



Heritage Preservation Commission  
March 24, 2015 Meeting Minutes  
Room 303 – Duluth City Hall

I. Call to Order

Vice-Chairperson Michael Poupore called to order the meeting of the Heritage Preservation Commission (HPC) at 2:05 p.m. on Tuesday, March 24, 2015.

Roll Call

Attending: Laurie Boche, Ken Buehler, Terry Guggenbuehl, Michael Poupore and Thomas Vaughn

Absent: Kristi Johnson and Chair David Woodward

Staff present: Kyle Deming

II. Public Hearings

A. PL15-028: Historic Construction Permit for repairs to brickwork and roofs at Sacred Heart Music Center, 201 W. 4<sup>th</sup> St. (Noel Knudson)

Noel Knudson – architect on the project, addresses the commission. They found an old blue print of the building showing the shingle type. He discusses roofing and recommends going with the color “harbor mist”. Vice-Chair Poupore asks if their design has been presented to the State Historical Society. Yes, they had no comment. The applicant leaves a copy of the specs with staff. They have one bid on the project and they hope to get 3-4 more bids. The historical society has been pleased with their last projects. He is going to list their Request for Proposal (RFP) in the Duluth News Tribune. Ken Buehler asks what the project budget is. Knudson states \$365,000.

**MOTION/Second:** Buehler/Vaughn approve repairs to brickwork and roof for Sacred Heart Music Center.

**VOTE: (5-0)**

B. PL15-043: Historic Construction Permit for repairs to retaining walls at Historic Old Central High School, 215 N. 1<sup>st</sup> Ave. E. (Kerry Leider)

Kerry Leider – ISD 709, addresses the commission. They are looking for a certificate of appropriateness for repairs to their deteriorating retaining wall along 2<sup>nd</sup> Street, Lake Ave., and 1<sup>st</sup> Ave. E. They did receive a certificate for a small portion of the wall in the past from this committee. They are now seeking repairs for 90% of the remaining wall. They will use the original stone as best they can. They will make improvements to the drainage behind the wall and direct it to the storm sewer. At some time in the future they will be repairing the roof and the gutter system. Buehler asks how the original repair is holding up. Leider states it’s holding up well and shows no signs of cracking. In the future they would like to receive funding to fix the side entrance stairs of the building, which are now closed off. Vice-Chair Poupore asks what the long-range plan is. Leider states they are investing in the interior and will continue to use the building as an administration building as well as

an alternative school. They are currently renting office space to a few entities. Vice-Chair Pourpore clarifies the grade off 2<sup>nd</sup> Street will be maintained. Leider states yes.

**MOTION/Second:** Buehler/Boche approve repairs to retaining walls at Historic Old Central High School.

**VOTE: (5-0)**

III. Unfinished Business

- A. PL 14-053 Local Historic Designation of UMD Limnology Building (Public Hearing Held on May 27, Room 303, and Planning Commission Comments Received June 10, 2014). No action needed from Commission (motion made to recommend); waiting for consent from property owner (University of Minnesota). There has been no response from University. Per Kyle Deming, Chair Woodward would like to keep this topic on the agenda.

IV. New Business

- A. Potential Nominations; discussion and review before starting official nomination process (Goal to nominate several this year). Deming states at their January meeting commissioners decided to nominate the Work Peoples College and Lakewood Pumping Station. The next step is to notify the landowners to gauge their interest and/or concern. Deming set up a meeting last week with the City facilities director and architect. Chair Woodward and Kristi Johnson were in attendance. Other nominations were mentioned including Wade Stadium. Deming said it was a good discussion and he notes the commissioners can convey the details when they return. He is still in the process of setting up a meeting with the Work Peoples College.
- B. Appoint replacement representative to Lincoln Park Small Area Plan Advisory Committee.  
They will wait until Chair Woodward returns.

V. Old Business

- A. Update on CLG Grant Application for 2015 – Historic resources survey of the Lincoln Park Business District – Per Deming it was submitted and identified the project amount as \$25,000. The geographic scope is looking at the business districts and extending it to the ore docks. They secured matching cash grants from LISC and HRA as well as a city staff time match.
- B. Update on Historic Preservation Open House – Workshops  
Laurie Boche suggests setting a date and then holding to it. Vice-Chair Poupore states in the interim they will wait for Chair Woodward's input.
- C. Update on Duluth Ethnographic Study / Indigenous Commission  
Bruce White was unable to attend today's meeting.
- D. Update on Astor Park/Historical Park Phase I Archaeological Survey – Per Deming no update.
- E. Update on Legacy Proposal for the Enger Park Phase I Survey – Per Deming no update.

VI. Communications and Other Business

- A. Reports of Officers and Committees – Buehler notes a design and signage proposal for the Depot will be coming before the HPC. He will at that point recuse himself. He notes a proposed awning which will be a permanent structure over the sidewalk space. It will not be attached to the building. Also,

they are proposing a sign be placed in front of the building in a grassy area which will direct the public to the Underground performance area and also the North Shore Scenic Railroad in the summer.

Boche notes she was only appointed to this commission through March of 2015 as per her certificate. She would like to continue on. Deming will follow-up.

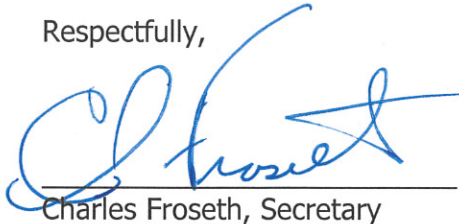
- B. Planning Commission Update – Terry Guggenbuehl gives a brief update. He notes there have been no points of interest in relation to the HPC. The Planning Commission has been busy with variances.
- C. Consideration of Minutes – January 27, 2015

**MOTION/Second:** Guggenbuehl/Vaughn approve the January 27, 2015 minutes.

**VOTE: (5-0)**

- D. Items for the Agenda for April 28, 2015 meeting – Deming notes the upcoming Depot proposal for the canopy and sign. Boche notes the agenda should state “picking a date” versus “update” for the historic preservation open house. Vice-Chair Poupoure asks if anyone else has anything to add or bring to the table. Buehler states he was in Florida at the Sarasota Field Club. It used to be the single-family home of Marshall Fields. Now it is a whole compound of offices and restaurants. It was incredibly beautiful. He was impressed with the marina portion. There were five existing boat houses which all belonged to Mr. Fields. The mansion was immense.
- E. Adjournment – Meeting adjourned at 3:05 p.m.

Respectfully,



Charles Froseth, Secretary