

Heritage Preservation Commission
August 23, 2016 Meeting Minutes
Council Chambers – Duluth City Hall

I. Call to Order and Roll Call

Chair David Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:02 p.m. on Tuesday, August 23, 2016.

Attending: Ken Buehler, Terry Guggenbuehl, Michael Poupore and David Woodward

Absent: Laurie Boche and Kristi Johnson

Staff Present: Adam Fulton, Ben VanTassel, Kate Van Daele, and Cindy Stafford

Visitors: N/A

- Adam Fulton, Community Planning Manager - introduces himself to the commission. They are accepting applications for an additional HPC member. Staff coverage going forward will be Ben VanTassel, Jenn Reed Moses and Kate Van Daele. Chair Woodward and Kate Van Daele will be going to the Minnesota State Historic Preservation conference in Hastings on scholarships, September 7th – 9th.

II. New Business

- A. Skyline Parkway Restoration Project – Joe Litman of LHB introduces himself to the commission. Attending with him is Kyle Marynik of LHB and Taryn Erickson – Project Manager for the city. This is a 1.2 million dollar federal project. They are restoring three segments of the walls on Skyline Parkway. They would like the HPC's input on the project. Segments include: Barton's Peak, Oneota Overlook and Section 3 turnout. Chair Woodward recommends tying the three together, and creating an interpretive plan. He notes the possible eligibility for both federal and legacy grants. He would like to see some sort of a kiosk describing the history. He recommends contacting the Skyline Planning & Preservation Alliance. Litman says they intend to. Mike Poupore asks if city engineering and/or city parks is involved in providing placards and or helping to showcase it. Litman states they are exceeding their budget, so the city will need to determine either a phase approach or increase the budget. In late November final plans will be submitted. Chair Woodward asks if the ownership issues along the parkway have been resolved. Litman states they can't use federal monies unless there is a dedicated roadway easement. Fulton states they will be looking at that issue through the comprehensive plan open space segment. Poupore states the parkway could be a locally designated landmark. Chair Woodward asks Litman if they will be consulting with an architectural historian. Yes, they will be working with MNDot's cultural resources office. They will keep the HPC posted.
- B. Lincoln Park Historic Survey – Ben VanTassel states this is out for bid now. He overviews the proposed work schedule. Chair Woodward would like to see the proposals as they come in. VanTassel states a team will be reviewing them and they would like to include a member from the HPC.
- C. Glensheen – Chair Woodward met with Dan Hartman of UMD last week. High points of making it a local landmark were discussed. They are still on the fence, but a fold over from the national register into the local designation would be a slam dunk.

- D. Armory – Chair Woodward met with director of the arts and heritage center and developer. They are interested in obtaining local landmark status. They are currently on the national register. Local would make them eligible for clg grants. The armory is moving forward to create a retail/office space. They are pursuing Trader Joe’s as the anchor store. They are working on parking issues.

III. Communications and Other Business

- A. Reports – Poupore asks administration for formal response on local properties designation list they provided. Fulton states their list is a good one and they are focusing on a work plan. Today the HPC is invited to go on the Incline tour. Chair Woodward asks about the nomination of the pump houses. He hasn’t received an update. He also asks about moving forward with the parks, including Chester Bowl and Lester. Fulton states the parks department is supportive of this including Lincoln park. Chair Woodward suggests action is needed sooner than later because of reconstruction monies. Fulton asks for volunteers to work with the parks separately to get something prepared. Please notify staff if you are interested. Chair Woodward would like to volunteer and will email Fulton.

Terry Guggenbuehl gives a planning commission update. There is a Comp Plan kick-off event on 9/21/16 at Denfeld from 5-7 p.m. The entire community is invited. The planning commission considered more vacation rental/interim use permits, but nothing necessarily historic in nature.

- B. Consideration of Minutes – June 28, 2016
MOTION/Second: Woodward/Poupore approve June 28, 2016 minutes.

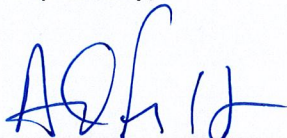
VOTE: (4-0)

- C. Adjournment at 2:44 p.m. (Next Meeting, Tuesday, September 27, 2016)

IV. Field Visit

- Incline Passageway (weather permitting) – led by Doug Stevens

Respectfully,



Adam Fulton - Manager
Community Planning
City of Duluth