animals;

(11) The fenced yard enclosure shall be well drained so there is no accumulation of moisture;

(12) A floor area or combination of the floor and fenced yard area for keeping chickens shall not be less than ten square feet of floor space per chicken;

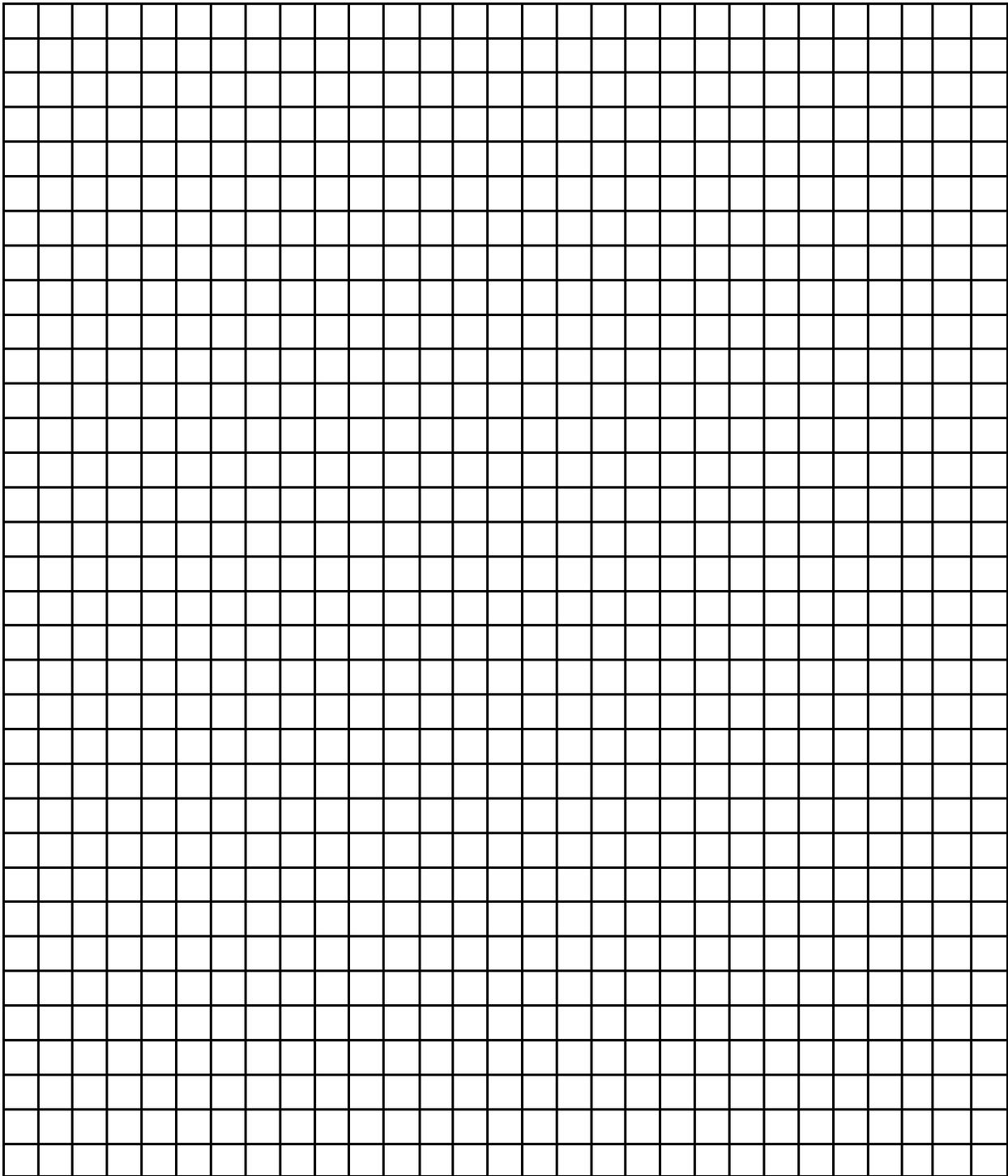
(13) No roofed structure or fenced yard enclosure shall be located closer than 25 feet to any residential dwelling on the adjacent lots.

You are required to attach a site plan, drawn to scale, of the proposed building and fenced yard enclosure showing compliance with all applicable ordinance requirements. An example of a site plan and graph paper are attached for your use.

I hereby affirm and under penalty of perjury, understand the aforementioned terms and conditions of obtaining a license to keep chickens and that any false statements and failure to comply with the terms and conditions can and will be grounds for revocation of the keeping of chicken license.

