



Planning & Development Division
Planning & Economic Development Department

Room 160
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Community Development Committee Meeting Summary

Tuesday, October 26, 2021, 5:30 p.m.

Virtual Meeting –Web-Ex

1. Call to Order and Roll Call

Chair Pat Sterner called the meeting to order at 5:30 pm

Attending: Pat Sterner, Hamilton Smith, Theresa O’Halloran-Johnson, Mike Mayou, Mark Osthus

Absent: [Valerie Joeckel](#), Steve Wick

Staff Present: Ben VanTassel, Suzanne Kelley, Phillis Webb

2. Approval of Minutes:

July 27th, September 28th, October 12th

MOTION/Second: Sterner/Mayou to approve the Meeting Minutes from July 27, September 28, and October 12.

Vote (5-0)

3. Application Scoring Overview and Funding Recommendations

Manager VanTassel provided an overview the scoring process for FY2022 and stated that the goal for this meeting was for the Committee to produce a preliminary funding recommendation for public comment. VanTassel summarized the three funding sources, CDBG, HOME, and ESG, and provided staff funding recommendations based on application scoring, committee deliberations, and estimated funding awards.

4. Prepare Preliminary Funding Recommendations for FY 2022 Annual Action Plan and set Public Comment Period and Public Hearing

The committee discussed recommended funding amounts and rationale. Committee discussed the Blight Mitigation Specialist Pilot Program that is proposed for funding and asked how low income property owners would be assisted and requested additional details of how the program will be implemented. Manager VanTassel stated that it is a pilot program that will address all types of blight in low income neighborhoods, but will provide assistance in helping low income property owners with finding resources to fix up their properties.

MOTION/Second: O'halloran-Johnson/Osthus to set the preliminary funding recommendations as reviewed and proceed with the 30-Day Public Comment Period and Public Hearing process.
Vote (5-0)

Staff Suzanne Kelley stated the 30-day public comment period for the funding recommendations and draft Annual Action Plan would begin on November 3 and end on December 3. During this time, the CD Committee would hold a virtual Public Input session to hear public comments on November 16. The CD Committee would vote on the final recommendations at their December 7, 2021 meeting. Recommendations will then be forwarded to City Council for action at a future date.

5. Adjourn

MOTION/Second: Smith/O'Halloran Johnson moved to adjourn the meeting.