

**DULUTH PUBLIC LIBRARY BOARD**  
**Minutes of Regular Meeting**  
**February 23, 2016**

**Call to Order:** Dan D'Allaird called the meeting of the Duluth Library Board to order at 4:30 pm on Tuesday, February 23, 2016. On a motion by Oswald, seconded by Katz, the agenda was approved as amended.

**Members Present:** Virginia Katz, Sandy Scheiber, Megan Oswald, Dan D'Allaird

**Also Present:** Carla Powers, John Ramos, Jim Filby Williams, Joel Sipress

**Absent:** Matt Rosendahl, Sister Edith Bogue, Betty Ramsland

**Public Hearing on Internet Policy:** Per CIPA requirements, a public hearing was posted. No members of the public came to speak.

**Public Comments:** None

**Minutes:** A question was brought up about the minutes indicating that Rosendahl seconded approval of the internet policy. On a motion by Katz, seconded by Scheiber, approving the minutes of the January 26, 2016 meeting was tabled until the March 22 meeting to clarify the procedure under Robert's Rules.

**Reports:**

Duluth Library Foundation

Written report was reviewed. The rummage sale will be in May.

Arrowhead Library System

Written report was reviewed. Katz added that Library Legislative Day is organized by the Minnesota Library Association, not the Arrowhead Library System. Cloquet is looking for state money for a remodeling and addition to its library.

Manager's Report

Written report was reviewed. *Boys in the Boat* is the One Book Northland choice for the year. The resource guide looks great. Closing Mt. Royal for two months for renovations will be very difficult. The closing will mostly likely take place from mid-April through mid-June, but exact dates have not been determined. Staff at Mt. Royal will work at the main library during the closure, and someone will have to monitor the book return at Mt. Royal.

**Old Business:**

Facility Planning update

There was a meeting last Friday with TKDA to lay out the details of the mid-level renovation study. Filby Williams said that with the new mayor it was time to look at a mid-level renovation and regroup ourselves in the mission of the library. TKDA's study featured an \$18.8 million plan that renews the building's systems and adds value to the services and programs. Several items, such as a second elevator, are on a list of additional useful improvements that would require more funding. Mayor Larson will need to review and assess, but the intention is to give the community time to go through a strategic planning process, which is expected to take until summer to complete. Ramos requested a copy of the report under the Freedom of Information Act, and it will be provided to him. A community-based capital campaign would be of value according to Filby Williams. The public will be invited to give input regarding facilities, but there is no plan as to how that will look or when it will happen.

### Strategic Planning update

Planning is underway. The planning team has met twice. The first meeting was a planning overview, and the second meeting was an analysis of strengths, weaknesses, opportunities and threats. A community retreat will be held April 16 at Glensheen. Major community stakeholders will be invited, including representatives from the business community, schools, social services, etc. Clarification will be sought regarding meeting observers. The board can nominate members for the retreat by emailing Powers with nominee names and addresses. A concerted effort will be made to ensure all populations will be represented.

### **New Business:**

#### Election of officers at March meeting

Powers believes Rosendahl will stay on for another term, but he would also be willing to pass the baton. Please consider becoming president.

#### Discussion of Episodes 5 and 6 of "Short Takes for Trustees"

It was suggested that this be tabled until the March 22, 2016 meeting. Katz made the motion, seconded by Scheiber. Motion passed.

**Adjournment:** Meeting adjourned at 5:07 pm.