

**CITY OF DULUTH COMMISSION ON DISABILITIES  
MINUTES OF MEETING: February 4, 2009**

**Present:** Roberta Cich, Clara Barrell, Claire Jasper, Sara June, Tony Rubin, Glenn Tridgell

**Excused:** Cindy Stratioti, Bev Strongitharm

**Absent:** Nancy Atzen, Chrissy Ehlenbach, Terry Mattson, Patti Nadeau

**Agenda and minutes accepted**

**Committee reports**

**Membership and Governance:**

-Bob sent out information to members who need to renew appointments. Tony inquired about push to get word out in the community about the Commissions and get new applicants.

-Roberta will ask Bob to check on new applicants.

-Combining Commissions: Tony and Roberta will look into setting up a meeting with the Mayor to discuss the importance of the Commission on Disabilities and the option of combining with the Human Rights Commission. We may wait until we have all our appointments and have a full Commission. We need to be careful that our mission is not lost should the Commissions combine.

-Discussion on term limits: Currently there is a two term limit. A member may stay on the Commission until someone is appointed to replace them.

**Education Committee:** No report.

**Committee discussion:**

Discussion took place regarding committee members, roles, activities and what action is happening between meetings. It would be helpful to look at how committees function. Can we better address issues from the community through committee meetings? We need to look at what is needed to accomplish our mission.

-It was decided that we will begin to structure our meetings differently. We will provide some time for committees to do their work.

*It was moved by Tony and seconded by Glenn that we will use the agenda format that follows:*

*3:00 - 3:45*

*Roll call and approve minutes*

*Signage requests*

*Public comment*

*Correspondence*

*Membership/Governance report*

*Parks and Rec report*

*Brief subcommittee action reports from previous month*

*3:45 - 4:30*

*Work groups/subcommittees*

*4:30 - 5:00*

*Discussion /approval/voting as big group on subcommittee topics or other business*