



*Duluth Community Development Program Mission is to invest in community programs that help low to moderate income people by addressing **basic needs**, providing **affordable housing** and increasing economic **self-sufficiency**.*

City of Duluth
Community Development Committee
December 1, 2015 Meeting Minutes
Council Chambers – 3rd Floor City Hall

I. Call to Order

Chair Barbara Carr called to order the meeting of the city community development committee at 5:34 p.m. on Tuesday, December 1, 2015, in the Council Chambers on the 3rd floor of City Hall.

Roll Call

Attending: Randy Brody, Barbara Carr, Reyna Crow, Cruz Mendoza, and Hamilton Smith

Absent: Debra Branley, Harrison Dudley

Staff Present: Keith Hamre, Suzanne Kelley, Karen Olesen, Ben VanTassel, and Kathy Wilson

II. Overview of the Public Hearing and Review of Public Comments Received during the 30-day Public Comment Period

Hamre reviewed the purpose and procedures of the hearing.

VanTassel summarized the written responses from OneRoof answering questions the Committee had asked in the last meeting.

III. Public Hearing: City of Duluth FY 2016 Annual Action Plan & Funding Recommendations

Carr stated that speakers signed up to speak will have three minutes and that they will be called to speak in the order they signed up.

John Day of AICHO expressed satisfaction with the funding recommendations and emphasized the role Trepanier Hall and Gimaajii fill as an American Indian Center for Duluth's Indigenous community.

Maude Dornfeld of Life House expressed satisfaction with the funding recommendations and summarized the importance of Life House's programs and how the organization will use FY2016 funds.

Henry Banks, a community member, asked the Committee how they plan to make the Community Development Program more inclusive, especially for communities of color and the organizations that serve them.

- Hamre addressed the need for more outreach and offers to meet with Banks in the near future to discuss ideas.
- Brody commented that the Committee tried to reach more organizations, but few meet the Federal funding qualifications. He mentioned the possibility for using fiscal agents to include organizations that do not yet meet the rigorous requirements.

- Crow echoed Brody's comments about few organizations meeting the Federal requirements for funding and expressed interest in being part of the discussion about how to make the process more inclusive for communities of color.
- Lee Stuart of CHUM spoke up saying that CHUM is willing and has Board approval to act as a fiscal agent.
- Mendoza stated interest in an analysis of the races of those served by the funded organizations as well as the staff of the funded organizations.

Jeff Corey of OneRoof expressed his organization's concern about the Committee not recommending funding they pre-committed last year for the Tenant Landlord Connection (TLC). They were counting on that funding and not getting it leaves a challenging funding gap. Corey also discussed the possibility of nearly half a million dollars in Minnesota Housing Finance Agency (MHFA) funding being lost if the City does not fund the requested \$250,000 local match for Community Land Trust (CLT) new construction.

- In response to Corey's discussion of affordable housing projects, Carr brought up the At Home letter from a previous meeting requesting that 50% of CDBG funds go towards affordable housing. Committee members discussed what would have to be cut to increase funding for affordable housing, occasionally asking for responses from Corey regarding match funding and OneRoof's priorities.

Carr asked if anyone else would like to speak at the Public Hearing. No one else spoke.

Kelley provided an overview of outreach to the Duluth Indigenous Commission regarding the FY2016 funding and Action Plan. The Commission had no comments, but appreciated being included.

In response to an earlier comment by Mendoza, Kelley provided a summary, from the 2014 Consolidated Annual Performance and Evaluation Report (CAPER), of the races and ethnicities of people served by previously funded projects.

Carr asked again if anyone else would like to speak at the Public Hearing. No one else spoke.

