



**Planning & Development Division**  
*Planning & Economic Development Department*

Room 160  
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Community Development Committee Meeting Summary

Tuesday, July 27, 2021, 5:30 p.m.  
Virtual Meeting- Web- EX

1. Call to Order and Roll Call

Chair Pat Sterner called the meeting to order at 5:40 pm

Attending: Hamilton Smith, Steve Wick, Mike Mayou, Pat Sterner

Absent: Anthony Reed-Fuglestad, Theresa O'Halloran-Johnson, Mark Osthus, Valerie Joeckel

Staff Present: Ben VanTassel, Suzanne Kelly, Phillis Webb

2. Finalize Meeting Minutes for May and June

May 25<sup>th</sup> and June 22<sup>nd</sup> meeting summaries tabled until next meeting.

3. Community Needs Public Hearing

- Vice-chair Smith stated when virtual meetings began he anticipated there would be increased attendance at meetings via webex, but that attendance remained consistent. Manager VanTassel stated that staff would continue to pursue virtual opportunities for the public to provide input.
- Brittney Robb (Safe Haven) sent a written statement acknowledging the increased demand for services for people experiencing domestic violence and provided statistics detailing how impactful the financial support has been.
- Speaker Will Wilson from Lake Superior Community Health Center provided a statement about the importance of keeping COVID-19 in mind and continuous prioritization in the future for healthcare services.

4. Duluth Sustainability Efforts and Future Opportunities- Mindy Granley- City of Duluth Sustainability Officer  
Sustainability Officer Granley gave a summary of the climate vulnerability report, and recommended adaptive resilience goals. Granley also explored additional sustainability efforts, climate change within Minnesota, and climate action. Granley provided statistics of where resources are being leveraged.
  
5. Community Engagement Technical Assistance Follow-up  
Commissioner Wick discussed the Community Engagement Technical Assistance that he attended with city staff which included developing action steps to more diverse commissions and community engagement. Ideas include identifying funding sources, and compensating for time for people with lived experience, and overall engagement in city processes. The city will be working to continue these conversations and integrate action steps into engagement processes.
  
6. FY 2022 Application Process Overview/Tutorial  
Manager VanTassel shared a word document with an overview and timeline of the application process with due dates for the city. Also, VanTassel requested feedback on what would help with the process for getting additional context behind what recipients are implementing.
  
5. Adjourn (Next meeting, September 28th, 2021)

**MOTION/Second:** Smith/Wick to adjourn the meeting at 6:46pm **Vote (3-0)**