



*Duluth Community Development Program Mission is to invest in community programs that help low to moderate income people by addressing **basic needs**, providing **affordable housing** and increasing economic **self-sufficiency**.*

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City of Duluth  
Community Development Committee  
October 6, 2016 Meeting Summary  
City Hall Room 303

I. Call to Order

Chair Carr brought the special meeting to order at 5:30 p.m. on Thursday, October 6, 2016.

Roll Call

Attending: Barbara Carr, Randy Brody, Reyna Crow, Cruz Mendoza, Hamilton Smith

Absent: Deb Branley, Mark Osthus, Harrison Dudley

Staff Present: Adam Fulton, Suzanne Kelley, Kate Van Daele, Chris Lee

II. Review of Scoring Sheet from October 4th

Fulton provided a reminder from the first meeting that the scoring sheet has been updated by funding source. Please complete all scoring sheets and submit to Adam Fulton by Tuesday, October 11, 2016. Scores will then be compiled and given back to committee members to make final recommendations.

III. CDBG Program – Economic Development Applications

Staff reviewed the applications submitted for this program. Committee members asked the following questions for applications within this section:

SOAR Questions

- Can you clarify if you provide affordable housing as stated in the application?

- Does SOAR have a relationship with Lake Superior College to provide training?

Explain the relationship and amount of work being by Lake Superior College and training done by SOAR staff.

IV. ESG Program Applications

Staff reviewed the applications submitted for this program. Committee members asked the following questions for applications within this section:

Life House Questions

- Clarify the gaps not being met within the community. How does your outreach program fill those?

- Where in the City of Duluth are your clients found during Outreach?

V. CDBG Program – Public Services Applications

Staff reviewed the applications submitted for this program. Committee members asked the following questions for applications within this section:

#### Avalon Questions

- Please provide explain the Public Services application relates to the City of Duluth Consolidated Plan and its goals, specifically goal #9 for Public Services.
- Provide clarification about the need that Avalon is providing to the community. Are there numbers or other data that shows the need for this type of service?
- Provide clarification about the funding request and specifically explain what budget items Avalon would like to use for CBDG funding.

#### One Roof Tenant-Landlord Connection

- Please provide an up-to-date report showing how the TLC has served the community, specifically this report needs to have statistics and accomplishments.

#### Safe Haven Questions

- Do you have any statistics around how many of your clients are evicted and then come to find shelter at your organization?

#### YMCA Questions

- Does the Y still have a relationship with Head Start? If so, what is the relationship?

#### VI. Next Steps

Fulton described the next steps for the Committee. He noted that the Committee would meet on October 25<sup>th</sup> to make preliminary funding recommendations. In the interim, Staff will compile Committee scores and seek answers to all questions posed. He asked that the Committee provide scoring sheets to the City no later than next Tuesday.

#### VII. Adjourn

Motion to adjourn was made by Hamilton Smith, seconded by Reyna Crow.

Meeting was adjourned at 7:15p.m.