

AGENDA

City of Duluth - Civil Service Board

August 8, 2017 - 4:45 p.m.

City Hall –Room 303

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589.

Members: Joaquim Harris, Shelly Marquardt, John Strongitharm, Beth Tamminen (Chair),
Renee Van Nett

1. ROLL CALL
2. APPROVAL OF MINUTES FROM PREVIOUS MEETING
 - A. July 11, 2017
3. UNFINISHED BUSINESS
4. NEW BUSINESS
 - A. REVIEW NEW AND REVISED JOB DESCRIPTIONS – *None*
 - B. PROPOSED AMENDMENTS TO LEGISLATIVE CODE - CHAPTER 13
SECTION 13-28 TEMPORARY VACANCIES IN PERMANENT POSITIONS
 - C. DISCUSSION – JOB DESCRIPTION TEMPLATE LANGUAGE
 - i. Other duties as assigned
 - ii. Ability to attend work on a regular basis
 - D. DISCUSSION – CLARIFICATION OF "SUPERVISOR" AND
"LEADWORKER"
5. APPEALS
6. INFORMATIONAL
 - A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS
 - B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS
 - C. ISD 709 – NOTICE OF REMOVAL ON PROBATION

NEXT REGULAR MEETING SCHEDULED

September 5, 2017