IV. Finalize 2016 Action Plan and Funding Recommendations for Transmittal to City Council

Planning & Administration Proposals

MOTION/Second: Crow/Brody to set the Planning and Administration category as previously recommended: Program Administration \$422,042; Neighborhood Revitalization Planning \$20,000; HOME Program Administration \$40,590; ESGP Program Administration \$14,873; and HOME TBRA Administration \$7,500. Motion passed. **VOTE: (5-0)**

Emergency Solutions Grant Proposals

MOTION/Second: Crow/Smith to set the Emergency Solution Grant category as previously recommended: Duluth Shelter Project \$14,800; Shelter & Transitional Housing Operations \$3,750; Transitional Housing for Veterans \$3,150; Family Transitional Housing Operations \$5,250; Supportive Housing Programs \$11,550; D.V. Shelter \$7,800; Housing & Stabilization Benchmarks \$63,132; Prevention & Rapid Rehousing \$70,000; HMIS data entry \$4,000. Motion passed.

VOTE: (5-0)

HOME Investment Partnership Proposals

MOTION/Second: Crow/Smith to set the HOME Program category as previously recommended: Homeless Rental Assistance Program (TBRA) \$115,000; Housing Resource Connection \$45,306;

CHDO CLT Acquisition/Rehabilitation \$72,500; Center for Changing Lives \$200,000. Motion passed. **VOTE: (5-0)**

Public Service Proposals

MOTION/Second: Crow/Mendoza to set the Public Services category as previously recommended: Duluth Hunger Project \$70,000; Access to Dental Health Care Services \$30,000; JET Food Program \$20,000; Basic Needs Center for Homeless Youth \$28,000; Tenant Landlord Connection \$0; Duluth Shelter Project \$36,800; AICHO Housing Services \$18,250; MACV-Duluth Services \$9,150; Family Transitional Housing & Coordinated Assessment \$5,250; CCHC Housing Programs \$19,550; Safe Haven (D.V.) Shelter \$7,800; Coordinated Assessment \$12,000; Housing & Stabilization Benchmarks \$27,368. Motion passed. **VOTE: (5-0)**

Public Facility Improvements Proposals

MOTION/Second: Brody/Crow to set the Public Facilities category as previously recommended: Homeless Youth Building Improvements \$153,000; Trepanier Hall/Gimaajii Improvements \$150,500. Motion passed. **VOTE: (5-0)**

Economic Development Proposals

MOTION/Second: Crow/Smith to set the Economic Development category as previously recommended: SOAR Duluth at Work \$272,000; Growing Neighborhood Businesses \$64,000. Motion passed. **VOTE: (5-0)**

Affordable Housing Proposals

MOTION/Second: Crow/no second to set the Affordable Housing Category as previously recommended: Housing Resource Connection \$614,500; CLT New Construction \$0; Multifamily Development (Gateway) \$200,000; Energy Services Case Management & Volunteer Coordination \$30,000. Committee discussed options for different funding recommendations and asked for clarification and more details about OneRoof's other funding sources and match grants. Smith/Brody to table making a recommendation for Affordable Housing funding until the Committee receives more information. Motion passed. **VOTE: (3-2)**

V. Other Business

A. Prepare for City Council Meeting, Committee of the Whole on December 14, 2015

Carr called a meeting for 5:45pm on December 14th, 2015 to revisit the Affordable Housing funding. Staff will prepare more information for this meeting. The Committee will meet with City Council Committee of the Whole later that evening.

B. Approval of October 27th 2015 Meeting Summary

October 27th, 2015

MOTION/Second: Smith/Crow to approve the October 27th meeting summary. Motion passed. **VOTE: (5-0)**

MOTION/Second: Smith/Crow to adjourn. Meeting adjourned at 6:55 P.M. Motion passed. **VOTE: (5-0)**

Respectfully Submitted,
Kathy Wilson

Public Attending:

- Cheryl Larsen, Lake Superior Community Health Center
- Dean Minardi, Lutheran Social Services – MN
- John Day, American Indian Housing Organization (AICHO)
- Mary Pelofske, Duluth HRA
- Emily Edison, SOAR Career Solutions
- Princess Kisob, Neighborhood Youth Services
- Erich Lutz, Life House
- Maude Dornfeld, Life House
- Henry Banks, community member
- Jeff Corey, OneRoof
- Shawn Wellnitz, Entrepreneur Fund
- Janet Kennedy, CCAD
- Sara Romagnoli, SOAR
- Renee Van Nett, CAD
- Anthony Klar, MACV-Duluth