Signature of Applicant

Date



NORTH arrow required
Scale: 1"=1 feet

SITE PLAN

DO NOT USE PENCIL

Site Address:

Owner's Name:

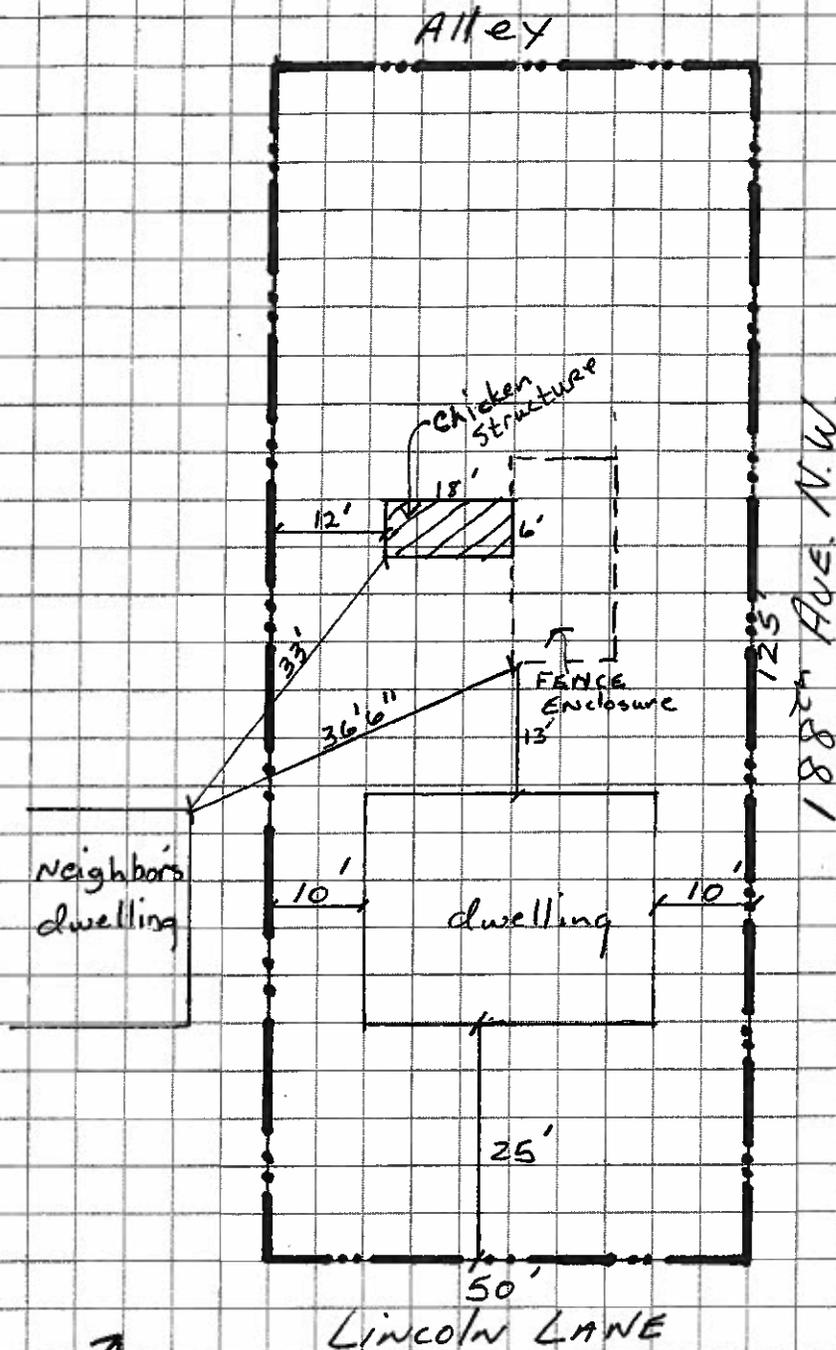
This site plan is an accurate and complete representation of the footprint(s) of all existing and proposed structure(s) and their location(s) on the subject property.

Applicant's Signature:

Date:

Legal Description (required):

Example of site plan required for chicken license:



North arrow required
Scale: 1" = 20 feet

SITE PLAN

Grid is 4 squares per inch
DO NOT USE PENCIL

Site Address 18743 LINCOLN LANE

Owner's Name ELMER SMITH

This site plan is an accurate and complete representation of the footprint(s) of all existing and proposed structure(s) and their location(s) on the subject property

Applicant's Signature 

Date

Legal Description

Required Lots 1 + 2

B/k 3 WARNER Div.