

Heritage Preservation Commission
Feb 22, 2016 (Monday) Meeting Minutes
Room 303 – Duluth City Hall

I. Call to Order

Chair David Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:08 p.m. on **Monday**, Feb 22, 2016.

Roll Call

Attending: Ken Buehler, Terry Guggenbuehl, Kristi Johnson, Michael Poupore, and David Woodward

Absent: Laurie Boche and Tom Vaughn

Staff present: Steven Robertson and Cindy Stafford

Visitors: N/A

II. Public Hearings

III. Unfinished Business

- A. St. Peter's Church Historic Nomination –City Council is considering the Historic Nomination Ordinance #16-011 at their 2/22/16 and 3/14/16 Meetings. Chair Woodward would like to see a few changes to their preservation plan. He wants to make sure they are eligible for future financing. He'd like to change the verbiage under materials and details of hand-cut stone to match the original materials and take out the word "impossibility". Under the section of the plan which pertains to signs and accessories, lighting - he would like to add "no back lit signs". He also suggests getting rid of the economically feasible caveats. Under the windows and doors section, Kristi Johnson doesn't agree with infilling of the windows and would like to take out the exception of unless economic necessity is presented. Chair Woodward notes other items where economic necessity is listed and thinks it should be at the beginning of the document as a general rule. He would like to see a list of contributing elements/areas to be preserved, for example exterior facades. Johnson notes all four exterior building facades are included in the areas to be preserved. She suggests photographs be included with notations of what makes them special identified. Mike Poupore agrees to work on the notation. Johnson asked when they need to vote on the preservation plan. Per Robertson the 2nd reading is on March 14, 2016. Johnson said they could approve with the changes specified above.

MOTION/Second: Johnson/Woodward approve the preservation plan with the changes specified above.

(VOTE: 5-0)

- B. Review/Approve Revised SHPO Programmatic Agreement (Update from SHPO expected no later than 2/18/16). SHPO did not supply yet.

IV. New Business

- Lincoln Park Restoration and other Potential Parks Nominations – Chair Woodward would like to nominate two parks for local landmark designation legacy grants. He would like to target Lincoln Park and one other. It would be similar to JJ Astor Park grant. He would like to see the parks department on board. Enger and Congdon are mentioned. Chair Woodward asks Steven Robertson if he could get clarification from parks if they are still on board. Robertson agrees.

V. Old Business

- A. Old Central High School – (List of Upcoming Work projects from ISD 709). No list has been received yet.
- B. Potential Nominations: Peoples College, Riverside City Water intake station, other city waterworks facilities and remaining ex-city fire halls. (Table until next time.)
- C. HPC Training facilities and city personnel – (possibly the first part of May). Chair Woodward would like to discuss topics including section 106, and tax credits. He would like to invite city staff to attend including the following departments: maintenance, parks, and planning. Chair Woodward would like to come up with a thumbnail sketch of the topics to be discussed. Robertson suggests including a segment on how local and national landmark designation could benefit owners (i.e. tax credits).

VI. Communications and Other Business

- A. Reports of Officers and Committees – N/A
- B. Planning Commission – Terry Guggenbuehl gives an update. There is an upcoming item to change the UDS to allow theaters in an F-3 zone. There is a possibility to repurpose an old building for a theater on Central Avenue, located next to Beaners (previously The Grand).
- C. Consideration of Minutes – January 26, 2016
MOTION/Second: Ken Buehler/Johnson approve January 26, 2016 minutes.

VOTE: (5-0)

- D. Update on UDC/Historic Preservation of locally designated historic landmarks; CLG Grant Update (planning staff updating grant application for Lincoln Park, Due March 4th). Chair Woodward would like to add Central Hillside on the agenda for next time.
 - Letter to Mayor – Robertson questions if it's informational or requesting help. Poupore states the purpose is to offer awareness. Chair Woodward reads the introduction he created before Poupore's list of properties.
 - Robertson suggests changing their monthly meeting earlier in March to look at SHPO's programmatic agreement. March 14th is offered. Chair Woodward will be in Ireland, but notes VP Johnson can run the meeting.
- E. Adjournment - Meeting adjourned at 3:04 p.m.

Respectfully,



Keith Hamre - Director
Community Planning and Construction Services
City of Duluth