

Duluth Public Arts Commission

MINUTES for 10.16.23

Call to Order and Roll Call

Meeting started at 4:08PM

Commissioners: Wes Drummond, Scottie Gardonio, Carly Jandl, Kelli Hallsten Erickson, Amanda McElray Hunter, Christina Woods, Amy Demmer, Philip Gilpin, Tammy Clore, Shari Marshik

Present: Wes Drummond, Scottie Gardonio, Amy Demmer, Philip Gilpin, Tammy Clore, Shari Marshik

Absent: Carly Jandl, Kelli Hallsten Erickson, Amanda McElray Hunter, Christina Woods

Staff: Tricia Hobbs, Angie Stier

- Public Comment

Approval of Commissioner Sub chair

- Motion for Commissioner Demmer to act as Acting President in absence of President and Vice President.

Marshik made a motion and to approve Demmer as sub chair for the October meeting second by Gilpin.

Drummond	Gardonio	Jandl	Hallsten Erickson	McElray Hunter	Woods	Demmer	Clore	Marshik	Gilpin
x	x						x	x	x

Approval of Minutes

- August Regular Meeting Minutes

Gardonio made a motion to amend attendance of August meeting minutes.

Marshik made a motion to approve amended August meeting minutes with a second by Gilpin.

Drummond	Gardonio	Jandl	Hallsten Erickson	McElray Hunter	Woods	Demmer	Clore	Marshik	Gilpin
x	x					x	x	x	x

Discussion Items

- Spending plan discussion - 2024 budget discussion will need to happen in November
 - Commissioners acted to establish a finance subcommittee to provide a recommended budget for 2024 at the November DPAC meeting.
- Next steps for artist application and intake of new mural opportunities

Action Items

- Approve DIA Rotating Exhibit submission
 - Commissioners discussed the need to amend Airport agreement to incorporate art into utility box wraps and change artist stipend.
 - Identify similar programs in municipal airports
 - **ACTION ITEM:** Tricia and Scottie to meet with Duluth Airport Authority before next meeting.
 - Need to negotiate contract with airport. Because this application's art would not be ready before end of the current contract, the Commission opted to take no action at this time.

Communications

- Update on Boards and Commission Audit
 - Still in review
- Update on utility box wraps
 - Amend Utility Cabinet Artwork Program guidelines for use up to five box wraps per art graphics submitted, include the artist incorporates name into the design.
 - **ACTION ITEM:** Determine copywrite laws and how long DPAC can utilize and reproduce submitted Utility box wraps
- Budget document

- Commissioners reviewed the current budget allocations and potential priorities for 2024. Acting President Demmer created an Ad-Hoc Budget subcommittee. Commissioners Marshik and Demmer volunteered to serve on this subcommittee.

Subcommittee Reports

- Deaccessioning Subcommittee
 - NA
- Conservation Subcommittee
 - **ACTION ITEM:** Staff needs guidance from subcommittee on RFP, which will need to be created and submitted to City Purchasing.
 - i. Suggested to allocate \$15,000 for the conservation of art as identified in 2016 notes.
- Performance and Festival Committee
 - NA

FUTURE AGENDA ITEMS

Invite upper management to future meeting to discuss action plan and barriers for art installations.

Determine: priorities of 2024, what programs are working and amending Utility box agreement, consider length of signage and powwow on budget, preservation and conservation grants, DIA rotating Exhibit program changes, changes to Utility Cabinet Artwork Program.

Adjournment

Motion to adjourn Demmer, second by Marshik. The meeting adjourned at 5:31.