



*Duluth Community Development Program Mission is to invest in community programs that help low to moderate income people by addressing **basic needs**, providing **affordable housing** and increasing economic **self-sufficiency**.*

City of Duluth
Community Development Committee
October 24, 2017 5:30 PM
City Hall Room 303
Meeting Summary

1. Call to Order and Roll Call
Randy Brody brought the meeting to order at 5:35 p.m. on Tuesday, October 10th, 2017.

Attending: Debra Branley, Randy Brody, Noland Makowsky, Mark Osthus, Hamilton Smith
Absent: Cruz Mendoza, Abigail Mlinar,
Staff Present: Adam Fulton, Ben VanTassel, Emilie Voight
2. Approval of Meeting Summaries for October 3rd and October 10th, 2017
MOTION/Second: Smith/Branley to approve the October 3, 2017 and October 10, 2017 Community Development Committee meeting summaries. Motion passed. **VOTE: (5-0)**
3. Responses to CD Committee Application Questions
Staff handed out the application question responses that were received and asked the committee if any follow-up was needed. Randy Brody asked for clarification on the Hunger Project's accomplishments. Lee Stuart (CHUM) responded that each agency records the number of people served. The agencies have not changed their methods of tabulating people so when comparing the numbers reported year to year, it shows that an increased number of people need food in Duluth.
4. Review of Conflict of Interest Policy & Disclosure
Staff reviewed the Conflict of Interest Policy and Disclosure process with the committee and explained that all members present had completed the disclosure. There were no questions.
5. Preliminary FY 2018 Recommendations for 30-day Public Comment period
Staff distributed cumulative application scores and explained that the city has not received the final funding amount for fiscal year 2018 and the recommendations are based on estimates and that the city will not know the final funding amount until a federal budget is approved. Staff reviewed the manager's funding recommendations for affordable housing, economic development, public facility improvements, public services, HOME Investment Partnership, Emergency Solutions Grant, and planning & administration.

Randy Brody questioned what the blight removal project would involve. Staff described blight removal as a way to improve neighborhoods by removing blighted properties through demolition and at the same time preparing sites for future development of housing. Hamilton Smith suggested moving funds from the public facility category to housing to better match the funding targets that the committee discussed in July; and recommended moving \$60,000 from 2018-96-Blight Removal and \$30,000 from 2018-22 Revitalizing Neighborhood Parks to 2018-23 CLT Acquisition Rehab-Resale. The committee then reviewed the remaining categories for funding

and did not make changes. With the Committee's recommendations incorporated, the funding recommendation:

Affordable Housing

2018-17 Duluth Property Rehab Program: \$450,000
2018-20 Pine Grove Apartments CIP: \$57,000
2018-23 CLT Acquisition Rehab-Resale: \$90,000
2018-24 CLT New Construction: \$120,000
2018-25 Giving Comfort at Home-Weatherization: \$100,000
2018-26 Decker Dwellings: \$0
2018-27 Duluth Lending Rehab: \$60,000
2018-28 Lincoln Park SIA Partnership: \$25,000

Economic Development

2018-16 Growing Neighborhood Businesses: \$64,000
2018-05 SOAR Duluth At Work: \$272,000

Public Facility Improvement

2018-02 Life House Commons: \$95,000
2018-12 Accessibility Improvements Project: \$0
2018-22 Revitalizing Neighborhood Parks- Keene: \$27,000
2018-96 Blight Removal: \$60,000

Public Service

2018-03 Life Housing Basic Needs Drop-In: \$30,000
2018-06 Family Supportive Housing: \$30,000
2018-07 Safe Haven DV Shelter: \$10,000
2018-08 Landlord Incentives Program: \$20,000
2018-09 Family Transitional Housing: \$8,250
2018-10 Community Based Dental Hygienist: \$20,000
2018-11 Emergency Shelter Project: \$40,000
2018-13 Duluth Hunger Project: \$70,000
2018-15 Homelessness Prevention/Rapid Rehousing Veterans: \$9,150
2018-18 Housing Stabilization Services- Steve O'Neil Apartments: \$25,000
2018-19 JET Food Project: \$33,000
2018-21 Tenant Landlord Connection: \$20,000
2018-98 Coordinated Entry/Assessment: \$12,000

HOME Investment Partnership

2018-04 Tenant Based Rental Assistance: \$83,500
2017-06 Garfield Square Apartments: \$200,000
2018-23 CLT Acquisition Rehab-Resale: \$90,000

Emergency Solutions Grant

2018-06 Family Supportive Housing: \$28,000
2018-11 Emergency Shelter Project: \$20,000
2018-15 Homeless Prevention/Rapid Rehousing Veterans: \$3,150
2018-07 Domestic Violence Shelter Operations: \$10,000
2018-09 Family Transitional Housing: \$8,250
2018-14 Street Outreach: \$15,000
2018-01 Emergency Shelter for Homeless & Runaway Youth: \$30,000
2018-95 HMIS Data: \$4,000
2018-94 Rapid Rehousing: \$61,975

Planning & Administration

18-AD-01 Program Administration: \$437,400

18-AD-02 Neighborhood Revitalization Planning: \$0

18-AD-03 HOME Program Administration: \$34,500

18-AD-04 ESG Program Administration: \$14,625

18-AD-05 HOME TBRA Administration: \$7,000

MOTION/Second: Smith/Osthus to finalize the preliminary funding recommendation amounts and begin the 30-day public comment period on the funding amounts and 2018 Annual Action Plan. Motion passed. **VOTE: (5-0)**

6. Adjourn

MOTION/Second: Smith/Branley to adjourn meeting at 7:15 p.m. Motion passed. **VOTE: (5-0)**