



Planning & Development Division
Planning & Economic Development Department

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Community Development Committee Meeting Summary

Tuesday, September 28, 2021, 5:30 p.m.

Special Virtual Meeting –Web-Ex

1. Call to Order and Roll Call

Chair Pat Sterner called the meeting to order at 5:35 pm

Attending: Pat Sterner, Hamilton Smith, Theresa O’Halloran-Johnson, Steve Wick, Mike Mayou, Mark Osthus, Valerie Joeckel

Absent: Anthony Reed-Fuglestad

Staff Present: Ben VanTassel, Suzanne Kelley

2. Review Conflict of Interest Policy

Suzanne Kelley reviewed the Conflict of Interest Policy and thanked the Committee members for signing them.

3. Overview of FY2022 Application Review and Scoring Process

Suzanne Kelley explained the application review and scoring process. She explained that the submitted scores will be tabulated and used to help determine the funding recommendations.

4. Review Applications

HOUSING (CDBG/HOME)

2022-01-HS Duluth Property Rehab Program – Duluth HRA

2022-02-HS Eco3 Energy, Healthy Homes, and Fuel Oil Conversation-Ecolibrium3

2022-03-HS Community Land Trust Acquisition-Rehab-Resale – One Roof Community Housing

2022-04-HS Community Land Trust New Construction One Roof Community Housing

2022-05-HS One Roof Duluth Rehabilitation – One Roof Community Housing

2022-06-HS Windwood Rehab-Center City of Duluth

2022-07-HS Decker Dwelling- One Roof

Question for all Housing Applicants:

1. When developing the application, did the budget account for increases in construction costs due to materials price, labor shortages, and other current construction factors.

Questions for 2022-02 HS- ECO3 for the Energy, Healthy Homes, and Fuel Oil Conversion application:

1. What is the anticipated timeline for completion for the current 2019 and 2020 contracts?
2. Although the CD Committee understand complications due to the COVID-19 pandemic, are there any other current barrier, such as staffing or supply issues? Please identify and explain the barriers.
3. The application states, "Although MN offers the Low Income Home Energy Assistance Program (LIHEAP), less than 1/3 of eligible homes receive funding." Can you source this statistic? Do you know why so few people receive support?
4. Does ECO3 already have the subcontractor in place to replace the fuel oil furnaces/boilers? CD members appreciate this inclusion and think it is a necessary item, but are concerned about availability and length of time it may take to hire qualified subcontractors.

PUBLIC FACILITIES (CDGB)

2022-01-PF Blight Mitigation Specialist Pilot Program –Planning and Development Division

2022-02-PF Safe Haven Shelter Remodel Program-Safe Haven

2022-03-PF Lincoln Park Resilience Hub Accessibility Project

Questions for 2022-01 PF- Blight Mitigation Specialist Pilot Program:

1. Why are there no additional sources to leverage this request?
2. After 2 years, and if the program is successful, how will the program proceed? How will it be funded?
3. How will the program assist property owners and renters who are low income?
4. Are there programs in other communities that have successful programs such as this? How were neighborhoods positively affected and what outcomes or measureable data was collected?

Questions for 2022-03 PF- ECO3 for the Lincoln Park Resilience Accessibility Project

1. Please describe the provision of groceries in more detail, including specifics on grocery item selection, distributor, grocery costs, anticipated operation times, and other details.
2. It appears most of the match funding is not yet secured, when will you know if these sources are secured and will the project move forward if they are not?
3. Please clarify "CDS" listed in the budget.

ECONOMIC DEVELOPMENT (CDGB)

2022-01-ED Futures Program – Life House, Inc.

2022-02-ED High-demand, Living-wage Job Training (HLJT) Project – SOAR Career Solutions

2022-03-ED Growing Neighborhood Businesses – Entrepreneur Fund

2022-04-ED Green Workforce Development for Underserved-Green New Deal Housing

5. Adjourn

MOTION/Second: O’Halloran-Johnson/Smith moved to adjourn the meeting at 7:01.

Vote (7-0)