



City of Duluth  
Planning Division

411 West First Street • Room 208 • Duluth, Minnesota 55802-1197  
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Heritage Preservation Commission  
February 25, 2014 Meeting Minutes  
Room 303 – Duluth City Hall

I. Call to Order

Chairperson Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:00 p.m. on Tuesday, February 25, 2014.

Roll Call

Attending: Kristi Johnson, Patricia Mullins, Thomas Vaughn and David Woodward

Absent: Ken Buehler (Excused)

Staff present: Charles Froseth, Allison Lutterman, and Cindy Stafford

II. Public Hearings (none)

III. New Business

A. Nominations for Membership for HPC

Eight applications are pending. Currently HPC has five members and need a membership of seven. An orientation will be given to the new members by staff.

IV. Old Business

A. Carter Hotel – Allison Lutterman, assistant city attorney, provided an overview on the BIA meeting she and Tom Vaughn attended. The band has no interest in funding an interpretative plan as their conclusion was in the modern age a more functional approach would be pamphlets or downloadable materials people can access themselves. Missing from the memorandum agreement was a review of the redevelopment proposal, and the city's input on the redevelopment. The band is opposed to any input from the city. Lutterman, State Historic Preservation Office (SHPO) has to approve the redevelopment including standards of reconstruction, and the city of Duluth needs to be part of SPHO's review. Chair Woodward, the HPC is concerned with the issue of demolition. A web presence is not the same as a walking tour with appropriate signage. There has to be a give back to the community. Patricia Mullins noted a walking tour possibility, which in essence would be a virtual tour of the whole area. Lutterman, Arrowhead Regional Development Commission may have available grant funding. Woodward suggests at the very least to ask for a percentage of the cost to showcase an indigenous study and any new construction would need to include an acceptable backdrop to the Clayton Jackson MnGhiee memorial. Woodward suggested asking the band to cover the city's match for a CLG grant. Lutterman will compile a draft letter and will incorporate the HPC's comments and input.



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Motion to Move St. Peters up in the agenda:

**MOTION/Second:** Woodward/Vaughn

- G. St. Peter's Church – Chair Woodward has spoken to Michael Koop who has reservations about nominations due to lack of knowledge of the interior and architectural pieces that have been removed. Woodward, if we can't legally access building, our hands are tied. He opened conversation to the committee and the public/Robin Mainella. Mullins asked if there is any chance of still trying to open up a dialog with the church. Woodward doesn't feel a protest nomination would be reasonable. They need a representative of the Diocese to be on board and without their input, the process is at an impasse. Chair Woodward is open to Mullin's efforts to once again invite the Diocese to accept an invitation to come to the next HPC meeting. Woodward, if nothing happens by the next meeting, it is time to move on. Kristi Johnson inquired about the salvage company's progress. Mainella, items (stained glass windows, radiators, chandeliers) have been removed, but not sold yet. Mainella noted the windows are historic and worth saving.

**MOTION/Second:** Woodward/Vaughn motion to table until next meeting.

**(4-0)**

- B. Material provided by Thomas Vaughn for nomination to Duluth Historic Landmark status of the Clayton-Jackson-McGhie Memorial at 31 N. 2<sup>nd</sup> Ave. E. (PL\_\_\_\_). Chair Woodward and Mullins commented on Vaughn's draft application. Vaughn will make a changes and add pictures. There will be a public meeting don the nomination. Froseth will check and schedule for March.
- C. Nomination to Duluth Historic Landmark status of Enger Tower at 1801 W. Skyline Pkwy. (PL\_\_\_\_). Woodward, discussed with Koop. Memorial site may be involved. Johnson will verify through historical research records if there are burial mounds at Enger Tower. HPC to revisit next month.
- D. Pre-nominations for Other Properties in Duluth. Chair Woodward is working with a UMD student and they have highlighted seven properties in town that are candidates for local landmarks. Forms need to be filled out by the end of June.
- E. Update on CLG Grant - Historic Survey/Inventory (Froseth), Lincoln Park Small Area Plan and Health Impact Assessment plan proposed. Chair Woodward would like to see a preliminary draft by the end of the week if possible. His idea was to have the phase one survey done on the American fur trade post in Fon-du-Lac. Woodward noted artifacts have been found at former docks..

**MOTION/Second:** Woodward/Vaughn to pursue grants for Lincoln Park commercial area and Fon du Lac site.

**(4-0)**



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- F. Duluth Ethnographic Study - Froseth handed out the draft RFP.
- V. Consideration of Minutes – January 28, 2014  
**MOTION/Second:** Woodward/Mullins approve minutes. **(4-0)**
- VI. Communications
- A. RE: MnDOT Application for Blue Stone Culverts under Highway 61/London Road “no adverse effect”.
  - B. RE: 425 (Maurices) Building Development Project status - SHPO “schematic stage design meet Standards”.
- VII. Reports of Officers and Committees
- A. Planning Commission Update – N/A
- VIII. Other Business  
N/A
- IX. Adjournment  
Meeting adjourned at 3:38 p.m.

Respectfully,

Charles Froseth, Secretary